

 <p><b>ST. CHARLES</b> S I N C E 1 8 3 4</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>						
	Title:	Recommendation to Approve Downtown St. Charles Partnership Request for Amplification and to Close 1 <sup>st</sup> Street to Host Lighting of Lights in the 1 <sup>st</sup> Street Plaza					
	Presenter:	Deputy Chief Huffman					
Please check appropriate box:							
	Government Operations		X	Government Services 09.23.13			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	PW:\$10,526.78	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
<b>Executive Summary:</b>							
<p>The Downtown St. Charles Partnership is requesting to hold the Lighting of the Lights event on Friday, November 29, 2013 at the 1<sup>st</sup> Street Plaza again this year. The request includes the following:</p> <ul style="list-style-type: none"> <li>• Closure of 1<sup>st</sup> Street from Main St. to the entrance of the parking deck from 4 – 7 p.m.</li> <li>• Use of amplification/loudspeaker system</li> </ul> <p>Again this year, the sponsor would like to provide a holiday tree sales booth on the northeast corner of 1<sup>st</sup> Street – the pad where The Manor used to be. Approval of this request would allow Swan's Tree Sales to set up for the event and sell trees through the holiday season.</p> <p>Barricades already reserved for the parade on Saturday can be utilized for the closure and will not add additional costs for their use. Any electric power used for the tree sales shall be metered and billed to the vendor.</p>							
<b>Attachments:</b> (please list)							
Diagram of the event							
<b>Recommendation / Suggested Action</b> (briefly explain):							
Recommendation to approve Downtown St. Charles Partnership request for amplification and to close 1 <sup>st</sup> Street to host Lighting of Lights in the 1 <sup>st</sup> Street Plaza.							
For office use only:		Agenda Item Number: 4.b					



