

**MEETING MINUTES  
CITY OF ST. CHARLES  
BOARD OF FIRE & POLICE COMMISSIONERS  
Monday, September 9, 2013  
5:00 p.m.  
Fire Department Training Conference Room  
2<sup>nd</sup> Floor, Century Station**

Present: Chairman Haines, Member Pacelli

Also Present: Fire Chief Joe Schelstreet, Asst. Chief Kevin Christensen, Police Chief Jim Lamkin, Recording Secretary Nonda Anderson

**Call to Order**

Chairman Haines called the meeting to order at 5:07 p.m. Roll was called with two members present.

**Public Forum** – No public comments.

**Acceptance of Minutes**

Mr. Pacelli made a motion to approve the minutes of the July 8, 2013 Regular Meeting as presented. Mr. Haines seconded. The motion passed by unanimous voice vote of members present.

**Police Department Sergeant's Promotional Process – Continued Discussion**

Chairman Haines explained that the Fire and Police Department requirements were separated in Chapter IV – Promotional Examinations. Chief Lamkin said the changes reflect the previous discussions and the union members are comfortable with the new language.

Chairman Haines also stated that the Rules will also reflect the new collective bargaining agreement with the fire union.

Chairman Haines said the changes will be effective 10 days after they are published in a local newspaper.

With no further discussion, Mr. Pacelli moved to approve the amendments to the Rules and Regulations to be effective 10 days after the published date. Chairman Haines seconded. The motion passed by unanimous voice vote of those present.

Chief Lamkin said he would obtain a quote for services for the written examination from Stannart to present to the Board.

**Approval to begin Recruit Firefighter appointment process** – Chief Schelstreet explained that he has obtained authorization from the City to fill a vacancy. He said he would like to proceed with the process immediately after the new list is posted on September 12. Mr. Pacelli moved and Chairman Haines seconded to authorize the appointment process to begin after the posting of

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the eligibility list on September 12, 2013. The motion was passed by unanimous voice vote of those present.

**Executive Session:** Mr. Pacelli made a motion to adjourn to Executive Session. Mr. Haines seconded. The motion passed by unanimous voice vote of those present. The meeting adjourned at 5:16 PM.

The meeting reconvened at 5:25 PM.

**Other Business** – Chairman Haines said he was contacted by Mayor Rogina about increasing the size of the Board. Chairman Haines will be meeting with the Mayor on September 11.

The next meeting is scheduled for Monday, October 14, 2013.

**Adjournment** - With no further business, Mr. Pacelli moved to adjourn the meeting. Chairman Haines seconded. The meeting was adjourned at 5:30 PM.

Respectfully submitted,  
Nonda Anderson, Recording Secretary