

 ST. CHARLES SINCE 1834	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommendation to Approve Contract for Professional Consulting Services for the Municipal Complex North Parking Lot Rehabilitation Project					
	Presenter:	James Bernahl					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 10.28.13			
	Planning & Development			City Council			
Estimated Cost:	\$56,500	Budgeted:	YES	X	NO		
Executive Summary:							
<p>As part of the City's continued efforts to improve and enhance the Downtown public areas, the City is proposing to move forward with the design and permitting for the Municipal Complex Northern Parking Lot. This improvement is a part of the overall municipal complex concept plan prepared by Thompson Dyke & Associates in 2010 and approved by the City Council (see attached exhibit). Staff is proposing to move forward with the design and construction of this concept plan in multiple phases. The construction limits for the first phase of construction is shown on the attached exhibit. This first phase of the project will include a majority of the improvements to the municipal campus area proposed in the approved concept plan such as increased green space, improved pedestrian walkways and bike path, rain garden, plaza for sculptures and improved traffic flow patterns within the parking lot.</p> <p>In preparation for the development of this project, the City, in collaboration with WBK, has applied for various grant funding opportunities. The City applied for and successfully received a Kane County Riverboat Grant for the amount of \$65,000 to assist in the construction costs. In 2011 and 2012 Wills Burke Kelsey Associates (WBK) applied for the Illinois Green Infrastructure Grants (IGIG) on behalf of the City. Unfortunately this project was not selected for that funding in either of those attempts.</p> <p>Currently construction activities for the first phase of the project are scheduled to begin after the July 4, 2014 holiday celebration. Based on this construction schedule, the City will need to move forward at this time with the design and permitting for this project.</p> <p>Based on WBK's overall knowledge of this project, their experience with this location during the Municipal Plaza Wall restoration project, and their contribution to assist with funding sources, staff is recommending waiving the Request for Proposal Process and awarding the contract for professional consulting services to WBK for an amount not to exceed \$56,500. WBK has performed design service for the City in the past and staff believes that they will meet the City's expectations for this project.</p>							
Attachments: <i>(please list)</i>							
Copy of Proposal from Wills Burke Kelsey Associates (to be provided by website posting day 10/25/13) Copy of Parking Lot Concept Exhibit Copy of Exhibit Showing Phase 1 Limits							
Recommendation / Suggested Action <i>(briefly explain):</i>							
Recommendation to approve Professional Consulting Agreement with Wills Burke Kelsey Associates for the design of the Municipal Complex North Parking Lot Rehabilitation Project for an amount not to exceed \$56,500.							
<i>For office use only:</i>		<i>Agenda Item Number: 4.a</i>					



Municipal Parking Lot Redesign Project

City of St. Charles

Concept Plan



LEGEND

- A. Renovated Limestone River Wall
- B. Plaza/Fountain
- C. Green Space
- D. Crushed Granite Pathway
- E. Rain Garden
- F. Police Plaza
- G. Municipal Lot
- H. Bike Path



THOMPSON DYKE & ASSOCIATES



MARCH 2010

