



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation for Approval of a Class E Liquor License, Amplification License, and use of City Lot "B" for the River Rock House Fest

Presenter: Chief Lamkin  
September 2012

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council (9.4.12)
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	<b>PD only \$5,057.76</b>	Budgeted:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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If NO, please explain how item will be funded: sponsor requests consideration by City Council of reduced costs by not-for-profit sponsored event. Approval was granted at the August 27, 2012 Government Services meeting to cover 50% of the event funding since it is a not-for-profit event.

**Executive Summary:**

This event is being held, weather permitting, outside at the River Rock House Fest (formerly Chord on Blues) to promote awareness of TACA (Talk About Curing Autism) and raise funds to support the non-profit group. Organizers of the event request to close off the parking lot behind the establishment in order for this fest to take place. A \$5 donation is being requested of each attendee upon entry to this event.

The dates for the fest include Friday, September 28 – Sunday, September 30, 2012. Multiple local bands will be playing throughout the three-day event. **The following times were approved by the Government Services Committee on August 27<sup>th</sup> for this event: Friday: 5 – 10 p.m.; Saturday: 12 – 10 p.m.; Sunday: 12 – 8 p.m.** Booths of local vendors, including several food vendors, will be placed throughout the parking lot. In addition, River Rock House will have a grill and offer several food items for purchase in the lot.

Temporary fencing will be installed around the perimeter of the parking lot with required emergency, entrance and exit gates. ID's will be checked upon entry and wrist bands will be distributed for those 21 and over. While alcohol is served, the event organizers will have security on hand, in addition to the required Police staff hired specifically for the event.

Note: event organizers have agreed to continue to allow the St. Charles East Homecoming parade finishing point at this location as the event on Friday will not begin until 5:30 p.m. The event organizers have permission to begin setting up before 5:30 p.m. as long as the high school festivities have cleared the area.

**Attachments:** (please list)

Diagram of event layout; copy of Liquor License Application

**Recommendation/Suggested Action** (briefly explain):

The Police Department recommends approval subject to the conditions agreed upon by the Government Services Committee on August 27, 2012, as outlined above.

For office use only:	Agenda Item Number: IIB5
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