

**MINUTES  
CITY OF ST. CHARLES, IL  
ST. CHARLES CORRIDOR IMPROVEMENT COMMISSION  
March 6, 2013**

**Members Present:** Chair English, Vice Chair Schuetz, Kane, and Potts

**Members Absent:** Dechene

**City Staff Present:** Matthew O'Rourke

**1. Opening of Meeting**

The meeting was convened by Chair English at 7:00 p.m.

**2. Approval of Agenda**

A motion was made by Potts and seconded by Schuetz to approve the agenda.

**Voice Vote:** Unanimous; Nays: None; Members Absent: Dechene.

Motion Carried.

**3. Approval of minutes from February 6, 2013**

A motion was made by Potts and seconded by Schuetz to approve the February 6, 2013 minutes of the Corridor Improvement Commission with the request of minor revisions.

**Voice Vote:** Unanimous; Nays: None; Members Absent: Dechene.

Motion Carried.

**4. Corridor Improvement Grant - 116 State Avenue**

Member Potts explained the landscape plan that was created for this site after meeting with the property owner Lou Little. She explained that they discussed the two different areas that the Commission had identified and that Ms. Little decided to focus on the area near State Avenue for this grant. Ms. Little also liked the ideas for the area near the intersection of 2<sup>nd</sup> and State Avenues and thought this could be a phase II sometime in the future. In general, the property owner liked the plants that were suggested in both areas.

Member Potts explained that the owner is planning on having her handyman do the plantings and use the grant to purchase plants materials.

Member Potts explained that if phase II should move forward she created a plan for that area that uses the same species such as the little limes and incredibals.

A motion was made by Kane and seconded by Schuetz to recommend approval of and to forward the grant application to the City Council for approval of a Four Season Grant at 116 State Avenue.

**Voice Vote:** Unanimous; Nays: None; Members Absent: Dechene.

Motion Carried.

#### **5. Corridor Improvement Grant - 108 S. Second Street (Doc Morgan)**

Member Potts described the details of the plan that was distributed. Member Potts stated that she confirmed with the applicant that they are attached to the junipers up front and that they do not want to remove them. Member Potts suggested to the applicant that they have the junipers trimmed and tidied up.

Member Potts stated that the applicant liked the suggestions of burning bushes, amelanchiers, and pinky winky hydrangeas to add color. Member Schuetz asked about any hostas. Member Potts explained that there are some shown on the plans and that the applicant will be bringing these from her yard.

Member Potts explained that the plan is focused on the area at the northwest corner of the building and that many of the plants will help soften the building and hide the railings around the basement wells.

Member Potts stated that Ms. Bierman does have a member of Staff that will be able to plant the materials.

A motion was made by Schuetz and seconded by Kane to recommend approval of and to forward the grant application to the City Council for approval of a Four Season Grant at 108 S. Second Street.

**Voice Vote:** Unanimous; Nays: None; Members Absent: Dechene.

Motion Carried.

#### **6. Corridor Improvement Grant – 203 Illinois Avenue (Wilson Travel)**

Member Potts distributed the plan for the members to review. She explained that she met with the property owner to discuss the options and the applicant decided on this plan. Member Potts explained that the focus of the plan is to take pachysandra around the front of the building and the sign and to remove the existing vinka. The juniper and yews to the side of the sign will also be removed. Member Schuetz asked if the vinka will be completely removed. Member

Potts stated that they might be sprayed first. Member Potts stated that they are adding some little limes to the front and that the existing bushes in certain areas will be dormant pruned and the some sunnsubstance hostas will be added. Member Potts stated that the key is to make it tidier and more attractive.

A motion was made by Schuetz and seconded by Kane to recommend approval of and to forward the grant application to the City Council for approval of a Four Season Grant at 203 Illinois Avenue.

**Voice Vote:** Unanimous; Nays: None; Members Abstain: Potts; Members; Absent: Dechene.

Motion Carried.

## **5. Additional Business**

O'Rourke stated that his intent for the next meeting was to bring back some suggested modifications the program and he planned on having this prepared and ready to go by this summer to help incentivize more improvements. O'Rourke asked if the Commission wanted to consider including the properties along Rt. 38 as eligible for corridor grants since this is a major roadway through town. The Commission stated that it would be valuable to include this corridor in the program and that it can be discussed further at future meetings.

## **6. Announcement and Upcoming Meetings**

Next CIC Meeting – April 3, 2013

## **7. Adjournment**

A motion was made by Schuetz and seconded by Potts to adjourn the meeting.

**Voice Vote:** Unanimous; Nays: None; Members Absent: Dechene.  
Motion Carried