



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve a Final Plat of Subdivision for Boulder Heights Subdivision (802 S. 5th Avenue)

Staff: Russell Colby

Please check appropriate box:

	Government Operations		Government Services
X	Planning & Development (4-8-13)		City Council

Estimated Cost:	N/A	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

The subject property is located at 802 S. 5th Avenue and was previously improved with a single family house. Mr. Greg Nutt of Southampton Builders proposes to subdivide the existing lot into two lots. The proposal is considered a Minor Subdivision under the Subdivision Ordinance, and therefore no Preliminary Subdivision Plan or Engineering Plan is required.

The Plan Commission reviewed the application and recommended approval on 3/12/13.

Staff has reviewed the Final Plat of Subdivision and has no further comments.

Attachments: *(please list)*

Staff Report dated 3/27/13; Application Materials; Plat of Survey; Final Plat of Subdivision

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve the Final Plat of Subdivision.

For office use only:

Agenda Item Number: 4e

Community Development
 Planning Division

Phone: (630) 377-4443

Fax: (630) 377-4062



ST. CHARLES
 SINCE 1834

STAFF REPORT

TO: Chairman Cliff Carrigan
 And the Members of the Planning and Development Committee

FROM: Russell Colby
 Planning Division Manager

RE: Boulder Heights Subdivision

DATE: March 27, 2013

I. APPLICATION INFORMATION:

Project Name: Boulder Heights Subdivision

Applicant: Southampton Builders

Purpose: Subdivided single lot into two lots

General Information:		
Site Information		
Location	802 S. 5 th Ave./Rt. 25	
Acres	0.23 (10,000 sq. ft.)	
Applications:	Final Plat of Subdivision (Minor Subdivision)	
Applicable City Code Sections	Title 16, Subdivisions and Land Improvement	
	Title 17, Chapter 17.12 - Residential Districts	
Existing Conditions		
Land Use	Vacant (formerly Single Family Residential)	
Zoning	RT-3 Traditional Single Family Residential	
Zoning Summary		
North	RT-3 Traditional Single Family	Single Family Home
East	RT-3 Traditional Single Family	Single Family Home
South	RT-3 Traditional Single Family	Single Family Home
West	RT-3 Traditional Single Family	Single Family Home
Comprehensive Plan Designation		
Medium Residential		

Aerial Photo



II. OVERVIEW

A. PROPERTY HISTORY

The subject property is a portion of a lot in the 1848 Minard, Ferson and Hunt’s Second Addition to St. Charles Subdivision. The original lot was a 200 x 200 ft. square; the subject property is the southwest quarter of one lot. The property was previously improved with a single family house. The house was torn down in 2007 and the site is vacant.

B. PROPOSAL

Southampton Builders proposes to subdivide the existing lot into two lots. This subdivision qualifies as a “Minor Subdivision” under the Subdivision Ordinance, and therefore no Preliminary Subdivision Plan or Engineering Plan is required.

III. ANALYSIS

A. ZONING AND SUBDIVISION DESIGN REVIEW

	RT-3 Minimum Zoning Standards	Proposal
Minimum Lot Area	5,000 sq. ft.	5,000 sq. ft.
Minimum Lot Width	50 ft.	50 ft.
Minimum Front Yard	20 ft.	20 ft.
Minimum Rear Yard	50 ft.	To follow RT-3 standard
Minimum Interior Side Yard	10 ft.	To follow RT-3 standard

B. TRAFFIC AND ACCESS

Access onto IL Rt. 25 is subject to the review and approval of the Illinois Department of Transportation. IDOT will be a signatory on the Final Plat of Subdivision.

Sidewalks exist along Rt. 25 in front of the property.

C. ENGINEERING REVIEW

No engineering plan is required for a Minor Subdivision. The property can be served by existing water main and sanitary sewer located in 5th Avenue. No stormwater detention is required.

D. FINAL PLAT OF SUBDIVISION

Staff has reviewed the Subdivision Plat for compliance with City Code and has no further comments.

E. INCLUSIONARY HOUSING

This development is subject to Zoning Ordinance Chapter 17.18, “Inclusionary Housing.” Per Section 17.18.040 Affordable Units Required, the proposed development is required to provide affordable units as follows:

% of Units Required as Inclusionary	5%
Total Number of New Units proposed	1
Sliding Scale Adjustment	50%
Number of Inclusionary Units Required	0.025

Since the number of units proposed is under 10 dwelling units, the applicant has the option to pay a fee-in-lieu to satisfy the entire inclusionary housing requirement. The total amount of required fee-in-lieu is as follows:

Number of Inclusionary Units Required	0.025
Per Unit Fee-In-Lieu Amount	\$104,500
Total Fee-in-Lieu Amount under current Ordinance	\$2612.50

The fee-in-lieu will be required to be paid at the time of permit for the second house to be constructed. (No fee is required for the first house, since this replaces a previous house that was not considered “affordable” prior to its demolition in 2007.)

F. SCHOOL AND PARK FEE-IN-LIEU CONTRIBUTIONS

The applicant is required to provide both the School and Park Districts with a cash contribution in lieu of physical land per the standards established Subdivision Code Chapter 16.10 “Dedications”.

Contributions based on one, two-bedroom detached house:

- Park District - \$4,850.89
- School District - \$1,613.08

These cash-in-lieu amounts are required to be paid before the building permit is issued for the second house. (No fee is required for the first house, since this replaces a previous house.)

These amounts are subject to change depending on changes to the fee calculation and the ultimate number of bedrooms in the second house.

IV. RECOMMENDATION

The Plan Commission reviewed the Final Plat of Subdivision application and recommended approval on 3/12/13.

Staff recommends approval of the Final Plat of Subdivision.

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984

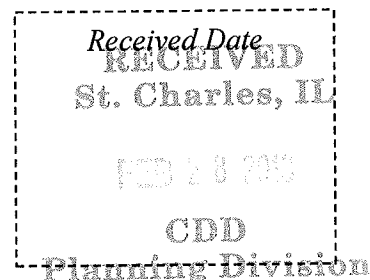


COMMUNITY DEVELOPMENT/PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

FINAL PLAT APPLICATION

CITYVIEW	
Project Name:	<u>Boulder Hts. Subdv.</u>
Project Number:	<u>2013 -PR- 005</u>
Application Number:	<u>2013 -AP- 008</u>



Instructions:

To request approval of Final Plat for a Subdivision or Planned Unit Development (PUD), complete this application and submit it with all required attachments to the Planning Division. For PUDs, a PUD Final Plan Application should normally be submitted at the same time. For all other subdivisions, a Subdivision Final Engineering Plan Application should normally be submitted at the same time.

When the application is complete and the engineering plans are substantially in compliance with requirements, the final plat will be placed on a Plan Commission agenda for review.

1. Property Information:	Parcel Number (s):	<u>09-34-253-005</u>	
	Proposed Subdivision Name:		
2. Applicant Information:	Name	<u>SOUTHAMPTON Builders</u>	Phone <u>630 513-1264</u>
	Address	<u>975 N. 2ND AVE ST. CHARLES, IL 60174</u>	Fax <u>630-513-1699</u>
			Email <u>GRPA@SOUTHAMPTONHOMES.COM</u>
3. Record Owner Information:	Name	<u>SOUTHAMPTON Builders</u>	Phone <u>630-513-1264</u>
	Address		Fax
			Email
4. Billing: <i>To whom should costs for this application be billed?</i>	Name	<u>SOUTHAMPTON Builders</u>	Phone
	Address	<u>975 N. 2ND AVE ST. CHARLES, IL 60174</u>	Fax
			Email

Attachment Checklist

- ❑ **APPLICATION:** Completed application form signed by the applicant
- ❑ **APPLICATION FEE:** Refer to attached Schedule of Application Fees
- ❑ **REIMBURSEMENT OF FEES AGREEMENT:** An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.
- ❑ **PROOF OF OWNERSHIP and DISCLOSURE:**
 - a) a current title policy report; or
 - b) a deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).
- ❑ **LEGAL DESCRIPTION:** For entire subject property, on 8 ½ x 11 inch paper
- ❑ **FINAL PLAT SUBMITTAL CHECKLIST (Completed)**
- ❑ **PLANS:**

All required plans shall be drawn on sheets no larger than 24" x 36", unless the Director of Community Development permits a larger size when necessary to show a more comprehensive view of the project. All required plans shall show north arrow and scale, and shall be drawn at the same scale (except that a different scale may be used to show details or specific features). All plans shall include the name of the project, developer or owner of site, person or firm preparing the plan, and the date of plan preparation and all revisions.

Copies of Plans:

 - Initial Submittal - Fifteen (15) full size copies, Three (3) 11" by 17", and a PDF electronic file on a CD-ROM.
 - Revision Submittal for Planning Commission - Twenty-Two (22) full size copies, Three (3) 11" by 17" and a PDF electronic file on a CD-ROM.
- ❑ **COVENANTS:** One copy of proposed agreements, provisions, or covenants which will govern the use, maintenance, and continued protection of the planned development and any of its common open space.
- ❑ **WORKSHEETS (For residential developments):**
 - Park and School land/cash worksheets in accordance with Title 16 of the St. Charles Municipal Code with population projections establishing anticipated population and student yields.
 - Inclusionary Housing Worksheet
- ❑ **ADDITIONAL APPLICATION:**
 - For Planned Unit Developments, a PUD Final Plan Application has been submitted.
 - For all other Subdivisions, a Subdivision Final Engineering Plan Application has been submitted.

City of St. Charles Land/Cash Worksheet

Dwelling Type/Bedroom Count	# of Units	Multiplier	Est. Park Pop.	Multiplier	Est. Pop.	Multiplier	Est. Pop.	Multiplier	Est. Pop.
Detached Single Family									
2 bedroom	1	2.017	2.017	0.136	0.136	0.048	0.048	0.02	0.02
3 bedroom	0	2.899	0	0.369	0	0.173	0	0.184	0
4 bedroom	0	3.764	0	0.53	0	0.298	0	0.36	0
5 bedroom	0	3.77	0	0.345	0	0.248	0	0.3	0
Attached Single Family (Townhomes)									
1 bedroom	0	1.193	0	0	0	0	0	0	0
2 bedroom	0	1.99	0	0.088	0	0.048	0	0.038	0
3 bedroom	0	2.392	0	0.234	0	0.058	0	0.059	0
4 bedroom	0	3.145	0	0.322	0	0.154	0	0.173	0
Multi Family (Condo/Apartment)									
Efficiency	0	1.294	0	0	0	0	0	0	0
1 bedroom	0	1.758	0	0.002	0	0.001	0	0.001	0
2 bedroom	0	1.914	0	0.086	0	0.042	0	0.046	0
3 bedroom	0	3.053	0	0.234	0	0.123	0	0.118	0
Estimated Population	1		2.017		0.136		0.048		0.02
Park Acreage @ 10 acres per 1,000 population			0.02017	acres					
Park Land Dedication			0	acres					
Park Cash in Lieu @ \$240,500 per acre			\$4,850.89						
Elementary School Acreage @ .025 acres per student					0.0034				
Middle School Acreage @ .0389 acres per student						0.0018672			
High School Acreage @ .072 acres per student								0.00144	
Total School Acreage			0.0067072						
Total School Cash in Lieu @ \$240,500 per acre			\$1,613.08						

1 1/2 Mile Jurisdiction Park Cash in Lieu
 1 1/2 Mile Jurisdiction School Cash in Lieu

\$3,529.75
 \$1,173.76

(Not for development within City of St. Charles)
 (Not for development within City of St. Charles)

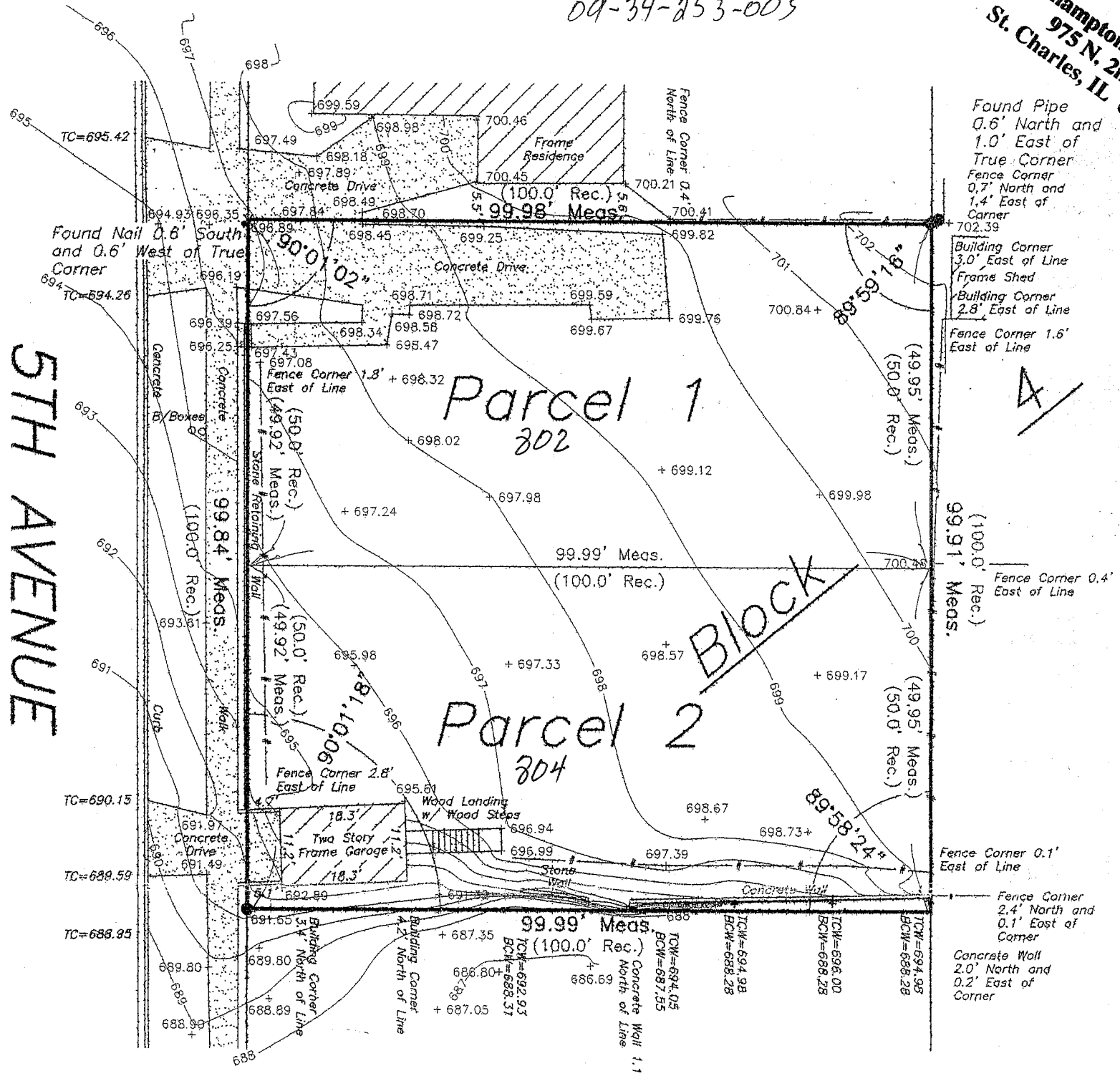
PLAT OF TOPOGRAPHY OF PART OF BLOCK 4 OF MINARD, FERSON, AND HUNT'S SECOND ADDITION TO ST. CHARLES CITY OF ST. CHARLES KANE COUNTY ILLINOIS

Southampton Builders
975 N. 2nd
St. Charles, IL 60174

09-34-253-005

Utility Pole of
BM#1

5TH AVENUE
(also known as Illinois State Route 25)



SCALE
1"=20'

LEGAL DESCRIPTION OF PARCEL ONE:

The North 50 feet of the Southwest Quarter of Block 4 of Minard, Ferson, and Hunt's (Second) Addition to St. Charles, in the City of St. Charles, Kane County, Illinois.

LEGAL DESCRIPTION OF PARCEL TWO:

The South 50 feet of the Southwest Quarter of Block 4 of Minard, Ferson, and Hunt's (Second) Addition to St. Charles, in the City of St. Charles, Kane County, Illinois.

- Indicates Iron Stake Found
- Indicates Iron Stake Set
- x Indicates "Cross" in Concrete
- — — — — Indicates Line of Fence
- + 697.33 Indicates Spot Elevation
- 697 — — — — — Indicates Contour Elevation

BENCHMARKS — — (NGVD1929)

BM#1 - Top of Curb beneath Utility Pole across Street from Northwest Corner of property. Elevation = 695.28

State of Illinois }
County of Kendall } SS

I, Phillip D. Young, an Illinois Professional Land Surveyor and an officer of Phillip D. Young and Associates, Inc., state that I have mapped the topography of and located the visible improvements upon the attached described tract as shown by the plat hereon drawn.

Dated December 14, 2012 at Yorkville, Illinois

Phillip D. Young
Phillip D. Young
Illinois Professional Land Surveyor No. 2678 (Expires 11/30/14)



JOB NO. 12118
JOB NAME SOUTHAMPTON
DWG FILE 12118

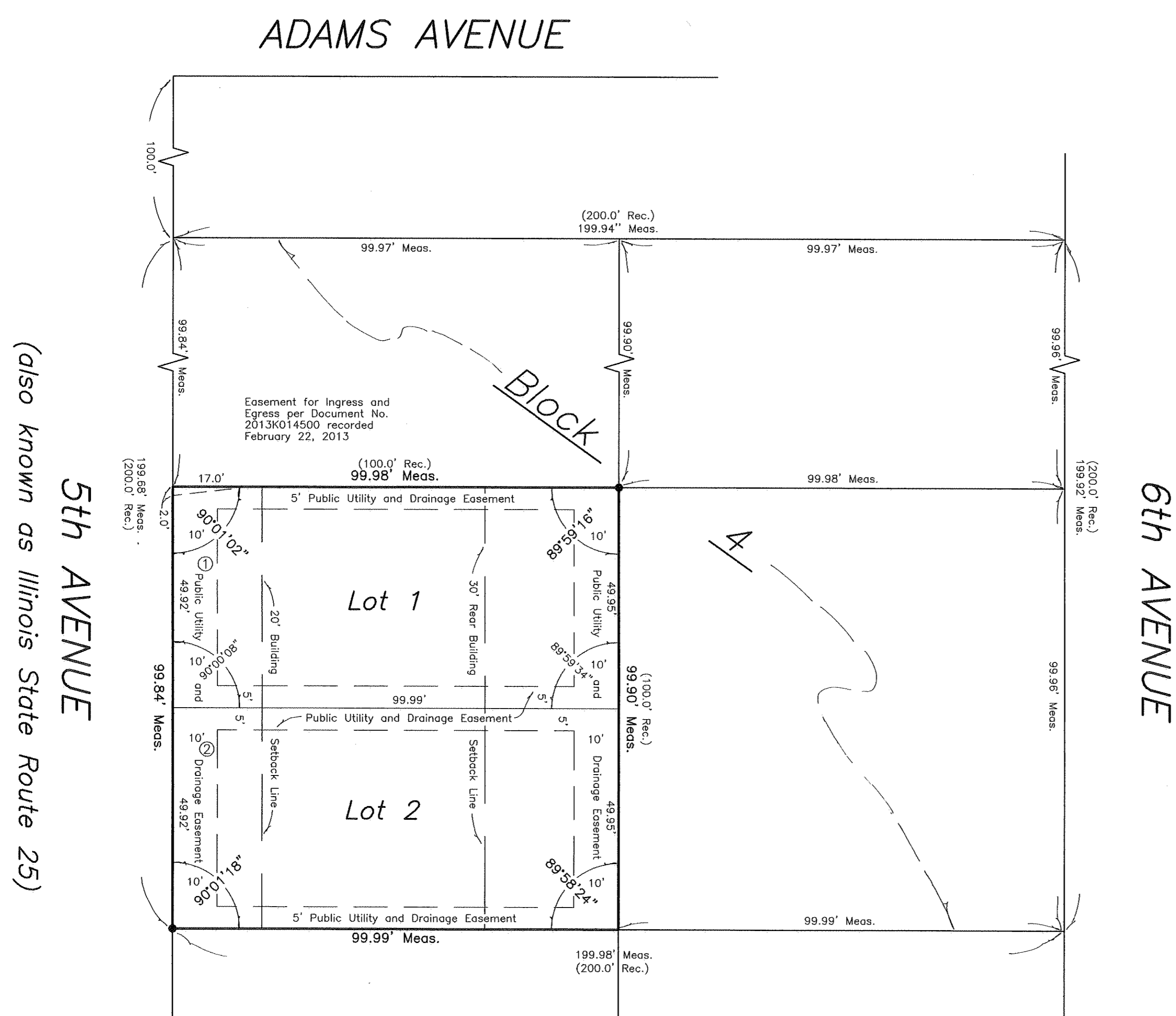
Phillip D. Young and Associates, Inc.
LAND SURVEYING - TOPOGRAPHIC MAPPING - Lic.#184-002775

1107B South Bridge Street
Yorkville, Illinois 60560
Telephone (630)553-1580

Final Plat of BOULDER HEIGHTS

CITY OF ST.CHARLES KANE COUNTY ILLINOIS

Being Part of the Northeast Quarter of Section 34, T40N-R8E, 3rd PM



SCALE
1"=20'

0 20 40 60

● Indicates Monument per City Standards

3/4" x 24" Iron Pipe set at all other Lot
Corners, Angle Points and Points of
Curvature.

P.I.N. 09-34-253-005

LOT AREAS	
Lot 1 - Measured Area 4993 sq.ft. (Recorded Area 5000 sq.ft.)	
Lot 2 - Measured Area 4993 sq.ft. (Recorded Area 5000 sq.ft.)	
Total Subdivision Area Measured 9986 sq.ft. = 0.2292 acres (Recorded 10000 sq.ft. = 0.2296 acres)	

EASEMENT AREAS GRANTED	
① Lot 1 - Public Utility and Drainage Easement = 1800 sq.ft.	
② Lot 2 - Public Utility and Drainage Easement = 1800 sq.ft.	
Total Easement Area Granted = 3600 sq.ft. Total Subdivision Area Measured = 9986 sq.ft. = 0.2292 acres (Recorded 10000 sq.ft. = 0.2296 acres)	

SURVEYOR'S CERTIFICATE

State of Illinois }
County of Kendall } SS

This is to certify that I, Phillip D. Young, Illinois Professional Land Surveyor No. 035-002678 and an officer of Phillip D. Young and Associates, Inc., at the request of the owner of the land described hereon, have surveyed, subdivided and platted the land shown hereon to be hereinafter known as "Boulder Heights, City of St.Charles, Kane County, Illinois", being a Subdivision of Part of the Northeast Quarter of Section 34, Township 40 North, Range 8 East of the Third Principal Meridian, more particularly described as follows:

The Southwest Quarter of Block 4 of Minard, Ferson, and Hunt's (Second) Addition to St.Charles, in the City of St.Charles, Kane County, Illinois, recorded in Record Book 16 at Page 254 on November 7, 1848.

I also certify that the Plat hereon drawn is a correct representation thereof, and that all distances shown are in feet and decimal parts thereof.

This is also to certify that the property, as described, lies within the corporate limits of the City of St.Charles, Kane County, Illinois.

This professional service conforms to the current Illinois minimum standard for a boundary survey.

Dated _____, 20__ at Yorkville, Illinois

Phillip D. Young
Illinois Professional Land Surveyor No. 2678 (Expires 11/30/14)

COUNTY CLERK CERTIFICATE

State of Illinois }
County of Kane } SS

I, _____, County Clerk of Kane County, Illinois, do hereby certify that there are no delinquent general taxes, no unpaid forfeited taxes, and no redeemable tax sales against any of the land included in the annexed plat.

I further certify that I have received all statutory fees in connection with the annexed plat.

Given under my hand and seal at _____ Illinois, this ___ day of _____, A.D. 20__.

County Clerk

CITY COUNCIL CERTIFICATE

State of Illinois }
County of Kane } SS

Approved and accepted this ____ day of _____, A.D. 20__.

City Council of City of St.Charles, Illinois

Mayor

Attest: _____
City Clerk

SPECIAL FLOOD HAZARD AREA CERTIFICATE

State of Illinois }
County of Kendall } SS

This is to certify that the parcel included in this record of deed are not located in the Special Flood Hazard area identified for the City of St.Charles, Illinois, by the Federal Emergency Management Agency on Flood Insurance Rate Map Panel No. 17089C0266H with an effective date of August 3, 2009.

Phillip D. Young
Illinois Professional Land Surveyor No. 2678 (Expires 11/30/14)

OWNER'S AND SCHOOL CERTIFICATE

State of Illinois }
County of Kane } SS

This is to certify that SOUTHAMPTON BUILDERS, LLC is the owner of the land described in the annexed plat, and that it has caused the same to be surveyed and subdivided as indicated hereon, for the uses and purposes therein set forth, and does hereby acknowledge and adopt the same under the style and title of "Boulder Heights, City of St.Charles, Kane County, Illinois".

Also this is to certify that the property being subdivided, aforesaid, and to the best of the owner's knowledge and belief, and said subdivision lie entirely within the limits of St.Charles Community Unit School District 303.

Dated at _____, Illinois this ___ day of _____, 20__.

Gregory Nutt, Manager of SOUTHAMPTON BUILDERS, LLC

Manager's Address

COUNTY ENGINEER'S CERTIFICATE

State of Illinois }
County of Kane } SS

This plat has been approved by the Kane County Engineer with respect to roadway access to _____ pursuant to ILCS Chapter 765 Paragraph 205/2.

Dated at _____, Illinois, this ___ day of _____, A.D. 20__.

County Engineer

ILLINOIS DEPARTMENT OF TRANSPORTATION

State of Illinois }
City of St.Charles } SS

This plat has been approved by the Illinois Department of Transportation with respect to roadway access pursuant to Section 2 of "An Act to Revise the Law in Relation to Plats," as amended. A plan that meets the requirements contained in the Department's "Policy on Permits for Access Driveways to State Highways" will be required by the Department.

Dated this ___ day of _____, A.D. 20__.

By: _____

NOTARY'S CERTIFICATE

State of Illinois }
County of Kane } SS

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that Gregory Nutt, Manager of SOUTHAMPTON BUILDERS, LLC, who is personally known to me to be the same person whose name is subscribed in the foregoing Owner's Certificate, appeared before me this day in person and acknowledged that he signed and delivered the annexed plat as his own free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and notarial seal this ___ day of _____, 20__, at _____, Illinois.

Notary Public
My commission expires _____.

PLAN COMMISSION CERTIFICATE

State of Illinois }
County of Kane } SS

Approved this ___ day of _____, A.D. 20__.

City of St.Charles Plan Commission

Chairperson

DIRECTOR OF COMMUNITY DEVELOPMENT (or Designee) CERTIFICATE

State of Illinois }
County of Kane } SS

I, _____, do hereby certify that the required improvements have been installed, or the required guarantee bond has been posted for the completion of all required land improvements.

Dated at _____, Illinois, this ___ day of _____, A.D. 20__.

Director of Community Development

PUBLIC UTILITY AND DRAINAGE EASEMENT PROVISIONS:

A permanent non-exclusive easement is hereby granted to the City of St.Charles and to all public utility companies of any kind operating under franchise granting them easement rights from said City of St.Charles, including but not limited to, Ameritech and Nicor and to their successors and assigns (herein collectively referred to as "Grantees"), in, upon, across, over, under, and through the areas shown by dashed lines and labeled "Public Utility and Drainage Easement" on the plat of subdivision hereon drawn for the purpose of installing, constructing, inspecting, operating, replacing, renewing, altering, enlarging, removing, repairing, cleaning, and maintaining above ground and underground electrical systems, cable television, communication, gas, telephone or other utility lines or appurtenances, sanitary and storm sewers, drainage ways, storm water detention and retention, water mains and any and all manholes, hydrants, pipes, connections, catch basins, buffalo boxes and without limitation, such other installations as may be required to furnish public utility service to adjacent areas together with the right of access across the real estate platted herein for the necessary personnel and equipment to make any or all of the above work. The permanent non-exclusive easement is hereby reserved for and granted to the City of St.Charles and the respective successors and assigns for maintaining the uninterrupted and unimpeded conveyance, flow and runoff of surface storm water across and upon the areas designated on this plat as drainage easement. The right is hereby granted to said Grantees to cut down, trim, or remove any trees, shrubs, or other plants that interfere with the drainage ways and operation of or access to said utility installations without limitation, in, on, upon or across, under, or through said easements.

No permanent buildings, trees, gardens, shrubs, or berming shall be placed on or in said easements, but the easement areas may be used for paving, fences, sidewalks and other purposes that do not interfere with the aforesaid uses and rights. Where an easement is used for storm or sanitary sewers, other utility installations shall be subject to the prior approval of said City of St.Charles so as not to interfere with the gravity flow in said sewer or sewers. Utility installations, other than those managed by the City of St.Charles, shall be subject to the approval of the City of St.Charles, as to design and location, and all other installations are subject to the ordinances of the City of St.Charles.

Following any work to be performed by the Grantees in the exercise of its easement rights granted herein, the Grantees shall have no obligation with respect to surface restoration including, but not limited to, the restoration, repair, or replacement of any landscaping provided, however, the Grantees shall be obligated following any such work, to backfill and mound so as to retain suitable drainage, remove debris, and leave the area in generally clean and workmanlike condition.

Please return the recorded Mylar to:

City of St.Charles
2 East Main Street
St.Charles, Illinois 60174

JOB NO.	12118
JOB NAME	SOUTHAMPTON
DWG FILE	12118B
REVISION DATE	03/25/13

03/25/13 Plat revised per Community Development letter dated 03/07/2013

Phillip D. Young and Associates, Inc.
LAND SURVEYING - TOPOGRAPHIC MAPPING - Lic.#184-002775

1107B South Bridge Street
Yorkville, Illinois 60560
Telephone (630)553-1580