



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve the Memorandum of Understanding Agreement and a Resolution Authorizing the Mayor and Clerk to execute on behalf of City of St. Charles
Presenter:	Mark Koenen

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$0	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

The City of St Charles is a sponsor of the Ride In Kane program. The coordinating council requests that each participating sponsor designate authorized representatives for participation in the Ride in Kane coordinating council. Of the respondents thus far, most communities have designated either the Mayor or City Administrator as the “authorized signer” (defined as the designated person to sign on matters associated with program commitments and budget) for the program. In addition, each respondent has named two “alternate member representatives” (defined as the person(s) to attend routine meetings and represent the City’s interest on routine operational matters) which has commonly been a program representative and an administrative support staff. For St Charles, staff would recommend Mark Koenen and Isabel Soderlind. If a City Council member would like to participate in the coordinating council, you could choose to be named as an “alternate member representative”. It should be noted that coordinating council meetings are open to the public and City Council members can attend these meetings any time without being designated as an “alternate member representative”.

Attachments: *(please list)*

Ride in Kane Paratransit Coordinating Council Memorandum of Understanding
 Resolution for Kane County Paratransit Coordinating Council Memorandum of Understanding

Recommendation / Suggested Action *(briefly explain):*

Staff recommends approval of the Memorandum of Understanding Agreement and a Resolution authorizing the Mayor and Clerk to execute on behalf of City of St. Charles

<i>For office use only:</i>	<i>Agenda Item Number: 5.c</i>
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Memorandum of Understanding Kane County Paratransit Coordinating Council

WHEREAS, there is a substantial unmet need for paratransit services within Kane County, where "Ride in Kane paratransit" is defined as demand-responsive, curb-to-curb transportation services, and where paratransit rider eligibility, limited to seniors, persons with disabilities, and low-income populations for some programs, is determined by the funding sources;

WHEREAS, Ride in Kane was established in 2008 providing paratransit services, yet there is still a significant unmet travel need among seniors, persons with disabilities, and low-income populations, an unmet need that will also increase substantially during the next 20 years; and

WHEREAS, there is interest in enhancement and coordination of these programs to accommodate unmet service need;

_____ The City of St Charles _____ agrees to become a member of
(Organization)

the Kane County Paratransit Coordinating Council (the Council). This Memorandum of Understanding documents this agreement but does not signify a commitment of funding at this time. As a Council member, the organization agrees to designate, in writing, an individual to serve as member and an alternate member who shall have the same privileges as members in the member's absence.

The mission of the Council is to help provide guidance for a coordinated paratransit system that will better accommodate the unmet travel needs among seniors, persons with disabilities, and low-income populations of Kane County and cities, towns and townships that are partially within Kane County, and to provide paratransit access for these persons to locations throughout Kane County and within the northeastern Illinois region. Thus, the goal of the Council will be to enhance and improve the existing paratransit system.

The on-going functions of the Council will be to help develop policy, establish guidelines for paratransit services, implement the strategies and recommendations of the *Kane County Paratransit Coordination Study*, as adopted by the Kane County Board in February 2003, examine further strategies, and ensure that there is consumer participation in the planning activities.

IN WITNESS WHEREOF, indicates its support and agreement:

Name: Donald P. DeWitte _____
(Authorized Signer)

Agency: City of St Charles

Signature: _____

Title: Mayor

Date:

Alternate Member Representative #1 Name/Title: Mark Koenen, Director of Public Works

Alternate Member Representative #2 Name/Title: Isabel Soderlind, Administrative Coordinator