

	HISTORIC PRESERVATION COMMISSION AGENDA ITEM EXECUTIVE SUMMARY			
	Agenda Item Title/Address:	COA: 120 N. 4 th St.		
	Proposal:	Window replacement		
	Petitioner:			
Please check appropriate box (x)				
	PUBLIC HEARING		MEETING 8/7/13	X
AGENDA ITEM CATEGORY:				
X	Certificate of Appropriateness (COA)		Façade Improvement Plan	
	Preliminary Review		Landmark/District Designation	
	Discussion Item		Commission Business	
ATTACHMENTS:				
2003 photo showing previous windows				
Photo showing installed replacement windows				
EXECUTIVE SUMMARY:				
<p>Windows on the house at 120 N. 4th St. were replaced without a permit. By the time the Building Division was alerted, all of the windows had already been installed and the contractor was completing the installation.</p> <p>Attached is a photo of the building from 2003 showing the previous windows, which appear to have been covered in aluminum storm windows.</p> <p>The replacement windows appear to be vinyl double hung, with the exception of the front picture window, which is a fixed pane. The property owner has not yet submitted information for a building permit and no further information on the windows has been provided.</p> <p>The house is rated in the Architectural Survey as Contributing and appears to be sided in vinyl.</p>				
RECOMMENDATION / SUGGESTED ACTION:				
Provide feedback and recommendations for approval of the COA.				