

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommendation to approve Mowing Maintenance Contract with Fox Valley Lawn Care					
	Presenter:	Peter Suhr					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 05.28.13			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$29.30/ Acre	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
Executive Summary:							
<p>Since 2008, Fox Valley Lawn Care has provided lawn maintenance services for City owned property. Fox Valley has agreed to hold their price for a fourth consecutive year as a continuation of their original contract in 2008. Fox Valley Lawn Care has done an outstanding job of lawn care, is competitively priced and therefore recommended for continued service with the City.</p>							
Attachments: <i>(please list)</i>							
None.							
Recommendation / Suggested Action <i>(briefly explain):</i>							
Recommendation to approve Mowing Maintenance Contract with Fox Valley Lawn Care.							
<i>For office use only:</i>		<i>Agenda Item Number: 4.c</i>					

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Fox Valley Lawn Care
PO Box 94
St. Charles, IL 60174

For the purchase of: Mowing Maintenance

At a cost of: \$ 29.30/ Acre

Reason for the request to waive the bid procedure: Fox Valley Lawn Care has been doing City mowing since 2008 and has kept their prices constant for four consecutive years. They have also provided excellent service the entire time.

Other Quotations Received: Two

Date: 5/28/2013

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.