

**Minutes
Tri-City Ambulance Board of Directors
Regular Meeting
December 13, 2013
8:30 AM**

Present: Mayor Schielke, Batavia; Ald. Ron Singer, Geneva; Ald. Bill Turner, St. Charles; Mayor Rogina, St. Charles; Ald. Alan Wolff, Batavia

Absent: Ald. Richard Marks, Ms. Wendy Lee, Batavia FPD, Geneva Township;

Also Present: Chief Schelstreet, St. Charles; Chief Deicke, Batavia; Chief Olson, Geneva; John Schultz, TCA Administrator

Chairman Schielke called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:34 AM. Roll was called with five members present.

Minutes of the September 20, 2013 Rescheduled Regular Meeting

A motion was made by Ald. Singer and seconded by Ald. Turner to accept the minutes of the September 20, 2013 Rescheduled Regular meeting as presented. The motion passed by unanimous voice vote of those members present.

Receipts and Disbursement Report Presentation

With no discussion, the report was accepted and placed on file.

Expenditure Approval Listing

A motion was made by Ald. Wolff and seconded by Ald. Singer to approve the expenditures as presented. The motion passed by unanimous voice vote of those members present.

Reports of Service 1st Quarter 2013

With no discussion, the report was accepted and placed on file

Administrator's Report

Mr. Schultz reported that he attended the national ambulance accreditation conference and now has a clearer understanding of the requirements to achieve accredited status. Mr. Schultz told the Board that the call volume is up 3% over last year at this time and revenue is up 2%. Mayor Schielke asked about the bariatric ambulance unit. Mr. Schultz said it has been placed in service and training has been completed. He said it has been used several times and is working well.

Old Business – no Old Business agenda items.

New Business

Preliminary Budget Discussion – Mr. Schultz presented a proposed budget document for discussion. He explained the increase in the training budget to cover attendance for one member of each department and Mr. Schultz to attend the Firehouse Software conference and attendance at one EMS conference for Administrator Schultz. He explained that all departments use

Firehouse Software for reporting. Chief Schelstreet told the Board that there is a component of the Affordable Care Act called Mobile Integrated Health Care which effects how TCA would have access to medical information. He said Mr. Schultz's attendance at these conferences would all him to stay on top of this and any other changes in the EMS field. Mr. Schultz explained that the medical equipment budget has been increased significantly due to the hospital not providing gloves any longer. He said the legal also has been increased because the accreditation submittal will need to be reviewed by an attorney. Mr. Wolff asked about the increase in Professional Services. Mr. Schultz explained there would be an increase in what TCA pays Andres Medical Billing due to the fee increase as well as additional accreditation costs. He said the cell phone budget is increased in order to make the ambulances a wireless hotspot for internet access. Mr. Schultz also explained that public education is a component of the accreditation and the budget was increased to allow for new public education opportunities. In addition, Mr. Schultz said the printing account was increased in order to provide privacy information in different languages.

Mr. Schultz told the Board that there will be no ambulance replacement in the budget for next year due to the purchase of the larger ambulance chassis which will stretch out the replacement schedule. He said the projected contributions from each agency are less than this year.

Ald. Turner asked if there was any recovery of bad debt. Mr. Schultz said there is some recovery accomplished through the collection agency.

Other Business

Public Forum - Nothing to report.

Executive Session – No executive session needed.

With no further business, Ald. Singer moved to adjourn the meeting. Ald. Turner seconded. The motion was passed by unanimous voice vote of those members present. The meeting adjourned at 8:53 AM.

Respectfully submitted,
Nonda Anderson, Recording Secretary