



## AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve a Class E liquor license for Sculpture in the Park
Presenter:	Mayor DeWitte

*Please check appropriate box:*

<input type="checkbox"/> Government Operations	<input type="checkbox"/> Government Services
<input type="checkbox"/> Planning & Development	<input checked="" type="checkbox"/> City Council (6/4/12)
<input type="checkbox"/> Public Hearing	<input type="checkbox"/>

Estimated Cost:		Budgeted:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

The St. Charles Park District plans to serve wine & cheese at the public reception that celebrates the opening of the Sculpture in the Park event. The event is co-sponsored by the Downtown St. Charles Partnership and the City of St. Charles (Cultural Commission) and will be held on Friday, June 15<sup>th</sup> from 5-7 pm at Mount St. Mary Park.

Because the event is open to the public, a Class E (special event) liquor license is required. The event sponsors will need to comply with all regulations (the area where alcohol is served will need to be fenced, wristbands will need to be issued to those that are of legal age, IDs will need to be checked, and those individuals serving alcohol will need to be trained and certified).

The park district has hired a caterer to conduct the service of alcohol. The caterer will be applying for the license, but the materials were not received in time to be included with the meeting packet for the City Council meeting. The materials are expected to be received on Monday, June 4<sup>th</sup>, and will be hand-carried to the meeting for the review of the City Council.

**Attachments:** *(please list)*

**Recommendation / Suggested Action** *(briefly explain):*

Recommend that the City Council approve a Class E liquor license for Sculpture in the Park.

*For office use only:*

*Agenda Item Number:* ID