



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Presentation of 2012/2013 Snow and Ice Control Program
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Presenter:	Peter Suhr
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Please check appropriate box:

	Government Operations	X	Government Services 10.22.2012
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	N/A	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

Once again, City Staff is prepared to deliver safe road conditions to our community during the 2012-2013 Winter Season. The foundation of our successful snow program has been the ability to mobilize our equipment and personnel to react to any storm event including light snow events, ice storms and heavy/ long-lasting events. Our program's plowing and deicing operations start with main routes, connector roads, school zones and downtown areas, which affect the majority of traffic and emergency routes. Once these areas are cleared and safe for travel, city crews and contractors will be directed to neighborhood streets, cul-de-sacs, alleys and parking lots. Staff maintains 15 heavy-duty plows, 11 light-duty plows, 3 brine distributions trucks and multiple sidewalk machines always ready to react for fast and effective service. City staff will also utilize five separate outside firms to assist with snow clean-up operations to assure a diverse response.

In the last few years, we made some key modifications to our snow program, which proved to be a success. Building on that success, we will continue to modify management goals, control material usage, define contractual services, increase brine ("Pre-Wetting") applications and monitor weather with a computerized forecasting system (Telvent DTN). With these advances in place, and in particular the success of the brine operation, Staff will continue to evaluate the proper use of materials for each snow/ ice event including salt, brine, Geomelt (Beet Juice), and calcium chloride.

Attachments: *(please list)*

None

Recommendation / Suggested Action *(briefly explain):*

For Information Only.

<i>For office use only:</i>	<i>Agenda Item Number: 4.c.i</i>
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ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Letter of Agreement with St. Charles Township regarding Snow/ Ice Control

Presenter: Peter Suhr

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 10.22.2012
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost: N/A Budgeted: YES NO

If NO, please explain how item will be funded:

Executive Summary:

For many years the City and St. Charles Township have mutually agreed to provide snow and ice services for streets under the jurisdiction of the other political body. This cooperation was based on where the delivery of service made practical sense. For example, St. Charles Township performed snow/ice control along the City ROW Dover Hill Court, located at the north end of the Crane Road Estates Subdivision, and we performed snow/ice control along the Township ROW Toni and Bonnie Streets, located along Kautz Road. This letter agreement addresses in writing the understanding and also addresses liability. Please understand Robin Jones, Gorski & Good, drafted the liability language included in the agreement.

Attachments: *(please list)*

St. Charles Township Snow Plow Agreement

Recommendation / Suggested Action *(briefly explain):*

Staff recommends approval of the agreement between the City and St. Charles Township.

For office use only:

Agenda Item Number: 4.c.ii

ST. CHARLES TOWNSHIP ROAD DISTRICT

1725 Dean Street
St. Charles, Illinois 60174-1691

COUNTY OF KANE

Ronald C. Johnson, Highway Commissioner
630/584-3496 • FAX 630/762-0861

September 26, 2012

City of St. Charles
Attn: Mayor Donald P. DeWitte
Two East Main Street
St. Charles, IL 60174-1984

RE: Snow Plow Agreement

Dear Mayor DeWitte:

This letter is to confirm our agreement regarding the salting and plowing of snow for the 2012/2013 winter snow season.

It is agreed that the Township plow Peck Road from the bike path on the north to IL Rt. 64; all of Oakwood Drive in Rainbow Hills; and Crane Road, from IL Rt. 31 to the Crane Road Estates Entrance. Under a separate Agreement, the Township will plow all of Dover Hill.

In return, the City of St. Charles will plow the County Line subdivision off Kautz Road, which consists of Bonnie Street, Denny Street and Toni Street; and north 100 feet on Seventeenth Street.

The employees of each party performing operations under this agreement shall remain employees of such party and subject to such party's control and direction.

To the fullest extent permitted by law, the Township hereby agrees to defend, indemnify and hold harmless the City, its officers, agents, employees, and volunteers, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, costs and expenses, which may in anywise accrue against the City, its officers, agents, employees, and volunteers, arising in whole or in part or in consequence of the performance of this agreement by the Township, its officers, agents, employees, and volunteers, or which may anywise result therefrom, except that arising out of the sole legal cause of the City, its officers, agents, employees and volunteers.

To the fullest extent permitted by law, the City hereby agrees to defend, indemnify and hold harmless the Township, its officers, agents, employees, and volunteers, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, costs and expenses, which may in

The Beauty Spot of the Fox River Valley



anyway accrue against the Township, its officers, agents, employees, and volunteers, arising in whole or in part or in consequence of the performance of this agreement by the City, its officers, agents, employees, and volunteers, or which may anyway result therefrom, except that arising out of the sole legal cause of the Township, its officers, agents, employees and volunteers.

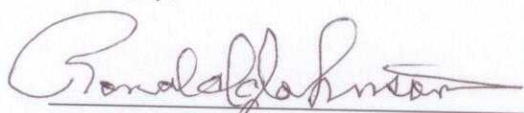
Each party to this agreement shall maintain comprehensive general liability insurance, property damage and casualty insurance and workers' compensation insurance upon such terms and in such amounts as is commercially reasonable.

This agreement may be terminated by either party upon ten (10) days written notice to the other party. Such notice shall be given to the signatories to this agreement at the address set forth herein.

Could you please sign above your name at the bottom of this letter to acknowledge that you are in agreement with this intergovernmental agreement and fax back to me for my records.

If you have any questions, please feel free to contact me at my office.

Sincerely,



Ronald C. Johnson
Highway Commissioner
St. Charles Township Road District

Donald P. DeWitte
Mayor
City of St. Charles

RCJ/mw



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Contractual Services for 2012/2013 Snow Program

Presenter: Peter Suhr

Please check appropriate box:

	Government Operations	X	Government Services 10.22.2012
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$96,521	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

City staff has solicited vendors to assist with snow removal operation for City Streets, Sidewalks, Parking Lots, and Cul-De-Sacs. In 2010, a Request for Proposal (RFP) for Snow & Ice Removal Services was issued to eight (8) separate contractors. The RFP included Detailed Specifications, Available Services (Snow Routes) and Acceptable Equipment to perform the required work. Proposers will be compensated based on an hourly rate for use of the specified equipment.

Of the eight contractors, staff is recommending to utilize four (4) contractors to help support our snow program including TK Sealcoating, Fox Valley Lawn Care, Tovar Snow Professionals and Schollmeyer Landscape. Each of the recommended contractors has a proven, successful history with the City. Each of the recommended contractors has over five years experience, provided competitive pricing, will be utilizing the proper equipment and have met all of our qualifications and specifications provided in the RFP.

Each agreement is for three years including services for the 2010/ 2011, 2011/ 2012 and 2012/ 2013 Snow Seasons with an additional two (2), 1-year options if negotiated.

In addition to the four (4) agreements noted above, staff would also recommend continuing snow removal services with Clean Sweep Environmental Inc. (CSE). CSE has maintained the City parking lots over the past five years, has been a preferred contractor to the City and has agreed to hold their pricing from the last two years.

Attachments: *(please list)*

RFP Proposal Results and Recommendations
Clean Sweep Environmental (CSE) Proposal

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve Request for Proposals (RFP's) based on Hourly Rates per Equipment as shown on attached RFP Proposal Results and Recommendations.

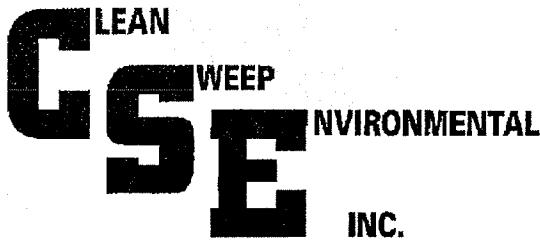
For office use only:

Agenda Item Number: 4.c.iii

SNOW & ICE REMOVAL SERVICES

RFP Proposal Results
Friday, September 17, 2010

SNOW & ICE REMOVAL SERVICES										
RFP Proposal Results										
Friday, September 17, 2010										
BID ITEMS	PROPOSERS (RFP RESULTS)									
	TK Sealcoating	Pedersen Company	Central Snow & Ice	Fox Valley Lawn Care	Kramer Trees	Tovar Snow	Schollmeyer Landscape	Land Technicians		
EQUIPMENT / VEHICLES (Cost per Hour)										
Semi Truck	N/A	N/A	\$105.00	N/A	N/A	\$95.00	N/A	\$129.00		
6 Wheeler	N/A	N/A	N/A	N/A	\$135.00	\$95.00	N/A	N/A		
3 Ton	N/A	\$115.00	\$105.00	N/A	N/A	\$80.00	N/A	N/A		
1 Ton	N/A	\$95.00	\$105.00	\$80.00	\$118.00	\$85.00	N/A	N/A		
Pick-Up Truck	\$87.50	\$95.00	\$100.00	\$80.00	\$110.00	\$95.00	N/A	\$87.50		
Endloader	N/A	N/A	\$215.00	N/A	\$200.00	\$165.00	N/A	N/A		
Backhoe	N/A	N/A	N/A	N/A	N/A	\$145.00	N/A	N/A		
Skidsteer	\$103.00	\$90.00	\$125.00	N/A	\$148.00	\$110.00	N/A	\$87.50		
SIDEWALKS & PATHS (Cost per Hour)										
Sidewalks & Paths	\$62.00	\$55.00	\$54.00	N/A	N/A	N/A	\$60.00	N/A		
% INCREASE FOR 2011/ 2012 & 2012/ 2013 SEASONS										
% Increase 2011/ 2012	2.00%	5.00%	5.00%	2.00%	1.50%	0.00%	0.00%	3.00%		
% Increase 2012/ 2013	2.00%	5.00%	5.00%	2.00%	2.25%	0.00%	0.00%	3.00%		
AVAILABLE SERVICES										
Sidewalks & Paths						X	X			
Blue East Cul-De-Sacs		X	X		X	X				
Green East Cul-De-Sacs		X	X		X	X				
Purple East Cul-De-Sacs			X		X	X				
Brown East Cul-De-Sacs				X	X	X				
Blue West Cul-De-Sacs	X				X	X		X		
Green West Cul-De-Sacs	X				X	X		X		
Red West Cul-De-Sacs	X				X	X		X		
CHART KEY										
			LOWEST BID							
			PROPOSED AWARDED CONTRACTOR FOR AVAILABLE SERVICE							



Proposal

Date 9/7/2012

Name: City of St. Charles
Address: 2 East Main Street
City: St. Charles **State:** IL **Zip:** 60174
Phone: 630-377-4424 **Fax:** 630*513*7442
Contact: Dan Rowe **Cell:** 630-514-5107

Service Parking Lots: (A, B, C, E, F, G, H, J, K, L, N, O, P, Q, R, S, T, U as well as the temporary gravel lot (Blue Goose old location) and the (2) temp. lots (next to Blue Goose))

Salt Spreading Hourly Rate: \$85.00
Note: City of St. Charles will supply salt

Shoveling

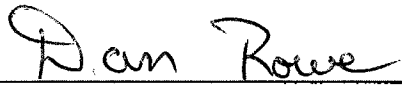
<u>Amount</u>	<u>Cost</u>
1-3"	n/a
3.1"-6"	n/a
6.1"-8"	n/a
8.1" - over	n/a

Other Services

Bobcat \$125.00 hourly
 Front End Loader w/2yd bucket \$150.00 hourly
 Pick up truck (8' blade) \$95.00 hourly

Salt Sidewalks

\$ n/a (per application)

Signature of acceptance: 
 2012-2013 snow season