



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Motion to waive the bid procedure and approve a Resolution Authorizing the Execution of a Unit Price Proposal with Absolute Construction and Roofing for Completion of the Roofing System at the Address of 605 Prairie Street.
Presenter:	Bob Vann, Building & Code Enforcement Division Manager

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council (06/17/13)
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$27,300.00	Budgeted:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

Last month the Kane County Circuit Court found the residence located at 605 Prairie Street in violation of St. Charles City Code. The Court has directed the City to complete specific construction items to bring the dwelling into compliance and complete the project. City staff has received three (3) proposals to perform the necessary work to install an asphalt shingle roof. Weather permitting, the work will take approximately one (1) week to complete.

Absolute Construction and Roofing had the lowest proposal in the amount of \$27,300.00

Attachments: *(please list)*

- Resolution authorizing Absolute Construction and Roofing to install asphalt roof system.
- Bid Waiver
- Price Proposal Summary
- Proposal from Absolute Construction and Roofing

Recommendation / Suggested Action *(briefly explain):*

Motion to waive the bid procedure and approve a Resolution Authorizing the Execution of a Unit Price Proposal with Absolute Construction and Roofing for Completion of the Roofing System at the Address of 605 Prairie Street.

For office use only:

Agenda Item Number:

City of St Charles
Resolution No. _____

**A Resolution Authorizing the Execution of a Unit Price Proposal with
Absolute Construction and Roofing for Completion of the Roofing System at
the Address of 605 Prairie Street**

**Presented & Passed by the
City Council on _____**

BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to execute a unit price proposal with Absolute Construction and Roofing for the installation of asphalt roofing system in an amount of \$27,300.00.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____, 2013.

PASSED to the City Council of the City of St. Charles, Illinois, this _____ day of _____, 2013.

APPROVED to the City Council of the City of St. Charles, Illinois, this _____ day of _____, 2013.

Raymond P. Rogina, Mayor

Attest:

City Clerk

COUNCIL VOTE:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Unit Price Proposal Summary for Completion of Asphalt Roofing System at 605 Prairie Street

Contractor	Unit Price Proposal
Ace Ropofing Services Inc.	\$38,000.00
Affordable Roofing	\$28,311.00
Absolute Construction & Roofing	\$27,300.00

ABSOLUTE CONSTRUCTION AND ROOFING

1700 Walnut Street

STATE LICENSED

St. Charles, Illinois 60174

630 270 5551

CITY OF ST. CHARLES

6/8/13

605 PRAIRIE

FOR NECESSARY ROOF WORK ON PRAIRIE
INSTALLATION OF ARCHITECTURAL ASPHALT SHINGLES
25 YEAR MANUFACTURER WARRANTY
TEAR-OFF (RIBER GLASS) & PREP FOR SHINGLES
FOAM AREA

UPON ACCEPTANCE \$ 15,700.00

UPON COMPLETION \$ 11,600.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE SPECIFICATIONS SUBMITTED FOR ABOVE WORK, AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER FOR THE SUM OF

TOTAL ESTIMATE \$27,300

Wyman Clark
Respectfully submitted Wyman Clark.

Any alteration or deviation ... above specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate all agreements contingent upon delays beyond our control.

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE AS OUTLINED ABOVE.

DATE _____

SIGNATURE _____

SIGNATURE _____

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Absolute Construction and Roofing, for the installation of an asphalt shingled roof for compliance with the Court Order Decision at the residence of 605 Prairie Street in the City of St. Charles.

For the purchase of: Material and Labor

At a cost not to exceed: \$27,300.00

Reason for the request to waive the bid procedure:

The Kane County Circuit Court found the dwelling in a dangerous and unsafe condition. Completion of the roofing system will secure any further damage to the structure of the residence. Progress has been put into place to recover this cost, should the property owner not provide reimbursement.

Other Quotations Received:

Affordable Roofing - \$28,311.00

Ace Roofing Services, Inc. \$38,000.00

Date: June 17, 2013

Requested by: Bob Vann

Department Director: Rita Tungare

Purchasing Manager: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.