

 ST. CHARLES <small>SINCE 1834</small>	AGENDA ITEM EXECUTIVE SUMMARY					
	Title:		Recommendation to Approve Electric Distribution Maintenance Budget Addition			
	Presenter:		Tom Bruhl			
<i>Please check appropriate box:</i>						
Government Operations			X	Government Services 11.25.13		
Planning & Development				City Council		
Estimated Cost:	\$ 40,000	Budgeted:	YES		NO	X
If NO, please explain how item will be funded:						
Budget Addition, partially offset with revenue						
Executive Summary:						
<p>In the first half of FY 14, three events have caused depletion of the Electric Distribution Maintenance account, namely Accounting Unit 200521, Account 54490. Our budgeting philosophy is to forecast average maintenance expenses and process a budget addition in the event that we experience abnormal circumstances. Two of the events are offset by revenue.</p> <p>First, Martam caused damage to our system during the construction on East Main. The total material cost for the damage was \$8,221.33, which has been billed to Martam and we are awaiting payment from their insurance company.</p> <p>Second, the City helped facilitate the relocation of cable owned by Pheasant Run, which was in conflict with road construction on Kautz Road, by selling material to their contractor. Through this cooperation, the work was able to be completed in the shortest timeframe and our customer got high quality material. The total cost of the material was \$21,597.48. The City has billed Thorne Electric, contractor for IDOT and Pheasant Run, and we expect payment shortly.</p> <p>Finally, the large culvert placed in Tyler Road could not be installed without relocating the electric duct bank that runs under Tyler Road. Preliminary engineering suggested that the duct might be clear of the culvert, but this could not be verified without cutting the road open. The job is not 100% completed, but the estimated total material is \$10,200.</p> <p>The total for all three projects is approximately \$40,000.</p>						
Attachments: <i>(please list)</i>						
Budget Addition Form						
Recommendation / Suggested Action <i>(briefly explain):</i>						
Recommendation to approve Budget Addition in the amount of \$40,000 to the Electric Distribution Maintenance Budget.						
<i>For office use only:</i>		<i>Agenda Item Number: 4.d</i>				

BUDGET REVISION REQUEST FORM

Department: Electric

Date Requested: November 25, 2013

Purpose of Request/Comments (Attach additional pages if necessary)

Three projects that were not anticipated have impacted our Distribution Maintenance budget.

Two of the three projects were billed, and are offset by matching revenue.

East Main Martam Damage - Duct bank collapse and transformer hit - \$8,331

Pheasant Run - sold material to contractor to facilitate relocation - \$21,597

City duct bank needed to be relocated related to the new culvert on Tyler Road,

this was not offset by revenue - \$10,200 - estimate, project not yet completed

Equal Dollar Transfer

Amount _____

Account Numbers

<i>From</i>		<i>To</i>	
Accounting		Accounting	
Unit: _____	Account: _____	Unit: _____	Account: _____
Activity: _____		Activity: _____	

Addition (or Decrease) to Department Budget

Accounting
Unit: 200521 Account: 54490 Amount \$40,000

Activity: _____

Originator: T Bruhl November 25, 2013
Date

Department Head: _____
Date

Dir. Of Finance/Administration: _____
Date

For Finance Use Only	
Revision entered and updated	_____
	Date
By: _____	