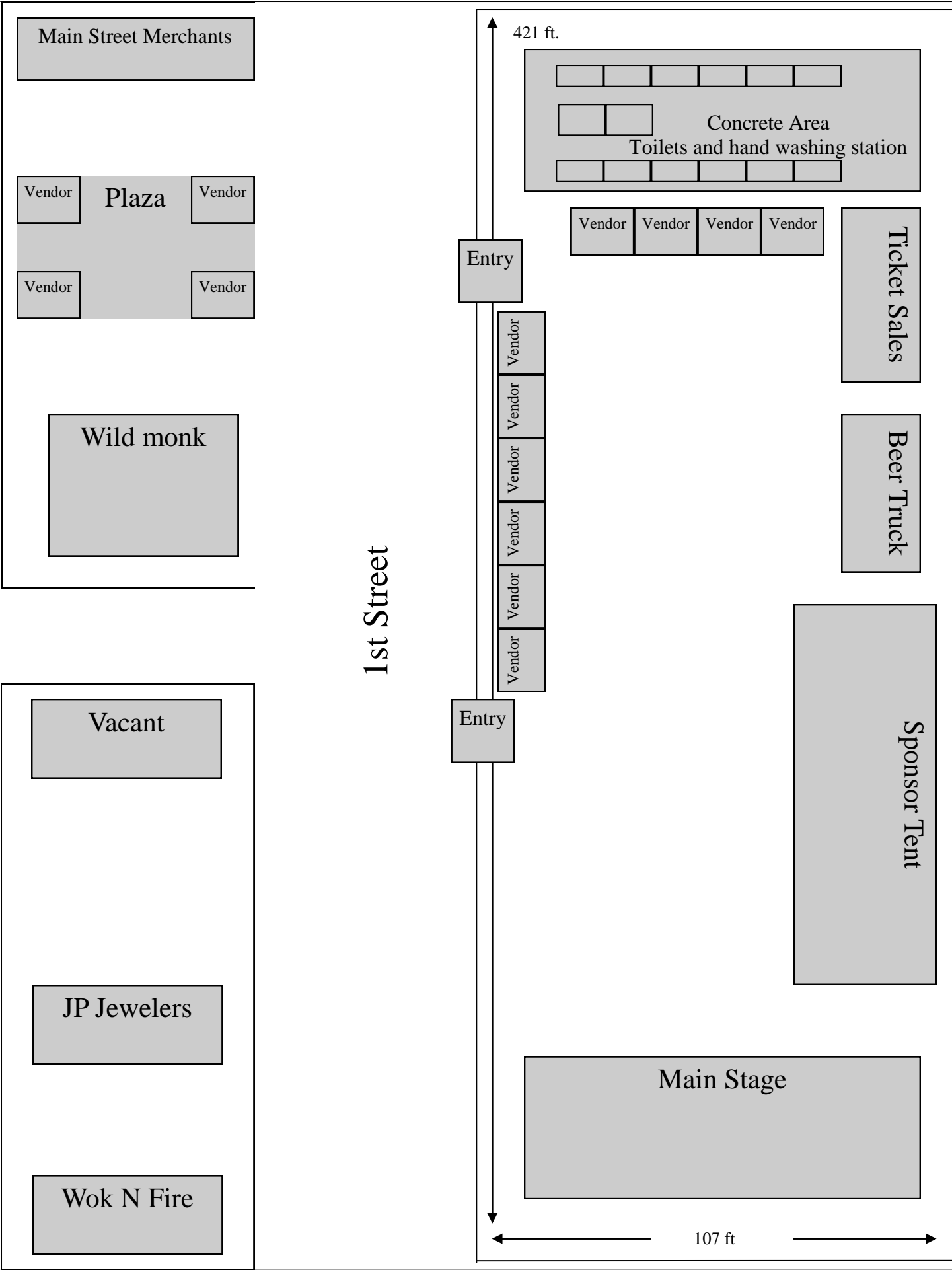
 <p>ST. CHARLES S I N C E 1 8 3 4</p>	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommendation to Approve Street Closures, Use of Amplification Equipment and Class E Liquor License for the Annual Pride of the Fox Riverfest					
	Presenter:	Chief Lamkin					
Please check appropriate box:							
	Government Operations	X	Government Services 03.25.13				
	Planning & Development		City Council				
	Public Hearing						
Estimated Cost:	\$23,384.00		Budgeted:	YES	X	NO	
If NO, please explain how item will be funded:							
Executive Summary:							
<p>The Pride of the Fox, Inc., sponsors of the 2013 River Fest event, are requesting a different layout for the main part of event this year. Noted from their complete detail are these items:</p>							
<ul style="list-style-type: none"> • 1st Street from W. Main St. to Illinois St. from Thursday, June 6th at 4:00 a.m. until Monday, June 10th at 5:00 p.m., or until everything is cleared, whichever is sooner. • The green space from the Fox River to 1st Street between W. Main St. and Illinois St. from Thursday, June 6th at 4:00 a.m. until Monday, June 10th at 5:00 p.m., or until everything is cleared, whichever is sooner. • Use of the 1st Street Plaza from Friday, June 7th at 5:00 a.m. until Monday, June 10th at 7:00 a.m. • Closure of the parking Lot "B" behind the River Rock House from Wednesday, June 5th at 5:00 p.m. until Monday, June 10th at 5:00 p.m., or until everything is cleared, whichever is sooner. • A Class E-1 temporary liquor license. The alcohol service/main stage will be located on the plaza green space along the west side of the Fox River. This will be the licensed premises and will be laid out in a manner similar to the past. (Diagram attached). • Alcohol service times requested are: <ul style="list-style-type: none"> Friday June 7, 2013 starting at 6:00 p.m., last call 10:30 p.m., area cleared by 11:00 p.m. Saturday June 8, 2013 starting at noon, last call 10:30 p.m., cleared by 11:00 p.m. Sunday June 9, 2013 starting at noon and ending by 9:00 p.m. • Amplified music will end no later than 10:30 p.m. on Friday and Saturday, and 9:00 p.m. Sunday. • Use of parkways along roadways for directional signs to the event. 							
Following are the estimated costs from each department:							
Police Department \$13,629.84							
Public Works \$ 8,914.16							
EMA \$ 840.00							
TOTAL: \$23,384.00							
Attachments: (please list)							
Event coordinators diagrams and detailed listing of event particulars							
Recommendation / Suggested Action (briefly explain):							
Recommendation to approve street closures, use of amplification equipment and Class E Liquor License for the annual Pride of the Fox Riverfest.							
<i>For office use only:</i>		<i>Agenda Item Number: 5.c</i>					

MAIN STREET



Illinois Avenue

Street & Parking Lot Closing Requests

Pride of the Fox's RiverFest

June 7 -9, 2013

EASTSIDE

MUNICIPAL BUILDING AREA:

- Checkerboard Lot: close from Wed. 4am, 6/5 – Tues 7am, 6/11
- Back Parking Lot (North side of building, 1st lot): close from Thu 6:30am, 6/6 – Mon 7am, 6/10

RIVERWALK AREA:

- Grassy areas and closed parking lot (west side of old Fire Station) between the Municipal Building and trestle bridge and use of the "overlooks": Thu 6pm, 6/6 – Mon 7am 6/10
- Parking Circle between Police Station and trestle: Fri 4am, 6/7 – Sat 10am, 6/8

SOUTHEAST SECTION:

- Parking Lot (Walnut & 2nd Avenues): Wed 5pm, 6/5 – Mon 5pm, 6/10

WESTSIDE

OLD ST CHARLES AREA:

- River Plaza (Heritage Sq.) Parking Lot: Tues 4am, 6/4 – Mon 7am, 6/10
- 3rd Street between Cedar and State: Wed 4am, 6/5 – Mon 7am, 6/10
- No parking on Cedar Street from 2nd to 3rd Street for the duration of the event

LINCOLN PARK AREA:

- 5th Street between W. Main and Cedar: Thur 4am, 6/6 – Mon 7am, 6/10
- No parking/festival unloading zones on west side of 4th St between W. Main and Cedar: Thur 4am, 6/6 – Mon 7am, 6/10

1st STREET & PLAZA GREEN:

- 1st Street between Main and Illinois Streets.: Thur 4am, 6/6 – Mon 5pm, 6/9
- Plaza Green: Thur 4am, 6/6 – Mon 5pm, 6/10

THE PLAZA:

- Center area closed: Fri 5am, 6/7 – Mon 7am, 6/10

SIDEWALK SALES: We ask for approval for St. Charles merchants to bring their own merchandise and wares onto the sidewalks in front of their stores during festival activities.

OUTSIDE VENDORS: To maintain proper character of St. Charles, manage the festival and have appropriate income assessed to produce the festival and its free public events and attractions, we ask that requests for temporary sales locations by other merchants, street vendors, restaurants and not-for-profit groups be directed to us for approval and fee assessment.

SIGNS ON STREET PARKWAYS: We request permission to place RiverFest signage on the street parkways during festival weekend.