



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve Automatic Aid Agreements with Geneva, Batavia, Elburn, South Elgin and West Chicago
Presenter:	Chief Joe Schelstreet

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (9/3/13)		Government Services
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	NA	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

The Fire Department has long embraced the concept of mutual and automatic aid, in the form of mutually beneficial fire, emergency medical, and specialized response with our neighboring communities. Before they are finalized, all such agreements are scrutinized to ensure that they are mutually beneficial to the signatory communities and that they will not be overly burdensome to meet. Currently, the Fire Department has automatic aid agreements with the Geneva, Batavia, Elburn, South Elgin and West Chicago Fire Departments. Ambulance agreements would be the purview of the Tri City Ambulance Association and are not included in this agenda item.

During the recent accreditation process, the site team made a recommendation in their final report that all such agreements be forwarded to the City Administrator for review and comment and then adopted by the City Council. This recommendation was made in the interest of further transparency of operations. The City Administrator has approved this and subject documents are included in the packet.

Attachments: *(please list)*

Automatic Aid Agreements with Geneva, Batavia, Elburn, South Elgin, and West Chicago

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve Automatic Aid Agreements with Geneva, Batavia, Elburn, South Elgin and West Chicago.

For office use only:

Agenda Item Number: 5a

AUTOMATIC AID AGREEMENT

This letter of agreement shall serve to define the practices and procedures for the provision of automatic aid responses of fire department suppression units between the communities of Geneva and St. Charles. It shall consist of the following.

Automatic Aid – a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

The St. Charles Fire Department responding to assist the Geneva Fire Department

- The St. Charles Fire Department will provide the response of a truck company and one Chief Officer, when requested, on the initial dispatch response to all reported structure fires that occur within the City of Geneva and within their Township Fire Protection Area.

- The St. Charles Fire Department will also provide the response of the closest suppression unit (engine or truck) by still district, when requested, on the initial dispatch response for activated fire alarms to the following occupancies in the City of Geneva;
 - Geneva Place, 27 North Bennett Street (Rt. 25)
 - Geneva High School, 416 McKinley Street
 - Commercial occupancies 1507, 1700, 1717, 1800, 1900 Averill
 - Arden Court, 2388 Bricher Road
 - Geneva Commons, 102-1702 Commons Drive
 - Commercial occupancies, 204 Dearborn
 - Delonor Hospital Campus
 - 296-308 Randall Road
 - 345-362 Delnor Drive
 - 500-501 Fluid Power
 - 2088 Geneva
 - Heartland Elementary School, 3300 Heartland Drive
 - Power Packaging, 2089 Pillsbury
 - Geneva Care Center, 1101 E. State Street
 - Crossings of Geneva, 2671-2699 Stone Circle
 - Medical Offices, 2631 Williamsburg Avenue

- Tender 101 shall respond, as requested, to assist the Geneva Fire Department to all structure fires in all non-hydranted areas within their jurisdiction.

- The St. Charles Fire Department shall respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple

unit response. This shall occur in instances where the Geneva Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

The Geneva Fire Department responding to assist the St. Charles Fire Department

- The Geneva Fire Department shall respond an engine company and a chief officer, when requested, on the initial dispatch response to all reported structure fires that occur within the City of St. Charles.
- The Geneva Fire Department will provide the response of an engine company, when requested, on the initial dispatch response for activated fire alarms to the following occupancies in St. Charles.
 - Bickford Cottage, 2875 Campton Hills Road
 - Brighton Gardens, 600 Dunham Road
 - Carriage Oaks, 1500 S. 14th Street
 - Carroll Towers, 200 N. Second Street
 - Delnor Glen Assisted Living, 975 N. 5th Avenue
 - Hotel Baker, 100 W. Main
 - Hunt Club Condos, 35-135 Hunt Club Drive
 - Hunt Club Village, 200 Hunt Club Drive
 - Illinois Youth Center, 3825 Campton Hills Road
 - Lowe's Home Improvement, 955 S. Randall Road
 - Pheasant Run Resort and Conference Center, 4051 E. Main
 - Pineview Care Center, 611 Allen Lane
 - Q Center, 1405 N. 5th Avenue [building Q (high-rise) only]
 - Rosewood Care Center, 850 Dunham Road
- The Geneva Fire Department shall respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the St. Charles Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

Tri Com Dispatch will add the individual tones of the respective fire departments to the General Alarm tone for each community. Response of available companies for automatic aid response may be limited due to unit availability.

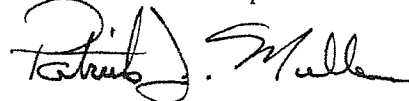
Geneva Fire Department



Fire Chief Steve Olson

Date: 8/20/12

St. Charles Fire Department



Fire Chief Patrick Mullen

Date: 8/21/2012

AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE
BATAVIA FIRE DEPARTMENT AND THE ST. CHARLES FIRE DEPARTMENT

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of fire department suppression units between the communities of Batavia and St. Charles.

Automatic Aid serves as a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

The St. Charles Fire Department Responding to Assist the Batavia Fire Department

The St. Charles Fire Department will provide a truck company and a Chief Officer for all structural fires that occur in the City of Batavia and in their Fire Protection District.

The St. Charles Fire Department shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the Batavia Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

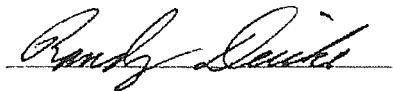
The Batavia Fire Department Responding to Assist the St. Charles Fire Department

The Batavia Fire Department will provide a truck company and a Chief Officer for all structural fires that occur in the City of St. Charles.

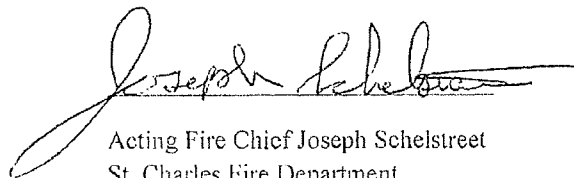
The Batavia Fire Department shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the St. Charles Fire Department lacks sufficient units to respond due to simultaneous emergency incidents.

Both parties acknowledge the response of personnel, equipment, and apparatus to automatic aid requests shall be subject to the availability of such Fire Department resources. The failure to respond to automatic aid requests due to resource unavailability when such unavailability is attributable to other call volume, mechanical breakdown or response to other service demands shall not constitute a breach of this agreement.

April 19, 2013



Fire Chief Randy Deicke
Batavia Fire Department



Acting Fire Chief Joseph Schelstreet
St. Charles Fire Department

**AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN
THE ELBURN AND COUNTRYSIDE FIRE PROTECTION DISTRICT AND THE CITY
OF ST. CHARLES FIRE DEPARTMENT**

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of the fire department suppression units between the Elburn & Countryside Fire Protection District (hereinafter ECFPD) and the City of St. Charles Fire Department (hereinafter STCFD)

Automatic Aid- a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

St. Charles Fire Department Responding to Assist the Elburn and Countryside Fire Protection District

The STCFD will, when notified, automatically provide a Chief Officer and a truck company to all structure fires that occur in the ECFPD within the area East of Route 47, North of Route 38, West of the current eastern boundary of the ECFPD, and South of the Northern ECFPD boundary.

The STCFD will also provide a truck company to all structure fires that occur in the ECFPD, within the area West of Route 47 and North of Route 38.

The STCFD will provide a tender company to all structure fires that occur in the ECFPD, within the area East of Route 47, North of Main Street Road, South of Route 38, and to the ECFPD East boundary excluding the Mill Creek Subdivision and the Village of Elburn.

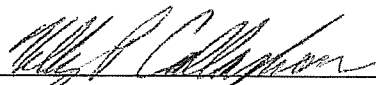
The STCFD shall also respond an appropriate suppression unit, when designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the ECFPD lacks sufficient units to respond due to simultaneous emergency incidents. The engine company from St. Charles Station #3 will normally be due as the engine company. If that engine company is already committed, the next closest available engine company will respond. No substitution will be made if two STCFD companies are already committed to an alarm.

Elburn and Countryside Fire Protection District Responding to Assist the St. Charles Fire Department

The ECFPD will, when notified, automatically provide a change of quarters engine company on all General Alarm Fires that occur within the STCFPD jurisdiction.

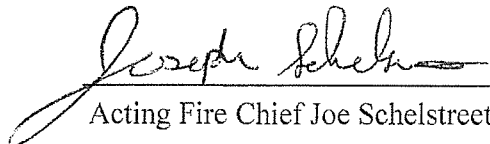
The ECFPD shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the STCFD lacks sufficient units to respond due to simultaneous emergence incidents.

The appropriate tones have been added by Tri-Com for each department upon initial dispatch of a structure fire. Response of available companies for automatic aid may be limited due to unit availability.



Kelly P. Callaghan

Elburn & Countryside Fire Protection District



Acting Fire Chief Joe Schelstreet

St. Charles Fire Department

1-11-13
Date

1-14/13
Date

AGREEMENT FOR AUTOMATIC AID FOR FIRE SUPPRESSION UNITS BETWEEN THE SOUTH ELGIN FIRE PROTECTION DISTRICT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT

This agreement shall serve to define the practices and procedures for the provision of automatic aid responses of fire department suppression units between the South Elgin Fire Protection District and the City of St. Charles Fire Department.

Automatic Aid – a pre-established agreement between neighboring communities or Fire Departments to respond with specific equipment and personnel on an initial alarm to an emergency incident at a precise address, for a particular risk, or within a designated geographic area.

St. Charles Fire Department Responding to Assist South Elgin Fire Protection District

The St. Charles Fire Department will, when notified, automatically provide the response of a tender company to the initial alarm for all reported structure fires that occur within non-hydranted areas of the South Elgin Fire Protection District.

The St. Charles Fire Department will also provide automatic initial alarm response to incidents involving Hazardous Materials, Technical Rescue, and Water Rescue that occur within the South Elgin Fire Protection District.

The St. Charles Fire Department shall also respond an appropriate suppression unit, when requested or designated by the South Elgin Fire Protection District, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the South Elgin Fire Protection District lacks sufficient units to respond due to simultaneous emergency incidents.

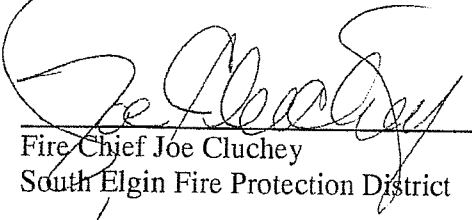
South Elgin Fire Protection District Responding to Assist St. Charles Fire Department

The South Elgin Fire Protection District will, when notified, automatically provide the response of an engine company to the initial alarm for all reported structure fires that occur within the corporate limits of the City of St. Charles west of the Fox River.

The South Elgin Fire Protection District will also provide automatic initial alarm response to incidents involving Hazardous Materials, Technical Rescue, and Water Rescue that occur within the jurisdiction covered by the St. Charles Fire Department.

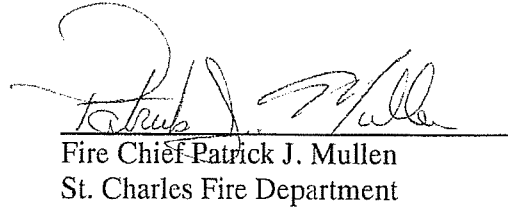
The South Elgin Fire Protection District shall also respond an appropriate suppression unit, when requested or designated by the computer aided dispatch system, to fill in the initial dispatch assignment of suppression units to incidents requiring multiple unit response. This shall occur in instances where the St. Charles Fire Department lacks sufficient units to respond due to simultaneous emergency incidents

Tri-Com Central Dispatch will notify the South Elgin Fire Protection District for the required response of companies to St. Charles. Likewise, the South Elgin communications Center will notify Tri-Com when companies from St. Charles are due to assist the South Elgin Fire Protection District. Response of available companies for automatic aid may be limited due to unit availability



Fire Chief Joe Cluchey
South Elgin Fire Protection District

4/11/11
Date



Fire Chief Patrick J. Mullen
St. Charles Fire Department

4/13/11
Date

file

MEMORANDUM OF UNDERSTANDING

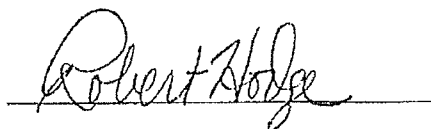
AGREEMENT TO REVISE AUTOMATIC AID FOR FIRE SUPPRESSION AND EMS RESPONSE BETWEEN THE WEST CHICAGO FIRE PROTECTION DISTRICT AND THE CITY OF ST. CHARLES FIRE DEPARTMENT

This memorandum shall serve to revise the practices and procedures for the provision of automatic aid responses of fire suppression and EMS units between the West Chicago Fire Protection District (FPD) and the City of St. Charles Fire Department (FD). The West Chicago FPD acknowledges there is an operational need to enhance their emergency response capability during re-construction of Rt. 64/ North Ave/ Main St. The City of St. Charles FD agrees to assist the West Chicago FPD with the emergency response of fire and EMS units as follows.

- Beginning May 18, 2012 and until the reopening of the intersection of Powis Road at IL Route 64/North Ave./Main St. the St. Charles FD will, when notified by West Chicago FPD/Du Com Central Dispatch, provide an automatic aid response of one engine company or one medic unit from St. Charles Fire Station 2 to emergency incidents that occur within the area north of Rt. 64/ North Ave. and west of the Canadian National Railroad tracks within the boundaries of the West Chicago FPD. This shall include but not be limited to the Cornerstone Lakes residential subdivision, Norton Creek School, Smith Rd. between the western boundary and Powis Rd. and Smith Rd. east of Powis Rd. to the Canadian National Railroad tracks, Powis Rd. north of Rt. 64/ North Ave. to north Smith Rd., and Metoyer Ct. east of the Union Pacific spur. See attached map.
- The St. Charles FD response unit for fire incidents shall be Engine 102/Station 2. The primary response unit for EMS incidents shall be Medic 152/Station 2. The secondary EMS response unit shall be Engine 102/Station 2 when Medic 152 is not available.
- Response of available companies for automatic aid may be limited due to unit availability. St. Charles FD will not respond if St. Charles Station 2 units are not available.
- Du Com Central Dispatch shall notify Tri-Com Central Dispatch for the required St. Charles response companies to assist West Chicago. Tri-Com will advise Du Com which St. Charles unit will be responding. If no St. Charles Station 2 units are available, Tri-Com will notify Du Com that St. Charles is unavailable to respond.



Patrick Mullen, Fire Chief
St. Charles Fire Department



Robert Hodge, Fire Chief
West Chicago Fire Protection District

5/17/12

Date

5/18/12

Date