

**MINUTES  
CITY OF ST. CHARLES  
HISTORIC PRESERVATION COMMISSION  
WEDNESDAY OCTOBER 17, 2012  
COUNCIL COMMITTEE ROOM**

**Members Present:** Chairman Smunt, Boboweic, Norris, Weals, Prestidge, Pretz, Withey

**Members Absent:** None

**Also Present:** Russell Colby, Planning Division Manager

---

**1. Call to order:**

Chairman Smunt called the meeting to order at 7:01pm and requested that all cell phones be turned off or placed in silent mode.

**2. Roll call:**

Chairman Smunt called roll with the seven members present and no members absent.

**3. Approval of the agenda:**

There were no changes to the agenda

**4. Presentation of minutes from October 3, 2012 meeting:**

**A motion was made by Mr. Prestidge and seconded by Mr. Withey with a unanimous voice vote to approve the minutes as presented. Chairman Smunt, Mr. Bobowiec and Mr. Norris abstained.**

**5. COA: 321 S. 5<sup>th</sup> Street (fence):**

Chairman Smunt noted that no information had been submitted for this COA and it would be appropriate to table the item.

**A motion was made by Mr. Norris and seconded by Mr. Pretz with a unanimous voice vote to table the COA.**

**6. COA: 109 S. 4<sup>th</sup> St. (chimney):**

Chairman Smunt noted the applicant was planning to attend for this item, therefore the Commission will move ahead on the agenda to Item #7.

**7. COA: 210 Cedar Street (awning):**

Daniel Adame, applicant and awning contractor, explained the proposal. The building currently has a metal corrugated roof structure over the front patio that is leaking. An existing awning frame remains in place from a previous awning; this structure will be reused to install a new fabric awning, with side panels.

The Commission asked how the side panels would be attached. Mr. Adame said the panels would roll up on a pulley system during the warmer months. The side panels will have clear windows. Chairman Smunt referenced the photo illustration showing how the side panels would appear when lowered.

The Commission discussed the entry vestibule proposed in front of the awning. Mr. Adame stated this could be a temporary structure, which could be entirely removed during the summer or left in place without side panels during the summer. Mr. Norris questioned how the structure would be mounted, since the permit only discusses the structure being an awning. He indicated some type of foundation may be required. Mr. Colby indicated that the permit is only for an awning, and that he is unsure what type of foundation support is required. The Commission discussed similar examples where the awning structure was attached to the sidewalk.

**A motion was made by Mr. Withey and seconded by Mr. Norris with a unanimous voice vote to approve the COA as presented.**

The Commission returned to Item #6.

**6. COA: 109 S. 4<sup>th</sup> Street (chimney):**

Mr. Colby stated the Commission discussed this item at the meeting on Oct. 3 and recommended use of the thin brick. The Commission wanted more information on the crown and cap. The applicant indicated he would attend the meeting but he was not present. Mr. Colby stated he had done research on other options but did not find anything other than a metal crown that could be used with this type of construction.

Mr. Prestidge stated that he would prefer the applicant use a pre-cast or cast in place concrete crown. Mr. Norris stated that the concrete cap should not be supported by a wood structure.

The Commission discussed the appearance of a metal crown. Chairman Smunt noted that metal crowns are very common; he noted the one on the building next door and also the common use of a metal vent pipe. He suggested the Commission be flexible with the crown/cap. Mr. Prestidge said that the typical metal crown is flashing that hangs down over the sides of the chimney, which he thinks is inappropriate. Mr. Colby stated the applicant indicated he was flexible in the design of the actual crown/cap but he intends to use metal.

Kim Malay, resident in attendance, suggested the Commission review the color and finish of the brick and the crown/cap to assess the appearance. The Commission agreed this was a good suggestion and decided to table the item until the applicant is presented to provide more information.

**A motion was made by Mr. Norris and seconded by Mr. Withey with a unanimous voice vote to table the COA.**

**8. Additional Business**

None.

**9. Announcements: Historic Preservation Commission meeting Wednesday, November 7, 2012 at 7:00pm in the Committee Room.**

**10. Adjournment:**

**A motion was made by Ms. Weals and seconded by Mr. Prestidge, with a unanimous voice vote to adjourn the meeting.**

With no further business to discuss, the meeting adjourned at 7:22 pm.

Respectfully submitted,  
Dr. Steven Smunt, Chairman  
St. Charles Historic Preservation Commission

/rc