

**MINUTES  
CITY OF ST. CHARLES, IL  
ST. CHARLES CORRIDOR IMPROVEMENT COMMISSION  
April 6, 2011**

**DRAFT**

**Members Present:** Chair English, Vice Chair Schuetz, Potts, Dechene, Allen

**Members Absent:** Kane

**City Staff Present:** Matthew O'Rourke

**1. Opening of Meeting**

The meeting was convened by Chair English at 7:05 p.m.

**2. Approval of Agenda**

Chairman English asked for any additions to the agenda Vice Chair Schuetz asked that a discussion regarding future meetings be added to the Agenda. Chairman English added this item under Additional Business.

A motion was made by Schuetz and seconded by Dechene to approve the agenda with the addition.

**Voice Vote:** unanimous; Nays – None; Motion Carried Members Absent: Allen

**Motion Carried**

**3. Approval of minutes from February 9, 2011**

Chair English asked for a motion to approve the minutes

A motion was made by Schuetz and seconded by Dechene to approve the March 9, 2011 minutes of the Corridor Improvement Commission.

**Voice Vote:** unanimous; Nays – None; Motion Carried. Members Absent: Kane

**Motion Carried**

**4. Discussion Items**

**\*These minutes have not been approved by the Corridor Commission and are presented in DRAFT form only\***

## **A. E. Main Street Four Season Grant Sign Program**

### **1650 and 1660 E. Main Street – Gabby’s Kitchen and Phillips 66**

Chair English asked O’Rourke how much funding there was available for these grants. O’Rourke stated that there is \$5,000 available. He further stated that there are 6 grant applications; he added that he has spoken with the applicant for Gabby’s Kitchen and since the two properties are adjoining they will split the funds from one grant. Member Allen had put together a plan for them that they were intending on using. Member Allen highlighted the details of the plan.

Chair English asked if there are any additional questions for the plans, there were none.

A motion was made by Schuetz and seconded by Potts to recommend approval of the Four Season Grant for 1650 and 1660 E. Main Street – Gabby’s Kitchen and Phillips 66.

#### **Motion Carried**

**Voice Vote:** unanimous; Nays – None; Motion Carried. Members Absent: Kane

#### **Motion Carried**

### **521 W. Main Street - McDowell**

O’Rourke distributed the proposed plans. Member Potts explained the details of the plan, and that it was developed for when the existing monument sign has to be relocated. Since the ordinance requirement to replace the sign is being extended they would like to move forward with phase I. This would be just the front of their property along the stone wall. They would fill in the rest of the plants at a later date. O’Rourke explained that the plans show a line that delineates which plants are included in the grant. He also included the materials list for that portion of the plan.

A motion was made by Dechene and seconded by Schuetz to recommend approval of the Four Season Grant for 521 W. Main Street – McDowell.

**Voice Vote:** unanimous; Nays – None; Motion Carried. Members Absent: Kane. Members Abstain: Potts

#### **Motion Carried**

### **2601 E. Main Street – Warrick Publishing and 2625 E. Main Street – Hometown Storage**

Potts explained that the grant for Warrick is focused in the two existing kidney shaped planting beds on the south side of Rt. 64. The Plan is to place some smaller perennials around

the periphery of the site and add a little height in the center. A Majority of the plantings will be added to the back or the beds where they will be expanded.

Member Potts explained that there is a small amount of Rt. 64 Frontage for the Hometown Storage property. The grant for this property is shown mostly around the existing monument sign and is located to be visible from the street.

A motion was made by Dechene and seconded by Schuetz to recommend approval of the Four Season Grant for 2601 E. Main Street – Warrick Publishing and 2626 E. Main Street – Hometown Storage.

**Voice Vote:** unanimous; Nays – None; Motion Carried. Members Absent: Kane. Members Abstain: Potts

### **Motion Carried**

#### **904 E. Main Street - Reber Foley**

Member Potts explained that this grant is to extend the existing planting beds that were installed per City Ordinance requirements when the parking lot was redone about three years prior. The plan is to install one more shade tree and perennials between the existing landscaping and the building and finish the overall design of the landscaping.

Chair English asked if these plantings would be affected by the proposed widening of Rt. 64. O'Rourke stated that he looked at the most recent version of the plans and felt that these plantings are safe.

A motion was made by Allen and seconded by Schuetz to recommend approval of the Four Season Grant for 904 E. Main Street – Reber Foley.

**Voice Vote:** unanimous; Nays – None; Motion Carried. Members Absent: Kane. Members Abstain: Potts

### **Motion Carried**

Chair English asked how the current funding situation would affect these grants. O'Rourke explained that if the grants are approved under the current fiscal year then they can be rolled forward into the next budget year to ensure that there is funding.

## **5. Additional Business**

### **Thompson Middle School Plantings**

Member Potts mentioned that the Thompson planting area would need to be maintained. Member Potts mentioned that the troop who planted the materials would be interested in helping to weed the landscaped area. O'Rourke stated that he has asked Dan Orland to place this area

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back on the maintenance schedule for Community Restitution. The Commission also mentioned the idea of meeting to weed the area during the summer and to cut down the grasses.

### **Future Meetings**

Chair English stated that with the lack of funding there is not a need to meet. There will only be meetings as necessary.

## **6. Announcement and Upcoming Meetings**

Next CIC Meeting – TBD

A motion was made by Schuetz and seconded by Dechene to adjourn the meeting.

**Voice Vote:** unanimous; Nays – None; Motion Carried. Members Absent: Kane

**Motion Carried**