

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT OPERATIONS COMMITTEE
TUESDAY, FEBRUARY 19, 2013**

1. Opening of Meeting

The meeting was convened by Chair. Martin at 7:13 p.m.

2. Roll Call

Members Present: Chair. Martin, Ald. Stellato, Monken, Payleitner, Turner, Rogina, Krieger, Bessner, and Lewis

Members Absent: Carrignan

Others Present: Brian Townsend, Chris Minick, Mark Koenen, Chief Lamkin, Kathy Livernois, Rita Tungare, and Acting Fire Chief Schelstreet

3. Omnibus Vote

Budget Transfer – January 2013

Motion by Ald. Stellato second by Krieger to approve the omnibus vote as presented.

Voice vote: unanimous; Nays: None; Absent: Carrignan. Chair. Martin did not vote as Chair. **Motion carried.**

4. Community Development Department

- a. Recommendation to approve the purchase of a 2013 Ford Escape and to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (2001 Chevrolet Blazer).

Rita Tungare: This is a request to approve the purchase of a vehicle for our building inspection staff. We will be replacing a 2001 Chevy Blazer with a 2013 Ford Escape. This was approved as part of the current year's fiscal budget and has also been reviewed and approved by the Fleet Management Committee. At this time we are also requesting approval to dispose the old Chevy Blazer through the public surplus on-line auction.

Motion by Ald. Kreiger second by Rogina to approve the purchase of a 2013 Ford Escape and to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (2001 Chevrolet Blazer).

Voice vote: unanimous; Nays: None; Absent: Carrignan. Chair. Martin did not vote as Chair. **Motion carried.**

5. Finance Department

- a. Monthly Update regarding City's Financial Results for December 2012 – Information Only.

Chris Minick: Enclosed in your packets tonight is the financial update report as of December 31, 2012. There are not any surprises or changes from what we reported over the last several months. A couple of the numbers have changed a little bit but the results of operations of all the four major operating funds are essentially in line with what we've been reporting the last several months.

The General Fund – we are projecting at this particular point in time a surplus of approximately \$300K based on revenues of \$40.3M and expenditures a little over \$40M. Those projections for the revenue are in line with the budget and are where we had expected the budget to be at the beginning of the year. The expenditures are running about 5.1% below budget at this particular point in time.

The Electric Fund – we do have about \$58.5M in total revenues budgeted with user charges increasing from the prior year by approximately 6% and forecast to end the year in line with budget. We do have expenditures forecast at \$55.3M resulting in \$543K surplus on the cash basis for the Electric Fund. That expenditure level \$55.3M is approximately 2.2% below budgeted expectations at this point in time.

The Water Fund – this has not changed significantly or materially from the November Financial Report. We are still projecting results that are significantly better than the prior year and also significantly better than the budget expectations primarily related to the extra demand on water from the hot dry summer that we experienced. We are projecting a deficit position in the Water Fund about \$785K that does compare with the deficit that was anticipated to be about \$1.5M when we entered the budget year.

Wasterwater Fund – this has improved slightly since the November Financial Report. The deficit has decreased by \$100K; however that's not materially different than what we've seen for the last several months. We do expect revenues essentially in line with budget and expenditures to be approximately 2% below budget at this particular point in time.

Any questions?

Ald. Rogina: The point on having a surplus and one or two deficits; are account transfers permitted here under the law or not?

Chris: Wrt utility funds typically not because the whole intent on the way we account for the utility funds is that they have to be self-sustained. We do separate at a level to make them self-sustaining on a long term basis and as you'll recall we did undertake a rate study approximately two years ago to make sure that the rate structure in place did assure that over the long term.

Ald. Rogina: So that \$500K surplus in the Electric Fund sits?

Chris: The surplus is for year-to-date in the Electric Fund. The Electric Fund reserves are currently in a negative position as we discussed and we are beginning to repay those at that reserve level.

6. City Administrator's Office

- a. Recommendation to approve a Resolution to Adopt Legislative Positions and Priorities for the City of St. Charles for the 2013 Legislative Session.

Brian Townsend: The item before you this evening is for a recommendation to ask City Council to endorse the DuPage Mayors and Mangers Conference Legislative Program for 2013. St. Charles is a member of that conference and they put together a program each year that lays out legislative priorities and legislative positions. We ask the Council to endorse this program so that staff, the Mayor, and other representatives of this city including our consultant can have the backing of the Council when they talk to legislators about certain issues that may come up during the legislative session or certain pieces of legislation that may be introduced or proposed. We are asking this evening for recommendation to approve endorsing the program for that purpose.

Motion by Ald. Stellato second by Monken to recommend approval of a Resolution to Adopt Legislative Positions and Priorities for the City of St. Charles for the 2013 Legislative Session.

Voice vote: unanimous; Nays: None; Absent: Carrigan. Chair. Martin did not vote as Chair. **Motion carried.**

6. Executive Session

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining
- Review of Minutes of Executive Sessions

7. Additional Items - None

8. Adjournment

Motion by Stellato second by Monken to adjourn meeting at 7:20 p.m.

Voice vote: unanimous; Nays: None; Absent: Carrigan. Chair. Martin did not vote as Chair. **Motion carried.**