

**MINUTES
CITY OF ST CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY SEPTEMBER 5, 2012
COUNCIL COMMITTEE ROOM**

Members Present: Chairman Smunt, Bobowiec, Pretz, Withey, and Weals

Members Absent: Norris, Prestidge

Also Present: Russell Colby, Planning Division Manager
Debbie Graffagna, Recording Secretary

1. Call to order:

Chairman Smunt called the meeting to order at 7:03pm and requested that all cell phones be turned off or placed in silent mode.

2. Roll call:

Chairman Smunt called roll with the 5-five members present and 2-two members absent.

3. Approval of the agenda:

The agenda was approved as presented.

4. Presentation of minutes from August 15th, 2012 meeting:

A motion was made by Mr. Bobowiec and seconded by Mr. Pretz, with a voice vote of 4-four ayes and 1-one abstain, to approve the minutes as presented. Ms. Weals abstained.

5. COA: 118 North 5th Street (storage shed):

Mr. Colby addressed to the Commission that proposed is the placement of a pre-fabricated shed at the St. Patrick Church property. The shed will be placed in an existing paved area adjacent to the school building. Specifications on the shed are attached. The Commission questioned if the shed would be secured to the ground. They were advised that the shed would need to be anchored.

A motion was made by Mr. Bobowiec and seconded by Ms. Weals, with unanimous voice vote to approve the COA as presented for the storage shed at 118 North 5th Street.

COA: 16 South Riverside Avenue (wall sign)

Mr. Colby advised the Commission that the proposed is the installation of a wall sign for the House Pub. A drawing is attached. The Commission questioned if the corner sign will remain. Mr. Colby advised that if this sign is installed, the corner sign will likely need to be removed. A comment was made that the proposed sign is not illuminated.

A motion was made by Mr. Pretz and seconded by Mr. Withey, with a unanimous voice vote to approve the COA as presented for the new wall sign for 16 South Riverside Avenue.

6. COA: 214 South 3rd Street (awnings replacement basement window):

Mr. Colby advised that this item was tabled from the August 1, 2012 meeting, subject to the applicant providing additional information. Proposed is the installation of a fabric awning over the south entry door with the material being sunbrella. Also proposed is the replacement of 4- four basement windows with glass block, located on the north and south elevations. One existing basement window on the front/west elevation has already been replaced with glass block. The two south windows are visible in the awning photo. A representative photo has been provided showing the type of glass block to be used. The Commission discussed the size of the awning versus the size of the deck. A brief round table discussion was held among the Commission members on the deck and railing, which are not part of the COA.

A motion was made by Mr. Withey and seconded by Ms. Weals, with a unanimous voice vote to approve the COA as presented for the awning and replacement of the basement windows at 214 South 3rd Street.

7. Additional Business:

Round table discussion on the following items was held:

- The Commission asked about the Mail Order Homes project. Mr. Colby advised that they were waiting until the fall to initiate work with Rebecca Hunter.
- Mr. Colby asked if there was any update on the tour of the Sear home. Chairman Smunt advised that there was no new information.
- Preservation Partners will hold a house tour on September 23, 2012.

8. Announcements: Historic Preservation Commission meeting Wednesday September 19, 2012 at 7:00pm in the Committee Room.

9. Adjournment:

A motion was made by Mr. Pretz and seconded by Mr. Withey, with a unanimous voice vote to adjourn the meeting.

With no further business to discuss, the meeting adjourned at 7:20pm.

Respectfully submitted,
St. Steven Smunt, Chairman
St. Charles Historic Preservation Commission
/dlg