



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve Proposal from Viking Chemical Company for Water Treatment Chemicals for FY12/13
Presenter:	John Lamb

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 05.29.12
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$101,910	Budgeted:	YES	X	NO	
-----------------	-----------	-----------	-----	---	----	--

If NO, please explain how item will be funded:

Executive Summary:

The Water Division received proposals from three companies for water treatment chemicals for fiscal year 2012-13. These chemicals are used at all the well houses and treatment facilities such as radium removal. The list includes chlorine, fluoride, sodium hypochlorite, sodium permanganate and manganese sulfate.

The pricing is summarized in the attached table. Viking Chemical Company is the lowest proposal at a cost of \$101,910.00 and is a new vendor for the City. This amount is a savings of fifteen percent (15%) from last year.

Attachments: *(please list)*

Proposal Summary

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve proposal from Viking Chemical Company in the amount of \$101,910.

For office use only:

Agenda Item Number: 4.r

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Viking Chemical Company
1827 18th Avenue
Rockford, IL 61110

At a cost not to exceed: \$ 101,910.00

Reason for the request to waive the bid procedure:

Staff did not use bid process but requested and received three quotations for water treatment chemical costs. Therefore formal bid process needs to be waived.

Other Quotations Received: Two (2)

Date: 5/25/12

Requested by: _____ John Lamb _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

January 13 2012

Water Division chemical supply company cost comparison

Product	Estimated pd's/yr	2012			2013		
		Alex./Carus	Viking	Hawkins	Alex./Carus	Viking	Hawkins
Chlorine Gas Price per pd	30000	\$21,780 0.726	\$15,900 0.53	\$17,700 0.59	\$21,780 0.726	\$17,400 0.58	Hawkins No Quote
HFS ppp	49000	\$34,790 0.71	\$23,520 0.48	\$24,255 0.495	\$34,790 0.71	\$25,970 0.53	
Hypo ppp	73000	\$20,440 0.28	\$13,870 0.19	\$16,060 0.22	\$20,440 0.28	\$15,330 0.21	
Sod. Perm ppp	42000	\$41,580 0.99	\$39,060 0.93	\$49,980 1.19	\$41,580 0.99	\$42,840 1.02	
Mang. Sulfate ppp	16000	\$15,360 0.96	\$9,560 0.5975	No Quote	\$15,360 0.96	\$10,516 0.66	
		\$133,950	\$101,910	\$117,555	\$133,950	\$112,056	