

Minutes
Special Meeting Board of Directors
Tri-City Ambulance
February 21, 2012
8:30 AM

Present: Mayor Schielke, Batavia; Ald. Robert Liva, Batavia (arrived after Roll Call); Ald. Ron Singer, Geneva; Ald. Richard Marks, Geneva; Mayor DeWitte, St. Charles; Ald. Jon Monken, St. Charles; Peter Donat, Batavia FPD; Mark Wissing, Geneva Township

Absent:

Also Present: Chief Mullen, St. Charles; John Schultz, TCA Administrator; Chief Deicke, Batavia; Chief Olson, Geneva; Brian Townsend, City of St. Charles City Administrator; Christopher Minick, City of St. Charles Finance Director; Nonda Anderson, St. Charles Fire Department

Chairman Schielke called a special meeting of the Tri-City Ambulance Board of Directors to order at 8:33 AM. Roll was called with seven members present.

Discussion of current rates for service

Mr. Schultz presented the members with the results of where TCA stands on the annual Naperville Fee Survey. He told the Board that the survey is voluntary and is the only comprehensive source for rates in the area. He said it is used widely because of the number of agencies that participate. He also presented charts that showed where TCA would stand using a rate increase to bring to the 80th percentile and if a flat \$100 increase was applied.

Ald. Liva arrived at the meeting.

Mr. Schultz explained that bringing TCA to the 80th percentile would increase revenue by approximately \$250,000. He said with raising the fees a flat \$100 the revenue would increase by about \$195,000. He said an additional \$27,000 could be realized by increasing the per mile transport rate to \$15.00.

Ald. Singer raised a question about a political issue of residents being overcharged for ambulance service. Chief Mullen responded by explaining that there is legislation that does not allow municipalities or fire districts to charge residents for fire protection services, but that was not true for ambulance service at this time.

Mayor DeWitte asked if the information presented was for discussion only, or action. Mayor Schielke said this was information only. Mayor DeWitte said he would like to see a breakdown of revenue by community.

Mayor Schielke asked if there was a charge for assisting someone, but not treating or transporting, such as someone who calls frequently. Mr. Schultz said currently there is a \$100 charge for providing advanced life support treatment and the patient refusing transport, such as for a diabetic patient. Chief Mullen said the charge is to cover supply costs. He said there has been discussion about an invalid assist charge, but there is nothing in place at this time. Chief Mullen said St. Charles has developed relationships with local social service agencies and has

made referrals. Mayor Schielke asked if the Chiefs would discuss the matter and make a recommendation to the Board.

Presentation of results of RFP process and recommendation for approval of paramedic service provider – Mr. Schultz reviewed the RFP process and presented the review committee report to the Board. He explained that the evaluation was completed in two phases, one for the overall submittal and the other for financial. He said out of the three vendors who responded, one was deemed not meeting the criteria of the RFP, and the other two scores for Metro and PSI were included in the report. He told the Board the review committee consisted of Chief Deicke, Chief Olson, Chief Mullen, Assistant Chief Schelstreet, Chris Minick, City of St. Charles Finance Director, Nonda Anderson, St. Charles Fire Department Sr. Administrative Assistant, and himself.

Mr. Schultz told the Board that clarification of the RFP responses was asked from both qualifying vendors.

Mr. Schultz reviewed the Committee's scoring noting that Metro was not able to guarantee 18 paramedic/firefighters to fulfill the RFP request for Geneva and Batavia. Mr. Schultz also reviewed the results of the financial proposals for each qualifying vendor. He said the total contract cost for Metro is less than PSI's proposal and PSI's proposal showed no increase in the first year over the current contract and a one percent increase annually for the balance of the contract. Mr. Schultz said the options provided by Metro were rejected by the review committee because the first option would leave TCA with no assets, if they chose a different provider in the future, the other options included billing and TCA is already under contract with Andres for billing. Mr. Schultz noted the result of the scoring was PSI scoring first, and Metro second with the committee recommending PSI.

Ald. Singer asked for clarification regarding the need for paramedics to be in the Southern Fox Valley EMS System. Chief Mullen replied that the paramedics need to be accepted in the Southern Fox Valley EMS System because they worked under the licensing of the system's medical director. Mr. Singer asked if this was common. Mr. Schultz said yes.

With no further discussion, Ald. Singer made a motion to accept the review committee's recommendation of PSI as the paramedic service provider for Tri-City Ambulance. Ald. Marks seconded. The motion passed by unanimous voice vote of those present.

Ald. Singer offered congratulations to the review committee on a job well done.

With no further business, Ald. Singer made a motion to adjourn the meeting and Ald. Liva seconded. The motion passed by unanimous voice vote. The meeting was adjourned at 9:00 AM.

Respectfully submitted,
Nonda Anderson, Recording Secretary