

**AGENDA
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. JIM MARTIN, CHAIR**

**MONDAY, OCTOBER 1, 2012
IMMEDIATELY FOLLOWING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
2 E. MAIN ST.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Omnibus Vote**
Budget Revisions for August 2012.
- 4. Finance Department**
 - a. Recommendation to approve the low Illinois State contract bid for rock salt at \$59.87/ton from Cargill Salt (North Olmsted, Ohio).
 - b. Recommendation to approve Ordinances Amending Title 3 “Revenue and Finance,” Title 8 “Health and Safety,” and Title 13 “Public Utilities” by adding Section 13.08.183 “Convenience Fee for Phone Payments” of the St. Charles Municipal Code.
 - c. Monthly Update regarding City’s Financial Results for July 2012 – Information Only.
 - d. Recommendation to approve a Resolution Approving a Bond Record-Keeping Policy for the City of St. Charles, Kane and DuPage Counties, Illinois.
- 5. Additional Items**
- 6. Adjournment**

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 34 Budget Transfers
Status History Operator C:\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
1	1000	100	4	800223	FB	500.00	500.00	0.00
Repair & Maint - Other Equip								
Desc: For spill containment kit cart								
2	1000	100	4	800223	FB	500.00		
Safety Supplies								
Desc: For spill containment kit cart								
3	1000	100	4	800223	FB		60.00	60.00
Building Maintenance Supplies								
Desc: For CDL license								
4	1000	100	4	800223	FB	60.00		
Memberships and Dues								
Desc: For CDL license								

*** Totals For Journal Entry N- 34 , Source Code FB
 Base: 560.00 Debits 560.00 Credits 560.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 34
 Base: 560.00 Debits 560.00 Credits 560.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 35 Budget Additions
Status History

Operator CI\jherr Adjustment Code ADD Budget Addition

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference	
1	1000	100	4	100510	FB	6,588.00			
				Desc: For quarterly unemployment					
2	1000	100	4	100301	FB	9,211.00			
				Desc: For quarterly unemployment					
3	1000	100	4	100401	FB	4,798.00			
				Desc: For quarterly unemployment					
4	1000	100	4	100900	FB		20,597.00		
				Desc: For quarterly unemployment					
5	1000	100	4	200520	FB	1,647.00			
				Desc: For quarterly unemployment					
6	1000	100	4	200900	FB		1,647.00		
				Desc: For quarterly unemployment					
7	1000	100	4	100501	FB	17,992.00			
				Desc: For Rg Rd imp prelimin study					
8	1000	100	4	100900	FB		17,992.00		
				Desc: For Rg Rd imp prelimin study					
9	1000	100	4	803500	FB	295.00			
				Desc: For prop dmg claim (Knudsen)					
10	1000	100	4	803900	FB		295.00		
				Desc: For prop dmg claim (Knudsen)					

*** Totals For Journal Entry N- 35 , Source Code FB
 Base: 40,531.00 Debits 40,531.00 Credits 40,531.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 35
 Base: 40,531.00 Debits 40,531.00 Credits 40,531.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12

Company 1000 - City of St. Charles

USD

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Time 15:58

Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100

USD

FY 12/13 Revised Budget

Journal Entry N 36 Budget Transfer
Status History

Operator CI\jherr
Adjustment Code TRF Budget Transfer

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	3	100900	FB	24,000.00	
				Budget Roll Forward-PO's			
				Desc: Correct Prev Entry-s/b Avail R			
2	1000	100	3	100900	FB		24,000.00
				Available Resources			
				Desc: Correct Prev Entry-s/b Avail R			

*** Totals For Journal Entry N- 36 , Source Code FB
 Debits 24,000.00 Credits 24,000.00 Difference 0.00
 Base: 24,000.00
 Unit: 0.00

*** Totals For Journal Entry N- 36
 Debits 24,000.00 Credits 24,000.00 Difference 0.00
 Base: 24,000.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 37 Budget Addition
Status History Operator CI\jherr Adjustment Code ADD Budget Addition Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	200521	FB	70,000.00	
				Distribution Imp-Developments			
				Desc: East Side Park District Facili			
2	1000	100	4	200999	FB		70,000.00
				Reimbursement For Projects			
				Desc: East Side Park District Facili			
3	1000	100	4	200521	FB	45,000.00	
				Distribution Imp-Developments			
				Desc: 1510 E Main, old Baker's Squar			
4	1000	100	4	200999	FB		45,000.00
				Reimbursement For Projects			
				Desc: 1510 E Main, old Baker's Squar			

*** Totals For Journal Entry N- 37 , Source Code FB
 Base: 115,000.00 Debits 115,000.00 Credits 115,000.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 37
 Base: 115,000.00 Debits 115,000.00 Credits 115,000.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 38 Budget Add
Status History

Operator C:\jheri Adjustment Code ADD Budget Addition

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	3	100604	FB	2,246.00	
				Engineering Services			
				Desc: Add to budget/escrow funds use			
2	1000	100	3	100999	FB		2,246.00
				Engineering Svc Reimbursements			
				Desc: Add to budget/escrow funds use			
3	1000	100	3	100604	FB	549.00	
				Engineering Services			
				Desc: Add to budget/escrow funds use			
4	1000	100	3	100999	FB		549.00
				Engineering Svc Reimbursements			
				Desc: Add to budget/escrow funds use			

*** Totals For Journal Entry N- 38 , Source Code FB
 Base: 2,795.00 Debits 2,795.00 Credits 2,795.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 38
 Base: 2,795.00 Debits 2,795.00 Credits 2,795.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 39 Budget Add-Electric Projects Adjustment Code ADD Budget Addition Active
Status History Operator CTVjherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	200999	FB	14,279.00	14,279.00
Reimbursement For Projects Desc: Reimb-3620 Ohio P071682							
2	1000	100	4	200999	FB	60,000.00	60,000.00
Reimbursement For Projects Desc: Reimb-3620 Ohio Transformer							
3	1000	100	4	200900	FB	14,279.00	14,279.00
Budget Roll Forward-PO's Desc: Reimb Proj-3620 Ohio P071682							
4	1000	100	4	200521	FB	60,000.00	60,000.00
Distribution Imp-Developments Desc: Reimb Proj-3620 Ohio Transform							
5	1000	100	4	200521	FB	30,912.00	30,912.00
Transmission Capital Improve Desc: Complete 30035/30017 trans lin							
6	1000	100	4	200900	FB	0.00	0.00
Budget Roll Forward-Projects Desc: Complete 30035/30017 trans lin							

*** Totals For Journal Entry N- 39 , Source Code FB
Base: 105,191.00 Debits 105,191.00 Credits 105,191.00 Difference 0.00
Unit: 0.00

*** Totals For Journal Entry N- 39
Base: 105,191.00 Debits 105,191.00 Credits 105,191.00 Difference 0.00
Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 40 Roll Forward Projects Adjustment Code RFB Roll Forward Budget for Proj Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	220552	54312-0000 FB	276,226.00	
				Sewer Lining Projects	Desc: R/F sewer lining not done		
2	1000	100	4	220900	31197-0000 FB		276,226.00
				Budget Roll Forward-Projects	Desc: R/F sewer lining not done		
3	1000	100	4	100510	54459-0000 FB	12,245.00	
				Repair & Maint - Storm Sewer	Desc: R/F S 4thst Storm Reconstr Proj		
4	1000	100	4	100400	56099-0000 FB	10,000.00	
				Other Equipment	Desc: R/F for Tornado Sirens FD4000		
5	1000	100	4	513400	56099-0000 FB	125,000.00	
				Other Equipment	Desc: R/F Cardiac Monitors CP4001		
6	1000	100	4	513900	31197-0000 FB		125,000.00
				Budget Roll Forward-Projects	Desc: R/F Cardiac Monitors CP4001		
7	1000	100	4	100401	56002-0000 FB	3,000.00	
				Machinery and Equipment	Desc: R/F Hazmat Generator FD4108		
8	1000	100	4	100401	56002-0000 FB	1,480.00	
				Machinery and Equipment	Desc: R/F Hurst Couplings		
9	1000	100	4	100600	54110-0000 FB	5,440.00	
				General Legal	Desc: R/F Title 16 Legal Svcs		
10	1000	100	4	100200	54251-0000 FB	28,450.00	
				Software Maintenance Agreement	Desc: R/F Disaster Recovery Project		
11	1000	100	4	100200	54256-0000 FB	10,500.00	
				IT Consulting Services	Desc: R/F Disaster Recovery Project		
12	1000	100	4	100200	54403-0000 FB	11,500.00	
				Maint Agreemnts - Computer Equip	Desc: R/F Disaster Recovery Project		
13	1000	100	4	100200	56004-0000 FB	19,000.00	
				Computer Equipment	Desc: R/F Disaster Recovery Project		
14	1000	100	4	100200	54250-0000 FB	20,000.00	
				Software Licenses	Desc: R/F ArcGIS Enterprise Software		
15	1000	100	4	100200	54251-0000 FB	75,000.00	
				Software Maintenance Agreement	Desc: R/F Document Imaging Project		
16	1000	100	4	100200	54256-0000 FB	15,500.00	
				IT Consulting Services	Desc: R/F Document Imaging Project		
17	1000	100	4	100200	51300-0000 FB	3,900.00	
				Registration and Fees	Desc: R/F Training for Adobe		

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N	40	Roll	Forward	Projects	Operator	CI\jherr	Adjustment Code	RFB	Roll	Forward	Budget	for Proj	Active
Status History													
Line	Co	Bud	Prd	Account	SC					Debit		Credit	
18	1000	100	4	100650			54150-0000	FB		10,000.00			
				Consulting Services			Desc: R/F Charleston Market Study						
19	1000	100	4	100650			54150-0000	FB		13,000.00			
				Consulting Services			Desc: R/F Business District Study						
20	1000	100	4	100501			52319-0000	FB		4,477.00			
				Other General Supplies			Desc: R/F Repl Traffic Counters						
21	1000	100	4	513500			56101-0000	FB		270,000.00			
				Land Improvements			Desc: R/F 11/12 Concrete Prgm CP5001						
22	1000	100	4	513500			56160-0000	FB		47,000.00			
				Construction Engineering - Capit			Desc: R/F 11/12 Concrete Prgm CP5001						
23	1000	100	4	513900			31197-0000	FB		317,000.00			
				Budget Roll Forward-Projects			Desc: R/F 11/12 Concrete Prgm CP5001						
24	1000	100	4	210900			31197-0000	FB		16,307.00			
				Budget Roll Forward-Projects			Desc: R/F Rt 64-7th to Dunham WA5003						
25	1000	100	4	100900			31197-0000	FB		12,245.00			
				Budget Roll Forward-Projects			Desc: R/F S 4thst Storm Reconstr Proj						
26	1000	100	4	100900			31197-0000	FB		10,000.00			
				Budget Roll Forward-Projects			Desc: R/F for Tornado Sirens FD4000						
27	1000	100	4	100900			31197-0000	FB		3,000.00			
				Budget Roll Forward-Projects			Desc: R/F Hazmat Generator FD4108						
28	1000	100	4	100900			31197-0000	FB		1,480.00			
				Budget Roll Forward-Projects			Desc: R/F Hurst Couplings						
29	1000	100	4	100900			31197-0000	FB		5,440.00			
				Budget Roll Forward-Projects			Desc: R/F Title 16 Legal Svcs						
30	1000	100	4	100900			31197-0000	FB		69,450.00			
				Budget Roll Forward-Projects			Desc: R/F Disaster Recovery Project						
31	1000	100	4	100900			31197-0000	FB		20,000.00			
				Budget Roll Forward-Projects			Desc: R/F ArcGIS Enterprise Software						
32	1000	100	4	100900			31197-0000	FB		90,500.00			
				Budget Roll Forward-Projects			Desc: R/F Document Imaging Project						
33	1000	100	4	100900			31197-0000	FB		3,900.00			
				Budget Roll Forward-Projects			Desc: R/F Training for Adobe						

Budget Journal Edit Listing

FB240 Date 09/07/12
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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 40 Roll Forward Projects
Status History Operator CI\jherr Adjustment Code RFB Roll Forward Budget for Proj Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
34	1000	100	4	100900	FB		10,000.00
				Budget Roll Forward-Projects			
				Desc: R/F Charlestown Market Study			
35	1000	100	4	100900	FB		13,000.00
				Budget Roll Forward-Projects			
				Desc: R/F Business District Study			
36	1000	100	4	100900	FB		4,477.00
				Budget Roll Forward-Projects			
				Desc: R/F Repl Traffic Counters			
37	1000	100	4	210541	FB	16,307.00	
				Land Improvements			
				Desc: R/F Rt 64-7th to Dunham WAS003			

*** Totals For Journal Entry N- 40 , Source Code FB
 Base: 978,025.00 Debits 978,025.00 Credits 978,025.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 40
 Base: 978,025.00 Debits 978,025.00 Credits 978,025.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 41 Roll Forward PO's Pd in May Adjustment Code RFE Roll Forward of Budget for Enc Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	100111	54520-0000 FB	2,356.02	
				Printing	Desc: R/F PO 71685-Pd in May		
2	1000	100	4	100200	51300-0000 FB	1,503.72	
				Registration and Fees	Desc: R/F PO 71336-Pd in May		
3	1000	100	4	100200	51600-0000 FB	200.96	
				Uniforms	Desc: R/F PO 71789-Pd in May		
4	1000	100	4	100200	52001-0000 FB	77.20	
				Computer Related Supplies	Desc: R/F PO 71601-Pd in May		
5	1000	100	4	100200	54250-0000 FB	131.56	
				Software Licenses	Desc: R/F PO 71748-Pd in May		
6	1000	100	4	100200	54250-0000 FB	306.68	
				Software Licenses	Desc: R/F PO 71666-Pd in May		
7	1000	100	4	100200	56004-0000 FB	614.82	
				Computer Equipment	Desc: R/F PO 71600-Pd in May		
8	1000	100	4	100210	52000-0000 FB	796.99	
				Office Supplies	Desc: R/F HR CC Purchase-Pd in May		
9	1000	100	4	100300	51600-0000 FB	570.25	
				Uniforms	Desc: R/F PO 71174-Pd in May		
10	1000	100	4	100300	52309-0000 FB	102.54	
				Photography Supplies	Desc: R/F PO 71672-Pd in May		
11	1000	100	4	100300	52901-0000 FB	3,180.00	
				Police Supplies	Desc: R/F PO 71654-Pd in May		
12	1000	100	4	100300	54520-0000 FB	716.80	
				Printing	Desc: R/F PO 67119-Pd in May		
13	1000	100	4	100300	56004-0000 FB	199.20	
				Computer Equipment	Desc: R/F PO 71676-Pd in May		
14	1000	100	4	100400	56004-0000 FB	3,878.43	
				Computer Equipment	Desc: R/F PO 71604-Pd in May		
15	1000	100	4	100401	52314-0000 FB	508.20	
				Parts for Equipment	Desc: R/F PO 71356-Pd in May		
16	1000	100	4	100500	52319-0000 FB	39.95	
				Other General Supplies	Desc: R/F PO 71790-Pd in May		
17	1000	100	4	100501	56004-0000 FB	173.17	
				Computer Equipment	Desc: R/F PO 71688-Pd in May		

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget

USD

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Journal Entry N 41 Roll Forward PO's Pd in May Adjustment Code RFE Roll Forward of Budget for Enc Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
18	1000	100	4	100510	54459-0000 FB	3,355.00	
				Repair & Maint - Storm Sewer	Desc: R/F PO 71678-Pd in May		
19	1000	100	4	100511	54400-0000 FB	6,312.92	
				Maint Agreemnts - Facillities	Desc: R/F PO 71621-Pd in May		
20	1000	100	4	100603	52100-0000 FB	110.94	
				Refreshment Supplies	Desc: R/F PO 71672-Pd in May		
21	1000	100	4	100650	54150-0000 FB	8,000.00	
				Consulting Services	Desc: R/F PO 71618-Pd in May		
22	1000	100	4	100900	31198-0000 FB		33,410.35
				Budget Roll Forward-PO's	Desc: R/F PO's paid in May		
23	1000	100	4	200521	54250-0000 FB	3,047.98	
				Software Licenses	Desc: R/F PO 71714-Pd in May		
24	1000	100	4	200900	31198-0000 FB		3,047.98
				Budget Roll Forward-PO's	Desc: R/F PO's paid in May		
25	1000	100	4	220551	56160-0000 FB	1,399.88	
				Construction Engineering - Capit	Desc: R/F PO 71095-Pd in May		
26	1000	100	4	220552	56160-0000 FB	344.17	
				Construction Engineering - Capit	Desc: R/F PO 71225-Pd in May		
27	1000	100	4	220900	31198-0000 FB		1,744.05
				Budget Roll Forward-PO's	Desc: R/F PO's paid in May		
28	1000	100	4	801300	56001-0000 FB	6,749.70	
				Motor Vehicles - Replacements	Desc: R/F PO 68257-Pd in May		
29	1000	100	4	801900	31198-0000 FB		6,749.70
				Budget Roll Forward-PO's	Desc: R/F PO's paid in May		
30	1000	100	4	100301	52900-0000 FB	275.00	
				Ammunition	Desc: R/F PO 68621-Pd in May		

*** Totals For Journal Entry N- 41 , Source Code FB
 Debits 44,952.08
 Credits 44,952.08
 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
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*** Totals For Journal Entry N- 41

Base:	Debits	Credits	Difference
Unit:	44,952.08	44,952.08	0.00
	0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 42 Budget Transfer-Corrections Adjustment Code TRF Budget Transfer
Status History Operator CL\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Active
1	1000	100	4	100300	52901-0000 FB		3,180.00	
					Desc: Correct Previous R/F PO 71654			
2	1000	100	4	100301	52901-0000 FB	3,180.00		
					Desc: Correct Previous R/F PO 71654			
3	1000	100	4	220551	56160-0000 FB		1,399.88	
					Desc: Correct Previous R/F PO 71095			
4	1000	100	4	220551	56150-0000 FB	1,399.88		
					Desc: Correct Previous R/F PO 71095			

*** Totals For Journal Entry N- 42 , Source Code FB
Base: 4,579.88 Debits Credits Difference
Unit: 0.00 0.00 0.00

*** Totals For Journal Entry N- 42
Base: 4,579.88 Debits Credits Difference
Unit: 0.00 0.00 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 43 Budget Add
Status History

Operator CT\jherr
Adjustment Code ADD Budget Addition

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	100511	FB	19,876.50	
Tree Service							
Desc: Tree watering/damage GSC 7.23							
2	1000	100	4	100900	FB		19,876.50
Available Resources							
Desc: Tree watering/damage GSC 7.23							

*** Totals For Journal Entry N- 43 , Source Code FB
 Base: 19,876.50 Debits 19,876.50 Credits 19,876.50 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 43
 Base: 19,876.50 Debits 19,876.50 Credits 19,876.50 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 44 Reduce Budget
Status History

Operator CI\jherr
Adjustment Code RPD Budget Reduction
Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	200521	FB		30,000.00
				Motor Vehicles - Additions			
				Desc: Mini excavator-rent to own			
2	1000	100	4	200900	FB	30,000.00	
				Available Resources			
				Desc: Mini excavator-rent to own			

*** Totals For Journal Entry N- 44 , Source Code FB
 Base: 30,000.00 Debits 30,000.00 Credits 0.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 44
 Base: 30,000.00 Debits 30,000.00 Credits 0.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 45 Budget Transfers
Status History Operator CI\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	800223	FB	250.00	250.00
				Building Maintenance Supplies			
				Desc: For mandatory training			
2	1000	100	4	800223	FB	250.00	
				Memberships and Dues			
				Desc: For mandatory training			
3	1000	100	4	200521	FB		500.00
				Pool Car Rental			
				Desc: For purchase of ice for PW emp			
4	1000	100	4	200521	FB	500.00	
				Refreshment Supplies			
				Desc: For purchase of ice for PW emp			

*** Totals For Journal Entry N- 45 , Source Code FB
 Base: 750.00 Debits 750.00 Credits 750.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 45
 Base: 750.00 Debits 750.00 Credits 750.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer Active
Status History Operator C1\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	12	100110	52201-0000 FB	134.00	
					Desc: Correct FB JE#9-wrong account		
2	1000	100	12	100110	54250-0000 FB		134.00
					Desc: Correct FB JE#9-wrong account		
3	1000	100	1	100120	52201-0000 FB		134.00
					Desc: Correct FB JE#9-wrong account		
4	1000	100	1	100120	54250-0000 FB	134.00	
					Desc: Correct FB JE#9-wrong account		
5	1000	100	1	100120	52201-0000 FB		265.00
					Desc: For Special Event Supplies		
6	1000	100	1	100120	52205-0000 FB	265.00	
					Desc: For Special Event Supplies		
7	1000	100	4	100200	52300-0000 FB	50.00	
					Desc: No budget for Janitorial Suppl		
8	1000	100	4	100200	52310-0000 FB		50.00
					Desc: Correct FB JE#9-wrong account		
9	1000	100	4	100210	52000-0000 FB		69.00
					Desc: No budget for books & subscrip		
10	1000	100	4	100210	52002-0000 FB	69.00	
					Desc: No budget for books & subscrip		
11	1000	100	4	100210	52000-0000 FB		131.00
					Desc: For purchase of laptop		
12	1000	100	4	100210	56004-0000 FB	131.00	
					Desc: For purchase of laptop		
13	1000	100	3	100220	51401-0000 FB	217.00	
					Desc: Recode budget for lodging		
14	1000	100	3	100220	51300-0000 FB		217.00
					Desc: Recode budget for lodging		
15	1000	100	4	100220	52300-0000 FB	200.00	
					Desc: No budget for janitorial suppl		
16	1000	100	4	100220	51300-0000 FB		200.00
					Desc: No budget for janitorial suppl		
17	1000	100	4	100220	52001-0000 FB	134.00	
					Desc: For computer related supplies		

Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
18	1000	100	4	100220	FB		134.00
				Other Professional Services			
				Desc: For computer related supplies			
19	1000	100	4	100221	FB	35.00	
				Books and Subscriptions			
				Desc: For Crains publication			
20	1000	100	4	100221	FB		35.00
				Printing			
				Desc: For Crains publication			
21	1000	100	4	100221	FB	42.00	
				Decorations-Lights/Banners			
				Desc: For City flag			
22	1000	100	4	100221	FB		42.00
				Printing			
				Desc: For City flag			
23	1000	100	4	100300	FB	1,000.00	
				Meals-Travel & Training			
				Desc: No budget for meals per diem			
24	1000	100	4	100300	FB		1,000.00
				Transportation Expense			
				Desc: No budget for meals per diem			
25	1000	100	4	100300	FB	500.00	
				Awards			
				Desc: No budget for awards			
26	1000	100	4	100300	FB		500.00
				Small Tools and Equipment			
				Desc: No budget for awards			
27	1000	100	4	100300	FB	400.00	
				Janitorial Supplies			
				Desc: No budget for janitorial suppl			
28	1000	100	4	100300	FB		400.00
				Small Tools and Equipment			
				Desc: No budget for janitorial suppl			
29	1000	100	4	100300	FB	400.00	
				Safety Supplies			
				Desc: No budget for safety supplies			
30	1000	100	4	100300	FB		400.00
				Small Tools and Equipment			
				Desc: No budget for safety supplies			
31	1000	100	4	100301	FB	100.00	
				Transportation Expense			
				Desc: No budget for transp expense			
32	1000	100	4	100301	FB		100.00
				Police Supplies			
				Desc: No budget for transp expense			
33	1000	100	4	100301	FB	100.00	
				Lab Supplies			
				Desc: No budget for lab supplies			

Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
34	1000	100	4	100301	52901-0000 FB		100.00
					Desc: No budget for lab supplies		
35	1000	100	4		51500-0000 FB	12.00	
					Desc: No budget for new hire testing		
36	1000	100	4		51400-0000 FB		12.00
					Desc: No budget for new hire testing		
37	1000	100	4		52100-0000 FB	85.00	
					Desc: No budget for refreshment supp		
38	1000	100	4		51400-0000 FB		85.00
					Desc: No budget for refreshment supp		
39	1000	100	4		52300-0000 FB	1,500.00	
					Desc: No budget for janitorial suppl		
40	1000	100	4		52319-0000 FB		1,500.00
					Desc: No budget for janitorial suppl		
41	1000	100	4		52304-0000 FB	100.00	
					Desc: No budget for chemicals/sprays		
42	1000	100	4		52319-0000 FB		100.00
					Desc: No budget for chemicals/sprays		
43	1000	100	4		52311-0000 FB	200.00	
					Desc: No budget for hardware supplie		
44	1000	100	4		52319-0000 FB		200.00
					Desc: No budget for hardware supplie		
45	1000	100	4		52312-0000 FB	100.00	
					Desc: No budget for paint supplies		
46	1000	100	4		52319-0000 FB		100.00
					Desc: No budget for paint supplies		
47	1000	100	4		54012-0000 FB	1,600.00	
					Desc: No budget for City Water		
48	1000	100	4		54011-0000 FB		1,600.00
					Desc: No budget for City Water		
49	1000	100	4		54013-0000 FB	2,500.00	
					Desc: No budget for City Sewer		
50	1000	100	4		54011-0000 FB		2,500.00
					Desc: No budget for City Sewer		

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry
Status History Operator CI\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
51	1000	100	4	100401	52000-0000 FB	100.00	
				Office Supplies	Desc: No budget for office supplies		
52	1000	100	4	100401	52300-0000 FB		100.00
				Janitorial Supplies	Desc: No budget for office supplies		
53	1000	100	4	100401	52001-0000 FB	100.00	
				Computer Related Supplies	Desc: No budget for computer supplie		
54	1000	100	4	100401	52300-0000 FB		100.00
				Janitorial Supplies	Desc: No budget for computer supplie		
55	1000	100	4	100401	52311-0000 FB	10.00	
				Hardware Supplies	Desc: No budget for hardware supplie		
56	1000	100	4	100401	52300-0000 FB		10.00
				Janitorial Supplies	Desc: No budget for hardware supplie		
57	1000	100	4	100401	52500-0000 FB	1,000.00	
				Electrical Supplies	Desc: No budget for electrical suppl		
58	1000	100	4	100401	52310-0000 FB		1,000.00
				Small Tools and Equipment	Desc: No budget for electrical suppl		
59	1000	100	4	100501	52101-0000 FB	25.00	
				Meals-Business	Desc: No budget for meals		
60	1000	100	4	100501	51400-0000 FB		25.00
				Transportation Expense	Desc: No budget for meals		
61	1000	100	4	100501	54467-0000 FB		117,500.00
				Repair & Maint - Other Equip	Desc: Move budget for traffic signal		
62	1000	100	4	100501	54458-0000 FB	117,500.00	
				Repair & Maint - Traffic Sig	Desc: Move budget for traffic signal		
63	1000	100	4	100510	52300-0000 FB	2,500.00	
				Janitorial Supplies	Desc: No budget for Janitorial Suppl		
64	1000	100	4	100510	52310-0000 FB		2,500.00
				Small Tools and Equipment	Desc: No budget for Janitorial Suppl		
65	1000	100	4	100510	52302-0000 FB	8,000.00	
				Building Maintenance Supplies	Desc: No budget for Bldg maint suppl		
66	1000	100	4	100510	52310-0000 FB		8,000.00
				Small Tools and Equipment	Desc: No budget for Bldg maint suppl		

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 46 Correcting Budget Entry
Status History Operator CI\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
67	1000	100	4	100510	FB	2,500.00	
				Chemicals & Sprays			
				Desc: No budget for chemicals sprays			
68	1000	100	4	100510	FB		2,500.00
				Small Tools and Equipment			
				Desc: No budget for chemicals sprays			
69	1000	100	4	100510	FB	3,000.00	
				Safety Supplies			
				Desc: No budget for safety supplies			
70	1000	100	4	100510	FB		3,000.00
				Small Tools and Equipment			
				Desc: No budget for safety supplies			
71	1000	100	4	100510	FB	5,000.00	
				Hardware Supplies			
				Desc: Increase budget for hardware			
72	1000	100	4	100510	FB		5,000.00
				Parts for Equipment			
				Desc: Increase budget for hardware			
73	1000	100	4	100510	FB	200.00	
				Vehicle Fluids			
				Desc: No budget for vehicle fluids			
74	1000	100	4	100510	FB		200.00
				Parts for Equipment			
				Desc: No budget for vehicle fluids			
75	1000	100	4	100510	FB	1,000.00	
				Motor Vehicle Parts			
				Desc: No budget for mv parts			
76	1000	100	4	100510	FB		1,000.00
				Parts for Equipment			
				Desc: No budget for mv parts			
77	1000	100	4	100510	FB	6,000.00	
				Electrical Supplies			
				Desc: No budget for electric supplie			
78	1000	100	4	100510	FB		6,000.00
				Sanitary/Storm Sewer Supplies			
				Desc: No budget for electric supplie			
79	1000	100	4	100510	FB	10,000.00	
				Water Line Repair Materials			
				Desc: No budget for water line mater			
80	1000	100	4	100510	FB		10,000.00
				Sanitary/Storm Sewer Supplies			
				Desc: No budget for water line mater			
81	1000	100	4	100510	FB	1,500.00	
				City Water			
				Desc: No budget for City water			
82	1000	100	4	100510	FB		1,500.00
				City Electric			
				Desc: No budget for City water			
83	1000	100	4	100510	FB	1,000.00	
				City Sewer			
				Desc: No budget for City sewer			

Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
84	1000	100	4	100510			
				City Electric			
				Desc: No budget for city sewer			1,000.00
85	1000	100	4	100510			
				Storm Sewer Basin Cleaning			
				Desc: Move budget to R&M-Storm			241,535.00
86	1000	100	4	100510			
				Repair & Maint - Storm Sewer			
				Desc: Move budget to R&M-Storm		241,535.00	
87	1000	100	4	100511			
				Refreshment Supplies			
				Desc: No budget for refresh supplies			300.00
88	1000	100	4	100511			
				Chemicals & Sprays			
				Desc: No budget for refresh supplies			300.00
89	1000	100	4	100511			
				Special Event Supplies			
				Desc: No budget for special event su			100.00
90	1000	100	4	100511			
				Chemicals & Sprays			
				Desc: No budget for special event su			100.00
91	1000	100	4	100511			
				Building Maintenance Supplies			
				Desc: No budget for bldg maint suppl			500.00
92	1000	100	4	100511			
				Chemicals & Sprays			
				Desc: No budget for bldg maint suppl			500.00
93	1000	100	4	100511			
				Safety Supplies			
				Desc: No budget for safety supplies			1,000.00
94	1000	100	4	100511			
				Janitorial Supplies			
				Desc: No budget for safety supplies			1,000.00
95	1000	100	4	100511			
				Plumbing Supplies			
				Desc: No budget for plumbing supplie			1,000.00
96	1000	100	4	100511			
				Janitorial Supplies			
				Desc: No budget for plumbing supplie			1,000.00
97	1000	100	4	100511			
				Hardware Supplies			
				Desc: No budget for hardware supplie			500.00
98	1000	100	4	100511			
				Janitorial Supplies			
				Desc: No budget for hardware supplie			500.00
99	1000	100	4	100511			
				Other General Supplies			
				Desc: No budget for other gen suppli			500.00

Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
117	1000	100	4	200521	52311-0000 FB	100.00	
					Desc: No budget for hardware supplie		
118	1000	100	4	200521	52310-0000 FB		100.00
					Desc: No budget for hardware supplie		
119	1000	100	4	200521	52312-0000 FB	1,600.00	
					Desc: No budget for paint supplies		
120	1000	100	4	200521	52310-0000 FB		1,600.00
					Desc: No budget for paint supplies		
121	1000	100	4	200521	52314-0000 FB	400.00	
					Desc: No budget for parts for equip		
122	1000	100	4	200521	52310-0000 FB		400.00
					Desc: No budget for parts for equip		
123	1000	100	4	200521	52402-0000 FB	150.00	
					Desc: No budget for MV parts		
124	1000	100	4	200521	52310-0000 FB		150.00
					Desc: No budget for MV parts		
125	1000	100	4	200521	54012-0000 FB	500.00	
					Desc: Split out budget for City Wate		
126	1000	100	4	200521	54011-0000 FB		500.00
					Desc: Split out budget for City Wate		
127	1000	100	4	200521	54013-0000 FB	500.00	
					Desc: Split out budget for City Sewe		
128	1000	100	4	200521	54011-0000 FB		500.00
					Desc: Split out budget for City Sewe		
129	1000	100	4	200521	54492-0000 FB	4,000.00	
					Desc: No budget for Maint-Transmissi		
130	1000	100	4	200521	54491-0000 FB		4,000.00
					Desc: No budget for Maint-Transmissi		
131	1000	100	4	200521	54513-0000 FB	14,128.00	
					Desc: Move From Pool Car Rental		
132	1000	100	4	200521	54511-0000 FB		14,128.00
					Desc: Move From Pool Car Rental		

Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRR Budget Transfer
Status History Operator Cl\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Active
133	1000	100	4	210540	FB	372.00		
				Desc: No budget for New Hire Testing				
134	1000	100	4	210540	FB		372.00	
				Desc: No budget for New Hire Testing				
135	1000	100	4	210540	FB	105.00		
				Desc: No budget for background check				
136	1000	100	4	210540	FB		105.00	
				Desc: No budget for background check				
137	1000	100	4	210540	FB	6,000.00		
				Desc: No budget for W/C Premium				
138	1000	100	4	210540	FB		6,000.00	
				Desc: No budget for W/C Premium				
139	1000	100	4	210541	FB	500.00		
				Desc: No budget for Signage supplies				
140	1000	100	4	210541	FB		500.00	
				Desc: No budget for Signage supplies				
141	1000	100	4	210541	FB	15,000.00		
				Desc: No budget for Plumbing supplies				
142	1000	100	4	210541	FB		15,000.00	
				Desc: No budget for Plumbing supplies				
143	1000	100	4	210541	FB	12,000.00		
				Desc: No budget for Plumbing supplies				
144	1000	100	4	210541	FB		12,000.00	
				Desc: No budget for Plumbing supplies				
145	1000	100	4	210541	FB	50.00		
				Desc: No budget for vehicle fluids				
146	1000	100	4	210541	FB		50.00	
				Desc: No budget for vehicle fluids				
147	1000	100	4	210541	FB	700.00		
				Desc: No budget for electrical suppl				
148	1000	100	4	210541	FB		700.00	
				Desc: No budget for electrical suppl				
149	1000	100	4	210541	FB	13,000.00		
				Desc: Split out budget for City water				

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N Status History	46 Correcting Budget Entry Operator CI\jherr	Adjustment Code TRF Budget Transfer	Active		
Line	Co Bud Prd	Account	SC	Debit	Credit
150	1000 100	4 210541	54011-0000 FB		13,000.00
			Desc: Split out budget for City wate		
151	1000 100	4 210541	54013-0000 FB	1,000.00	
			Desc: Split out budget for City sewe		
152	1000 100	4 210541	54011-0000 FB		1,000.00
			Desc: Split out budget for City sewe		
153	1000 100	4 220550	54171-0000 FB	6,000.00	
			Desc: No budget for brokers services		
154	1000 100	4 220550	54360-0000 FB		6,000.00
			Desc: No budget for brokers services		
155	1000 100	4 220550	54361-0000 FB	10,000.00	
			Desc: No budget for WC premiums		
156	1000 100	4 220550	54360-0000 FB		10,000.00
			Desc: No budget for WC premiums		
157	1000 100	4 220550	54513-0000 FB	132.00	
			Desc: No budget for equipment rental		
158	1000 100	4 220550	54450-0000 FB		132.00
			Desc: No budget for equipment rental		
159	1000 100	4 220551	52300-0000 FB	1,300.00	
			Desc: No budget for janitorial suppl		
160	1000 100	4 220551	52314-0000 FB		1,300.00
			Desc: No budget for janitorial suppl		
161	1000 100	4 220551	52305-0000 FB	2,500.00	
			Desc: No budget for safety supplies		
162	1000 100	4 220551	52314-0000 FB		2,500.00
			Desc: No budget for safety supplies		
163	1000 100	4 220551	52310-0000 FB	100.00	
			Desc: No budget for tools & equip		
164	1000 100	4 220551	52314-0000 FB		100.00
			Desc: No budget for tools & equip		
165	1000 100	4 220551	52311-0000 FB	100.00	
			Desc: No budget for hardware supplie		

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
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Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer
Status History Operator CI\jherr Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
166	1000	100	4	220551	FB	100.00	100.00
Parts for Equipment Desc: No budget for hardware supplie							
167	1000	100	4	220551	FB	100.00	
Vehicle Fluids Desc: No budget for vehicle fluids							
168	1000	100	4	220551	FB		100.00
Parts for Equipment Desc: No budget for vehicle fluids							
169	1000	100	4	220551	FB	100.00	
Electrical Supplies Desc: No budget for electrical suppl							
170	1000	100	4	220551	FB		100.00
Parts for Equipment Desc: No budget for electrical suppl							
171	1000	100	4	220551	FB	40,000.00	
City Water Desc: Split out budget for City Wate							
172	1000	100	4	220551	FB		40,000.00
City Electric Desc: Split out budget for City Wate							
173	1000	100	4	220551	FB	36,000.00	
City Sewer Desc: Split out budget for City Sewe							
174	1000	100	4	220551	FB		36,000.00
City Electric Desc: Split out budget for City Sewe							
175	1000	100	4	220551	FB	10,000.00	
Repair & Maint - Facilities Desc: No budget for R& M facilities							
176	1000	100	4	220551	FB		10,000.00
Repair & Maint - Lift Stations Desc: No budget for R& M facilities							
177	1000	100	4	220552	FB	200.00	
Janitorial Supplies Desc: No budget for janitorial suppl							
178	1000	100	4	220552	FB		200.00
Parts for Equipment Desc: No budget for janitorial suppl							
179	1000	100	4	220552	FB	250.00	
Building Maintenance Supplies Desc: No budget for bldg material su							
180	1000	100	4	220552	FB		250.00
Parts for Equipment Desc: No budget for bldg material su							
181	1000	100	4	220552	FB	2,000.00	
Signage/Traffic Control Suppl Desc: No budget for signage supplies							
182	1000	100	4	220552	FB		2,000.00
Parts for Equipment Desc: No budget for signage supplies							

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
USD

Journal Entry N 46 Correcting Budget Entry
Status History Operator CI\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
183	1000	100	4	220552	52307-0000 FB	100.00	
					Desc: No budget for Plumbing Supplie		
184	1000	100	4	220552	52314-0000 FB		100.00
					Desc: No budget for Plumbing Supplie		
185	1000	100	4	220552	52311-0000 FB	200.00	
					Desc: No budget for hardware supplie		
186	1000	100	4	220552	52314-0000 FB		200.00
					Desc: No budget for hardware supplie		
187	1000	100	4	220552	52312-0000 FB	1,000.00	
					Desc: For budget for paint supplies		
188	1000	100	4	220552	52314-0000 FB		1,000.00
					Desc: For budget for paint supplies		
189	1000	100	4	220552	52402-0000 FB	1,000.00	
					Desc: No budget for MV parts		
190	1000	100	4	220552	52314-0000 FB		1,000.00
					Desc: No budget for MV parts		
191	1000	100	4	220552	52700-0000 FB	8,000.00	
					Desc: No budget for water line mater		
192	1000	100	4	220552	52314-0000 FB		8,000.00
					Desc: No budget for water line mater		
193	1000	100	4	220552	52801-0000 FB	1,000.00	
					Desc: No budget for sanitary sewr su		
194	1000	100	4	220552	52314-0000 FB		1,000.00
					Desc: No budget for sanitary sewr su		
195	1000	100	4	220552	54513-0000 FB	29,121.00	
					Desc: Move budget for equip rental		
196	1000	100	4	220552	54511-0000 FB		29,121.00
					Desc: Move budget for equip rental		
197	1000	100	4	220552	54519-0000 FB	1,500.00	
					Desc: No budget for other rental		
198	1000	100	4	220552	54467-0000 FB		1,500.00
					Desc: No budget for other rental		

Budget Journal Edit Listing

FB240 Date 09/07/12
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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer
Status History Operator C1\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Active
199	1000	100	4	501500	FB	1,000.00		
				Other Contracted Services	Desc: No budget for contracted servc			
200	1000	100	4	501500	FB		1,000.00	
				Other Professional Services	Desc: No budget for contracted servc			
201	1000	100	4	800223	FB	100.00		
				Transportation Expense	Desc: No budget for transport expens			
202	1000	100	4	800223	FB		100.00	
				Small Tools and Equipment	Desc: No budget for transport expens			
203	1000	100	4	800223	FB	400.00		
				Signage/Traffic Control Suppl	Desc: No budget for signage supplies			
204	1000	100	4	800223	FB		400.00	
				Building Maintenance Supplies	Desc: No budget for signage supplies			
205	1000	100	4	800223	FB	100.00		
				Hardware Supplies	Desc: No budget for hardware supplie			
206	1000	100	4	800223	FB		100.00	
				Building Maintenance Supplies	Desc: No budget for hardware supplie			
207	1000	100	4	800223	FB	400.00		
				Parts for Equipment	Desc: No budget for hardware supplie			
208	1000	100	4	800223	FB		400.00	
				Janitorial Supplies	Desc: No budget for hardware supplie			
209	1000	100	4	800223	FB	100.00		
				Other General Supplies	Desc: No budget for other gener supp			
210	1000	100	4	800223	FB		100.00	
				Janitorial Supplies	Desc: No budget for other gener supp			
211	1000	100	4	800223	FB	250.00		
				City Water	Desc: Split out budget for City wate			
212	1000	100	4	800223	FB		250.00	
				City Electric	Desc: Split out budget for City wate			
213	1000	100	4	800223	FB	400.00		
				City Sewer	Desc: Split out budget for City sewe			
214	1000	100	4	800223	FB		400.00	
				City Electric	Desc: Split out budget for City sewe			
215	1000	100	4	800223	FB	130.00		
				Equipment Rental	Desc: No budget for Equip Rental			

Budget Journal Edit Listing

FB240 Date 09/07/12
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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
216	1000	100	4	800223 Repair & Maint - Facilities	54450-0000 FB Desc: No budget for Equip Rental		130.00
217	1000	100	4	801512 Janitorial Supplies	52300-0000 FB Desc: No budget for janitorial suppl	1,600.00	
218	1000	100	4	801512 Motor Vehicle Parts	52402-0000 FB Desc: No budget for janitorial suppl		1,600.00
219	1000	100	4	801512 Chemicals & Sprays	52304-0000 FB Desc: No budget for chemical & spra	900.00	
220	1000	100	4	801512 Motor Vehicle Parts	52402-0000 FB Desc: No budget for chemical & spra		900.00
221	1000	100	4	801512 Safety Supplies	52305-0000 FB Desc: No budget for safety supplies	1,400.00	
222	1000	100	4	801512 Motor Vehicle Parts	52402-0000 FB Desc: No budget for safety supplies		1,400.00
223	1000	100	4	801512 Plumbing Supplies	52307-0000 FB Desc: No budget for plumbing supplie	100.00	
224	1000	100	4	801512 Motor Vehicle Parts	52402-0000 FB Desc: No budget for plumbing supplie		100.00
225	1000	100	4	801512 Hardware Supplies	52311-0000 FB Desc: No budget for hardware supplie	800.00	
226	1000	100	4	801512 Motor Vehicle Parts	52402-0000 FB Desc: No budget for hardware supplie		800.00
227	1000	100	4	801512 Paints, Supplies and Solvents	52312-0000 FB Desc: No budget for paint supplies	150.00	
228	1000	100	4	801512 Motor Vehicle Parts	52402-0000 FB Desc: No budget for paint supplies		150.00
229	1000	100	4	801512 Vehicle Fluids	52401-0000 FB Desc: No budget for vehicle fluids	6,000.00	
230	1000	100	4	801512 Motor Vehicle Parts	52402-0000 FB Desc: No budget for vehicle fluids		6,000.00
231	1000	100	4	801512 Electrical Supplies	52500-0000 FB Desc: No budget for Electrical suppl	200.00	

Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Active
232	1000	100	4	801512	FB	200.00		
				Motor Vehicle Parts				
				Desc: No budget for Electrical suppl				
233	1000	100	4	801512	FB	240.00		
				City Water				
				Desc: Split out budget for City wate				
234	1000	100	4	801512	FB		240.00	
				City Electric				
				Desc: Split out budget for City wate				
235	1000	100	4	801512	FB	400.00		
				City Sewer				
				Desc: Split out budget for City sewer				
236	1000	100	4	801512	FB		400.00	
				City Electric				
				Desc: Split out budget for City sewer				
237	1000	100	4	802210	FB	450,000.00		
				Prescription Claims				
				Desc: Split out budget for Rx claims				
238	1000	100	4	802210	FB	450,000.00		
				Medical Claims				
				Desc: Split out budget for Rx claims				
239	1000	100	4	802210	FB	20,000.00		
				Dental Claims-Retirees				
				Desc: Split out budget dental Retire				
240	1000	100	4	802210	FB	20,000.00		
				Medical Claims-Retirees				
				Desc: Split out budget dental Retire				
241	1000	100	4	802210	FB	60,000.00		
				Prescription Claims-Retirees				
				Desc: Split out budget dental retire				
242	1000	100	4	802210	FB	60,000.00		
				Medical Claims-Retirees				
				Desc: Split out budget dental retire				
243	1000	100	4	803110	FB	24,000.00		
				Insurance Broker Services				
				Desc: Split out budget for broker sv				
244	1000	100	4	803110	FB	24,000.00		
				Risk Insurance Premiums				
				Desc: Split out budget for broker sv				
245	1000	100	4	803110	FB	80,000.00		
				W/C Excess Premium				
				Desc: Split out budget for WC premium				
246	1000	100	4	803110	FB	80,000.00		
				Risk Insurance Premiums				
				Desc: Split out budget for WC premium				
247	1000	100	4	804530	FB	400.00		
				Hardware Supplies				
				Desc: No budget for hardware supplie				
248	1000	100	4	804530	FB	400.00		
				Small Tools and Equipment				
				Desc: No budget for hardware supplie				

Budget Journal Edit Listing

FB240 Date 09/07/12
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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 46 Correcting Budget Entry Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
249	1000	100	4	804530	FB	120.00	120.00
				Telephone Service			
				Desc: No budget for telephone servic			
250	1000	100	4	804530	FB		
				Electrical Supplies			
				Desc: No budget for telephone servic			

*** Totals For Journal Entry N- 46 , Source Code FB
 Debits 1,308,226.00 Credits 1,308,226.00 Difference 0.00
 Base: 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 46
 Debits 1,308,226.00 Credits 1,308,226.00 Difference 0.00
 Base: 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget USD

Journal Entry N 47 Budget Transfers
Status History

Operator Cl\jheri Adjustment Code TRF Budget Transfer

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
1	1000	100	4	100300	51400-0000 FB	103.00	103.00	0.00
				Transportation Expense				
				Desc: For background checks				
2	1000	100	4	100300	54142-0000 FB	103.00		
				Background Checks				
				Desc: For background checks				
3	1000	100	4	100220	51300-0000 FB		500.00	
				Registration and Fees				
				Desc: For monitors/shredder new Admi				
4	1000	100	4	100220	52000-0000 FB	500.00		
				Office Supplies				
				Desc: For monitors/shredder new Admi				
5	1000	100	4	100222	54500-0000 FB		500.00	
				Postage				
				Desc: For credit card printers/paper				
6	1000	100	4	100222	52000-0000 FB	500.00		
				Office Supplies				
				Desc: For credit card printers/paper				
7	1000	100	4	100301	51105-0000 FB	1,486.00		
				401A				
				Desc: ReClass 401A from PD Admin				
8	1000	100	4	100300	51105-0000 FB		1,486.00	
				401A				
				Desc: ReClass 401A from PD Admin				

*** Totals For Journal Entry N-

47, Source Code FB

Base: 2,589.00 Debits
Unit: 0.00

Credits 2,589.00
Difference 0.00

*** Totals For Journal Entry N-

47

Base: 2,589.00 Debits
Unit: 0.00

Credits 2,589.00
Difference 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 48 Budget Transfers Operator CI\jherr Adjustment Code TRF Budget Transfer Active
Status History

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	100130	51403-0000 FB		700.00
				Non-Employee Travel			
				Desc: For office supplies account			
2	1000	100	4	100130	52000-0000 FB	700.00	
				Office Supplies			
				Desc: For purchase of fax and teleph			
3	1000	100	4	100401	51100-0000 FB		7,297.00
				FICA			
				Desc: Transfer to Fire Admin AU			
4	1000	100	4	100400	51100-0000 FB	7,297.00	
				FICA			
				Desc: Transfer from Fire Ops AV			
5	1000	100	4	100401	51103-0000 FB		2,977.00
				IMRF			
				Desc: Trsf to Fire Admin Acct Unit			
6	1000	100	4	100400	51103-0000 FB	2,977.00	
				IMRF			
				Desc: Trs from Fire Ops Acct Unit			

*** Totals For Journal Entry N- 48 , Source Code FB
Base: 10,974.00 Debits 10,974.00 Credits 10,974.00 Difference 0.00
Unit: 0.00

*** Totals For Journal Entry N- 48
Base: 10,974.00 Debits 10,974.00 Credits 10,974.00 Difference 0.00
Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 49 Budget Add
Status History

Operator CI\jherr Adjustment Code ADD Budget Addition Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
1	1000	100	4	100400	FB	7,826.00		
IMRF								
Desc: For IMFR-Underbudgeted in LBP								
2	1000	100	4	100900	FB		7,826.00	
Available Resources								
Desc: For IMFR-Underbudgeted in LBP								

*** Totals For Journal Entry N- 49 , Source Code FB
 Base: 7,826.00 Debits Credits Difference
 Unit: 0.00 0.00 0.00

*** Totals For Journal Entry N- 49
 Base: 7,826.00 Debits Credits Difference
 Unit: 0.00 0.00 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 50 Budget Transfer
Status History Operator CI\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
1	1000	100	4	100401	FB		2,500.00	
Parts for Equipment								
Desc: Tornado Warning Siren@City Hal								
2	1000	100	4	100402	FB	2,500.00		
Parts for Equipment								
Desc: Tornado Warning Siren@City Hal								

*** Totals For Journal Entry N- 50 , Source Code FB
Base: 2,500.00 Debits 2,500.00 Credits 2,500.00 Difference 0.00
Unit: 0.00

*** Totals For Journal Entry N- 50
Base: 2,500.00 Debits 2,500.00 Credits 2,500.00 Difference 0.00
Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013

USD

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Budget 100 For Fiscal Year 2013
FY 12/13 Revised Budget USD

Journal Entry N 52 Budget Transfer
Status History

Operator CI\jherr
Adjustment Code TRF Budget Transfer

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	210541	FB		1,500.00
				Parts for Equipment			
				Desc: For equipment rental			
2	1000	100	4	210541	FB	1,500.00	
				Equipment Rental			
				Desc: For equipment rental			

*** Totals For Journal Entry N- 52 , Source Code FB
Base: 1,500.00 Debits 1,500.00 Credits 1,500.00 Difference 0.00
Unit: 0.00

*** Totals For Journal Entry N- 52
Base: 1,500.00 Debits 1,500.00 Credits 1,500.00 Difference 0.00
Unit: 0.00

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100

USD

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Operator CI\jherr
Adjustment Code ADD Budget Addition
FY 12/13 Revised Budget USD

Journal Entry N 53 Budget Add
Status History

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
1	1000	100	4	210540	FB	10,000.00		
				General Legal				
				Desc: Legal for Radium Removal Proje				
2	1000	100	4	210900	FB		10,000.00	
				Available Resources				
				Desc: Legal for Radium Removal Proje				

*** Totals For Journal Entry N- 53 , Source Code FB
 Base: 10,000.00 Debits 10,000.00 Credits 10,000.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 53
 Base: 10,000.00 Debits 10,000.00 Credits 10,000.00 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 54 Budget Transfers
Status History

Operator C\j\herr Adjustment Code TRF Budget Transfer

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	100300	52500-0000 FB	200.00	
				Electrical Supplies	Desc: Trsf funds to new account		
2	1000	100	4	100300	52902-0000 FB		200.00
				Crime Lab Supplies	Desc: Trsf funds to new account		
3	1000	100	4	100300	54142-0000 FB	131.00	
				Background Checks	Desc: Trsf funds to new account		
4	1000	100	4	100300	52902-0000 FB		131.00
				Crime Lab Supplies	Desc: Trsf funds to new account		
5	1000	100	4	100400	52300-0000 FB	1,500.00	
				Janitorial Supplies	Desc: Trsf funds to new account		
6	1000	100	4	100400	52319-0000 FB		1,500.00
				Other General Supplies	Desc: Trsf funds to new account		
7	1000	100	4	100400	52500-0000 FB	100.00	
				Electrical Supplies	Desc: Trsf funds to new account		
8	1000	100	4	100400	52319-0000 FB		100.00
				Other General Supplies	Desc: Trsf funds to new account		
9	1000	100	4	100511	51600-0000 FB	300.00	
				Uniforms	Desc: Trsf funds to new account		
10	1000	100	4	100511	52300-0000 FB		300.00
				Janitorial Supplies	Desc: Trsf funds to new account		
11	1000	100	4	210540	51500-0000 FB	50.00	
				New Hire Testing	Desc: Trsf funds to new account		
12	1000	100	4	210540	54000-0000 FB		50.00
				Telephone Service	Desc: Trsf funds to new account		
13	1000	100	4	210541	52100-0000 FB	500.00	
				Refreshment Supplies	Desc: Trsf funds to new account		
14	1000	100	4	210541	52301-0000 FB		500.00
				HVAC Supplies	Desc: Trsf funds to new account		
15	1000	100	4	210541	52300-0000 FB	500.00	
				Janitorial Supplies	Desc: Trsf funds to new account		
16	1000	100	4	210541	52301-0000 FB		500.00
				HVAC Supplies	Desc: Trsf funds to new account		
17	1000	100	4	210541	54002-0000 FB	52.00	
				Pager Service	Desc: Trf funds to cover shortage		

Budget Journal Edit Listing

FB240 Date 09/07/12
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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2013
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Journal Entry N 54 Budget Transfers
Status History Operator CI\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
18	1000	100	4	210541	FB		52.00
				Water Line Repair Materials		Desc: Trf funds to cover shortage	
19	1000	100	4	800223	FB	500.00	
				Safety Supplies		Desc: Trsf funds to new account	
20	1000	100	4	800223	FB		500.00
				Small Tools and Equipment		Desc: Trsf funds to new account	
21	1000	100	4	801512	FB	100.00	
				Computer Related Supplies		Desc: Trsf funds to new account	
22	1000	100	4	801512	FB		100.00
				Safety Supplies		Desc: Trsf funds to new account	
23	1000	100	4	220552	FB		75,000.00
				Sewer Lining Projects		Desc: Trf budget for NPDES permit	
24	1000	100	4	220552	FB	75,000.00	
				Other Governmental Fees		Desc: Trf budget for NPDES permit	
25	1000	100	4	220552	FB		67,031.00
				Sewer Lining Projects		Desc: Trsf budget for sewer repairs	
26	1000	100	4	220552	FB	67,031.00	
				Repair & Maint - Sewer Lines		Desc: Trsf budget for sewer repairs	
27	1000	100	4	501500	FB		3,500.00
				Other Professional Services		Desc: Trsf to Contracted Svcs - pave	
28	1000	100	4	501500	FB	3,500.00	
				Other Contracted Services		Desc: Trsf to Contracted Svcs - pave	
29	1000	100	4	100221	FB		474.00
				Office Supplies		Desc: Maint costs for mailing machin	
30	1000	100	4	100221	FB	474.00	
				Maint Agreemnts - Office Equip		Desc: Maint costs for mailing machin	
31	1000	100	4	220551	FB		200.00
				Repair & Maint - Facilities		Desc: Trsf budget for office supplie	
32	1000	100	4	220551	FB	200.00	
				Office Supplies		Desc: Trsf budget for office supplie	
33	1000	100	4	100402	FB		430.00
				Safety Supplies		Desc: For equip for EMA Ops Center	

Budget Journal Edit Listing

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Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
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Journal Entry N 54 Budget Transfers Operator C:\jherr Adjustment Code TRF Budget Transfer Active
Status History

Line	Co	Bud	Prd	Account	SC	Debit	Credit
34	1000	100	4	100402	FB	430.00	
Small Tools and Equipment Desc: For equip for EMA Ops Center							

*** Totals For Journal Entry N- 54 , Source Code FB
Base: 150,568.00 Debits 150,568.00 Credits 150,568.00 Difference 0.00
Unit: 0.00

*** Totals For Journal Entry N- 54
Base: 150,568.00 Debits 150,568.00 Credits 150,568.00 Difference 0.00
Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 55 Roll Forward for Encumbrances Adjustment Code RFE Roll Forward of Budget for Enc Active
Status History Operator C\j\herr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
1	1000	100	4	513220	56304-0000 FB		25,392.00	
				Capitalized Software	Desc: Reduce R/F PO 65789-Pd 11/12			
2	1000	100	4	513900	31198-0000 FB	25,392.00		
				Budget Roll Forward-PO's	Desc: Reduce R/F PO 65789-Pd 11/12			
3	1000	100	4	501500	56202-0000 FB	22,861.80		
				Architectural and Engineering	Desc: Add to R/F PO 68107 A Benesch			
4	1000	100	4	501900	31198-0000 FB		22,861.80	
				Budget Roll Forward-PO's	Desc: Add to R/F PO 68107 A Benesch			
5	1000	100	4	501500	56202-0000 FB	184.80		
				Architectural and Engineering	Desc: Add to R/F PO 65789 A Benesch			
6	1000	100	4	501900	31198-0000 FB		184.80	
				Budget Roll Forward-PO's	Desc: Add to R/F PO 68098 A Benesch			

*** Totals For Journal Entry N- 55 , Source Code FB
 Base: 48,438.60 Debits 48,438.60 Credits 48,438.60 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 55
 Base: 48,438.60 Debits 48,438.60 Credits 48,438.60 Difference 0.00
 Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 56 Roll Forward for Projects
Status History Operator CI\jherr Adjustment Code RFB Roll Forward Budget for Proj Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
3	1000	100	4	513220	FB	199,863.00		
				Capitalized Software				
				Desc: R/F remaining budget for ERP				
4	1000	100	4	513900	FB		199,863.00	
				Budget Roll Forward-Projects				
				Desc: R/F remaining budget for ERP				
5	1000	100	4	210541		99,474.00		
				Land Improvements				
				Desc: R/F from 11/12 for Glenbrook CO				
6	1000	100	4	210900			99,474.00	
				Budget Roll Forward-Projects				
				Desc: R/F from 11/12 for Glenbrook CO				
*** Totals For Journal Entry N-								
			56	Source Code	FB	Debits	Credits	Difference
						199,863.00	199,863.00	0.00
						Unit:		
*** Totals For Journal Entry N-								
			56			Debits	Credits	Difference
						299,337.00	299,337.00	0.00
						Unit:		

Budget Journal Edit Listing

FB340 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100
FY 12/13 Revised Budget
USD

Journal Entry N 57 Budget Addition
Status History

Operator CI\jherr
Adjustment Code ADD Budget Addition

Active

Line	Co	Bud	Prd	Account	Debit	Credit	Difference
1	1000	100	4	100603	6,470.00		
				General Legal			
				Desc: For McIlvaine Case-July			
2	1000	100	4	100900		6,470.00	
				Available Resources			
				Desc: 31199-0000 FB			
				Desc: For McIlvaine Case-July			

*** Totals For Journal Entry N- 57 , Source Code FB
Base: 6,470.00 Debits Credits Difference
Unit: 0.00 0.00 0.00

*** Totals For Journal Entry N- 57
Base: 6,470.00 Debits Credits Difference
Unit: 0.00 0.00 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 58 Budget Add
Status History

Operator CI\jherr Adjustment Code ADD Budget Addition

Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit	Difference
1	1000	100	4	513501	FB	158,277.00		
Land								
Desc: Purchase-Tyler Rd prop CC 7.16								
2	1000	100	4	513900	FB		158,277.00	
Available Resources								
Desc: 31199-0000 FB								
Desc: Purchase-Tyler Rd prop CC 7.16								

*** Totals For Journal Entry N- 58 , Source Code FB
Base: 158,277.00 Debits 158,277.00 Credits 158,277.00 Difference 0.00
Unit: 0.00

*** Totals For Journal Entry N- 58
Base: 158,277.00 Debits 158,277.00 Credits 158,277.00 Difference 0.00
Unit: 0.00

Budget Journal Edit Listing

FB240 Date 09/07/12
Time 15:58

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2013
Budget 100 FY 12/13 Revised Budget USD

Journal Entry N 59 Budget Transfer
Status History

Operator Cl\jherr Adjustment Code TRF Budget Transfer Active

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	4	100600	FB		280.00
				Office Supplies			
				Desc: For fuser for laser printer			
2	1000	100	4	100600	FB	280.00	
				Computer Related Supplies			
				Desc: For fuser for laser printer			

*** Totals For Journal Entry N- 59 , Source Code FB
 Base: 280.00 Debits 280.00 Credits 280.00 Difference 0.00
 Unit: 0.00

*** Totals For Journal Entry N- 59
 Base: 280.00 Debits 280.00 Credits 280.00 Difference 0.00
 Unit: 0.00

*** Totals For Company 1000
 Base: 3,398,229.56 Debits 3,398,229.56 Credits 3,398,229.56 Difference 0.00
 Unit: 0.00

*** Totals For Report
 Base: 3,398,229.56 Debits 3,398,229.56 Credits 3,398,229.56 Difference 0.00
 Unit: 0.00

The revisions shown herewith have been approved by the City Council, except as noted below.

Signature Date

Signature Date

Signature Date

Exceptions:



AGENDA ITEM EXECUTIVE SUMMARY

Title: Approval of the 2012/13 Rock Salt Purchase—Illinois State Contract Bid

Presenter: Michael Shortall

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (10/1/12)		Government Services
	Planning & Development		City Council

Estimated Cost:	\$300,000	Budgeted:	YES	<input checked="" type="checkbox"/> X	NO	
-----------------	-----------	-----------	-----	---------------------------------------	----	--

If NO, please explain how item will be funded:

Executive Summary:

The following results are for the State of Illinois Rock Salt Bid of which we are a part, via the Joint Purchasing Agreement:

Low bidder is Cargill Salt, 24950 Country Club Boulevard, #450, North Olmsted, OH 44070, at a cost of \$59.87/ton (the same price as last year).

The criteria is similar to last year...we order 4,000 tons but are obligated to receive only 80% of that total or 3,000 tons. However, in the event of a severe winter, the supplier is obligated to supply us with 120% of our order or 5,000 tons. The State of Illinois has required the supplier to stockpile 100% of all salt required in northern Illinois by December 1. Also, we are entitled to retain \$.20/ton for any salt ordered but not delivered within seven (7) Calendar Days from the date of order, for all orders placed between November 1, 2012, and April 1, 2013.

Just for the record, here are per ton costs of rock salt over the past several years:

2011: \$59.87	2010: \$59.12
2009: 59.12	2008: 54.47
2007: 41.97	2006: 38.46
2005: 36.64	2004: 32.93.

Attachments: *(please list)*

Recommendation/Suggested Action *(briefly explain):*

Recommend approval of the low Illinois State Contract bid for rock salt at \$59.87/ton from Cargill Salt (North Olmsted, Ohio).

For office use only:

Agenda Item Number: 4a



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Institute a convenience fee for customers wishing to make payments over phone by adding sections in Titles 3, 8, and 13.
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Presenter:	Julie Herr
------------	------------

Please check appropriate box:

X	Government Operations (10/1/12)	Government Services
	Planning & Development	City Council
	Public Hearing	

Estimated Cost:	N/A	Budgeted:	YES		NO	
-----------------	-----	-----------	-----	--	----	--

If NO, please explain how item will be funded:

Executive Summary:

City staff is proposing that a convenience fee of \$7.50 be implemented for those customers that wish to make a payment over the phone. The purpose of this fee is to shift customers to a less labor intensive type of payment such as our online system and to have customers that wish this individualized service to pay for that service.

In 2011, the Utility Billing office accepted an average of 87 payments per month over the phone. This was a 33% increase in the number of payments accepted over the phone in 2010 (65 payments per month average).

The start date of this fee is scheduled to begin on December 1, 2012 to allow the Utility Billing staff to inform the customers that consistently use this service of the change and to help them should they need assistance in using our online system.

Note that it is the intent that only one Convenience Fee will apply per payment. We are amending the code for all utility services to assure that we have authority to charge the fee in a situation where a customer does not have all City utility services.

Attachments: *(please list)*

Ordinances

Recommendation / Suggested Action *(briefly explain):*

Recommendation to Council to authorize the City to amend and add attached sections of City Code Titles 3, 8, and 13.

For office use only:

Agenda Item Number: 4b

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Amending Title 3 “Revenue and Finance,”
Chapter 3.38 “Yard Waste User Fee,” by adding Section 3.38.043,
“Convenience Fee for Phone Payments” of the St. Charles Municipal
Code**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 3, “Revenue and Finance,” Chapter 3.38 “Yard Waste User Fee,” be and is hereby amended by the addition 3.38.043, entitled “Convenience Fee for Phone Payments.”

3.38.043 Convenience Fee for Phone Payments.

A convenience fee of \$7.50 will be charged to a customer who contacts the City of St. Charles to make a payment over the phone.

2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law. The rates set forth herein will be effective December 1, 2012 and thereafter.
3. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2012.

Donald P. DeWitte, Mayor

Ordinance No. _____

Page 2

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Amending Title 8 “Health and Safety,”
Chapter 8.24 “Garbage and Refuse,” by adding Section 8.24.113,
“Convenience Fee for Phone Payments” of the St. Charles Municipal
Code**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 8, “Health and Safety,” Chapter 8.24 “Garbage and Refuse,” be and is hereby amended by the addition 8.24.113, entitled “Convenience Fee for Phone Payments.”

8.24.113 Convenience Fee for Phone Payments.

A convenience fee of \$7.50 will be charged to a customer who contacts the City of St. Charles to make a payment over the phone.

2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law. The rates set forth herein will be effective December 1, 2012 and thereafter.
3. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2012.

Donald P. DeWitte, Mayor

Ordinance No. _____

Page 2

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Amending Title 13 “PUBLIC UTILITIES,”
Chapter 13.08 “Electricity,” by adding Section 13.08.183, “Convenience
Fee for Phone Payments” of the St. Charles Municipal Code**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 13, “Public Utilities,” Chapter 13.08 “Electricity,” be and is hereby amended by the addition 13.08.183, entitled “Convenience Fee for Phone Payments.”

13.08.183 Convenience Fee for Phone Payments.

A convenience fee of \$7.50 will be charged to a customer who contacts the City of St. Charles to make a payment over the phone.

2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law. The rates set forth herein will be effective December 1, 2012 and thereafter.
3. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2012.

Donald P. DeWitte, Mayor

Ordinance No. _____

Page 2

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Amending Title 13 “PUBLIC UTILITIES,”
Chapter 13.12 “Sewers,” by adding Section 13.12.855, “Convenience Fee
for Phone Payments” of the St. Charles Municipal Code**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 13, “Public Utilities,” Chapter 13.12 “Sewers,” be and is hereby amended by the addition 13.12.855, entitled “Convenience Fee for Phone Payments.”

13.12.855 Convenience Fee for Phone Payments.

A convenience fee of \$7.50 will be charged to a customer who contacts the City of St. Charles to make a payment over the phone.

2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law. The rates set forth herein will be effective December 1, 2012 and thereafter.
3. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2012.

Donald P. DeWitte, Mayor

Ordinance No. _____

Page 2

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

City of St. Charles, Illinois
Ordinance No. _____

**An Ordinance Amending Title 13 “PUBLIC UTILITIES,”
Chapter 13.16 “Water,” by adding Section 13.16.213, “Convenience Fee
for Phone Payments” of the St. Charles Municipal Code**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 13, “Public Utilities,” Chapter 13.16 “Water,” be and is hereby amended by the addition 13.16.213, entitled “Convenience Fee for Phone Payments.”

13.16.213 Convenience Fee for Phone Payments.

A convenience fee of \$7.50 will be charged to a customer who contacts the City of St. Charles to make a payment over the phone.

2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law. The rates set forth herein will be effective December 1, 2012 and thereafter.
3. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2012.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2012.

Donald P. DeWitte, Mayor

Ordinance No. _____

Page 2

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____



ST. CHARLES
S I N C E 1 8 3 4

AGENDA ITEM EXECUTIVE SUMMARY

Title: Monthly Summary Report of Financial Operations

Presenter: Chris Minick

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (10/1/12)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:		Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
-----------------	--	-----------	-----	-------------------------------------	----	--

If NO, please explain how item will be funded:

Executive Summary:

A brief summary of the financial results for July 2012 for the City's main operating funds will be presented. A comparison of actual amounts to budget amounts and major financial trends will be discussed.

Attachments: *(please list)*

Narrative Explanation
Summary Spreadsheet

Recommendation / Suggested Action *(briefly explain):*

Discussion and presentation only

For office use only:

Agenda Item Number: 4c

August 15, 2012

July 2012 Monthly Financial Results

In an effort to improve communications regarding the City's financial results, we have consolidated and simplified the various financial reports provided to City Council as well as City employees. The monthly City Council financial report, the quarterly Financial Snapshot and the quarterly Employee Financial Report have been combined into one user friendly financial report. It is our goal to provide meaningful financial data in a format that is easy to read and understand. This new report will be prepared monthly and will be presented to City Council as well as made available to all City employees.

It is important to note that the results are presented on the cash basis of accounting (revenues are booked when cash is received and expenditures are booked when cash is disbursed). The City will convert results to a modified accrual basis of accounting (revenues are recognized when available and expenses are recognized as the liability is incurred) as required by generally accepted accounting principles. This conversion takes place during the fiscal year end audit process.

The report consists of 3 sections:

1. A brief narrative that summarizes the financial highlights for the quarter. The narrative follows the overview of the report format.
2. Charts and graphs that give a view of the financial performance of the City's General Fund, Electric Fund, Water Fund and Wastewater Fund.
3. Summary financial statements that document the status of the City's General Fund, Electric Fund, Water Fund, and Wastewater Fund.

Any questions regarding this report may be submitted to your department director, Chris Minick, or Brian Townsend.

Overview of the Report

Charts

The Charts section consists of information that was previously presented in the quarterly snapshot report. These charts are intended to give a quick, high-level summary of the financial performance of each of the major revenue and expenditure streams and the individual funds.

Chart #1 is a summary of Revenues for each of the 4 major operating funds: General Fund, Electric Fund, Water Fund and Wastewater Fund. Chart #1 compares the current year revised budgeted amount, the current year annual forecast amount, and the previous fiscal year's actual amount of revenue.

Chart #2 is a summary of Expenditures for each of the 4 major operating funds. It also compares the current year annual revised budget, the current year annual forecast amount, and the previous fiscal year's actual expenditures.

Chart #3 highlights the Top 7 Revenue Sources of the General Fund, the City's main operating fund. It includes the current year annual revised budget, the current year forecast amount, and the previous fiscal year's actual.

Charts #4-7 are a comparison of Revenues and Expenditures for each of the 4 major operating funds. It also compares the current year revised budget, the current year forecast, and the previous year's actual.

Reports

The reports reflect the monthly financial results for each of the City's four main operating funds. Each fund is represented on a separate page. These reports present the same information that had been contained in the employee financial report. These reports have been summarized somewhat for ease and convenience of use. Additionally, one-time revenue sources and expenditures are no longer segregated but appear in the proper revenue or expense category for ease of use and to present the information in a more understandable format.

The reports include a revenue section, an expenditure section, and a net surplus or (deficit). The revenue section is made up of the major revenue sources for that fund. Expenditures are broken down by Personal Services, Commodities, Contractual Services, Other Operating Expenses, Departmental Allocations, Capital, Debt Service, and Transfers Out.

The surplus or deficit is the net result of revenues over or under expenditures.

The columns are presented uniformly throughout the reports. Below is a description of each column:

Column 1 (Original Budget) represents the current fiscal year's original budget as passed in April.

Column 2 (Revised Budget) reflects the original budget and the impact of any budgetary transfers, additions, or deletions that have occurred since the beginning of the fiscal year. This is the budget as it stands as of the end of the month.

Column 3 (Year to Date (YTD) Actual) reflects the actual revenues received or expenses incurred for the current fiscal year through the end of the month. This column reflects the actual operating results of the fund for the fiscal year to date.

Column 4 (YTD Actual vs Budget %) calculates what percentage of the revised annual budget has been received or spent for the fiscal year to date. It is a percentage determined by Column 3 divided by Column 2.

Column 5 (Prior YTD Actual) reflects the revenues received or expenses incurred as of the same month from the prior fiscal year.

Column 6 (Inc/Dec from Prior Year %) calculates how our current YTD results compare with prior YTD results for the same period. Percentages greater than 100 indicate that we have received/spent more in the current fiscal year to date than in the prior fiscal year; whereas percentages below 100 indicate that we have received/spent less in the current year than in the previous year. It is a percentage determined by taking the difference between Column 3 and Column 5 and then dividing that amount by Column 5).

Column 7 (Fiscal Year Forecast) represents the forecasted financial results based on the year-to-date actual amounts reflected in Column 3 and the anticipated results of the remainder of the fiscal year. In other words, this column reflects our current projection of the financial results for each line item for the fiscal year. The City will place great importance on the numbers in this column to track and evaluate the anticipated results of operations for the fiscal year. The amounts in this column are tracked and analyzed to try to discern any trends that would require the City to take action during the fiscal year.

Column 8 (Forecast vs Revised Budget) is the difference between the forecasted amount and the revised budget. Positive differences indicate that we are projected to receive/spend more than the revised annual budget. Negative differences indicate that we are projected to receive/spend less than the revised annual budget for the fiscal year.

Column 9 (Forecast vs Budget %) reflects the same information as in Column 8, but in percentage format. Percentages greater than 100 indicate that we are projected to receive/spend more than the revised annual budget whereas percentages less than 100 indicate that we are projected to receive/spend less than the revised annual budget. It is a percentage determined by Column 8 divided by Column 2).

Column 10 (FY 11-12 Actual) represents the total amount of revenue received or expense incurred for the previous fiscal year for the line item indicated. It is possible that this number will change between the months of May through October as the results of the City's annual audit are finalized. The City will utilize audited numbers in this column as soon as they become available.

Note that the amounts reflected in the FY 11-12 Actual column represent preliminary unaudited results. The amounts are subject to change, dependent upon any audit adjustments being made.

Discussion of July 2012 Results

General Fund

The General Fund is where the vast majority of City operations are accounted for. This includes the vast majority of services provided by the City, as well as expenses needed to support most departments and employees.

Through July, General Fund revenues are projected to be primarily in line with the revised budget. The City's largest revenue stream, sales and use tax, is trending slightly lower than budget and projections. Conversely, income tax disbursements from the State of Illinois, the electric franchise fee revenue, hotel tax revenues, telecommunications tax revenue and alcohol tax revenues are trending above budget expectations.

Although sales tax revenues are currently short of budget projections for the fiscal year, the increasing trend in this revenue source is encouraging. Year-to-date sales tax receipts are \$220,000 (6.7%) higher than last fiscal year-to-date receipts. Sales tax revenues are the General Fund's largest single revenue source accounting for 39% of General Fund revenues. Total General Fund revenues for the current fiscal year are ahead of revenues received for the same time period last fiscal year by 7%.

Forecast expenditures through July are currently 2.2% below the revised budget. Commodities and contractual services are currently projected to be below the revised budget by 12.2% and 8.7% respectively.

As of July 31, the General Fund is projected to end the year with a deficit of \$416,054. This compares to a projected deficit of \$724,560 at the time the budget was approved. This deficit will be funded through a partial spend down of \$3,000,000 of fund balance previously set aside to help offset principal and interest costs associated with the City's TIF (Tax Increment Financing) debt.

The approximately \$500,000 difference between the Original Budget and Revised Budget is primarily due to the "roll forward" of prior year encumbrances. Encumbrances represent outstanding purchase orders as of April 30, 2012 that will not be paid until FY 12-13. The budget for these encumbrances is rolled forward as well.

Aggressive expenditure management is again being exercised by city departments. Commodities and Contractual expenditures are projected to be lower than budget for the fiscal year to date. The City's practice of aggressive expenditure management provides an extra measure of fiscal conservatism during uncertain economic times by offsetting any revenue shortfalls that the General Fund may experience.

It is extremely important to bear in mind that continued vigilance in monitoring revenues and expenditures will be crucial to maintain the City's fiscal health. As the City begins to make principal payments on the general obligation debt related to the First Street development, the City will begin to utilize reserves previously set aside for that purpose

as described above. The reserve, created in 2010, will supplement financing for the principal and interest payments for approximately three years. Recent economic conditions have slowed significantly the pace of development for the project. The City is continuing to evaluate ways to mitigate the impacts that global economic conditions have had on this vital local initiative.

Electric Fund

Year-to-date electric sales are higher than the prior year to date sales by over \$1.1 million, or 9.1% and are projected to exceed budget by 4.3% for the fiscal year. This is due to the unusually hot temperatures experienced for most of this summer. Operating Expenses are projected to be over budgeted amounts by \$1.26 million for the year. This is primarily due to the increase in purchased power costs, which is also the result of higher than normal consumption. Contractual services are projected to be 3.5% over budget whereas personal services, commodities, and other operating expenses are projected to be under budget at this point in time. These forecasted amounts will result in a projected operating deficit of approximately \$2 million for the fiscal year. This compares to a projected deficit of \$2.7 million at the time the budget was approved.

The rate structure for all City utilities was analyzed as part of the budget process for fiscal year 2011-2012. Staff recommended changes to the rate structure for that fiscal year which were essentially consistent with the rate study that was completed in April of 2011. As time has gone on, and the City's electric consumption patterns have changed, costs for wholesale power have increased. The rate structure had not kept pace with both the rates that the City is charged for wholesale power as well as the cost increases that have occurred because of the manner in which customer consumption trends have changed. The City Council has directed staff to take a long term approach to rectify that situation. This process was continued during fiscal year 2012-2013. Additional rate structure changes were incorporated into each of the utilities including the Electric Fund.

The 2011 rate study suggested changes to the City's rate structure such as increasing fixed monthly service charges for all classes of customer as well as changes to the non-summer rates. These concepts were again incorporated into the rate structure adjustments approved in April of 2012 and were effective beginning with June 2012 billings. We will continue to monitor and evaluate the impact of these adjustments and consumption patterns on the operating results for the Electric Fund. Future changes to the rate study may include a Power Cost Adjustment Factor (PCAF). Implementation of a PCAF will help to reduce the city's risk associated with fluctuations in wholesale power costs.

Water Fund

The Water Fund has also experienced a surge in user charges due to the unusually dry weather conditions that have been experienced most of the summer. User Charges through July are 61.6% higher than the same time frame last year. For the entire year, user charges are projected to be \$344,686, or 8.4% higher than budget. Operating

expenses are trending approximately 1.9% lower than budget so far this year. Personal services, Commodities, and Contractual expenses are all expected to be below budget. It is currently projected that the Water Fund will end the year with a deficit of \$975,148, slightly below the original budgeted deficit of \$1,007,848.

The water rate structure has also been adjusted as part of the rate study process that was completed during FY 11-12. Significant capital projects, like the Radium Removal project, have recently been completed in the Water Fund. The City wants to assure a rate structure adequate to allow for operating and capital cost recapture. Based on current costs, the unadjusted rate structure was not adequate to provide for operations and anticipated future capital projects. The rate adjustments approved in April of 2012 (effective with June billings) are continuing the multi-year process of rate structure adjustments to bring the revenues in line with the costs of operating the system.

Wastewater Fund

Year to date user charges in the Wastewater Fund are higher than prior year to date by 9.0%. However, user charges for the year are forecasted to be primarily in line with budget. Because wastewater billings are determined by water consumption, one would anticipate that the trends would be similar for both funds. However, the City provides a wastewater billing “credit” for summertime outdoor water use. This adjustment is based on non-summer water consumption. Expenses are forecasted to be approximately 0.1% above budget expectations.

As with the Water Fund, the rate structure is being changed over a multi-year period to assure that operating and anticipated future capital expenses can be recovered through the rates charged for services. Current results indicate that the rate structure is insufficient to meet these costs. Additionally, the City has budgeted for a major renovation and reconstruction of the existing bio-solids building. The Wastewater Fund’s rate structure was again adjusted during April of 2012 (effective with June, 2012 billings). The rate structure will again be evaluated in conjunction with the preparation of the FY 13-14 budget.

City of St. Charles
Monthly Financial Report
July 31, 2012

General Fund

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual (Unaudited)
Revenues										
Property Taxes	\$ 12,551,106	\$ 12,551,106	\$ 6,302,944	50.2%	\$ 6,302,944	-0.1%	\$ 12,551,106	\$ -	0.0%	\$ 12,474,765
Sales and Use Taxes	15,794,358	15,794,358	3,531,373	22.4%	3,310,864	6.7%	15,377,140	(417,218)	-2.6%	14,607,339
State Income Tax	2,637,920	2,637,920	911,890	34.6%	747,977	21.9%	2,890,329	252,409	9.6%	2,675,585
Electric Franchise Fee	2,434,417	2,434,417	642,580	26.4%	588,797	9.1%	2,468,393	33,976	1.4%	2,324,248
Hotel Tax	1,920,000	1,920,000	537,977	28.0%	427,008	26.0%	1,977,977	57,977	3.0%	1,749,895
Telecommunication Tax	1,340,000	1,340,000	387,404	28.9%	320,487	20.9%	1,392,403	52,403	3.9%	1,289,388
Alcohol Tax	962,800	962,800	255,853	26.6%	232,425	10.1%	977,954	15,154	1.6%	977,452
Other	3,049,141	3,054,736	1,059,544	34.7%	799,060	32.6%	2,993,484	(61,252)	-2.0%	2,600,878
Total Revenues	\$ 40,689,742	\$ 40,695,337	\$ 13,626,292	33.5%	\$ 12,729,562	7.0%	\$ 40,628,786	\$ (66,551)	-0.2%	\$ 38,699,550
Expenditures										
Personal Services	\$ 26,481,227	\$ 26,509,305	\$ 8,031,238	30.3%	\$ 8,443,468	-4.9%	\$ 26,695,111	\$ 185,806	0.7%	\$ 25,798,118
Commodities	1,602,360	1,597,760	221,218	13.8%	230,808	-4.2%	1,402,323	(195,437)	-12.2%	1,278,831
Contractual	9,692,239	10,140,711	1,793,298	17.7%	1,951,864	-8.1%	9,255,402	(885,309)	-8.7%	9,101,776
Other Operating Expenses	1,421,239	1,421,373	1,281,261	90.1%	1,239,755	3.3%	1,383,024	(38,349)	-2.7%	1,705,042
Departmental Allocations	(4,925,583)	(4,925,583)	(1,231,398)	25.0%	(1,195,557)	3.0%	(4,925,583)	-	0.0%	(4,782,228)
Capital	373,179	464,922	26,643	5.7%	210,628	-87.4%	464,922	-	0.0%	577,896
Debt Service	4,584	4,584	1,529	33.4%	21,165	-92.8%	4,584	-	0.0%	16,785
Transfers Out	6,765,057	6,765,057	1,417,592	21.0%	864,875	63.9%	6,765,057	-	0.0%	4,882,768
Total Expenditures	\$ 41,414,302	\$ 41,978,129	\$ 11,541,381	27.5%	\$ 11,767,006	-1.9%	\$ 41,044,840	\$ (933,289)	-2.2%	\$ 38,578,988
Surplus (Deficit)	\$ (724,560)	\$ (1,282,792)	\$ 2,084,911		\$ 962,556		\$ (416,054)	\$ 866,738		\$ 120,562

City of St. Charles
Monthly Financial Report
July 31, 2012

Electric Fund

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual (Unaudited)
Revenues										
User Charges	\$ 50,360,079	\$ 50,360,079	\$ 13,234,840	26.3%	\$ 12,130,424	9.1%	\$ 52,519,208	\$ 2,159,129	4.3%	\$ 48,099,305
Connection Charges	37,650	37,650	11,668	31.0%	10,021	16.4%	39,904	2,254	6.0%	63,581
MV/Equip/WC Reserve	406,303	406,303	406,302	100.0%	424,248	-4.2%	406,302	(1)	0.0%	424,248
Bond Proceeds	2,050,000	2,050,000	-	0.0%	-	0.0%	2,050,000	-	0.0%	-
Reimbursement for Projects	-	189,279	7,222	3.8%	99,032	-92.7%	196,501	7,222	3.8%	552,222
Other	277,700	277,700	96,719	34.8%	72,545	33.3%	311,962	34,262	12.3%	(1,052,695)
Transfers In	267,994	267,994	-	0.0%	61,664	-100.0%	267,994	-	0.0%	216,773
Total Revenues	\$ 53,399,726	\$ 53,589,005	\$ 13,756,751	25.7%	\$ 12,797,934	7.5%	\$ 55,791,871	\$ 2,202,866	4.1%	\$ 48,303,434
Expenses										
Personal Services	\$ 3,491,335	\$ 3,501,003	\$ 1,008,604	28.8%	\$ 976,825	3.3%	\$ 3,455,422	\$ (45,581)	-1.3%	\$ 2,136,875
Commodities	309,848	312,033	38,320	12.3%	76,570	-50.0%	270,714	(41,319)	-13.2%	288,473
Contractual	40,199,788	40,309,891	11,713,992	29.1%	10,610,243	10.4%	41,725,162	1,415,271	3.5%	37,512,691
Other Operating Expenses	5,255,622	5,261,646	1,449,819	27.6%	1,440,356	0.7%	5,194,960	(66,686)	-1.3%	8,309,824
Departmental Allocations	1,870,948	1,870,948	467,733	25.0%	454,128	3.0%	1,870,948	-	0.0%	1,193,642
Capital	3,496,380	3,815,859	296,624	7.8%	483,436	-38.6%	3,815,859	-	0.0%	-
Debt Service	1,063,615	1,063,615	162,460	15.3%	174,809	-7.1%	1,063,615	-	0.0%	345,494
Transfers Out	381,891	381,891	77,771	20.4%	81,311	-4.4%	381,891	-	0.0%	357,922
Total Expenses	\$ 56,069,427	\$ 56,516,886	\$ 15,215,323	26.9%	\$ 14,297,678	6.4%	\$ 57,778,571	\$ 1,261,685	2.2%	\$ 50,144,921
Surplus (Deficit)	\$ (2,669,701)	\$ (2,927,881)	\$ (1,458,572)		\$ (1,499,744)		\$ (1,986,700)	\$ 941,181		\$ (1,841,487)

City of St. Charles
Monthly Financial Report
July 31, 2012

Water Fund

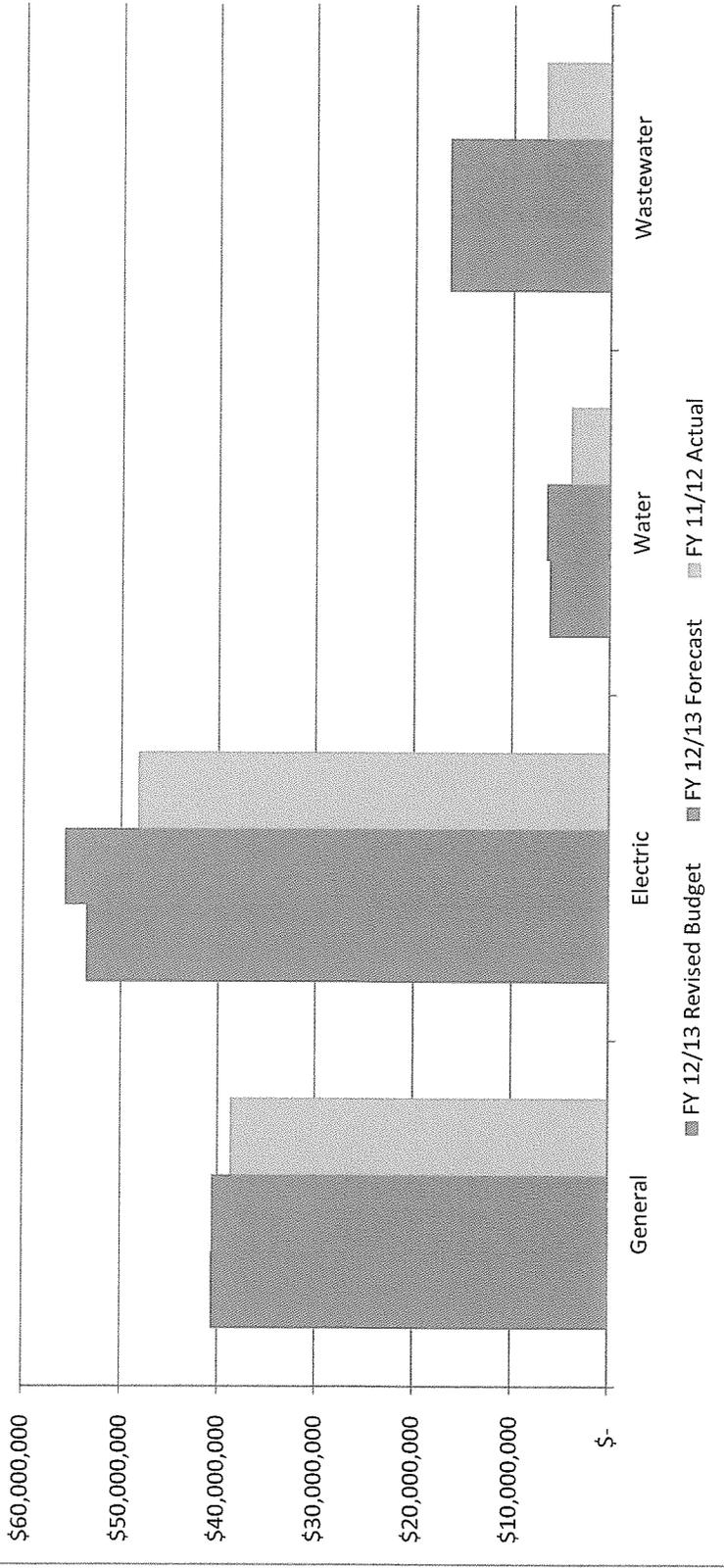
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual (Unaudited)
Revenues										
User Charges	\$ 4,119,836	\$ 4,119,836	\$ 1,310,632	31.8%	\$ 811,268	61.6%	\$ 4,464,522	\$ 344,686	8.4%	\$ 3,502,786
Connection Charges	19,992	19,992	5,400	27.0%	2,700	100.0%	20,394	402	2.0%	33,270
MV/Equip/WC Reserve	175,529	175,529	175,530	100.0%	160,891	9.1%	175,530	1	0.0%	160,891
Bond Proceeds	1,080,000	1,080,000	-	0.0%	-	0.0%	1,080,000	-	0.0%	-
Donations/Contributions	650,000	650,000	-	0.0%	-	0.0%	650,000	-	0.0%	144,438
Other	158,448	158,448	40,356	25.5%	31,184	29.4%	159,192	744	0.5%	180,996
Total Revenues	\$ 6,203,805	\$ 6,203,805	\$ 1,531,918	24.7%	\$ 1,006,043	52.3%	\$ 6,549,638	\$ 345,833	5.6%	\$ 4,022,381
Expenses										
Personal Services	\$ 1,486,338	\$ 1,486,753	\$ 438,665	29.5%	\$ 456,125	-3.8%	\$ 1,456,798	\$ (29,955)	-2.0%	\$ 1,402,710
Commodities	410,236	419,761	88,246	21.0%	66,145	33.4%	395,918	(23,843)	-5.7%	439,663
Contractual	923,020	927,005	179,424	19.4%	333,214	-46.2%	852,482	(74,523)	-8.0%	938,405
Other Operating Expenses	232,472	232,841	107,025	46.0%	99,466	7.6%	216,711	(16,130)	-6.9%	1,145,738
Departmental Allocations	845,035	845,035	211,260	25.0%	205,107	3.0%	845,035	-	0.0%	820,428
Capital	2,468,537	2,911,827	562,744	19.3%	351,005	60.3%	2,911,827	-	0.0%	1
Debt Service	710,927	710,927	192,306	27.1%	77,006	149.7%	710,927	-	0.0%	202,313
Transfers Out	135,088	135,088	26,370	19.5%	27,570	-4.4%	135,088	-	0.0%	121,360
Total Expenses	\$ 7,211,653	\$ 7,669,237	\$ 1,806,040	23.5%	\$ 1,615,638	11.8%	\$ 7,524,786	\$ (144,451)	-1.9%	\$ 5,070,618
Surplus (Deficit)	\$ (1,007,848)	\$ (1,465,432)	\$ (274,122)		\$ (609,595)		\$ (975,148)	\$ 490,284		\$ (1,048,237)

**City of St. Charles
Monthly Financial Report
July 31, 2012**

Wastewater Fund

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	% Inc/(Dec) from P/Y	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual (Unaudited)
Revenues										
User Charges	\$ 6,673,838	\$ 6,673,838	\$ 1,709,697	25.6%	\$ 1,567,925	9.0%	\$ 6,681,441	\$ 7,603	0.1%	\$ 6,131,400
Connection Charges	25,000	25,000	11,942	47.8%	4,506	165.0%	30,693	5,693	22.8%	77,001
MV/Equip/WC Reserve	285,042	285,042	285,042	100.0%	294,477	-3.2%	285,042	-	0.0%	294,477
Bond/IEPA Loan Proceeds	9,536,000	9,536,000	-	0.0%	-	0.0%	9,536,000	-	0.0%	-
Other	28,500	28,500	4,748	16.7%	5,542	-14.3%	26,123	(2,377)	-8.3%	182,074
Total Revenues	\$ 16,548,380	\$ 16,548,380	\$ 2,011,429	12.2%	\$ 1,872,450	7.4%	\$ 16,559,299	\$ 10,919	0.1%	\$ 6,684,952
Expenses										
Personal Services	\$ 1,889,459	\$ 1,889,653	\$ 597,360	31.6%	\$ 566,054	5.5%	\$ 1,884,281	\$ (5,372)	-0.3%	\$ 1,822,280
Commodities	303,565	313,394	48,269	15.4%	55,245	-12.6%	275,943	(37,451)	-12.0%	284,200
Contractual	2,057,401	2,335,561	435,586	18.7%	398,235	9.4%	2,344,481	8,920	0.4%	1,446,205
Other Operating Expenses	244,431	251,764	234,601	93.2%	177,753	32.0%	306,581	54,817	21.8%	1,925,408
Departmental Allocations	1,251,308	1,251,308	312,828	25.0%	303,729	3.0%	1,251,308	-	0.0%	1,214,916
Capital	9,848,247	10,341,419	146,314	1.4%	271,796	-46.2%	10,341,419	-	0.0%	(1)
Debt Service	1,554,485	1,554,485	684,113	44.0%	841,363	-18.7%	1,554,845	360	0.0%	430,861
Transfers Out	246,093	246,093	50,036	20.3%	52,313	-4.4%	246,093	-	0.0%	276,176
Total Expenses	\$ 17,394,989	\$ 18,183,677	\$ 2,509,107	13.8%	\$ 2,666,488	-5.9%	\$ 18,204,951	\$ 21,274	0.1%	\$ 7,400,045
Surplus (Deficit)	\$ (846,609)	\$ (1,635,297)	\$ (497,678)		\$ (794,038)		\$ (1,645,652)	\$ (10,355)		\$ (715,093)

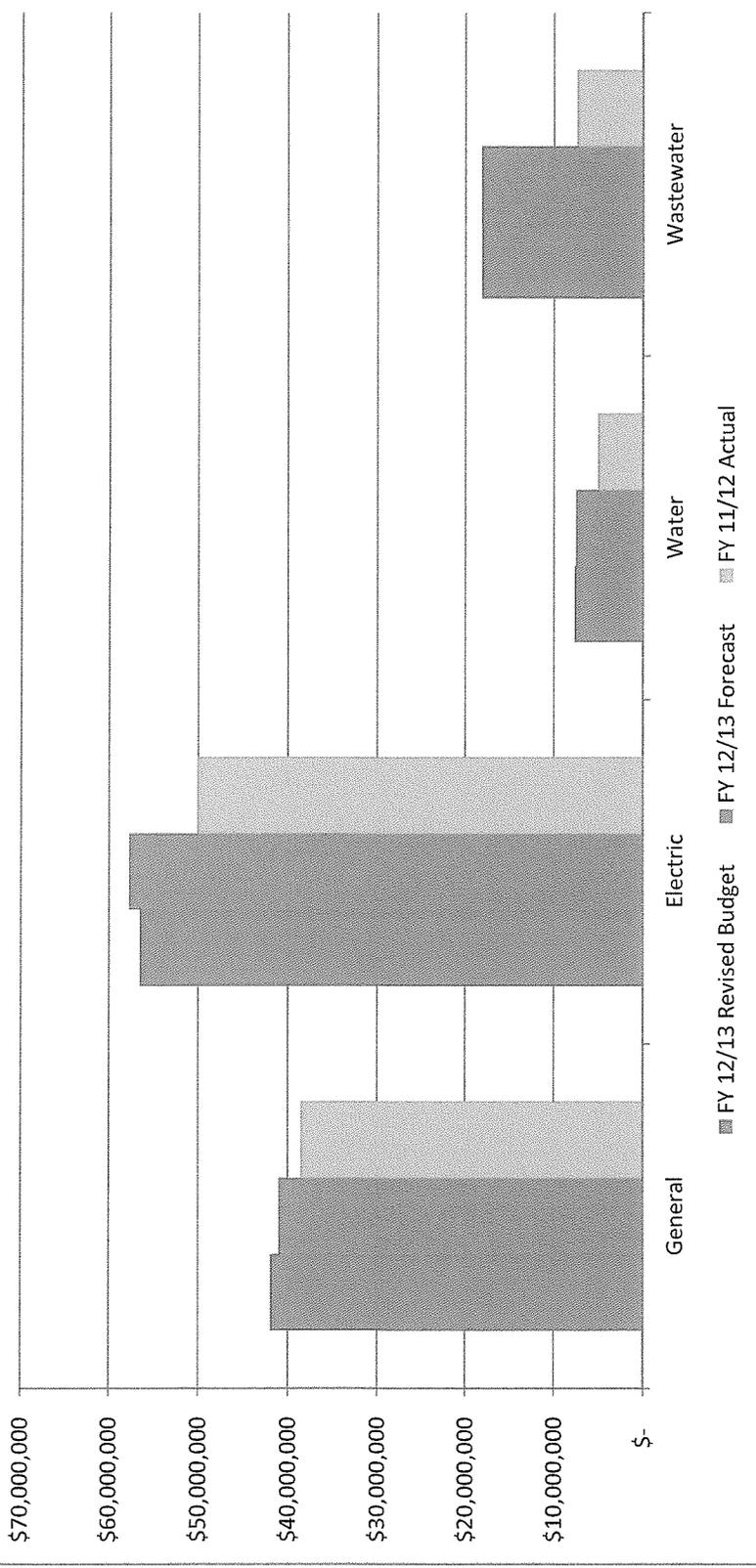
Summary of Revenues by Fund - July 31, 2012



Revenues

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
General	\$ 40,695,337	\$ 40,628,786	\$ 38,699,550
Electric	\$ 53,589,005	\$ 55,791,871	\$ 48,303,434
Water	\$ 6,203,805	\$ 6,549,638	\$ 4,022,381
Wastewater	\$ 16,548,380	\$ 16,559,299	\$ 6,684,952

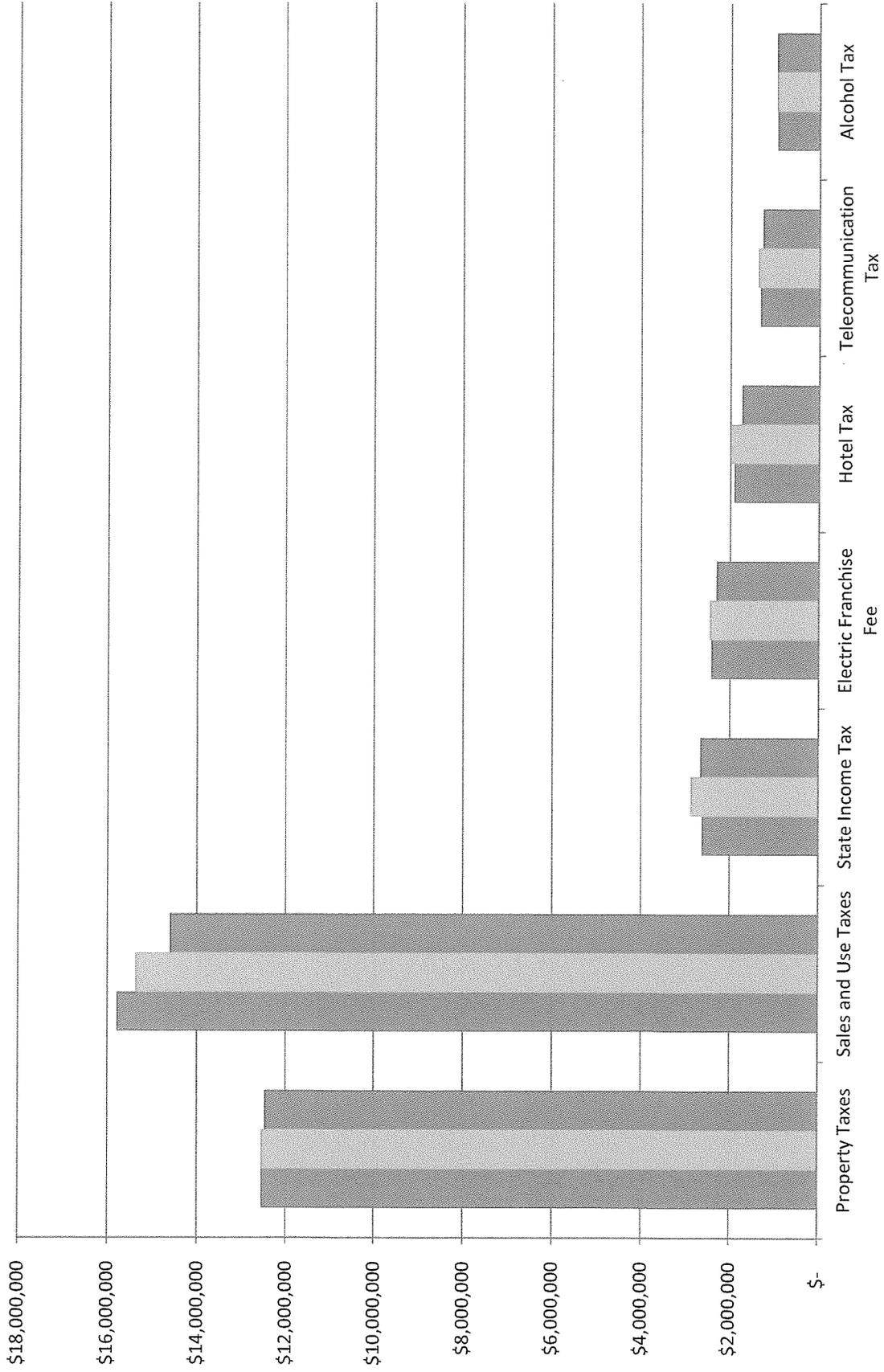
Summary of Expenditures by Fund - July 31, 2012



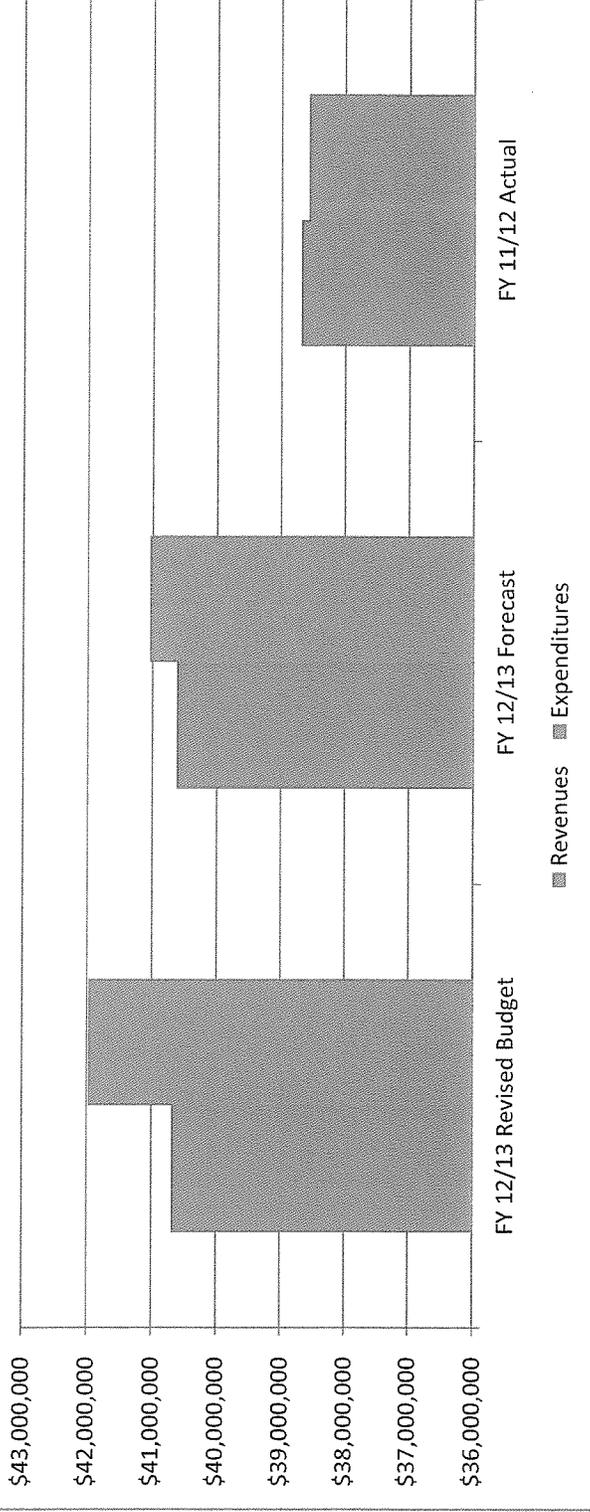
Expenditures

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
General	\$ 41,978,129	\$ 41,044,840	\$ 38,578,988
Electric	\$ 56,516,886	\$ 57,778,571	\$ 50,144,921
Water	\$ 7,669,237	\$ 7,524,786	\$ 5,070,618
Wastewater	\$ 18,183,677	\$ 18,204,951	\$ 7,400,045

General Fund Top 7 Revenue Sources - As of July 31, 2012



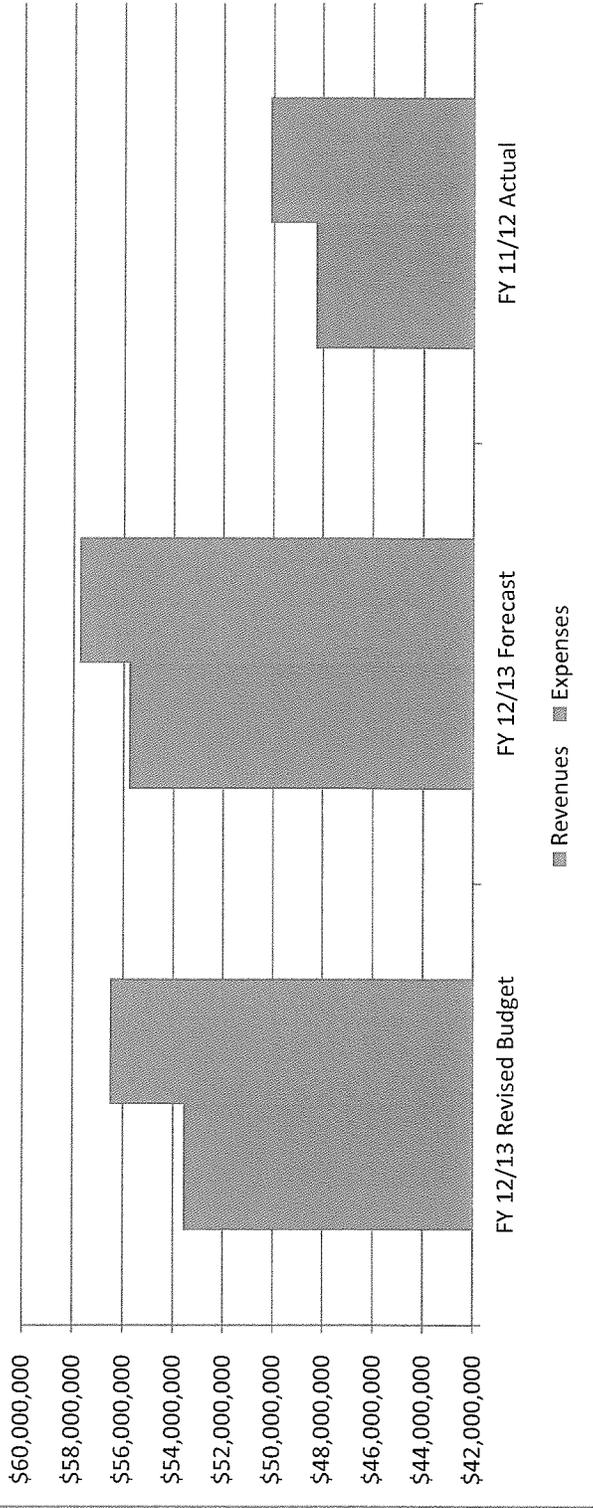
General Fund Revenues vs Expenditures - July 31, 2012



General Fund

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
Revenues	\$ 40,695,337	\$ 40,628,786	\$ 38,699,550
Expenditures	\$ 41,978,129	\$ 41,044,840	\$ 38,578,988
Surplus/Deficit	\$ (1,282,792)	\$ (416,054)	\$ 120,562

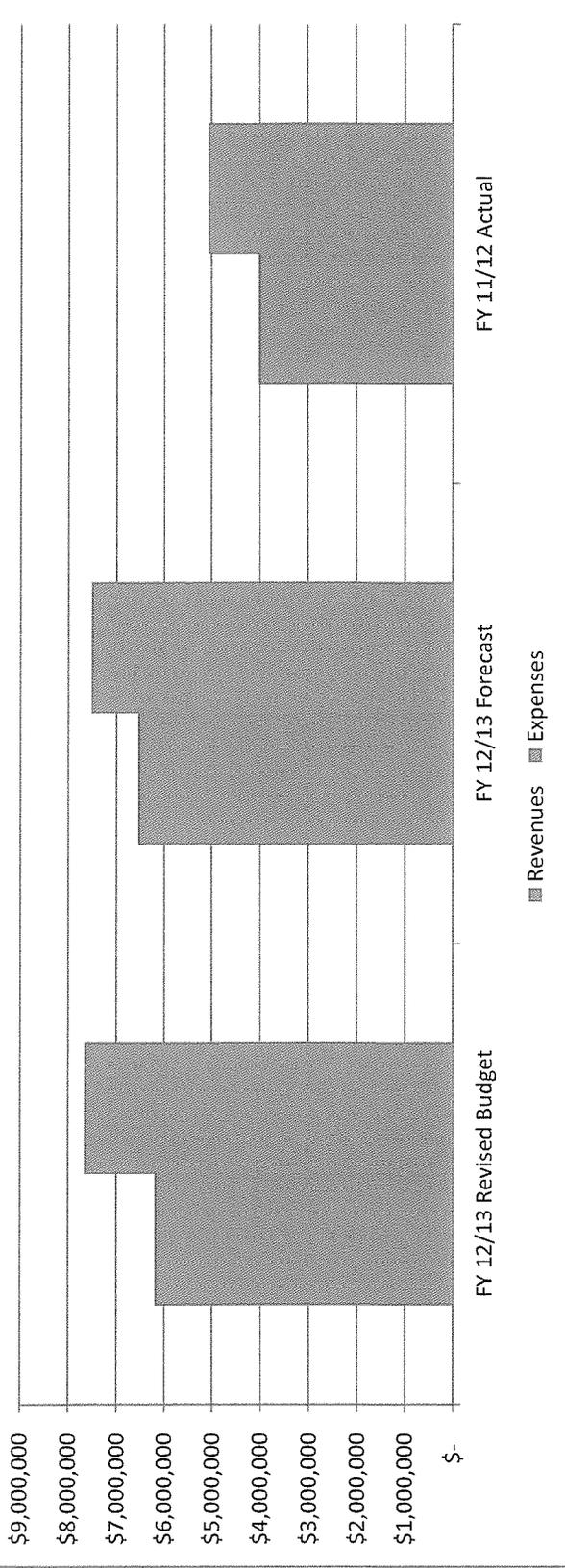
Electric Fund Revenues vs Expenses - July 31, 2012



Electric Fund

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
Revenues	\$ 53,589,005	\$ 55,791,871	\$ 48,303,434
Expenses	\$ 56,516,886	\$ 57,778,571	\$ 50,144,921
Surplus/Deficit	\$ (2,927,881)	\$ (1,986,700)	\$ (1,841,487)

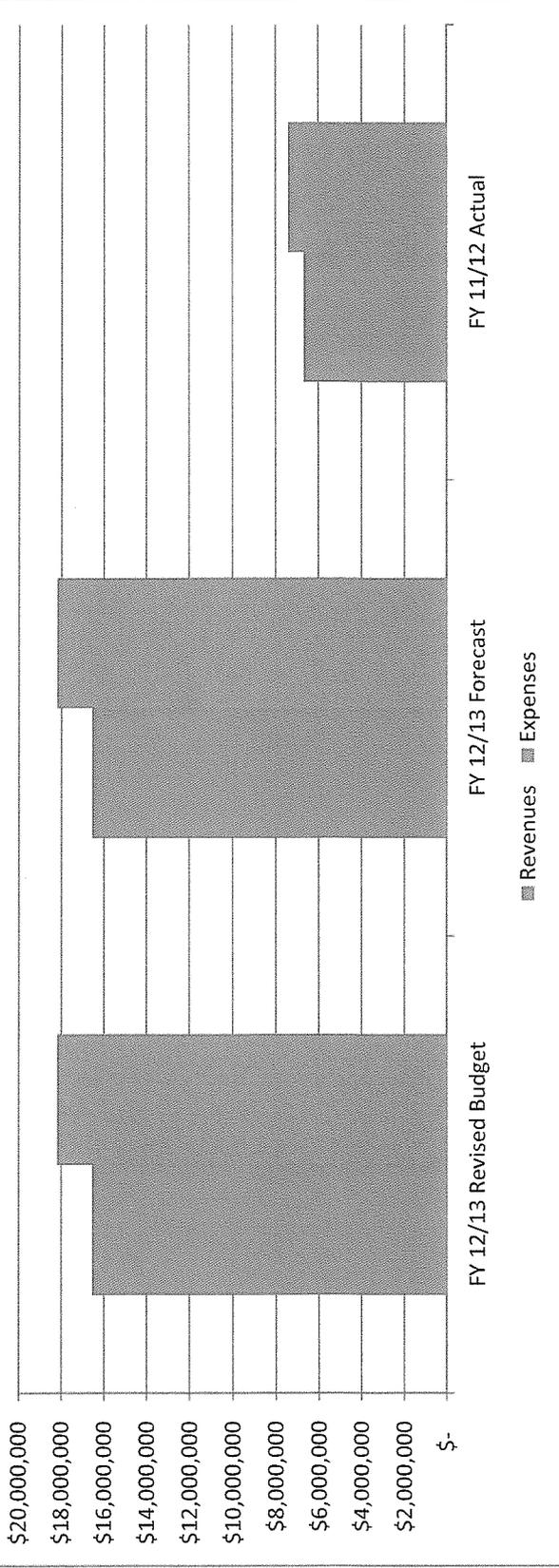
Water Fund Revenues vs Expenses - July 31, 2012



Water Fund

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
Revenues	\$ 6,203,805	\$ 6,549,638	\$ 4,022,381
Expenses	\$ 7,669,237	\$ 7,524,786	\$ 5,070,618
Surplus/Deficit	\$ (1,465,432)	\$ (975,148)	\$ (1,048,237)

Wastewater Fund Revenues vs Expenses - July 31, 2012



Wastewater Fund

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
Revenues	\$ 16,548,380	\$ 16,559,299	\$ 6,684,952
Expenses	\$ 18,183,677	\$ 18,204,951	\$ 7,400,045
Surplus/Deficit	\$ (1,635,297)	\$ (1,645,652)	\$ (715,093)



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Resolution Approving a Bond-Record Keeping Policy

Presenter: Chris Minick, Finance Director

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (10/1/12)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	N/A	Budgeted:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
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If NO, please explain how item will be funded:

Executive Summary:

The Resolution outlines a record keeping policy for bond issues for the City.

This is a recommended best practice for assuring continued compliance with tax exemption requirements for our bond issues. The policy outlines documents to maintain such as relevant issuance documents, tax returns, investment income and expense documents, bond opinions, and records related to arbitrage calculation and determination. This resolution formalizes the current City practice with regard to record retention

The policy also calls for an annual review of tax exemption requirements to determine that our bonds qualify in light of changing conditions and an annual report to the City Council. This would be an enhancement over our current practices. While these reviews are done on a more informal basis currently, there is no report made to the City Council absent any issues. This policy would require an affirmative report stating any issues encountered, or alternatively that no problems or issues were noted.

The Finance Director is named as the Compliance Officer who has the responsibility to assure that these tasks are performed in accordance with the resolution.

Attachments: *(please list)*

Resolution

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Bond Record Keeping Policy for the City of St Charles, Kane and DuPage Counties, Illinois.

For office use only:

Agenda Item Number: 4d

City of St. Charles, Illinois
Resolution No. 2012- _____

**A Resolution Approving a Bond Record-Keeping Policy for the
City of St. Charles, Kane and DuPage Counties, Illinois**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles, Kane and DuPage Counties, Illinois (the “City”), has issued and is expected to continue to issue bonds or other obligations (collectively, the “*Tax Exempt Obligations*”) the interest on which is excludable from gross income for federal income tax purposes; and

WHEREAS, the City may at some time in the future issue bonds or other obligations, other than Tax Exempt Obligations, that enable the issuer or holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and specified tax credit bonds (the “*Tax-Advantaged Bonds*” and, collectively with the Tax Exempt Obligations, the “*Obligations*”);

WHEREAS, incidental to its issuance of the Obligations, the City has covenanted or will covenant, generally to take all action necessary to comply with applicable federal tax rules and regulations relating to such Obligations, including covenants (i) necessary to preserve the excludability of interest on the Tax Exempt Obligations from gross income for federal income taxation purposes, (ii) pertaining to the entitlement of the City to receive direct payments from the United States Treasury of applicable percentages of interest due and owing on the Tax-Advantaged Bonds, and (iii) necessary to preserve the entitlement of the holders of certain Tax-Advantaged Bonds to credits against income tax liability, respectively; and

WHEREAS, it is necessary and in the best interest of the City to maintain sufficient records to demonstrate compliance with such covenants and to adopt policies with respect thereto:

NOW THEREFORE Be It Resolved by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, in the exercise of its home rule powers, as follows:

Section 1. Incorporation of Preambles. The City Council of the City (the “*Council*”) hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Compliance Officer Is Responsible for Records. The Finance Director of the City (the “*Compliance Officer*”) is hereby designated as the keeper of the records of the City with respect to the Obligations, and such officer shall report to the Council at least annually that he or she has all of the required records in his or her possession, or is taking appropriate action to obtain or recover such records.

Section 3. Closing Transcripts. For each issue of the Obligations, the Compliance Officer shall receive and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Obligations, including without limitation (a) the proceedings of the City and the Council authorizing the Obligations, (b) any offering document with respect to the offer and sale of the Obligations, (c) any legal opinions with respect to the Obligations delivered by any lawyers, and (d) all written representations of any person delivered in connection with the issuance and initial sale of the Obligations.

Section 4. Arbitrage Rebate Liability. The Compliance Officer shall review the agreements of the City with respect to each issue of the Obligations and shall not less often than annually prepare a report for the Council stating whether or not the City has any rebate liability to the United States Treasury and estimating the extent of such liability, and setting forth any applicable exemptions that each issue of the Obligations may have from rebate liability. In order to discharge this duty, the Compliance Officer is expressly authorized, without further official

action of the Council, to hire outside, independent professional counsel to assist in such review. Such report shall be updated annually and shall be maintained in the official files and records of the Council.

Section 5. Recommended Records. The Compliance Officer shall review the records related to each issue of the Obligations and shall determine what requirements the City must meet in order to maintain (a) the tax-exemption of interest paid on the Tax Exempt Obligations, (b) its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on any Tax-Advantaged Bonds, and (c) applicable tax credits or other tax benefits arising from any Tax-Advantaged Bonds. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that (aa) the interest paid on the Tax Exempt Obligations is entitled to be excluded from gross income for federal income tax purposes, (bb) the City is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on any Tax-Advantaged Bonds, and (cc) the entitlement of holders of any Tax-Advantaged Bonds to any tax credits or other tax benefits, respectively. Notwithstanding any other policy of the City, such retained records shall be kept for as long as the Obligations relating to such records (and any obligations issued to refund the Obligations) are outstanding, plus three years, and shall at least include:

(i) complete copies of the bond transcripts delivered when any issue of the Obligations is initially issued and sold;

(ii) copies of account statements showing the disbursements of all bond proceeds for their intended purposes;

(iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Obligations has been held;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments, including guaranteed investment contracts, used for the proceeds of

any Obligations, including any swaps, swaptions, or other financial derivatives entered into with respect to any Obligations, in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the U.S. Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) copies of all Federal Information Reporting Forms (including, but not limited to, Forms 8038, 8038-G, 8038-B, 8038-TC, 8038-T, 8038-R, 8281 and 1097-BTC) and Forms 14127 and 8038-CP prepared and filed by or on behalf of the City and relating to the Obligations;

(vii) any calculations or estimates of liability for *arbitrage rebate* that is or may become due with respect to any issue of Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T;

(viii) copies of all contracts of the City, including any leases, with respect to the use of any property owned by the City and acquired or financed with the proceeds of the Obligations, any part of which property is used by a private person at any time when such Obligations are or have been outstanding; and

(ix) copies of all records relating to any required compliance with federal prevailing wage standards for projects financed with the proceeds of Tax-Advantaged Bonds.

Section 6. Allocations of Obligation Proceeds to Expenditures. The Compliance Officer shall compile an allocation of all spent proceeds of the Obligations and earnings thereon to particular expenditures. The Compliance Officer acknowledges that such allocations need not follow a direct tracing of the Obligations proceeds and may be changed up to 18 months after the earlier of the date of expenditure to which such proceeds were or will be allocated or, if later, placed in service. No such reallocation may be made after the date that is 60 days after the fifth anniversary of the date the relevant Obligations were issued, or 60 days after the retirement in full of such issue of the Obligations, if earlier. Such allocations may include allocations to expenditures made prior to the issuance of the Obligations. At such time as the Compliance Officer determines that there will be no additional expenditures of proceeds of the Obligations

and that the Compliance Officer will not or cannot reallocate such proceeds to expenditures because the time limits set forth above have expired, the Compliance Officer shall declare such allocation to be a final allocation of Obligation proceeds to expenditures. The Compliance Officer shall maintain all such allocations of proceeds to expenditures, including any final allocation with the records it must maintain.

Section 7. List of Financed Facilities. The Compliance Officer shall on the basis of the then operative allocation of Obligation proceeds to expenditures compile a list of Obligation financed facilities. Such list shall include: (a) a complete description of such facilities including the location of such facilities, the expected useful life of such facilities, the expected or actual placed in service date of such facilities, the cost of such facilities, the amount of Obligation proceeds spent for such facilities (which shall be the same as the cost of the facilities if acquired exclusively with Obligation proceeds, but which may be less than the cost of such facilities if such facilities are only partially acquired with Obligation proceeds). If any of the financed facilities are improvements to existing buildings that do not enlarge such buildings and are not improvements of space occupied exclusively for a private business use, the Compliance Officer shall put such building on the list and mark such building as partially funded with proceeds of the Obligations. If any such facilities become worn out, destroyed, obsolete or otherwise no longer useable by the District, the list shall so indicate. If any such facility is disposed of, the list shall include the date it was disposed of, the manner of disposal, the sale price if sold and the person to whom the facility was disposed. Any such disposal shall be recorded within 30 days of the date the Compliance Officer learns of any such disposal. The Compliance Officer acknowledges that tax covenants with respect to the Obligations may require that any such disposal be followed by a remedial action.

Section 8. Contracts Related to Obligation Financed Facilities. The Compliance Officer shall obtain and keep copies of all contracts that may provide for the use of Obligation financed facilities (including buildings that are partially financed with Obligation proceeds). Such contracts shall include leases, licenses, management contracts or service contracts if the management or other services to be provided will be performed in or with the Obligation financed facilities. The Compliance Officer shall compile a list of such contracts. The list shall include the particular Obligation financed facilities that may be subject to such contracts. The Compliance Officer shall cause such contracts to be reviewed either by staff of the District or by an outside consultant to determine if such contracts violate any tax covenants made with respect to the Obligations. The list of contracts shall include the determinations of whether such contracts cause any private use of such facilities. If the Compliance Officer cannot reasonably determine whether such contract causes private use, it shall so note on the list of such contracts. If any such contract is determined to cause private use of a facility, the Compliance Officer shall determine or cause to be determined for each calendar year, the percentage of such facility so privately used. Such determination may be made in consultation with counsel or other consultants. The Compliance Officer shall record the method used to determine such quantity of private use along with the final annual amount of private use.

Section 9. Remedial Actions. The Compliance Officer acknowledges that if private use (including use in an unrelated trade or business) exceeds the limits related to each issue of the Obligations, a remedial action may be required in accordance with the United States Treasury Regulations. The Compliance Officer shall (with the aid of staff and outside consultants and counsel) determine if such remedial actions are either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any such remedial action or proposed remedial action. The memorandum shall describe whether such remedial action will

serve to cure any particular private use concerns. If any actions are required by the District for such remedial action, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Council. Following any such remedial action, the Compliance Officer shall prepare a report describing the effect of such remedial action. The list of Obligation financed facilities may need to be revised as a result of such remedial action and the Compliance Officer will so revise such list.

Section 10. Voluntary Closing Agreement Program. The Compliance Officer acknowledges that if private use exceeds relevant limits and a remedial action is not undertaken or is not possible or if another violation of the tax covenants of the District occurs, then the District may be required to enter into a Voluntary Closing Agreement with the Internal Revenue Service (“IRS”). The Compliance Officer shall (with the aid of staff and outside consultants and counsel) determine if a Voluntary Closing Agreement is either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any proposed application for a Voluntary Closing Agreement or proposed Voluntary Closing Agreement. The memorandum shall describe whether such remedial action will serve to cure any particular tax violation and the nature of such violation. If any actions are required by the District for such Voluntary Closing Agreement application, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Council. The District may retain counsel to attempt to obtain a Voluntary Closing Agreement. Following the execution of any such Voluntary Closing Agreement, the Compliance Officer shall prepare a report describing the effect of such Voluntary Closing Agreement. The list of Obligation financed facilities may need to be revised as a result of such Voluntary Closing Agreement and will be so revised by the Compliance Officer.

Section 11. IRS Examination. In the event the *IRS* commences an examination of any Obligations, the Compliance Officer, in cooperation with the City's general counsel, is expressly authorized, without further official action of the Council, to respond to inquiries of the *IRS* and to hire outside, independent professional counsel to assist in the response to the examination. The Compliance Officer or the City's general counsel shall advise the Council of any such examination when, as and in such manner as the Compliance Officer may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and the City's general counsel shall maintain such confidentiality for so long and as they shall deem necessary in order best to protect the interests of the City.

Section 12. IRS Compliance Checks. In the event the *IRS* commences a Compliance Check or other action short of an examination of the City or of any Obligations, the Compliance Officer, in cooperation with the City's general counsel, is expressly authorized, without further official action of the Council, to respond to inquiries of the *IRS* and to hire outside, independent professional counsel to assist in the response to the Compliance Check. The Compliance Officer and the City's general counsel shall advise the Council of any such Compliance Check when, as and in such manner as they may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and general counsel shall maintain such confidentiality for so long and as the Compliance Officer and general counsel shall deem necessary in order best to protect the interests of the City.

Section 13. Annual Review. The Compliance Officer shall conduct an annual review of contracts and other records described in Section 5 of this Resolution to determine for each series of Obligations then outstanding whether each such issue of Obligations complies with the tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further

official action of the Council, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or any similar program instituted by the IRS.

Section 14. Training. The Compliance Officer shall undertake to maintain a reasonable level of knowledge concerning the rules related to the Obligations so that such officer may fulfill the duties described herein. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax-Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that staff of the City is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each of the Obligations then currently outstanding (the "*Tax Agreements*") to other staff members who may be responsible for taking actions described in such documents and to any person who is expected to be a successor Compliance Officer. The Compliance Officer will review this Resolution and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

Section 15. Amendment and Waiver. The City may amend this Resolution and any provision of this Resolution may be waived, without the consent of the holders of any of the Obligations and as authorized by passage of a resolution by the Council.

Section 16. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 17. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

NOW THEREFORE, be is resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois.

PRESENTED to the City Council of the City of St. Charles, Illinois, the ____ day of October 2012.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of October 2012.

APPROVED by the Mayor of the Cisty of St. Charles, Illinois this ____ day of October 2012.

Donald P. DeWitte, Mayor

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: