| ST. CHARLES |
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| S I N C E 1 8 3 4 |

| AGENDA ITEM EXECUTIVE SUMMARY | | | | | |
|-------------------------------|--|--|--|--|--|
| Title: | Recommendation to approve an amendment to Title 15 of the City Code for Building Permit Fees | | | | |
| Presenter: | Bob Vann Rita Tungare | | | | |

Please check appropriate box:

| | Government Operations | Government Services | | | | |
|---|-----------------------------------|---------------------|--|--|--|--|
| X | Planning & Development (12/09/13) | City Council | | | | |
| | Public Hearing | | | | | |
| | | | | | | |

| Estimated Cost: | \$0 | Budgeted: | YES | NO | |
|-----------------|--------------------|-----------|-----|----|--|
| ICNIO 1 1 | ' 1 '4 '11.1 C 1.1 | | | | |

If NO, please explain how item will be funded:

Executive Summary:

The City's Building and Code Enforcement Division offsets its operating cost through construction permit fees. Approximately every three to four years, staff reviews the City's current fee structure and services that the Division provides to determine if any adjustments are necessary to offset costs incurred and to continue to provide a high level of service. The last increase to the permit fee schedule in Title 15 of the City code took place in January of 2009.

The majority of permit fees are based on movements, or the number of inspections a particular project has and the time it takes to conduct these inspections. The Building and Code Enforcement Office provides various courtesy services such as, Special Event Coordination's, Code Enforcement, and Chapter 34 Reviews at no cost to the customer, along with other non-construction services. Our practice has historically been to try and cover 60 to 70 percent of the building inspection services; based on construction activity.

The City's current permit fee structure is based upon, a specific project, square footage, or cost. Building permit fees for commercial projects include Fire Department inspection services. This type of fee structure provides the customer with a simple comprehensive fee structure for budgeting.

Based on a recent 12-month operating time frame from September 1, 2012 to August 31, 2013, the collected revenue permit fee covered approximately 47-percent of operating costs related to Building permitting activity. With a modest increase in permit fees and proposed construction activity, we are expecting to close this percentage shortfall.

Attachments: (please list)

Exhibit A: Draft copy of proposed permit fee increase versus the current fees.

Exhibit B: Surveyed communities.

Recommendation / Suggested Action (briefly explain):

City staff is requesting the Planning & Development review the proposed building permit fee increases and should the Committee find the fees appropriate, staff requests a recommendation to approve the fees as presented. The new fees will become effective for all permit applications received on or after January 1, 2014.

| For office use only: | Agenda Item Number: 4a |
|----------------------|------------------------|
| | |

Exhibit "A"

Draft Copy of Proposed Increase – October 28, 2013

Permit and Inspection Fees 15.101.150

- A. Payment of Fees. All base fees shall be paid at the time of submittal of the permit application and plans. Other fees calculated from square footage, estimated cost, and other unit measures shall be paid prior to issuance of a permit. Additional fees and reimbursements that are incurred after issuance of a permit shall be paid prior to issuance of a certificate of occupancy. All permit fees are non-refundable.
- B. Building Permit Fees. Permit fees for construction, alteration, demolition, installation, and other work as listed herein are established as follows:
- 1. New residential buildings:
 - a. Single family detached dwellings.
 - i. Base fee: one hundred twenty five (\$125.00) dollars. (Due at the time of submittal)
 - ii. \$\\$0.27 \\$0.28 cents per square foot of each level of buildings including basement, garage, crawl space.
 - b. Single family attached dwellings townhouse/duplex.
 - i. Base fee: one hundred twenty five (\$125.00) dollars. (Due at the time of submittal)
 - ii. \$\\$0.27 \\$0.28 cents per square foot of each level of building including basement, garage, and crawl space.
 - c. Multi-family buildings-apartments/condominiums/ mix use.
 - i. Base fee: three hundred seventy (\$370.00) dollars for the entire building.
 - (Due at the time of submittal)

 - iii. From 10,001 square foot and above \$0.16 cents per square foot.
- 2. New industrial, business, commercial or other non-residential buildings:
 - a. Base fee: three hundred seventy (\$370.00) dollars for the entire building. (Due at the time of submittal)
 - b. \$0.42 \$0.44 cents per square foot for the first 10,000 square feet.
 - c. From 10,001 square foot and above \$0.15 cents per square foot.
- 3. Additions to existing buildings:
 - a. Residential:
 - i. Base fee: one hundred twenty five (\$125.00) dollars (Due at the time of submittal)
 - ii. \$\\$0.27 \\$0.28 cents per square foot of each level of building including basement, garage, and crawl space.
 - b. Industrial, business, commercial, or other non-residential buildings:
 - i. Base fee of three hundred seventy (\$370.00) dollars. (Due at the time of submittal)
 - ii. \$\frac{\$0.42}{0.44}\$ cents per square foot for the first 10,000 square feet.

- iii. From 10,001 square feet and above \$0.16 cents per square foot.
- 4. Alterations to existing buildings:
 - a. Residential:
 - i. Base fee: one hundred twenty five (\$125.00) dollars. (Due at the time of submittal)
 - ii. For estimated cost of up to four thousand dollars, no additional fee.
 - iii. For estimated cost from four thousand dollars to twenty-four thousand dollars, six dollars and sixty cents (\$6.60) six dollars and seventy-five cents (\$6.75) for each one thousand dollars or fraction thereof.
 - iv. For estimated cost in excess of twenty-four thousand dollars, three dollars (\$3.00) three dollars and ten cents (\$3.10) for each thousand dollars or fraction thereof.
 - b. Industrial, business, commercial, or other non-residential buildings.
 - i. Base fee: three hundred seventy (\$370.00) dollars. (Due at the time of submittal)
 - ii. For estimated cost up to four thousand dollars, no additional fees.
 - iii. From four thousand and one dollars to twenty-four thousand dollars of estimated cost, six dollars and sixty cents (\$6.60) six dollars and seventy-five cents (\$6.75) for each one thousand dollars or fraction thereof.
 - iv. For estimated cost in excess of twenty-four thousand dollars, three dollars (\$3.00) three dollars and ten cents (\$3.10) for each one thousand dollars or fraction thereof.
 - v. Fire Prevention Inspections eighty (\$80.00) dollars per inspection, if required.
- 5. Miscellaneous permits:
 - a. New and replacement central air conditional units, furnaces, roof top units (HVAC), water heaters, water softeners, and similar equipment.

Base fee: thirty (\$30.00) dollars.
(Due at the time of submittal)

- a. Appliance Permits:
 - i. Small Appliance Permits:

Residential water heaters, water softeners, furnaces, central air conditioners, and outside air conditioner units:

Base fee: thirty-five (\$35.00) dollars

(Due at the time of submittal)

ii. Large Appliance Permits:

All generators, commercial air handlers, rooftop units, and machinery:

Base fee: one hundred seventy five (\$175.00) dollars (Due at the time of submittal)

b. As-Built Permits. A request to the Building Official to inspect a completed project:

Double to building permit fee.

(Due at the time of submittal)

c. Decks, gazebos, or pergola (Outdoors):

Base fee: seventy (\$70.00) dollars.

(Due at the time of submittal)

- d. Demolition or wrecking of any building or other structure:
 - i. Residential.

Base fee: three hundred (\$300.00) dollars.

(Due at the time of submittal)

- ii. Industrial, business, commercial, or other non-residential buildings Base fee: four hundred and twenty-five (\$425.00) dollars. (Due at the time of submittal)
- iii. All partial demolitions that do not include disconnect of any utility service disconnect of any utility service

Base fee: fifty (\$50.00) dollars.

(Due at the time of submittal)

- e. Donation Boxes:
 - i. Base fee: fifty (\$50.00) dollars (Due at the time of submittal)
 - ii. Charitable and/or Non-Profit Organization fee (Must have verified 501(c)(3) exempt status): zero (\$0.00) dollars.
- f. Elevators or lifts:
 - i. Base fee: ninety (\$90.00) ninety-five (\$95.00) dollars.

(Due at the time of submittal)

- ii. Reimbursement of direct costs of review fees from Elevator Inspection Service.
- g. Fences:
 - i. Base fee: fifty-five (\$55.00) dollars.

(Due at the time of submittal)

ii. Partial Fence Installation – Repair and requires no recording feetwenty-five (\$25.00) dollars.

(Due at the time of submittal)

- h. Garages:
 - i. Detached.

Base fee: ninety (\$90.00) ninety-five (\$95.00) dollars.

(Due at the time of the submittal)

ii. Attached.

Base fee: one hundred fifty-five (\$155.00) one hundred sixty (\$160.00) dollars.

(Due at the time of the submittal)

i. Kiosk, commercial:

Base fee: fifty-five (\$55.00) dollars.

(Due at the time of submittal)

j. Landscape review:

Reimburse City for direct cost for review of landscape plans and tree preservation plans by a landscape architect.

k. Lawn sprinklers:

Base fee: one hundred five (\$105.00) one hundred ten (\$110.00) dollars. (Due at the time of submittal)

1. Low voltage installations (Lighting, fountains, light poles, etc.):

Base fee: ninety (\$90.00) ninety-five (\$95.00) dollars.

(Due at the time of submittal)

m. Outdoor sales – temporary tents, trailers, (where permitted):

Base fee: sixty (\$60.00) sixty five (\$65.00) dollars.

(Due at the time of submittal)

n. Parking lots.

Base fee: ninety (\$90.00) dollars.

(Due at the time of submittal)

- n. Parking lots:
 - i. Grind and overlay existing pavement

Base fee: ninety-five (\$95.00) dollars

(Due at the time of submittal)

ii. Replace with new or rebuild existing

Base fee: one hundred seventy five (\$175.00) dollars

(Due at the time of submittal)

- o. Re-roofs:
 - i. Residential.

Base fee: thirty-five (\$35.00) forty (\$40.00) dollars.

(Due at the time of submittal)

ii. Commercial, industrial, or other non- residential buildings.

Base fee: sixty (\$60.00) seventy (\$70.00) dollars.

(Due at the time of submittal)

p. Right-of-way and/or private driveways:

Base fee: fifty-five (\$55.00) dollars

(Due at the time of submittal)

Street Cut:

Base fee: seventy (\$70.00) dollars

(Due at the time of submittal)

- q. Sewer or water repair or replacement; sewer cleanouts (utility repair):
 - i. Base fee: fifty (\$50.00) fifty-five (\$55.00) dollars.

(Due at the time of submittal)

- ii. Inspections conducted at off hours will be invoiced at double the inspectors prevailing hourly wage.
- r. Sheds (24 square feet or more):

Base fee: fifty (\$50.00) dollars fifty-five (\$55.00) dollars.

(Due at the time of submittal)

s. Siding, soffit, and fascia (replace, repair, or new):

Base fee: fifty (\$50.00) fifty-five (\$55.00) dollars.

(Due at the time of submittal)

- t. Signs (canopy, marquees, temporary signs and banners):
 - i. Permanent freestanding signs.
 - a. Base fee: ninety (\$90.00) ninety-five (\$95.00) dollars. (Due at the time of submittal)
 - b. Plus \$2.15 two dollars and twenty-five cents (\$2.25) per square foot of sign area.
 - ii. Permanent signs other than freestanding signs.
 - a. Base fee: ninety (\$90.00) ninety-five (\$95.00) dollars. (Due at the time of submittal)
 - c. For each additional sign after the one permanent sign five (\$5.00) dollars for each additional sign.
 - iii. Temporary:

Base fee: thirty five (\$35.00) forty (\$40.00) dollars.

(Due at the time of submittal)

- u. Swimming pool:
 - i. In-ground.

Base fee: one hundred eighty five (\$185.00) one hundred ninety-five (\$195.00) dollars.

(Due at the time of submittal)

ii. Above ground designed for water depth over 24-inches.

Base fee fifty five (\$55.00) sixty-five (\$65.00) dollars.

(Due at the time of submittal)

v. Window(s) and door(s) replacement:

Base fee: forty-five (\$45.00) dollars.

(Due at the time of submittal)

w. All permit types not listed will be charged thirty five (\$35.00) forty (\$40.00) dollars per inspection.

- 6. Additional Fire Department Fees
 - a. Review of fire system plans:

Base fee: eighty (\$80.00) dollars.

b. Review of sprinkler system plans:

Base fee: eighty (\$80.00) dollars.

c. Review of standpipe systems:

Base fee: eighty (\$80.00) dollars.

d. Review of other fire extinguisher systems (kitchen suppression):

Base fee: eighty (\$80.00) dollars.

e. Review of above-ground and underground storage tank plans:

Base fee: eighty (\$80.00) dollars.

f. Special inspections: kitchen hood and duct, kitchen suppression; sprinkler dry system; FM200 system, roof integrity:

Eighty (\$80.00) dollars per inspection.

g. Smoke evacuation test:

Eighty (\$80.00) dollars.

h. Fire flow test:

Base fee: one hundred sixty (\$160.00) dollars.

a. Any other special inspections:

Eighty (\$80.00) dollars per man-hour plus material, if required.

- 7. a. Initial Architectural Plan Review and Examination fees: No additional charge (included in base fee)
 - o. Outside Plan Review Applicant shall pay direct cost for plan review by a consultant hired by the City.
 - p. Review of revised plans and specifications: one-half of base fees.
 - q. Revisions to approved construction plans submitted after issuance of a building permit, when initiated by the permit holder, owner, contractor or architect: One-half of base fees.
 - r. Re-inspection fees (due prior to the issuance of a certificate of occupancy):
 - a. Sixty-five (\$65.00) dollars per Building Division. Re-inspection for all re-inspection for all types of inspections during construction (excluding finals).
 - b. Eighty (\$80.00) dollars per Fire Department re-inspection for all types of inspections during construction (excluding finals).
 - c. Eighty-five (\$85.00) dollars per re-inspection for all residential final inspections.
 - d. One hundred seventy (\$170.00) dollars per re-inspection for all industrial, commercial, business, and other non-residential final inspections.
 - s. Temporary certificates of occupancy (due prior to issuance of the temporary certificate of occupancy):
 - a. Residential: Eighty-five (\$85.00) dollars.
 - b. Industrial, commercial, business, or other non-residential building: One hundred seventy (\$170.00) dollars.
 - t. Reimbursement for Fire Protection services: The applicant shall reimburse the City for the actual cost of services billed to the City by a fire protection company relation to review of plans and specifications, meetings, inspections, and associated tasks relative to any application for permit.
 - u. Waiving of building permit fees may be granted by the City Council for the construction of one and two family residential dwelling units, additions and alterations by a non-profit organization for an owner occupancy and/or family member with special needs.
 - v. Any unit of Federal, State, or local government agency shall be exempt from filing fees and permit fees. The applicant shall be responsible for outside consultant services and miscellaneous fees, (i.e. re-inspection fees, temporary occupancy fees, etc....)
 - w. Consultation for Permitted Projects. After two (2) field consultations, a charge of seventy (\$70.00) dollars, per on-site consultation.

Exhibit "B" Comparison of Building Permit Fees - 2013 (Draft 09.13.13)

| Type of Fee | Batavia www.cityofbatavia.net 630.454.2700 | Elburn www.elburn.il.us 630.365.5061 | Geneva www.geneva.il.us 630.262.0280 | Naperville www.naperville.il.us 630.420.6070 | North Aurora vil.north-aurora.il.us 630.897.1457 x222 | St. Charles www.stcharlesil.gov 630.377.4406 | Sugar Grove www.sugar-grove.il.us 630.466.8954 | Wheaton www.wheaton.il.us 630.260.2050 |
|--|---|---|--|---|---|--|--|--|
| New 1-2 Family Residential | \$100 Submittal fee (nonrefundable); \$21./100 sq ft; \$300 for plumbing inspections. Minimum fee \$400. | not include | \$50. Plan Review Fee; \$0.28 per sq ft | Based on square footage (including garage & basement sq ft) - see worksheet for example. | \$31./100 sq ft; \$124. minimum fee. | \$125.00 submittal fee + \$0.27 per sq ft. | \$27. per 100 sq ft, or potion thereof, overall area of each floor, including basement area and crawl space with a minimum fee of \$250. | \$4,000.00 |
| Residential Addition | \$21./100 sq ft; \$300 for plumbing inspections. Minimum fee \$100. | Less than \$1,000. = \$50.; \$1,001 + \$21./\$1,000 or portion thereafter. | Over 400 sq ft \$50. Plan Review fee and \$0.28 per sq ft. | Upfront: \$22 per page + \$16 clerical fee +\$45 per inspection as needed | \$31./100 sq ft; \$124. minimum fee. | \$125.00 submittal fee + \$0.27 per sq ft. | \$27./100 sq ft, or portion thereof of each floor and basement crawl space. Minimum fee \$60. | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |
| Residential Alteration | \$32./first \$1,000 est cost; \$11./each \$1,000 after. | Less than \$1,000. = \$50.; \$1,001 + \$21./\$1,000 or portion thereafter. | \$75-first 1,000 of cost \$10 per \$1,000 thereof -1st \$100,000 cost \$8 per \$1,000 or therof 2nd \$100,000 \$6 per \$1,000 or therfore over \$200,000 | Upfront: \$22 per page + \$16 clerical fee +\$45 per inspection as needed | To \$1,000 = \$49. \$1,001 or portion thereafter = \$16./\$1,000. | \$125.00 submittal fee + \$6.60/1,000 from 4,001 to 24,000 - \$3.00/1,000 after 24,001. | \$100./with no plumbing work; \$210./with plumbing work included. | First \$0-5K - \$100.00. fee; range goes up to \$100,000. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |
| New Commercial or Industrial | \$300. Submittal fee (non- refundable); First 10,000 sq ft = \$19. per 100; Second 10,000 sq ft = \$15. per 100; Remainder = \$12. per 100. | not include | \$50. Plan Review Fee; \$0.38 per sq ft for the first 10,000 sq ft; \$0.15 per sq ft thereafter. | \$44./page + \$16. clerical fee. | \$31./100 sq ft; \$124. minimum fee. | \$370. submittal fee + \$0.42 sq ft first 10,000 sq ft; \$0.16 sq ft after 10,001 sq ft. | \$27./100 sq ft, or portion thereof of overall each floor, including basement and crawl. Minimum of \$250. + a life safety fee of \$100./per unit - or, if not residential, \$25. per parking space. | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |
| Commercial and Industrial Addition | \$300. Submittal Fee (non- refundable); First 10,000 sq ft = \$19, per 100; Second 10,000 sq ft = \$15. per 100; Remainder = \$12. per 100. | Less than \$1,000. = \$50.; \$1,001 + \$21./\$1,000 or portion thereafter. | Over 400 sq ft \$50. Plan Review Fee and \$0.38 per sq ft. | \$44./page + \$16. clerical fee. | To \$1,000 = \$49. \$1,001 or portion thereafter = \$16.(\$1,000. | \$370. submittal fee + \$0.42 sq ft first 10,000 sq ft; \$0.16 sq ft after 10,001 sq ft. | \$27./100 sq ft or portion thereof of each floor & basement - crawl space. Minimum of \$60. | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |

Exhibit "B" Comparison of Building Permit Fees - 2013 (Draft 09.13.13)

| Type of Fee | Batavia | Elburn | Geneva | Naperville | North Aurora | St. Charles | Sugar Grove | Wheaton |
|--|---|--|--|---|--|--|--|--|
| Commercial and Industrial Alteration | \$32./first \$1,000 est cost; \$11./each \$1,000 after. | Less than \$1,000. = \$50: \$1,001 + 21./\$1,000 or portion thereafter. | \$75-first 1,000 of cost \$10 per \$1,000 thereof -1st \$100,000 cost \$8 per \$1,000 or therof 2nd \$100,000 \$6 per \$1,000 or therfore over \$200,000 | \$44./page + \$16. clerical fee. | or portion thereafter = | \$370. submittal fee + \$0.42 sq ft first 10,000 sq ft; \$0.16 sq ft after 10,001 sq ft. | Less than \$500/est cost = \$60.; \$500\$2,000 = \$75. \$10./\$1,000 or portion thereof. | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |
| Garage & Accessory Buildings | \$21./per 100 sq ft. Minimum of \$75. | \$60.00 | \$50. Plan Review Fee; \$0.28 per sq ft. | Upfront: \$22 per page + \$16 clerical fee +\$45 per inspection as needed. | \$30./100 sq ft | Detached-\$90.00 Attached- \$155.00 | \$60 | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |
| Sheds | \$85.00 | \$60.00 | \$75.00 | Less than 150-sq ft=\$0; Over 150 sq ft=\$22/page + \$16. clerical fee + \$45.00 per inspection. | \$49.00 | 24 sq ft or more = \$55. | 200 sq ft or less = \$60. | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |
| Decks | \$110 - for both decks & porches | \$125.00 | \$150; Patios \$100. | Decks & Patios: \$40. submittal fee + \$40. when issued (\$80. total). | \$69.00 | \$70.00 | \$27. per 100 sq ft + 10-percent of the cost for plan review. | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over - \$1,620. Plus, for each \$1,000. a fee of \$5. |
| Fence | \$75.00 | \$50.00 | \$75.00 | \$80. Includes a Plan Review and an inpsection. | \$36.00 | \$55.00 | \$60 | \$50.00 |
| Swimming Pools | Above ground pool - \$100.00 Inground Pool \$150.00 | Inground: \$150. Above Ground: \$65. | \$150.00 | Inground: \$120. Above ground: \$80. | Inground: \$28./100 sq ft. Minimum \$112. Above ground: \$52 | Inground: \$185. Above ground: \$55. | Inground Pool: \$300. Above ground: \$60. | Inground: \$200. Above ground: \$125. |
| Signs | Temporary sign - \$55.00 Wall sign - \$75.00 Monument sign - \$125.00 | \$50.00 | \$1.50 per sq ft.; minimum fee \$60. | Temporary: \$38. each; Permanent: Application fee of \$38. + \$45 per inspection. Additional \$45. If an electric inspection is required. | | Temporary \$35. Permanent/freestanding \$90. + \$2.15 Per sq ft of sign area; Permanent/other than freestanding \$90. \$5. For each additional permanent sign after initial \$90 charge. | Face change only: \$55.; 32 sq ft or less w/out elec \$65; over 32 sq ft w/out elec \$100; \$40 for each inspection. Temporary Signs \$40. | Temporary sign \$60. Permanent sign \$100. per sign |

Exhibit "B" Comparison of Building Permit Fees - 2013 (Draft 09.13.13)

| Type of Fee | Batavia | Elburn | Geneva | Naperville | North Aurora | St. Charles | Sugar Grove | Wheaton |
|--|---|---|---|---|---|---|-------------|---|
| Roofs | \$40.00 | \$75 Residential; \$200 Commercial | \$75.00 | Not required as long as no structural changes are made to dwelling. | To \$1,000 = \$49. \$1,001 or portion thereafter = \$16./\$1,000. | \$35 - Residential; \$60 Commercial | \$60 | First \$0-5K - \$100.00. fee; range goes up to \$100,001. and over \$1,620. fee. Plus, for each \$1,000. a fee of \$5. |
| Siding | \$30.00 | \$75.00 | \$75.00 | Not required as long as no structural changes are made to dwelling. | To \$1,000 = \$49. \$1,001 or portion thereafter = \$16./\$1,000. | \$50.00 | \$60 | Not required |
| Re-inspections | Homeowner - no charge Contractor - \$75/re- inspection | \$50. General re- inspections; \$75. Final re-inspections | \$75 for Residential; \$100 for Commercial - 1st occurrence; goes up by \$25 for each occurrence thereafter. | \$61.00 | \$95.00 | \$65.; Final Re-inspections \$85. or \$170. if Fire Prevention needs to return. | \$80 | \$75.00 |
| Temporary Certificate of Occupancies | Residential \$80.00 Commercial \$160.00 - Bond required (Nov-April) | \$150 (non- refundable administration fee | No Charge | No charge | None | Residential: \$85. Non-Residential: \$170. | None | \$75.00 |
| | No charge; only issued for brand new construction. | \$30. for full certificate. Escrow for items not done - returned when completed | Occupancies for new residential, new commercial/industrial and additions to residential and commercial/industrial - \$50. | No charge | None | No charge - included in permit fee. | \$100 | None |