



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation of a Recommendation from Mayor Raymond P. Rogina to approve a Resolution Authorizing and Directing the Mayor and City Clerk to Execute a Certain Extension to the Employment Agreement with Mr. Brian Townsend

Presenter: Mayor Raymond P. Rogina

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council (7/1/13)
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	N/A	Budgeted:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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If NO, please explain how item will be funded:

Executive Summary:

The term of the Employment Agreement by and between the City of St. Charles and Brian Townsend was originally June 1, 2009 through May 6, 2013.

Pursuant to Section II of the Employment Agreement, the agreement may be extended and on May 6, 2013 the parties agreed to extend the Employment Agreement for thirty (30) days. A second extension until July 6 was approved on June 3, 2013.

The City of St. Charles and Brian A. Townsend now deem it to be in their respective best interests to extend the Employment Agreement for an additional (30) days. In addition, Mayor Rogina recommends that the 30-day extension be approved.

An agreement to execute the 30-day extension has been drafted.

Attachments: *(please list)*

Resolution
Extension

Recommendation / Suggested Action *(briefly explain):*

Recommendation from Mayor Raymond P. Rogina to approve a Resolution Authorizing and Directing the Mayor and City Clerk to Execute a Certain Extension to the Employment Agreement with Mr. Brian Townsend.

For office use only: *Agenda Item Number:* IA

City of St. Charles, Illinois
Resolution No. 2013-_____

**A Resolution Authorizing and Directing the Mayor to Execute
And the City Clerk to Attest to the Execution of a
Certain Extension of the Employment Agreement with
Mr. Brian Townsend, City Administrator**

**Presented & Passed by the
City Council on _____**

BE IT RESOLVED by the CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DU PAGE COUNTIES, ILLINOIS as follows:

Section 1: That the Mayor is hereby authorized and directed to execute on behalf of the City of St. Charles that certain Extension of Employment Agreement, in substantially the form attached hereto and incorporated herein as Exhibit "A", by and on behalf of the City of St. Charles.

Section 2: That, on behalf of the City of St. Charles, the City Clerk is hereby authorized and directed to attest the Mayor's execution of said Extension of Employment Agreement.

Section 3: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois this ____ day of July, 2013.

PRESENTED by the City Council of the City of St. Charles, Illinois this ____ day of July, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois this _____ day of July, 2013.

Mayor Raymond P. Rogina

Attest:

City Clerk

Council Vote:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

EXHIBIT A

EXTENSION OF EMPLOYMENT AGREEMENT

WHEREAS, the City of St. Charles, State of Illinois, a municipal corporation (“Employer”) and Brian A. Townsend, (“Employee”) entered into a certain Employment Agreement on June 1, 2009; and,

WHEREAS, the term of the Employment Agreement was from June 1, 2009 through May 6, 2013; and,

WHEREAS, on May 6, 2013, the City of St. Charles and Brian A. Townsend agreed to extend the Employment for thirty (30) days;

WHEREAS, on June 3, 2013, the City of St. Charles and Brian A. Townsend agreed to extend the Employment for thirty (30) days; and,

WHEREAS, the City of St. Charles and Brian A. Townsend deem it to be in their respective best interests to extend the Employment Agreement for an additional period of time.

NOW THEREFORE, in consideration of the foregoing, the City of St. Charles, and Brian A. Townsend agree that the Employment Agreement shall be extended through and including August 5, 2013 and that all provisions of the Employment Agreement remain in full force and effect until that date.

IN WITNESS WHEREOF, the City of St. Charles has caused this Extension of Employment Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this Extension of Employment Agreement, both in duplicate, as of the dates set forth below.

Raymond Rogina,
Mayor
Date: _____

Brian A. Townsend
City Administrator
Date: _____

Attest:

Nancy Garrison
City Clerk
Date: _____