

**MEETING MINUTES  
CITY OF ST. CHARLES  
BOARD OF FIRE & POLICE COMMISSIONERS  
Wednesday, October 2, 2013  
5:00 p.m.  
Fire Department Training Conference Room  
2<sup>nd</sup> Floor, Century Station**

Present: Chairman Haines, Secretary Livermore, Member Pacelli

Also Present: Fire Chief Joe Schelstreet, Asst. Chief Kevin Christensen, Police Chief Jim Lamkin, Recording Secretary Nonda Anderson

**Call to Order**

Chairman Haines called the meeting to order at 5:04 p.m. Roll was called with three members present.

**Police Department Testing Service**

Chief Lamkin presented a proposal for services from Stanard and Associates. He said this vendor had been used for entry level police officer for St. Charles and has been used by the Illinois Police Chiefs and has confidence in the group. Chief was asking for authorization to enter into an agreement with the vendor based on the submitted proposal that included the customization that was discussed. Chairman Haines asked about the optional services. Chief said costs would be incurred only if the services were used.

Chief Lamkin asked for authorization on the outside reading material for the promotional exam. His recommendation of the books submitted was Character in Cops.

Mr. Livermore moved to authorize an agreement with Stanard and Associates as outlined in the submitted proposal. Mr. Pacelli seconded. The motion passed by unanimous voice vote.

Mr. Pacelli moved to approve the Chief's recommendation of Character in Cops as the outside reading assignment for the promotional process. Mr. Livermore seconded. The motion passed by unanimous voice vote.

**Executive Session:** Mr. Pacelli made a motion to adjourn to Executive Session. Mr. Livermore seconded. The motion passed by unanimous voice. The meeting adjourned at 5:15 PM.

The meeting reconvened at 5:21 PM.

Mr. Livermore moved to accept the background check of Fire Candidate Tinsley and authorize the next step in the process. Mr. Pacelli seconded. The motion passed by unanimous voice vote.

**Adjournment** - With no further business, Mr. Pacelli moved to adjourn the meeting. Chairman Haines seconded. The meeting was adjourned at 5:26 PM.

Respectfully submitted,  
Nonda Anderson, Recording Secretary