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|  | | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | | Title: | Recommendation to Approve Parking Lot Closure and Use of Municipal Building Sidewalks for Pottawatomie Garden Club's Fall Boutique & Plant Sale | | | | | |
| | | Presenter: | Chief Lamkin | | | | | |
| Please check appropriate box: | | | | | | | | |
| | Government Operations | | | X | Government Services 03.25.13 | | | |
| | Planning & Development | | | | City Council | | | |
| | Public Hearing | | | | | | | |
| Estimated Cost: | \$ None | | | Budgeted: | YES | | NO | X |
| If NO, please explain how item will be funded: | | | | | | | | |
| Public Works will deliver and pick up barricades during regular operating hours. | | | | | | | | |
| Executive Summary: | | | | | | | | |
| <p>The Pottawatomie Garden Club, in an effort to raise funds for college scholarships and civic activities and donations, is requesting to close the checkerboard parking lot and portions of the sidewalk directly south and west of the municipal building for a fall boutique and plant sale to take place on Saturday, September 14, 2013. A rain date is requested for Sunday, September 15, 2013. This event will take place from 9 a.m. until 3 p.m. Public Works will set up proper signage to notify potential parking lot users that the parking lot will be closed beginning at 6 a.m. on Saturday morning through 6 p.m. Saturday evening to allow for ample set-up and take down.</p> <p>This is a new event for the garden club and is taking place on the off year of their largest fundraiser, which is their garden walk.</p> <p>Parking for this event will be available in the north lot of the municipal building. Wagons, which can be accessed on the ramp on the north side of the building, will be supplied by the club for shoppers to bring their purchases to their vehicles.</p> | | | | | | | | |
| Attachments: (please list) | | | | | | | | |
| Map | | | | | | | | |
| Recommendation / Suggested Action (briefly explain): | | | | | | | | |
| Recommend approval of parking lot closure and use of the Municipal Building sidewalks for the Pottawatomie Garden Club's fall boutique and plant sale. | | | | | | | | |
| For office use only: | | Agenda Item Number: 5.e | | | | | | |



City of St. Charles, Illinois

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Precision GIS

DONALD P. DEWITTE *Mayor*

BRIAN TOWNSEND *City Administrator*



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Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
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