

	<b>HISTORIC PRESERVATION COMMISSION AGENDA ITEM EXECUTIVE SUMMARY</b>			
	<b>Agenda Item Title/Address:</b>	COA: 14 N. Riverside Ave		
	<b>Proposal:</b>	Replace two windows		
	<b>Petitioner:</b>	Frank Collingbourne		
<b>Please check appropriate box (x)</b>				
	<b>PUBLIC HEARING</b>		<b>MEETING 6/5/13</b>	<b>X</b>
<b>AGENDA ITEM CATEGORY:</b>				
X	Certificate of Appropriateness (COA)		Façade Improvement Plan	
	Preliminary Review		Landmark/District Designation	
	Discussion Item		Commission Business	
<b>ATTACHMENTS:</b>				
Information on replacement window				
Photos of the building showing replacement window installed				
<b>EXECUTIVE SUMMARY:</b>				
<p>A window was replaced at 14 N. Riverside Ave. without a permit on 3/7/13. The installer was allowed to secure the window pending review of the permit application. The replacement window is constructed of vinyl with a horizontal hopper window across the bottom. The previous window was a fixed pane matching the other second floor windows. The window glass was cracked.</p> <p>The Commission reviewed this COA on 3/20/13 and approved a COA to replace the window with a like-in-kind window only, with no movable parts and no vinyl. On 4/3/13, a revised proposal was submitted to install a second replacement window to balance out the appearance of the building. The Commission tabled the item and asked that the applicant consider other window replacement options.</p> <p>Staff met with Frank Collingbourne to discuss a Façade Improvement Grant for replacing the entire window system with a different style of window, such as paired double-hung units. However, the owners have decided they do not wish to make this significant of an investment at this time.</p> <p>The Commission can now review the revised proposal to install the second window. (Note that the window that was already replaced has now been painted to match the trim.)</p>				
<b>RECOMMENDATION / SUGGESTED ACTION:</b>				
Provide feedback and recommendations for approval of the COA.				



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