



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve Sidewalk Maintenance Contract with Raise Rite

Presenter: Peter Suhr

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 05.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$35,000	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

Executive Summary:

Over the past ten (10) years, the City has been utilizing Raise-Rite to help maintain city sidewalks. Raise-Rite is a specialty contractor who levels the concrete sidewalk by lifting the concrete slab, therefore mitigating any tripping hazards. As part of our sidewalk program, City staff analyses our sidewalks on an annual basis and determines whether grinding, lifting or replacing a section of walk is most appropriate. This year it is estimated that the lifting services provided by Raise Rite will be about \$35,000.

Attachments: *(please list)*

Proposal from Raise-Rite to provide Sidewalk Maintenance Service.

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve Sidewalk Maintenance Contract with Raise Rite.

For office use only:

Agenda Item Number: 4.d

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Raise-Rite Concrete Lifting
195 Kehoe Blvd., Unit 5
Carol Stream, IL 60188

For the purchase of: Sidewalk Maintenance Service

At a cost of: \$ 35,000

Reason for the request to waive the bid procedure: Raise-Rite Concrete Lifting provides a specialty type service for our community. After competitively bidding the service five years ago, Raise-Rite has maintained their low costs with only slight increases. To verify if services were still competitive, city staff received two other quotes in 2013 confirming Raise-Rite's bid. Raise-Rite has provided the City with excellent service over the past ten years and leaves us with no doubt they will continue to do so.

Other Quotations Received: Two

Date: 5/28/2013

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

Raising Sunken Concrete
Since 1974



RAISE-RITE
Concrete Lifting

May 13, 2013

Mr. Peter Suhr
Department of Public Works
City of St. Charles
2 E. Main Street
St. Charles, IL 60174

RE: 2013 City Sidewalk Mudjacking Program

Dear Mr. Suhr:

Raise-Rite Concrete Lifting herewith proposes to provide sidewalk mudjacking for the 2013 calendar year at the rate of \$2.65 per square foot.

Please feel free to call if you have any questions. We hope that we have provided quality service to you since 2003 and can continue to do so in the future.

Sincerely,

A handwritten signature in cursive script that reads "Darrell E. Clay".

Darrell E. Clay
President