

AGENDA
ST. CHARLES CITY COUNCIL MEETING
DONALD P. DEWITTE, MAYOR

MONDAY, JUNE 18, 2012 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Omnibus Vote.** Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *6. Motion to accept and place on file minutes of the regular City Council meeting held on June 4, 2012.
- *7. Motion to accept and place on file the City Treasurer Report for the period ending April 30, 2012.

I. New Business

- A. Motion to approve an **Ordinance** Amending Title 5 “Business License and Regulations,” Chapter 5.08, “Alcohol Beverages,” Section 5.08.110, “Number of Licenses” of the St. Charles Municipal Code.

II. Committee Reports

- A. **Government Operations**
 - *1. Motion to accept and place on file minutes of the June 4, 2012 Government Operations Committee meeting.
 - *2. Motion to approve a proposal from CCMSI for third party administration services for Worker’s Compensation for FY12/13.
 - *3. Motion to approve the Visitors Cultural Commission funding allocations for FY12/13.
 - *4. Motion to approve an **Ordinance** Authorizing Acceptance and Execution of an Intergovernmental Agreement with the State of Illinois Office of the Comptroller

Regarding Access to the Comptroller's Local Debt Recovery Program.

- *5. Motion to approve an **Ordinance** Ascertaining Prevailing Wages in the City of St. Charles for Kane and DuPage Counties.
- *6. Motion to approve and authorize the City Administrator and Finance Director to execute an agreement with Automated Merchant Systems to provide credit card processing service to the City.

B. Government Services

None.

C. Planning and Development

- *1. Motion to accept and place on file Plan Commission Resolution No. 6-2012 A Resolution Recommending Approval of a General Amendment to Title 17 of the St. Charles Municipal Code entitled "Zoning" section 17.22.020 "Accessory Buildings and Structures" and Section 17.30.030 "General Definitions" Regarding Donation Boxes.
- 2. Motion to approve an **Ordinance** Amending Title 17 of the St. Charles Municipal Code entitled "Zoning" Section 17.22.020 "Accessory Building and Structures" and Section 17.30.030 "General Definitions" Regarding Donation Boxes.
- 3. Motion to approve an **Ordinance** Amending Title 15, "Buildings and Construction", Chapter 15.101, "Administration, Enforcement, Fees and Penalties", Section 15.101.150.B.5 "Miscellaneous Permits" of the St. Charles Municipal Code Regarding Donation Boxes.
- *4. Motion to approve a **Resolution** Granting a 12-Month Extension for the Recording of a Final Plat for a Resubdivision of Part of Parcel 1 Pine Ridge Park Phase 1 City of St. Charles Kane County Illinois.
- *5. Motion to accept and place on file Plan Commission Resolution No. 7-2012 A Resolution Recommending Approval of a General Amendment to Title 17 of the St. Charles Municipal Code, Chapter 17.28 "Signs", Section 17.28.100 "Temporary Signs" Regarding Signs During Construction Projects.
- *6. Motion to approve an **Ordinance** Amending Title 17 of the St. Charles Municipal Code entitled "Zoning", Chapter 17.28 "Signs", Section 17.28.100 "Temporary Signs" Regarding Signs During Construction Projects.
- *7. Motion to accept and place on file Historic Preservation Commission Resolution No. 3-2012 A Resolution Recommending Approval of a Façade Improvement Grant Application (117 W. Main St.-117 W. Main LLC).
- *8. Motion to approve a Façade Improvement Agreement for 117 W. Main St. (117 W. Main LLC).
- 9. Motion to accept Melaniphy and Associates Charlestowne Market Report and authorize Houseal Lavigne to undertake Phase 2 of Market Study (Public Workshop).
- 10. Motion to accept Ehlers, Inc. East Gateway Business District Report of Eligibility and authorize Ehlers to Undertake Phase 2 of Contract (Prepare Business District Plan).
- *11. Motion to approve Land Purchase and Sale Agreement between City of St. Charles and Tyler/Production, LLC (1-Acre Property for Stormwater Management).

D. Executive Session

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining
- Review of Minutes of Executive Sessions

E. Additional Items from Mayor, Council, Staff, or Citizens

1. Motion to approve the release of Executive Session minutes for the following dates:

City Council: June 21, 2010 (partial), August 16, 2010 (partial), September 20, 2010, November 1, 2010 (partial), February 22, 2011, May 16, 2011, June 6, 2011, and July 5, 2011.

Government Services Committee: July 27, 2009, August 22, 2011, and February 27, 2012.

F. Adjournment

**MINUTES FROM THE MEETING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY, JUNE 4, 2012 – 7:00 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. Call To Order By Mayor Donald DeWitte At 7:01 P.M.

2. Roll Call.

Present: Stellato, Monken, Carrignan, Payleitner,
Turner, Rogina, Martin, Krieger, Lewis

Absent: Bessner

3. Invocation Alder. Payleitner.

4. Pledge of Allegiance.

5. Presentations:

Recognition of military service and award of Silver Star to Private First Class Richard T. Bennett

Award of the IMEA Scholarship to Matthew Van Gyseghem by Ed Cobau, Director – State Association Services & Communications, Illinois Municipal Electric Agency (IMEA)

6. Motion by Martin, seconded by Krieger to approve the Omnibus Vote as presented.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED

***7. Motion by Martin, seconded by Krieger to accept and place on file minutes of the regular City Council meeting held on May 21, 2012.**

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

***8. Motion by Martin, seconded by Krieger to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/7/12 – 5/18/12 in the amount of \$4,298,479.68.**

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

I. New Business

- A. Motion by Martin, seconded by Krieger to approve a proclamation acknowledging Lieutenant Colonel Mark Powell for his years of service in the United States Army.
VOICE VOTE UNANIMOUS MOTION CARRIED
- B. Motion by Stellato, seconded by Carrignan to approve one vacant position within the Fire Prevention Bureau to be permanently eliminated.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
 Rogina, Martin, Krieger, Lewis
 NAY: 0 ABSENT: Bessner
 MOTION CARRIED
- Chief Mullin explained that this issue has been before the Council before. If you recall there was a vacancy that occurred back in September last year due to a retirement. We wanted the time to look at all our options. State law regarding promotions requires that you fill the vacancy within 60 days or you have to declare it unfunded or vacant. We have reviewed the situation and would like to vacate this lieutenant's position. It results in no new changes in levels in personnel in the fire department.
- C. Motion by Martin, seconded by Krieger to approve an **Ordinance 2012-M-26** Redistricting the City of St. Charles.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
 Rogina, Martin, Krieger, Lewis
 NAY: 0 ABSENT: Bessner
 MOTION CARRIED
- Alder Martin stated the ordinance has previously been approved by the Council and is subject to legal review. The Council moved Seventh Street all the way to the railroad tracks in their motion to approve it. Legal counsel advises us, because of difficulties of special census to be able to do that, we should fall back and follow the census block 2000. The data will stay within the 1% we have recognized earlier.
 - Mayor DeWitte thanked the task force for all their hard work and everyone else who contributed to the process.
- D. Motion by Carrignan, seconded by Monken to approve a Class E liquor license for Sculpture in the Park to be held on June 15, 2012 at Mount St. Mary Park.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
 Rogina, Lewis
 NAY: Martin, Krieger ABSENT: Bessner
 MOTION CARRIED
- Mayor DeWitte explained that we did receive an application from the park district this afternoon regarding this event. This is the annual reception for sculpture in the

park. It is an evening event on June 15. There is a wine sampling that requires an E special event license. The park district has followed our process and has submitted an application. Holly Gardels is with us from the park district if there are any questions.

- Alder. Martin asked, what's the E license they are asking for.
- Tina Nilles responded E1.
- Alder. Martin said that the ordinance I have before me says, the dispensing of food is predominant. Is food a predominate factor in this application?
- Holly Gardels responded that food would be available.
- Mayor DeWitte responded that this is wine tasting not service. Wine will be served in one ounce containers. I have to believe that food will be predominate, in this event. All other requirements of the E1 license will be required: hours are restricted, area will be fenced off, each patron must have a wristband, and the servers must be basket certified. Are you going to submit a site plan?
- Holly Gardels responded yes.
- Mayor DeWitte continued, the Chief of Police would have to review. The Chief will have to make a determination if any security personnel will be required.
- Alder. Martin said that he would also take issue with the short time span of the request. I would trust that they do this same process next year; they will get the application in in due course. Four or five days before is not acceptable to me.
- Mayor DeWitte said that the only reason it is coming before the Council this evening is due to the revisions that were made to the E classifications two weeks ago on a Monday night. Had those changes not been made, this would have been dealt with by the Chief of Police and the liquor commissioner without having to interfere in the Council's business. This is brought to you as a courtesy based on revisions in the ordinance.
- Alder. Martin said the ordinance hasn't been passed yet.

II. Committee Reports

A. Government Operations

- *1. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-54** Authorizing the Director of Human Resources to Execute a Letter of Agreement with Laurus Strategies for benefits consulting/management services for FY12/13.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)
- *2. Motion by Martin, seconded by Krieger to approve an **Ordinance 2012-M-27** Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (miscellaneous vehicles).
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *3. Motion by Martin, seconded by Krieger to approve an Ordinance 2012-M-28 Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (miscellaneous items).

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *4. Motion by Martin, seconded by Krieger to approve an Ordinance 2012-M-29 Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (transformers/switchgear).

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *5. Motion by Martin, seconded by Krieger to waive the bid procedure and allow spot buying of transformers on as as-needed basis.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *6. Motion by Martin, seconded by Krieger to approve the St. Charles Convention and Visitor's Bureau funding request for FY12/13.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *7. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-55** Expressing Official Intent Regarding Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the City of St. Charles, Kane and DuPage Counties, Illinois.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *8. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-56** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Certain Agreement – BRICOR Consulting Inc.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

9. Motion by Stellato, seconded by Monken to approve an **Ordinance 2012-M-30** Amending Title 5 "Business License and Regulations," Chapter 5.08 "Alcoholic Beverages" of the St. Charles Municipal Code – Various Provisions including the ten amendments.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Krieger, Lewis

NAY: 0 ABSENT: Bessner

ABSTAIN: Martin

MOTION CARRIED

- Mayor DeWitte explained that this motion is separate from the motion later in the meeting. This item is the original 10 amendments that we had approved at committee. They are not the same the motions and we need both.
- Alder. Martin asked are you approving it with the changes that were already made?
- Mayor DeWitte said that is the next agenda item.

10. Motion by Stellato, seconded by Monken to approve a Class B2 liquor license application for The Original Gino's East of Chicago located at 1590 E Main Street, St. Charles (new owner).

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Lewis

NAY: Martin, Krieger ABSENT: Bessner

MOTION CARRIED

- *11. Motion by Martin, seconded by Krieger to accept and place on file minutes of the May 21, 2012 Government Operations Committee meeting.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

B. Government Services

- *1. Motion by Martin, seconded by Krieger to waive the bid procedure for Items 2, 3, 4, 5, 8, 9, 10, 12, 16, and 17.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *2. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-57** Authorizing the Execution of a Contract with K. Hoving Companies for Street Sweeping Services.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *3. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-58** Authorizing the Execution of a Contract with Raise Rite for City Sidewalk Maintenance.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *4. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-59** Authorizing the Execution of a Contract with Safe Step for City Sidewalk Maintenance.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)
- *5. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-60** Authorizing the Execution of a Contract with Skyline Tree Service for Ash Tree Removal Services.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)
- *6. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-61** Authorizing the Execution of a Contract with Martam Construction for Remaining Sanitary Work as part of IL Department of Transportation Contract (7th Avenue to Dunham Road).
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)
- *7. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-62** Authorizing the Execution of a Contract with Encap, Inc. for the Bob Leonard River Walk Extension (Brownstone Segment).
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)
- *8. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-63** Authorizing the Execution of a Contract with Novinium for Cable Injection Services.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)
- *9. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-64** Authorizing the Execution of a Contract with Archon Construction for Directional Boring Services.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)
- 10. Motion by Stellato, seconded by Monken to approve a **Resolution 2012-65** Authorizing the Execution of a Contract with B&L Landscape Contractors for Landscape Restoration Services.
ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Lewis
NAY: 0 ABSENT: Bessner
ABSTAIN: Krieger

MOTION CARRIED

- *11. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-66** Authorizing the Purchase of a Substation Transformer to ABB c/o T&D Products.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *12. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-67** Authorizing the Purchase of Pad Mounted Capacitor Banks from Wesco.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *13. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-68** Authorizing the Execution of a Contract with DeMar Tree Service for Tree Trimming Services.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *14. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-69** Authorizing the Execution of a Contract with Skyline Tree Service for Tree Trimming Services.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *15. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-70** Authorizing the Approval of a Utility Easement for Culvers Restaurant located at 4068 E. Main Street.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *16. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-71** Authorizing the Execution of a Contract with Marc Kresmery Construction LLC. for the North Siphon Rehabilitation.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *17. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-72** Authorizing the Approval of a Proposal from Viking Chemical Company for Water Treatment Chemicals.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *18. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-73** Authorizing the Execution of a Kane County Intergovernmental Agreement for Electronics Recycling Program.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *19. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-74** Authorizing the Execution of Change Order No. 5 to Hampshire Hydro for the Main Treatment Plant Headworks Project Construction Costs.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *20. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-75** Authorizing the Execution of a Contract with Capital Infrastructure Group, LLC. for Consulting Services.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

- *21. Motion by Martin, seconded by Krieger to approve a **Resolution 2012-76** Authorizing the Purchase of three Ford Escape vehicles for the St. Charles Police Department.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis

NAY: 0 ABSENT: Bessner

MOTION CARRIED (Omnibus Vote)

22. Motion by Stellato, seconded by Monken to approve an **Ordinance 2012-M-30** Amending Title 5 "Business Licenses and Regulations," Chapter 5.08 "Alcoholic Beverages" of the St. Charles Municipal Code – Various Provisions.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Turner,
Rogina, Martin, Krieger, Lewis

NAY: Payleitner ABSENT: Bessner

MOTION CARRIED

- Mayor DeWitte said that this is the ordinance that will add the consent of the Council language to the liquor license classification.
- Alder. Payleitner explained that as my previous vote as called, I have no issue with the 10 changes that were made to section 5.08 but last week's packet it was unclear to me as to what was original language. So I waited and went back to the previous handout with Alderman Martin's handwritten changes then it was clear to me what were the actual changes. So now I would like to express my opposition to it at this time. I wish the language clearly stated the Council issues and the Commissioner manages. I think this is micro manages. I would like to see the Commissioner manage and the Council issue. I think the minutia is unnecessary and events will be held up.

- Alder. Rogina explained that going along with what Alderman Payleitner said. I thought that the E1 covered everything to begin with and we were being somewhat redundant. But when the vote went down, it seemed like we were adding the advice and consent and that is not a problem. I agree with Alderman Payleitner, and it was Alderman Carrignan's point at that meeting, that he wanted the Council to provide the opportunity to approve and wanted the commissioner to manage. I wanted to voice my agreement with that.

- *23. Motion by Martin, seconded by Krieger to accept and place on file the minutes of the April 23, 2012 Government Services Committee Meeting.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)

C. Planning and Development

- *1. Motion by Martin, seconded by Krieger to accept and place on file minutes of the May 14, 2012 Planning & Development Committee meeting.

ROLL CALL VOTE: AYE: Stellato, Monken, Carrignan, Payleitner, Turner,
Rogina, Martin, Krieger, Lewis
NAY: 0 ABSENT: Bessner
MOTION CARRIED (Omnibus Vote)

D. No Executive Session

E. No Additional Items from Mayor, Council, Staff, or Citizens

F. Adjournment

Motion By Carrignan, Seconded By Turner, To Adjourn Meeting

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:26 P.M.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

Treasurer's Report

April 30, 2012

MONTHLY COUNCIL TREASURER'S REPORT

For The Period Ending April 30, 2012

Overview

The attached report is a summary of City financial activity from the beginning of the fiscal year through the above date. It is meant to provide adequate information in a form easily readable for members of the City Council to understand the financial status of the City. Definitions of the various report components are shown at the end of the report.

Budget Philosophy

The City budgeting philosophy is that the budget is not a static plan, but a working plan that must be routinely monitored and adjusted as new opportunities develop, prior projections do not materialize, or priorities change. Revisions are always made in the light of maintaining adequate cash surpluses, in accordance with City policies, and not making revisions that will severely hamper future years' operations.

Report Format

The report shows each fund summarized by major categories of revenues and expenditures. Year-to-date and annual projections show where we are at today and where we expect to be at the end of the fiscal year. Each column provides meaningful information when compared with other columns. For instance, differences between the revised budget column and forecast column should be noted. The forecast is a calculated projection and the revised budget is a formal budget adjustment. Any material differences between the two should be investigated.

Comments

Property Taxes, Corporate Fund — Generally, we collect approximately 99% of the levy request.

Sales Taxes, Corporate Fund — Sales tax from retailers are received 90 days after the date of sale. For example, the City receives May sales taxes paid at a store in February. Sales tax receipts year to date were lower than anticipated, making receipts \$1,061,273 lower than proposed budget. This is due to the transfer of Costco's sales tax to the Debt Service Fund to cover principal and interest payments on the Revenue Bond.

Franchise Fees, Corporate Fund — The corporate fund collects 5% of electric gross receipts. Actual year to date receipts are in line with the proposed budget.

Income Tax, Corporate Fund — Actual receipts are \$160,699 higher than projected year to date budget. These receipts are subject to changes in the economy and can fluctuate from projections.

Hotel Tax, Corporate Fund — Actual receipts are \$46,272 lower than the projected year to date budget.

Intergovernmental Revenue, Corporate Funds — This line includes all Federal and State grants as well as replacement tax.

User Charges, All Funds — Revenues from user charges for the year are \$607,474 lower than the projected year to date budget. These revenues can fluctuate with weather, particularly during the summer months.

Personal Services, All Funds — Personal Services are lower than the year to date budget projection for the year. This is due to the timing of new hires, vacancies and retirements (voluntary separation pay-outs) throughout the year.

Operating Expenses, All Funds — Operating expenses overall are under the budget projection for the year. This is due primarily to timing differences.

Capital Expenditures, All Funds — Capital variances are monitored by the department on a quarterly basis. Due to the nature of large expenditures, a specific date of purchase is sometimes difficult to predict. The financial reporting system does not show a monthly budget for capital.

Definitions

Reporting Periods — The report shows information for two broad reporting periods, year-to-date (YTD) and annual. Year-to-date is an indication of the status from the beginning of the fiscal year through the period being reported. Under this YTD category, three sub-categories are shown. Annual projections show the entire fiscal year and are also broken down into three categories.

Actual — the amount of money actually received or expended from the beginning of the fiscal year (May 1) through the period being reported.

Budget — The revised budget from the beginning of the fiscal year through the period shown.

Last Year — The amount actually received or expended last fiscal year for the same months shown under "actual."

Original Budget — The amount originally budgeted and approved by the City Council for the fiscal year in April.

Revised Budget—This is the budget resulting from changes to the original budget. It reflects the most recent formal review and reflects the revisions approved periodically by the City Council.

Forecast — The forecast shows a projection determined by adding the amount actually received or expended to date, plus the months remaining of the revised budget after the period being reported, i.e. annual revised budget - YTD budget + actual.

Permanent Variance — A variance between the budget and forecast which will be permanent and not corrected at a later date.

Timing Variance — A variance between the budget and forecast which will be corrected at a later time during the fiscal year.

Warren J. Drewes, Treasurer

Balance Sheet
as of April 30, 2012

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet - Preliminary
April 30, 2012

| | Total Memorandum Only | Governmental Funds | | | | Proprietary Funds | | Fiduciary Funds | Account Groups | |
|----------------------------|--------------------------|----------------------|---------------------|----------------------|---------------------|-----------------------|----------------------|----------------------|--------------------------------|--------------|
| | | General Corporate | Special Revenue | Capital Projects | Debt Service | Enterprise | Internal Service | Trust | General Fixed Assets & Debt | |
| Assets | | | | | | | | | | |
| Cash & Investments | \$ 102,297,632 | \$ 16,933,816 | \$ 3,544,861 | \$ 13,735,149 | \$ 24,946 | \$ 4,700,111 | \$ 8,987,469 | \$ 54,371,280 | \$ | - |
| Restricted Cash | 9,357,363 | 94,691 | - | 3,640,789 | 1,935,862 | 3,686,021 | - | - | - | - |
| Receivables | | | | | | | | | | - |
| Property Taxes | 14,484,633 | 12,548,089 | 1,612,721 | - | 296,751 | 27,072 | - | - | - | - |
| Customers - Net | 5,709,088 | 531,755 | 7,335 | - | - | 5,154,138 | 15,860 | - | - | - |
| Interest | 166,475 | 7,852 | - | 4,697 | - | 1,417 | 2,056 | 150,453 | - | - |
| Prepaid Expenses | 505,565 | 93,991 | - | - | - | 133,866 | 243,867 | 33,841 | - | - |
| Due from Other Governments | 4,897,788 | 4,832,085 | 65,703 | - | - | - | - | - | - | - |
| Inventory | 3,212,036 | - | - | - | - | 41,665 | 3,170,371 | - | - | - |
| Deferred Charges | 2,137,430 | - | - | - | - | 331,247 | - | - | - | 1,806,183 |
| Due from Other Companies | - | - | - | - | - | - | - | - | - | - |
| Due from Other Funds | 698,248 | 239,248 | - | - | 459,000 | - | - | - | - | - |
| Advances to Other Funds | 4,194,716 | 2,961,444 | - | - | - | 1,233,272 | - | - | - | - |
| Other Assets | 785 | 772 | - | - | - | 13 | - | - | - | - |
| Capital Assets | | | | | | | | | | |
| Land | 60,619,873 | - | - | - | - | 2,162,294 | - | - | - | 58,457,579 |
| Intangibles | 1,729,197 | - | - | - | - | 27,755 | - | - | - | 1,701,442 |
| Buildings | 90,566,120 | - | - | - | - | 42,317,835 | - | - | - | 48,248,285 |
| Improvements | 273,745,059 | - | - | - | - | 153,176,787 | 1,233,272 | - | - | 119,335,000 |
| Equipment | 23,628,614 | - | - | - | - | 10,132,106 | 8,495,487 | - | - | 5,001,021 |
| Vehicles | - | - | - | - | - | - | - | - | - | - |
| Construction in Progress | 8,475,493 | - | - | - | - | 5,116,334 | - | - | - | 3,359,159 |
| Accumulated Depreciation | (175,154,717) | - | - | - | - | (91,406,171) | (4,838,532) | - | - | (78,910,014) |
| Total Assets | \$ 431,271,398 | \$ 38,243,743 | \$ 5,230,620 | \$ 17,380,635 | \$ 2,716,559 | \$ 136,835,762 | \$ 17,309,850 | \$ 54,555,574 | \$ 158,998,655 | |

City of St. Charles, Illinois
All Fund Types and Account Groups
Combined Balance Sheet - Preliminary
April 30, 2012

| | Governmental Funds | | | | Proprietary Funds | | Fiduciary Funds | | Account Groups | |
|---------------------------------------|--------------------------|----------------------|---------------------|----------------------|---------------------|-----------------------|----------------------|----------------------|--------------------------------|------------|
| | Total Memorandum Only | General Corporate | Special Revenue | Capital Projects | Debt Service | Enterprise | Internal Service | Trust | General Fixed Assets & Debt | |
| Liabilities & Equity | | | | | | | | | | |
| Liabilities- | | | | | | | | | | |
| Accounts Payable | \$ 6,803,628 | \$ 436,888 | \$ - | \$ 140,610 | \$ - | \$ 3,335,187 | \$ 2,104,133 | \$ 9,570 | \$ 777,240 | |
| Contracts Payable | 417,449 | 4,997 | - | - | - | 412,452 | - | - | - | |
| Claims Payable | 292,007 | - | - | - | - | 289,837 | 2,170 | - | - | |
| Accrued Salaries | 883,837 | 673,766 | 22 | - | - | 174,035 | 36,014 | - | - | |
| Accrued Interest | 1,750,071 | - | - | - | - | 369,537 | - | - | - | 1,380,534 |
| Escrows & Deposits | 3,251,528 | 1,276,453 | - | 866,248 | - | 1,108,827 | - | - | - | |
| Deferred Revenue | 14,711,707 | 12,755,728 | 1,612,721 | - | 296,750 | 27,072 | 19,436 | - | - | |
| Due to Other Governments | 913,776 | - | - | - | - | 913,776 | - | - | - | |
| Due to Other Funds | 698,248 | 459,000 | - | - | 239,248 | - | - | - | - | |
| Advances from Other Funds | 4,194,716 | - | 2,961,444 | - | - | - | 1,233,272 | - | - | |
| Accrued Compensated Absences | 3,892,633 | - | - | - | - | 631,053 | 97,478 | - | - | 3,164,102 |
| Net OPEB Obligation | 4,197,244 | - | - | - | - | 600,686 | 155,389 | - | - | 3,441,169 |
| General Obligation Bonds | 94,895,000 | - | - | - | - | 16,877,566 | - | - | - | 78,017,434 |
| Revenue Bonds | 8,935,000 | - | - | - | - | - | - | - | - | 8,935,000 |
| Installment Contracts | 103,048 | - | - | - | - | - | - | - | - | 103,048 |
| IEPA Loans | 18,202,396 | - | - | - | - | 18,202,396 | - | - | - | - |
| Unamortized Discounts/(Premiums) | 1,274,404 | - | - | - | - | 267,637 | - | - | - | 1,006,767 |
| Total Liabilities | 165,416,692 | 15,606,832 | 4,574,187 | 1,006,838 | 535,998 | 43,210,061 | 3,647,892 | 9,570 | 96,825,294 | |
| Equity- | | | | | | | | | | |
| Fund Balance | 104,021,043 | 22,636,911 | 656,433 | 16,373,777 | 2,180,561 | - | - | - | - | 62,173,361 |
| Retained Earnings | 161,833,663 | - | - | - | - | 93,625,701 | 13,661,958 | - | - | - |
| Total Equity | 265,854,706 | 22,636,911 | 656,433 | 16,373,777 | 2,180,561 | 93,625,701 | 13,661,958 | 54,546,004 | 62,173,361 | |
| Total Liabilities & Equity | \$ 431,271,398 | \$ 38,243,743 | \$ 5,230,620 | \$ 17,380,635 | \$ 2,716,559 | \$ 136,835,762 | \$ 17,309,850 | \$ 54,555,574 | \$ 158,998,655 | |

**Summary of Revenue and Expenditures
for the Period Ending April 30, 2012**

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original</u> <u>Budget</u> | <u>Revised</u> <u>Budget</u> | <u>Forecast</u> |
|-----------------------|-------------------|-------------------|------------------------------|----------------------------------|---------------------------------|-------------------|
| Corporate Fund | | | | | | |
| Revenue | | | | | | |
| 12,474,766 | 12,639,562 | 12,526,627 | Property Tax | 12,639,562 | 12,639,562 | 12,474,766 |
| 14,418,748 | 15,480,021 | 14,072,391 | Sales & Use Tax | 15,480,021 | 15,480,021 | 14,418,748 |
| 74,910 | 88,500 | 55,745 | Admissions Tax | 88,500 | 88,500 | 74,910 |
| 2,910,646 | 2,911,595 | 2,836,050 | Franchise Fees | 2,911,595 | 2,911,595 | 2,910,646 |
| 1,753,728 | 1,800,000 | 1,612,461 | Hotel Tax | 1,800,000 | 1,800,000 | 1,753,728 |
| 1,222,470 | 1,375,000 | 1,336,605 | Telecommunication Tax | 1,375,000 | 1,375,000 | 1,222,470 |
| 971,575 | 905,244 | 837,925 | Alcohol Tax | 905,244 | 905,244 | 971,575 |
| 445,196 | 382,120 | 459,408 | Licenses & Permits | 381,370 | 382,120 | 445,196 |
| 413,391 | 559,350 | 403,325 | Fines & Court Fees | 559,350 | 559,350 | 413,391 |
| 2,675,585 | 2,514,886 | 2,481,991 | State Tax Allowments | 2,514,886 | 2,514,886 | 2,675,585 |
| 269,123 | 256,131 | 381,333 | Intergovernmental Revenue | 253,131 | 256,131 | 269,123 |
| 548,581 | 398,766 | 2,203,323 | Reimbursement for Services | 395,200 | 398,766 | 548,581 |
| 96,929 | 110,133 | 87,025 | Miscellaneous Revenue | 109,450 | 110,133 | 96,929 |
| 10,299 | 4,136 | 137,613 | Sale Of Property | 639,500 | 4,136 | 10,299 |
| 78,662 | 43,500 | 155,968 | Investment Income | 43,500 | 43,500 | 78,662 |
| 38,364,609 | 39,468,944 | 39,587,790 | Total Revenue | 40,096,309 | 39,468,944 | 38,364,609 |
| Expenditures | | | | | | |
| 25,759,876 | 26,364,325 | 25,784,512 | Personal Services | 26,299,235 | 26,364,325 | 25,759,876 |
| 1,277,887 | 1,575,445 | 1,251,922 | Commodities | 1,530,081 | 1,575,445 | 1,277,887 |
| 8,965,406 | 10,669,193 | 9,025,972 | Contractual Services | 9,720,340 | 10,669,193 | 8,965,406 |
| 1,216,253 | 1,216,223 | 846,981 | Replacement Reserves | 1,214,598 | 1,216,223 | 1,216,253 |
| 459,483 | 531,881 | 200,010 | Other Operating Expenditures | 173,049 | 531,881 | 459,483 |
| (4,782,228) | (4,782,118) | (5,088,084) | Allocations | (4,782,118) | (4,782,118) | (4,782,228) |
| 558,654 | 734,922 | 1,094,573 | Capital | 229,252 | 734,922 | 558,654 |
| 16,785 | 84,658 | 84,660 | Debt Service Costs | 84,658 | 84,658 | 16,785 |
| 4,779,898 | 5,248,423 | 6,779,892 | Interfund Transfers | 5,248,423 | 5,248,423 | 4,779,898 |
| 38,252,014 | 41,642,952 | 39,980,438 | Total Expenditures | 39,717,518 | 41,642,952 | 38,252,014 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original Budget</u> | <u>Revised Budget</u> | <u>Forecast</u> |
|----------------------|-------------------|-------------------|------------------------------|----------------------------|---------------------------|-------------------|
| Electric Fund | | | | | | |
| Revenue | | | | | | |
| 25,402 | 25,000 | 23,569 | Property Tax | 25,000 | 25,000 | 25,402 |
| 47,963,637 | 48,153,835 | 45,847,623 | User Charges | 48,153,835 | 48,153,835 | 47,963,637 |
| 777,477 | 1,268,009 | 427,134 | Reimbursement for Services | 788,000 | 1,268,009 | 777,477 |
| 246,173 | 215,138 | 160,998 | Miscellaneous Revenue | 262,600 | 215,138 | 246,173 |
| 19,644 | 19,500 | (2,058,684) | Sale Of Property | 19,500 | 19,500 | 19,644 |
| 424,248 | 424,248 | 287,546 | Reserves | 424,248 | 424,248 | 424,248 |
| 1,894 | 500 | (3,165) | Investment Income | 500 | 500 | 1,894 |
| 98,122 | 261,985 | 185,446 | Interfund Transfers | 261,985 | 261,985 | 98,122 |
| 49,556,597 | 50,368,215 | 44,870,467 | Total Revenue | 49,935,668 | 50,368,215 | 49,556,597 |
| Expenditures | | | | | | |
| 3,364,813 | 3,433,077 | 2,095,858 | Personal Services | 3,433,368 | 3,433,077 | 3,364,813 |
| 266,549 | 327,949 | 83,363 | Commodities | 308,649 | 327,949 | 266,549 |
| 37,645,368 | 37,357,656 | 36,322,612 | Contractual Services | 37,251,296 | 37,357,656 | 37,645,368 |
| 295,818 | 295,818 | 174,443 | Replacement Reserves | 297,778 | 295,818 | 295,818 |
| 4,695,113 | 4,880,554 | 7,973,723 | Other Operating Expenditures | 4,880,546 | 4,880,554 | 4,695,113 |
| 1,816,512 | 1,816,456 | 1,930,860 | Allocations | 1,816,456 | 1,816,456 | 1,816,512 |
| 3,345,405 | 4,129,307 | (4,107) | Capital | 4,145,898 | 4,129,307 | 3,345,405 |
| 1,220,204 | 1,220,206 | 287,120 | Debt Service Costs | 1,220,206 | 1,220,206 | 1,220,204 |
| 357,922 | 357,922 | 365,002 | Interfund Transfers | 357,922 | 357,922 | 357,922 |
| 53,007,704 | 53,818,945 | 49,228,874 | Total Expenditures | 53,712,119 | 53,818,945 | 53,007,704 |
| Water Fund | | | | | | |
| Revenue | | | | | | |
| 3,452,228 | 3,470,478 | 2,976,745 | User Charges | 3,470,478 | 3,470,478 | 3,452,228 |
| 25,999 | 72,700 | 31,663 | Reimbursement for Services | 72,700 | 72,700 | 25,999 |
| 151,583 | 275,200 | 438,763 | Miscellaneous Revenue | 110,200 | 275,200 | 151,583 |
| 24,886 | 18,000 | 19,676 | Sale Of Property | 18,000 | 18,000 | 24,886 |
| 160,891 | 160,891 | 123,198 | Reserves | 160,891 | 160,891 | 160,891 |
| 20,518 | 10,800 | 16,162 | Investment Income | 10,800 | 10,800 | 20,518 |
| 1,786,876 | 2,286,441 | - | Financing Proceeds | - | 2,286,441 | 1,786,876 |
| 5,622,981 | 6,294,510 | 3,606,207 | Total Revenue | 3,843,069 | 6,294,510 | 5,622,981 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original Budget</u> | <u>Revised Budget</u> | <u>Forecast</u> |
|-----------------------------|-------------------|------------------|------------------------------|----------------------------|---------------------------|------------------|
| Water Fund Continued | | | | | | |
| Expenditures | | | | | | |
| 1,387,375 | 1,481,873 | 1,409,680 | Personal Services | 1,481,701 | 1,481,873 | 1,387,375 |
| 380,493 | 446,534 | 345,431 | Commodities | 445,268 | 446,534 | 380,493 |
| 947,448 | 1,138,752 | 813,139 | Contractual Services | 923,214 | 1,138,752 | 947,448 |
| 82,751 | 82,751 | 51,673 | Replacement Reserves | 83,591 | 82,751 | 82,751 |
| 73,950 | 141,858 | 1,036,936 | Other Operating Expenditures | 141,798 | 141,858 | 73,950 |
| 820,428 | 820,421 | 866,916 | Allocations | 820,421 | 820,421 | 820,428 |
| 2,966,684 | 5,516,114 | - | Capital | 3,287,497 | 5,516,114 | 2,966,684 |
| 566,093 | 627,641 | 104,758 | Debt Service Costs | 513,419 | 627,641 | 566,093 |
| 121,360 | 121,360 | 123,760 | Interfund Transfers | 121,360 | 121,360 | 121,360 |
| 7,346,582 | 10,377,304 | 4,752,293 | Total Expenditures | 7,818,269 | 10,377,304 | 7,346,582 |
| Wastewater Fund | | | | | | |
| Revenue | | | | | | |
| 6,140,150 | 6,553,477 | 5,811,141 | User Charges | 6,553,477 | 6,553,477 | 6,140,150 |
| 19,627 | 19,000 | 18,316 | Reimbursement for Services | 19,000 | 19,000 | 19,627 |
| 96,785 | 26,023 | 59,395 | Miscellaneous Revenue | 26,023 | 26,023 | 96,785 |
| 17,800 | 5,000 | 18,304 | Sale Of Property | 5,000 | 5,000 | 17,800 |
| 294,477 | 286,861 | 165,972 | Reserves | 286,861 | 286,861 | 294,477 |
| 12,925 | 25,600 | 24,549 | Investment Income | 25,600 | 25,600 | 12,925 |
| - | 885,000 | - | Financing Proceeds | 885,000 | 885,000 | - |
| 6,581,764 | 7,800,961 | 6,097,677 | Total Revenue | 7,800,961 | 7,800,961 | 6,581,764 |
| Expenditures | | | | | | |
| 1,764,238 | 1,806,578 | 1,725,089 | Personal Services | 1,806,571 | 1,806,578 | 1,764,238 |
| 266,848 | 310,334 | 246,357 | Commodities | 294,724 | 310,334 | 266,848 |
| 1,377,359 | 1,977,514 | 1,647,374 | Contractual Services | 1,815,791 | 1,977,514 | 1,377,359 |
| 168,211 | 168,211 | 86,798 | Replacement Reserves | 168,981 | 168,211 | 168,211 |
| 78,504 | 149,611 | 1,672,579 | Other Operating Expenditures | 102,272 | 149,611 | 78,504 |
| 1,214,916 | 1,214,864 | 1,291,764 | Allocations | 1,214,864 | 1,214,864 | 1,214,916 |
| 2,198,264 | 3,500,003 | - | Capital | 2,703,462 | 3,500,003 | 2,198,264 |
| 1,688,758 | 1,686,446 | 413,464 | Debt Service Costs | 1,686,446 | 1,686,446 | 1,688,758 |
| 276,176 | 276,177 | 234,831 | Interfund Transfers | 230,277 | 276,177 | 276,176 |
| 9,033,274 | 11,089,738 | 7,318,256 | Total Expenditures | 10,023,388 | 11,089,738 | 9,033,274 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original Budget</u> | <u>Revised Budget</u> | <u>Forecast</u> |
|----------------------------|------------------|------------------|------------------------------|----------------------------|---------------------------|------------------|
| Refuse Fund | | | | | | |
| Revenue | | | | | | |
| 427,866 | 413,184 | 527,639 | User Charges | 413,184 | 413,184 | 427,866 |
| 10,479 | 5,130 | 10,288 | Miscellaneous Revenue | 5,130 | 5,130 | 10,479 |
| 8,107 | 10,600 | (17,035) | Sale Of Property | 10,600 | 10,600 | 8,107 |
| 432 | 1,500 | 589 | Investment Income | 1,500 | 1,500 | 432 |
| 120,000 | 120,000 | 125,000 | Interfund Transfers | 120,000 | 120,000 | 120,000 |
| 566,884 | 550,414 | 646,481 | Total Revenue | 550,414 | 550,414 | 566,884 |
| Expenditures | | | | | | |
| 4,600 | 16,143 | 7,469 | Commodities | 16,143 | 16,143 | 4,600 |
| 412,861 | 446,424 | 514,961 | Contractual Services | 446,424 | 446,424 | 412,861 |
| 997 | 1,500 | 8,116 | Other Operating Expenditures | 1,500 | 1,500 | 997 |
| 84,540 | 84,543 | 83,292 | Allocations | 84,543 | 84,543 | 84,540 |
| 502,998 | 548,610 | 613,838 | Total Expenditures | 548,610 | 548,610 | 502,998 |
| TIF Funds | | | | | | |
| Revenue | | | | | | |
| 1,613,756 | 1,315,962 | 1,315,560 | Property Tax | 1,315,962 | 1,315,962 | 1,613,756 |
| 32,260 | 36,057 | 30,419 | Sales & Use Tax | 36,057 | 36,057 | 32,260 |
| 61,535 | 58,383 | 51,755 | Hotel Tax | 58,383 | 58,383 | 61,535 |
| (13,680) | 6,673 | 12,007 | Investment Income | 6,673 | 6,673 | (13,680) |
| 1,693,871 | 1,417,075 | 1,409,741 | Total Revenue | 1,417,075 | 1,417,075 | 1,693,871 |
| Expenditures | | | | | | |
| 2,370,647 | 2,094,563 | 2,375,164 | Interfund Transfers | 2,094,563 | 2,094,563 | 2,370,647 |
| 2,370,647 | 2,094,563 | 2,375,164 | Total Expenditures | 2,094,563 | 2,094,563 | 2,370,647 |
| Motor Fuel Tax Fund | | | | | | |
| Revenue | | | | | | |
| 977,304 | 818,133 | 968,906 | State Tax Allotments | 818,133 | 818,133 | 977,304 |
| 103 | - | - | Reimbursement for Services | - | - | 103 |
| 3,155 | - | 26,252 | Investment Income | - | - | 3,155 |
| 980,562 | 818,133 | 995,158 | Total Revenue | 818,133 | 818,133 | 980,562 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original Budget</u> | <u>Revised Budget</u> | <u>Forecast</u> |
|---------------------------------------|---------------|------------------|------------------------------|------------------------|-----------------------|-----------------|
| Motor Fuel Tax Fund Continued | | | | | | |
| 678,677 | 2,475,620 | 790,475 | Expenditures | 2,475,620 | 2,475,620 | 678,677 |
| 678,677 | 2,475,620 | 790,475 | Capital | 2,475,620 | 2,475,620 | 678,677 |
| | | | Total Expenditures | | | |
| Subsidized Transportation Fund | | | | | | |
| 101 | - | 159 | Revenue | - | - | 101 |
| 77,446 | 77,446 | 106,023 | Investment Income | 77,446 | 77,446 | 77,446 |
| 77,547 | 77,446 | 106,182 | Interfund Transfers | 77,446 | 77,446 | 77,547 |
| | | | Total Revenue | | | |
| Expenditures | | | | | | |
| 1,625 | 2,864 | 1,334 | Personal Services | 2,864 | 2,864 | 1,625 |
| 55,962 | 77,250 | 47,429 | Contractual Services | 77,250 | 77,250 | 55,962 |
| 57,587 | 80,114 | 48,763 | Total Expenditures | 80,114 | 80,114 | 57,587 |
| Capital Project Funds | | | | | | |
| Revenue | | | | | | |
| 343,377 | 10,501,462 | 259,876 | Intergovernmental Revenue | 10,511,462 | 10,501,462 | 343,377 |
| 22,000 | 885,402 | 131,013 | Miscellaneous Revenue | 885,402 | 885,402 | 22,000 |
| 31,185 | 50,000 | 108,319 | Investment Income | 50,000 | 50,000 | 31,185 |
| 4,170,347 | 9,700,567 | - | Financing Proceeds | 9,530,000 | 9,700,567 | 4,170,347 |
| 1,050,010 | 1,074,351 | 2,119,566 | Interfund Transfers | 1,074,351 | 1,074,351 | 1,050,010 |
| 5,616,919 | 22,211,782 | 2,618,774 | Total Revenue | 22,051,215 | 22,211,782 | 5,616,919 |
| Expenditures | | | | | | |
| 269,185 | 849,509 | 102,922 | Contractual Services | 750,000 | 849,509 | 269,185 |
| 477 | - | 266 | Other Operating Expenditures | - | - | 477 |
| 5,263,139 | 20,984,736 | 1,346,391 | Capital | 19,426,544 | 20,984,736 | 5,263,139 |
| 79,094 | 79,095 | - | Debt Service Costs | - | 79,095 | 79,094 |
| 500,000 | 500,000 | - | Interfund Transfers | 500,000 | 500,000 | 500,000 |
| 6,111,895 | 22,413,340 | 1,449,579 | Total Expenditures | 20,676,544 | 22,413,340 | 6,111,895 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original Budget</u> | <u>Revised Budget</u> | <u>Forecast</u> |
|---------------------------|---------------|------------------|--------------------------------|----------------------------|---------------------------|-----------------|
| Debt Service Funds | | | | | | |
| Revenue | | | | | | |
| 298,392 | 295,438 | 592,061 | Property Tax | 295,438 | 295,438 | 298,392 |
| 968,619 | 700,000 | 783,166 | Sales & Use Tax | 700,000 | 700,000 | 968,619 |
| 261 | - | 577 | Investment Income | - | - | 261 |
| 6,474,737 | 6,474,737 | 6,442,846 | Financing Proceeds & Refunding | - | 6,474,737 | 6,474,737 |
| 6,923,060 | 6,966,689 | 7,036,715 | Interfund Transfers | 6,966,689 | 6,966,689 | 6,923,060 |
| 14,665,069 | 14,436,864 | 14,855,365 | Total Revenue | 7,962,127 | 14,436,864 | 14,665,069 |
| Expenditures | | | | | | |
| 100,418 | 93,373 | 85,936 | Contractual Services | - | 93,373 | 100,418 |
| 14,536,914 | 14,536,920 | 14,347,389 | Debt Service Costs & Refunding | 8,163,109 | 14,536,920 | 14,536,914 |
| 14,637,332 | 14,630,293 | 14,433,325 | Total Expenditures | 8,163,109 | 14,630,293 | 14,637,332 |
| Inventory Fund | | | | | | |
| Revenue | | | | | | |
| 2,975 | - | - | User Charges | - | - | 2,975 |
| 62 | - | 566 | Miscellaneous Revenue | - | - | 62 |
| 759,372 | 950,586 | 1,057,610 | Charges to Other Funds | 950,586 | 950,586 | 759,372 |
| 3,117,426 | 2,815,892 | 2,678,761 | Sale of Inventory | 2,815,892 | 2,815,892 | 3,117,426 |
| 697 | 400 | 2,110 | Sale Of Property | 400 | 400 | 697 |
| 29,687 | 29,687 | 24,577 | Reserves | 29,687 | 29,687 | 29,687 |
| (517) | - | (512) | Investment Income | - | - | (517) |
| 3,909,702 | 3,796,565 | 3,763,112 | Total Revenue | 3,796,565 | 3,796,565 | 3,909,702 |
| Expenditures | | | | | | |
| 495,010 | 500,820 | 485,137 | Personal Services | 500,820 | 500,820 | 495,010 |
| 3,101,438 | 2,838,907 | 2,703,674 | Commodities | 2,830,907 | 2,838,907 | 3,101,438 |
| 48,505 | 88,617 | 46,682 | Contractual Services | 88,617 | 88,617 | 48,505 |
| 13,078 | 13,078 | 11,475 | Replacement Reserves | 13,708 | 13,078 | 13,078 |
| (3,105) | 2,828 | 6,902 | Other Operating Expenditures | 2,828 | 2,828 | (3,105) |
| 360,372 | 360,370 | 406,380 | Allocations | 360,370 | 360,370 | 360,372 |
| 2,814 | 3,741 | 3,827 | Capital | 3,111 | 3,741 | 2,814 |
| 4,018,112 | 3,808,361 | 3,664,077 | Total Expenditures | 3,800,361 | 3,808,361 | 4,018,112 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original Budget</u> | <u>Revised Budget</u> | <u>Forecast</u> |
|---------------------------------------|------------------|------------------|------------------------------|----------------------------|---------------------------|------------------|
| Motor Vehicle Replacement Fund | | | | | | |
| Revenue | | | | | | |
| 53,812 | 42,166 | 822,842 | Miscellaneous Revenue | - | 42,166 | 53,812 |
| 1,646,598 | 1,906,229 | 1,867,303 | Charges to Other Funds | 1,906,229 | 1,906,229 | 1,646,598 |
| 139,877 | - | (49,170) | Sale Of Property | - | - | 139,877 |
| 1,088,120 | 1,088,120 | 736,939 | Reserves | 1,174,276 | 1,088,120 | 1,088,120 |
| 4,458 | 8,000 | 22,860 | Investment Income | 8,000 | 8,000 | 4,458 |
| 45,900 | 45,900 | - | Interfund Transfers | - | 45,900 | 45,900 |
| 2,978,765 | 3,090,415 | 3,400,774 | Total Revenue | 3,088,505 | 3,090,415 | 2,978,765 |
| Expenditures | | | | | | |
| 697,765 | 759,556 | 695,996 | Personal Services | 757,806 | 759,556 | 697,765 |
| 377,124 | 465,397 | 386,710 | Commodities | 465,397 | 465,397 | 377,124 |
| 44,076 | 100,163 | 69,823 | Contractual Services | 96,091 | 100,163 | 44,076 |
| 15,794 | 15,794 | 13,365 | Replacement Reserves | 16,004 | 15,794 | 15,794 |
| 27,034 | 49,559 | 649,740 | Other Operating Expenditures | 49,559 | 49,559 | 27,034 |
| 367,056 | 367,055 | 391,464 | Allocations | 367,055 | 367,055 | 367,056 |
| 568,364 | 816,927 | 3,249 | Capital | 421,115 | 816,927 | 568,364 |
| 1,871 | 41,262 | 3,631 | Interfund Transfers | 41,262 | 41,262 | 1,871 |
| 2,099,084 | 2,615,713 | 2,213,978 | Total Expenditures | 2,214,289 | 2,615,713 | 2,099,084 |
| Health Insurance Fund | | | | | | |
| Revenue | | | | | | |
| 10 | 200 | 21,014 | Miscellaneous Revenue | 200 | 200 | 10 |
| 4,812,366 | 4,592,504 | 4,263,383 | Insurance Premiums | 4,592,504 | 4,592,504 | 4,812,366 |
| 874 | 4,000 | 16,633 | Investment Income | 4,000 | 4,000 | 874 |
| 4,813,250 | 4,596,704 | 4,301,030 | Total Revenue | 4,596,704 | 4,596,704 | 4,813,250 |
| Expenditures | | | | | | |
| 15,147 | 27,400 | 18,268 | Personal Services | 27,400 | 27,400 | 15,147 |
| 1,108 | 3,100 | 1,579 | Commodities | 3,100 | 3,100 | 1,108 |
| 685,648 | 768,564 | 655,166 | Contractual Services | 768,564 | 768,564 | 685,648 |
| 3,359,088 | 3,809,819 | 3,827,135 | Other Operating Expenditures | 3,809,819 | 3,809,819 | 3,359,088 |
| 97,116 | 97,122 | 95,484 | Allocations | 97,122 | 97,122 | 97,116 |
| 4,158,107 | 4,706,005 | 4,597,632 | Total Expenditures | 4,706,005 | 4,706,005 | 4,158,107 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original</u> | <u>Revised</u> | <u>Forecast</u> |
|--------------------------------|------------------|------------------|------------------------------|------------------|------------------|------------------|
| | | | | <u>Budget</u> | <u>Budget</u> | |
| WC & Liability Fund | | | | | | |
| Revenue | | | | | | |
| 3,330 | - | 1,050 | Miscellaneous Revenue | - | - | 3,330 |
| 1,106,010 | 1,106,003 | 1,140,680 | Insurance Premiums | 1,106,003 | 1,106,003 | 1,106,010 |
| 15,667 | 5,100 | 8,342 | Investment Income | 5,100 | 5,100 | 15,667 |
| 155,000 | 155,000 | 309,530 | Interfund Transfers | 155,000 | 155,000 | 155,000 |
| 1,280,007 | 1,266,103 | 1,459,602 | Total Revenue | 1,266,103 | 1,266,103 | 1,280,007 |
| Expenditures | | | | | | |
| 473,989 | 483,829 | 471,967 | Contractual Services | 465,000 | 483,829 | 473,989 |
| 580,299 | 744,888 | 767,275 | Other Operating Expenditures | 730,000 | 744,888 | 580,299 |
| 9,528 | 9,524 | 9,264 | Allocations | 9,524 | 9,524 | 9,528 |
| 1,063,816 | 1,238,241 | 1,248,506 | Total Expenditures | 1,204,524 | 1,238,241 | 1,063,816 |
| Communications Fund | | | | | | |
| Revenue | | | | | | |
| 230,319 | 233,675 | 269,609 | User Charges | 233,675 | 233,675 | 230,319 |
| 300 | - | 1,077 | Miscellaneous Revenue | - | - | 300 |
| 204,555 | 200,709 | 181,931 | Reserves | 197,429 | 200,709 | 204,555 |
| 1,160 | 1,500 | 1,665 | Investment Income | 1,500 | 1,500 | 1,160 |
| 436,334 | 435,884 | 454,282 | Total Revenue | 432,604 | 435,884 | 436,334 |
| Expenditures | | | | | | |
| 107,424 | 124,011 | 120,213 | Personal Services | 124,011 | 124,011 | 107,424 |
| 2,341 | 5,506 | 2,517 | Commodities | 5,506 | 5,506 | 2,341 |
| 52,312 | 71,458 | 54,461 | Contractual Services | 71,458 | 71,458 | 52,312 |
| 773 | 773 | 32,610 | Replacement Reserves | 16,123 | 773 | 773 |
| 3,016 | 5,393 | 26,753 | Other Operating Expenditures | 5,393 | 5,393 | 3,016 |
| 11,760 | 11,763 | 12,660 | Allocations | 11,763 | 11,763 | 11,760 |
| 239,322 | 361,070 | 56,861 | Capital | 280,183 | 361,070 | 239,322 |
| 61,664 | 61,664 | - | Interfund Transfers | 61,664 | 61,664 | 61,664 |
| 478,612 | 641,638 | 306,075 | Total Expenditures | 576,101 | 641,638 | 478,612 |

Monthly Council Treasurer's Report - Preliminary
May 1, 2011 - April 30, 2012

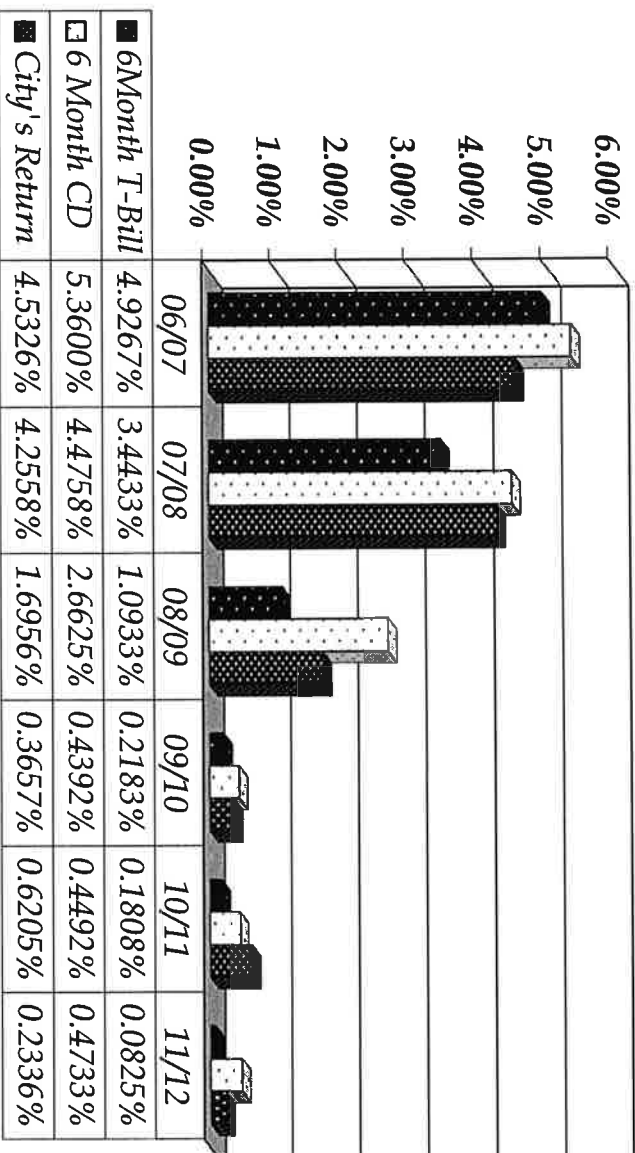
| <u>Actual</u> | <u>Budget</u> | <u>Last Year</u> | | <u>Original Budget</u> | <u>Revised Budget</u> | <u>Forecast</u> |
|---------------------|---------------|------------------|------------------------------|------------------------|-----------------------|--------------------|
| All Funds | | | | | | |
| Revenue | | | | | | |
| 14,412,316 | 14,275,962 | 14,457,817 | Property Tax | 14,275,962 | 14,275,962 | 14,412,316 |
| 15,419,627 | 16,216,078 | 14,885,976 | Sales & Use Tax | 16,216,078 | 16,216,078 | 15,419,627 |
| 74,910 | 88,500 | 55,745 | Admissions Tax | 88,500 | 88,500 | 74,910 |
| 2,910,646 | 2,911,595 | 2,836,050 | Franchise Fees | 2,911,595 | 2,911,595 | 2,910,646 |
| 1,815,263 | 1,858,383 | 1,664,216 | Hotel Tax | 1,858,383 | 1,858,383 | 1,815,263 |
| 1,222,470 | 1,375,000 | 1,336,605 | Telecommunication Tax | 1,375,000 | 1,375,000 | 1,222,470 |
| 971,575 | 905,244 | 837,925 | Alcohol Tax | 905,244 | 905,244 | 971,575 |
| 445,196 | 382,120 | 459,408 | Licenses & Permits | 381,370 | 382,120 | 445,196 |
| 413,391 | 559,350 | 403,325 | Fines & Court Fees | 559,350 | 559,350 | 413,391 |
| 3,652,889 | 3,333,019 | 3,450,897 | State Tax Allotments | 3,333,019 | 3,333,019 | 3,652,889 |
| 612,500 | 10,757,593 | 641,209 | Intergovernmental Revenue | 10,764,593 | 10,757,593 | 612,500 |
| 58,217,175 | 58,824,649 | 55,432,757 | User Charges | 58,824,649 | 58,824,649 | 58,217,175 |
| 1,371,787 | 1,758,475 | 2,680,436 | Reimbursement for Services | 1,274,900 | 1,758,475 | 1,371,787 |
| 681,463 | 1,559,392 | 1,734,031 | Miscellaneous Revenue | 1,399,005 | 1,559,392 | 681,463 |
| 2,405,970 | 2,856,815 | 2,924,913 | Charges to Other Funds | 2,856,815 | 2,856,815 | 2,405,970 |
| 3,338,736 | 2,873,528 | 731,575 | Sale Of Property | 3,508,892 | 2,873,528 | 3,338,736 |
| 2,201,978 | 2,190,516 | 1,520,163 | Reserves | 2,273,392 | 2,190,516 | 2,201,978 |
| 5,918,376 | 5,698,507 | 5,404,063 | Insurance Premiums | 5,698,507 | 5,698,507 | 5,918,376 |
| 157,095 | 157,173 | 390,405 | Investment Income | 157,173 | 157,173 | 157,095 |
| 12,431,960 | 19,346,745 | 6,442,846 | Financing Proceeds | 10,415,000 | 19,346,745 | 12,431,960 |
| 8,469,538 | 8,701,371 | 9,882,280 | Interfund Transfers | 8,655,471 | 8,701,371 | 8,469,538 |
| 137,144,861 | 156,630,015 | 128,172,642 | Total Revenue | 147,732,898 | 156,630,015 | 137,144,861 |
| Expenditures | | | | | | |
| 33,593,273 | 34,500,504 | 32,336,087 | Personal Services | 34,433,776 | 34,500,504 | 33,593,273 |
| 5,678,388 | 5,989,315 | 5,029,022 | Commodities | 5,899,775 | 5,989,315 | 5,678,388 |
| 51,078,537 | 54,122,302 | 49,858,444 | Contractual Services | 52,474,045 | 54,122,302 | 51,078,537 |
| 1,792,678 | 1,792,648 | 1,217,345 | Replacement Reserves | 1,810,783 | 1,792,648 | 1,792,678 |
| 9,274,856 | 10,317,891 | 16,169,435 | Other Operating Expenditures | 9,896,764 | 10,317,891 | 9,274,856 |
| - | - | - | Allocations | - | - | - |
| 15,821,323 | 38,522,440 | 3,291,269 | Capital | 32,972,682 | 38,522,440 | 15,821,323 |
| 18,107,848 | 18,234,966 | 15,237,391 | Debt Service Costs | 11,667,838 | 18,234,966 | 18,107,848 |
| 8,469,538 | 8,701,371 | 9,882,280 | Interfund Transfers | 8,655,471 | 8,701,371 | 8,469,538 |
| 143,816,441 | 172,181,437 | 133,021,273 | Total Expenditures | 157,811,134 | 172,181,437 | 143,816,441 |

Investment Summary

April 30, 2012

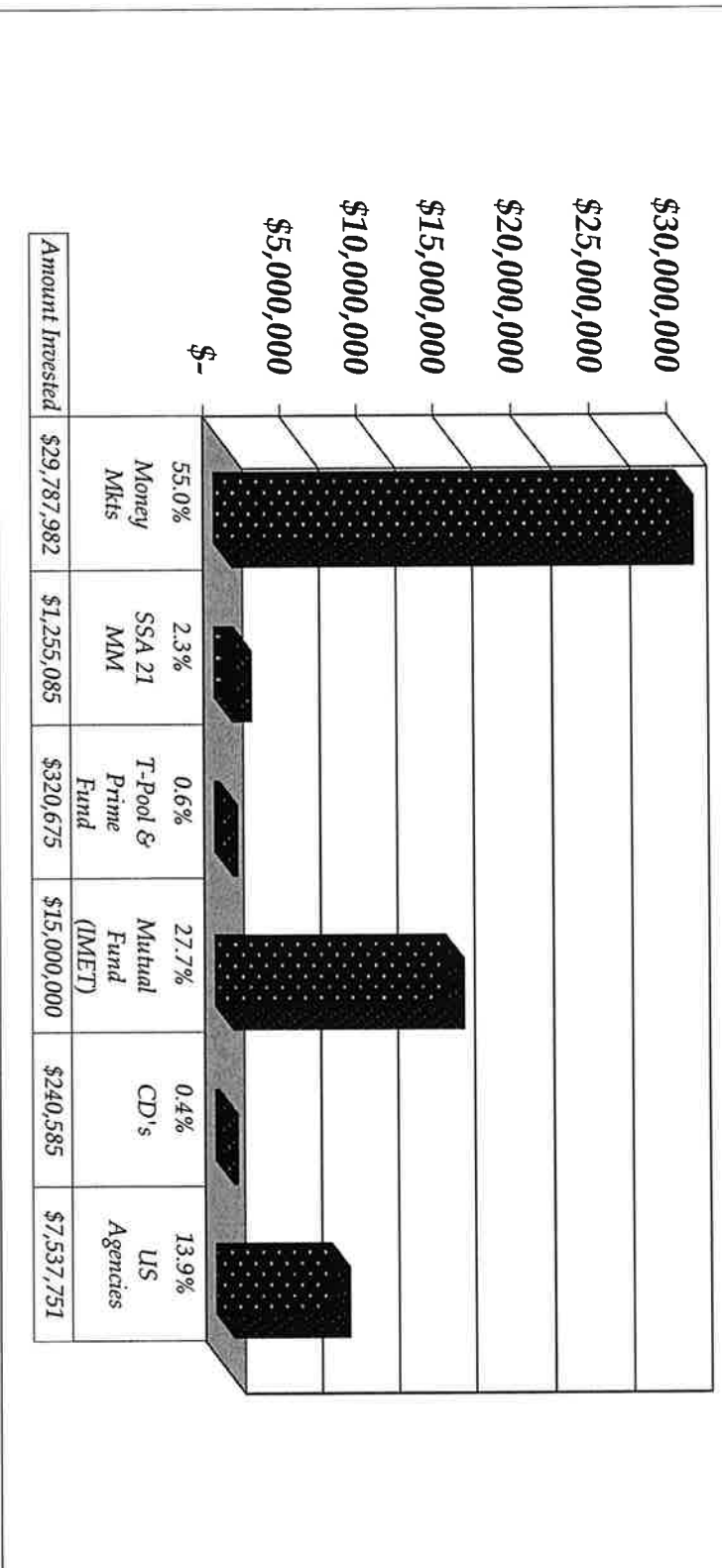


City of St. Charles Investment Portfolio Earnings Comparison



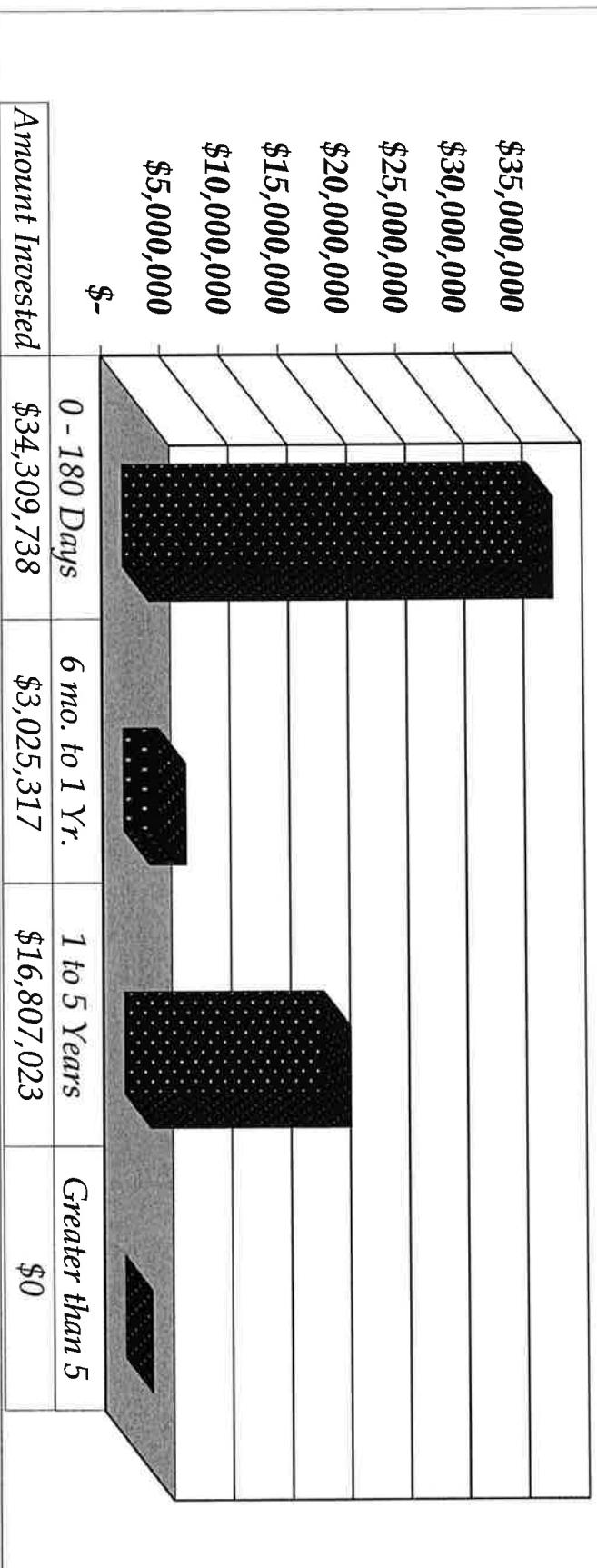
The chart above displays the return on investments for the City of St. Charles portfolio by fiscal year. The Current fiscal year return is computed from May 1 to the current month end. We are comparing the City's return to the average return on the 6 month T-Bill and 6 month certificates of deposit for the same period of time. The City invests in some longer term securities in order to maximize returns. Historically, the City has proven to prevail with this type of philosophy. During sharp rises in interest rates, the City's portfolio may not seem to perform as well, but over time, when combined with the higher returns, the City still comes out ahead. This graph does not include any pension funds.

City of St. Charles Investment Portfolio by Type - April 30, 2012



The chart above displays the City of St. Charles investment portfolio by type of investment. As shown the portfolio is distributed among several investment types. US Treasuries include Treasury Bills, Treasury Notes, Zero Coupon Bonds and Treasury Bonds. The City invests in US Agencies which are government agencies such as Federal Home Loan Bank and Farm Credit Bank. These yield a higher return than treasuries and afford government protection. Money is invested in the Treasurer's Pool, IMET, Commercial Paper and Certificates of Deposit. The City tries to maintain a diversified portfolio to maximize return yet, most importantly, to preserve principal. This chart is only the City's main portfolio and bond investments. SSA 21 money markets are held by Amalgamated Bank in Chicago for investment for that bond issue. This chart does not include pension funds.

City of St. Charles Investment Portfolio Composition - April 30, 2012



The chart above displays the aging of the City of St. Charles investment portfolio. A portion of the City's money is invested in U.S. Agencies, the Treasurer's Pool, commercial paper, collateralized certificates of deposit, as well as IMET (the intergovernmental mutual fund). The City's portfolio is also inflated by bond proceeds which must remain short term to cover construction payouts. The City does invest in some long term securities for capital gains purposes. However, according to policy that amount does not exceed 9% of cost. Timing maturities is very important for the City. We need to allow for cash flow yet maximize return by investing in longer maturities which typically earn a higher yield. Investment maturities are "laddered" as much as possible, to allow for any unforeseen expenditure. The City does not invest funds for the police and fire pension funds, therefore they are not part of this chart.



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Ordinance Amending Title 5 "Business License and Regulations," Chapter 5.08 "Alcohol Beverages," Section 5.08.110 "Number of Licenses"

Presenter: Chief Lamkin

Please check appropriate box:

| | | | |
|--------------------------|------------------------|-------------------------------------|------------------------|
| <input type="checkbox"/> | Government Operations | <input type="checkbox"/> | Government Services |
| <input type="checkbox"/> | Planning & Development | <input checked="" type="checkbox"/> | City Council (6/18/12) |
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | |

| | | | | | | |
|-----------------|--|-----------|-----|-------------------------------------|----|--|
| Estimated Cost: | | Budgeted: | YES | <input checked="" type="checkbox"/> | NO | |
|-----------------|--|-----------|-----|-------------------------------------|----|--|

If NO, please explain how item will be funded:

Executive Summary:

This is a housekeeping ordinance to update the current total number of liquor licenses allowed per classification of the St. Charles Municipal Code.

Attachments: *(please list)*

Ordinance

Recommendation / Suggested Action *(briefly explain):*

Recommend approval of an Ordinance Amending Title 5 "Business License and Regulations," Chapter 5.08 "Alcohol Beverages," Section 5.08.110 "Number of Licenses" of the St. Charles Municipal Code.

For office use only:

Agenda Item Number:

City of St. Charles, Illinois
Ordinance No. 2012-M- 31

**An Ordinance Amending Title 5, "Business Licenses And Regulations," Chapter 5.08, "Alcoholic Beverages,"
Section 5.08.110, "Number of Licenses,"
of The St. Charles Municipal Code**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DU PAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 5, "Business Licenses and Regulations," Chapter 5.08, "Alcoholic Beverages," Section 5.08.110, "Number of Licenses" of the St. Charles Municipal Code, be and is hereby amended by deleting the same and substituting the following therefor:

5.08.110 Numbers of Licenses.

The number of local license shall not exceed the following:

| Class License | Maximum Authorized |
|---------------|--|
| A | 21 |
| B | 52 |
| C | 6 |
| D | 11 |
| E1 | Liquor Control Commissioner's discretion with advice and consent of City Council |
| E2 | Liquor Control Commissioner's discretion with advice and consent of City Council |
| E3 | Liquor Control Commissioner's discretion with advice and consent of City Council |
| E4 | Liquor Control Commissioner's discretion with advice and consent of City Council |
| E5 | Liquor Control Commissioner's discretion with advice and consent of City Council |

2. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the city of St. Charles.

Ordinance No. 2012-M- 31

Page 2

PRESENTED to the City Council of the city of St. Charles, Illinois, this ____ day of June 2012.

PASSED by the City Council of the city of St. Charles, Illinois, this ____ day of June 2012.

APPROVED by the Mayor of the city of St. Charles, Illinois, this ____ day of June 2012.

Mayor Donald P. DeWitte

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____



AGENDA ITEM EXECUTIVE SUMMARY

| | |
|------------|--|
| Title: | An Ordinance Amending Title 17 of the St. Charles Municipal Code Entitled "Zoning" Section 17.22.020 "Accessory Buildings and Structures" and Section 17.30.030 "General Definitions" Regarding Donation Boxes |
| Presenter: | Rita Tungare |

Please check appropriate box:

| | | | |
|--|------------------------|---|------------------------|
| | Government Operations | | Government Services |
| | Planning & Development | X | City Council (6-18-12) |
| | Public Hearing | | |

| | | | | | | |
|-----------------|-----|-----------|-----|--|----|--|
| Estimated Cost: | N/A | Budgeted: | YES | | NO | |
|-----------------|-----|-----------|-----|--|----|--|

If NO, please explain how item will be funded:

Executive Summary:

As part of the proposed amendments to Title 17 (Zoning Ordinance) regarding Donation Boxes, Staff is presenting an Amendment to Title 15 (Buildings and Construction) to create new permit fees for these Donation Boxes. An Ordinance amending Title 15 is listed on the City Council agenda immediately after the ordinance amendment to Title 17.

The details of the Title 15 amendment are as follows:

Per the Planning and Development Committee recommendations, the proposed fee is setup in a two tier structure. All for-profit entities will be required to pay a \$50 permit fee. Fees will be waived for all charitable/non-profit organizations. In order to qualify as a charitable non-profit organization, the organization will have to be considered a 501(c)(3) organization as designated by the Internal Revenue Service. The applicant must present proof of their 501(c)(3) status when they submit their building permit application.

Attachments: *(please list)*

Ordinance Amending Title 17
Ordinance Amending Title 15

Recommendation / Suggested Action *(briefly explain):*

Approve Ordinances amending Title 17 and title 15 regarding Donation Boxes.

For office use only:

Agenda Item Number:

City of St. Charles, Illinois

Ordinance No. 2012-Z-7

**Ordinance Amending Title 17 of the St. Charles
Municipal Code Entitled "Zoning" 17.22.020 "Accessory
Buildings and Structures" and Section 17.30.030
"General Definitions" Regarding Donation Boxes**

**Adopted by the
City Council
of the
City of St. Charles
June 18, 2012**

**Published in pamphlet form by
authority of the City Council
of the City of St. Charles,
Kane and Du Page Counties,
Illinois, June 22, 2012**

City Clerk

(S E A L)

City of St. Charles, IL
Ordinance No. 2012-Z-_____

**An Ordinance Amending Title 17 of the St. Charles Municipal Code
Entitled "Zoning" Section 17.22.020 "Accessory Buildings and Structures"
and Section 17.30.030 "General Definitions" Regarding Donation Boxes**

WHEREAS, on or about April 19, 2012, The City of St. Charles ("the Applicant") filed a petition to amend the Zoning Ordinance of the City of St. Charles regarding Donation Boxes; and,

WHEREAS, Notice of Public Hearing on said petition was published on or about April 20, 2012, in a newspaper having general circulation within the City, to-wit, the Kane County Chronicle newspaper, all as required by the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, pursuant to said notice, the Plan Commission conducted a public hearing on or about May 8, 2012 and May 22, 2012 on said petition in accordance with the statutes of the State of Illinois and the ordinances of the City; and,

WHEREAS, at said Public Hearing, the Applicant presented testimony in support of said petition and all interested parties had an opportunity to be heard; and,

WHEREAS, the Plan Commission recommended approval of the petition on or about June 5, 2012; and,

WHEREAS, the Planning and Development Committee of the City Council recommended approval of the petition on or about June 11, 2012; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Plan Commission and Planning and Development Committee and has considered the same:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as if fully set out in this Section 1.
2. That Chapter 17.22 "General Provisions" Section 17.22.020 "Accessory Buildings and Structures" is hereby amended by adding the following new Subsection 17.22.020.I "Donation Boxes" as follows:

“I. Donation Boxes

Donation Boxes shall be permitted in the BC and BR Zoning Districts in accordance with the following:

1. Boxes shall only be permitted on properties defined as Shopping Centers in Section 17.30.030.
2. Boxes shall not be permitted on properties in which the Shopping Center buildings are 100% vacant.
3. Written permission of the property owner must be obtained before placing the box on any property.
4. There shall be no more than three (3) boxes located in a Shopping Center.
5. Boxes shall not be located in the front or exterior side yard parking or building setback.
6. Boxes shall not be located within the required Sight Triangle in accordance with Section 17.22.010.F.
7. Boxes shall not be located within any off-street parking space.
8. Boxes shall not be placed as to obstruct pedestrian or vehicular traffic.
9. Boxes shall be located on a hard permanent surface.
10. Boxes shall be located so that they are inconspicuous from the public right-of-way, as determined by the Director of Community Development.
11. Boxes shall be limited to a maximum height of 7 feet.
12. Individual boxes shall be limited to a maximum foot print area of 25 square feet.
13. Signage lettering on the box cannot exceed 5 inches in height.
14. The name, address, email, and phone number of the box operator shall be posted on the box.
15. Pick up times for removal of the donated contents shall be posted and be visible on the front of the box.

3. That Chapter 17.30 “Definitions” Section 17.30.030 “General Definitions” the definition for “Donation Boxes” is hereby added as follows:

“Donation Boxes. Any enclosed container located on private or public property specifically for the purpose of collecting donated clothing, books, electronics, or other similar items. Cargo Containers, trash dumpsters, or trash receptacles shall not be considered Donation Boxes.”

4. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

5. This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of June 2012.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of June 2012.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of June 2012.

Donald P. DeWitte, Mayor

Attest:

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

State of Illinois)
) ss.
Counties of Kane and DuPage)

Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal City Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

I further certify that on June 18, 2012, the Corporate Authorities of such municipality passed and approved Ordinance No. 2012-Z-7, entitled

"Ordinance Amending Title 17 of the St. Charles
Municipal Code Entitled "Zoning" 17.22.020
"Accessory Buildings and Structures" and Section
17.30.030 "General Definitions" Regarding Donation
Boxes,"

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2012-Z-7, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on June 22, 2012, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at St. Charles, Illinois, this _____ day of June 2012.

Municipal Clerk

(S E A L)



AGENDA ITEM EXECUTIVE SUMMARY

| | |
|------------|--|
| Title: | An Ordinance Amending Title 17 of the St. Charles Municipal Code Entitled "Zoning" Section 17.22.020 "Accessory Buildings and Structures" and Section 17.30.030 "General Definitions" Regarding Donation Boxes |
| Presenter: | Rita Tungare |

Please check appropriate box:

| | |
|---|--|
| <input type="checkbox"/> Government Operations | <input type="checkbox"/> Government Services |
| <input type="checkbox"/> Planning & Development | <input checked="" type="checkbox"/> City Council (6-18-12) |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> |

| | | | | | |
|-----------------|-----|-----------|---|-----------------------------|--|
| Estimated Cost: | N/A | Budgeted: | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | |
|-----------------|-----|-----------|---|-----------------------------|--|

If NO, please explain how item will be funded:

Executive Summary:

As part of the proposed amendments to Title 17 (Zoning Ordinance) regarding Donation Boxes, Staff is presenting an Amendment to Title 15 (Buildings and Construction) to create new permit fees for these Donation Boxes. An Ordinance amending Title 15 is listed on the City Council agenda immediately after the ordinance amendment to Title 17.

The details of the Title 15 amendment are as follows:

Per the Planning and Development Committee recommendations, the proposed fee is setup in a two tier structure. All for-profit entities will be required to pay a \$50 permit fee. Fees will be waived for all charitable/non-profit organizations. In order to qualify as a charitable non-profit organization, the organization will have to be considered a 501(c)(3) organization as designated by the Internal Revenue Service. The applicant must present proof of their 501(c)(3) status when they submit their building permit application.

Attachments: *(please list)*

Ordinance Amending Title 17
Ordinance Amending Title 15

Recommendation / Suggested Action *(briefly explain):*

Approve Ordinances amending Title 17 and title 15 regarding Donation Boxes.

For office use only:

Agenda Item Number:

City of St. Charles, Illinois

Ordinance No. 2012-M-34

Ordinance Amending Title 15, "Buildings and Construction," Chapter 15.101 "Administration, Enforcement, Fees and Penalties," Section 15.101.150.B.5 "Miscellaneous Permits" of the St. Charles Municipal Code Regarding Donation Boxes

**Adopted by the
City Council
of the
City of St. Charles
June 18, 2012**

**Published in pamphlet form by
authority of the City Council
of the City of St. Charles,
Kane and Du Page Counties,
Illinois, June 22, 2012**

City Clerk

(S E A L)

City of St. Charles, IL
Ordinance No. 2012-M-_____

An Ordinance Amending Title 15, “Buildings and Construction”, Chapter 15.101, “Administration, Enforcement, Fees and Penalties”, Section 15.101.150.B.5 “Miscellaneous Permits” of the St. Charles Municipal Code Regarding Donation Boxes

BE IT ORDAINED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

1. That Title 15, “Buildings and Construction”, Chapter 15.101, “Administration, Enforcement, Fees and Penalties”, Section 15.101.150.B.5 “Miscellaneous Permits” of the St. Charles Municipal Code is hereby amended by inserting the following new subsection d. “Donation Boxes”, and that all subsequent subsections shall be renumbered accordingly starting with subsection e. “Elevators or Lifts”.

- “d. Donation Boxes.
 - i. Base fee: fifty (\$50.00) dollars.
 (Due at time of submittal)
 - ii. Charitable and/or Non-Profit Organization fee (Must have verified 501(c)(3) exempt status): zero (\$0.00) dollars.”

2. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

3. This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of June 2012.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of June 2012.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 18th day of June 2012.

Donald P. DeWitte, Mayor

Attest:

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

State of Illinois)
) ss.
Counties of Kane and DuPage)

Certificate

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"Ordinance Amending Title 15, "Buildings and Construction," Chapter 15.101 "Administration, Enforcement, Fees and Penalties," Section 15.101.150.B.5 "Miscellaneous Permits" of the St. Charles Municipal Code Regarding Donation Boxes,"

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DATED at St. Charles, Illinois, this _____ day of June 2012.

Municipal Clerk

(S E A L)

State of Illinois)
) ss.
Counties of Kane and DuPage)

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Municipal Clerk

(S E A L)