

Minutes
Board of Fire and Police Commissioners
Regular Meeting
Monday, May 14, 2012
5:00 PM

Present: Don Haines, Chairman, Craig Livermore, Secretary

Absent: Greg Pacelli

Also Present: Chief Jim Lamkin; Chief Patrick Mullen; Sara Cass, St. Charles Police Department; Nonda Anderson, Recording Secretary

Chairman Haines called to meeting to order at 5:02 PM. Roll was called with two members present and a quorum determined.

Public Forum: No public comment

Approval of Minutes: Mr. Livermore made a motion to accept the minutes of the April 9, 2012 Regular Meeting as presented. Chairman Haines seconded. The motion passed by unanimous voice vote of those present. Mr. Livermore made a motion to accept the minutes of the April 30, 2012 Special Meeting as presented. Chairman Haines seconded. The motion passed by unanimous voice vote of those present.

Status of Police Department initial eligibility list: Ms. Cass presented the list of eligible candidates after the application of preference points. She reported that candidates 15, 16 and 17 had a tied score. Chairman Haines reviewed the Board's decision to interview the top 15 candidates. Mr. Livermore said he would agree to expand the interview pool to 17 to include all the candidates who tied for 15th on the list. Mr. Haines also agreed. There was discussion regarding the length of time for interviews and dates for the oral interview appointments. It was decided to consult with all Board members to determine three days to conduct the interviews when all members could be present prior to the end of June.

Discussion of Administrative Position – Chairman Haines wanted to discuss how to proceed with the Administrative Position that was suggested by the Board's attorney and that was included in the current year budget. Chairman Haines said they could continue with support provided by Nonda from the Fire Department, ask someone else within the city, or hire. Mr. Livermore suggested staying with Nonda, Chairman Haines agreed.

Open Meetings Act re: electronic communication discussion – Chairman Haines stated that messages that discuss Board business on personal emails are subject to the Freedom of Information Act. He said he was going to suggest to the City Administrator about establishing city email accounts for the Board members similar to what is provided for City Council Meeting. Mr. Livermore concurred.

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Executive Session – Mr. Livermore made a motion to go into Executive Session to discuss personnel issues. Mr. Haines seconded. The Executive Session convened at 5:17.

The regular meeting reconvened at 5:36 PM.

With no further business, Mr. Livermore made a motion to adjourn the meeting. Mr. Haines seconded. The motion passed and the meeting was adjourned at 5:37 PM.

Respectfully submitted,

Nonda Anderson

Recording Secretary