 <p>ST. CHARLES S I N C E 1 8 3 4</p>	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommend Approval of an Extension for Recording a Final Plat of Subdivision for Pine Ridge Park Lot - 19					
	Presenter:	Matthew O'Rourke, Planner					
Please check appropriate box:							
	Government Operations				Government Services		
X	Planning & Development (6/11/12)				City Council		
	Public Hearing						
Estimated Cost:	N/A			Budgeted:	YES		NO
If NO, please explain how item will be funded:							
Executive Summary:							
<p>In June of 2011, the City Council approved Ordinance 2011-Z-7 "Ordinance Granting Approval of an Amendment to an Existing Special Use for a Planned Unit Development Amendment to a PUD Concept Plan, Approval of a Final Plat of Resubdivision and Related Matters-Pine Ridge Business Park." This approval created a new 1.64 acre commercial lot (lot-19) north of Woodward Drive.</p> <p>Section 16.12.230 Final-Plat – Recording Requirements of Title 16 Subdivisions and Land Improvement states that "The City shall record the Final Plat at the Kane or DuPage County recorder's office within 30 days of receipt by the City of the last item herein required to be submitted prior to recording." Since the plat was approved, Staff has been in communication with James Cooke who represents the owner of the property. Due to extenuating circumstances, the applicant has not been able to submit the necessary mylar copy of the Final Plat for recordation.</p> <p>Section 16.12.230 Final-Plat – Recording also states that if the plat is not recorded within 6 months of the date of City Council approval that Staff should review the plat and then refer it to the City Council for revocation or extension. There have not been any proposed changes to the Final Plat since it was approved by the City Council. Since the approval of the plat was more than 6 months ago, the applicant has requested an extension of the Final Plat of Subdivision approval.</p> <p>Mr. Cooke has stated that the plat should be ready for recordation within a short time frame.</p>							
Attachments: (please list)							
Letter from James Cooke dated 5-23-12							
Recommendation / Suggested Action (briefly explain):							
Staff recommends approval of the extension of approval for the Final Plat of Subdivision for Lot-19 in the Pine Ridge Business Park.							
For office use only:	Agenda Item Number: 4d						

LAW OFFICES
OF
JAMES F. COOKE, LTD.
A PROFESSIONAL CORPORATION

215 WEST ILLINOIS STREET
ST. CHARLES, ILLINOIS 60174-2850

FACSIMILE (630) 584-6103
TELEPHONE (630) 584-6800
EMAIL: JCOOKE@JIMCOOKELAW.COM

VIA E-MAIL

May 23, 2012

Mr. Matthew O'Rourke
City of St. Charles
2 E. Main Street
St. Charles, Illinois 60174

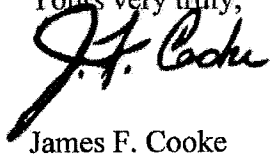
Re: Lot 19, Pine Ridge Park

Dear Matt:

Consistent with our telephone conversation, I hereby request an extension of the time period for the approval of the final plat for Lot 19, Pine Ridge Park to allow finalization of the plat for recordation. I anticipate the plat to be ready for recordation in the short term, however this extension request is to prevent the approval period from lapsing.

If you have any questions, please advise.

Yours very truly,



James F. Cooke

JFC: am

RECEIVED
St. Charles, IL

MAY 23 2012

CDD
Planning Division