

**AGENDA  
CITY OF ST. CHARLES, IL  
GOVERNMENT SERVICES COMMITTEE MEETING  
DAN STELLATO, CHAIRMAN**

**MONDAY, APRIL 22, 2013, 7:00 P.M  
CITY COUNCIL CHAMBERS  
2 E. MAIN STREET, ST. CHARLES, IL 60174**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADMINISTRATIVE**
  - a. Electric Reliability Report – Information only.
  - b. EAB Control Efforts – Information only.
  - c. Tree Commission Minutes – Information only.
  - d. Presentation to provide update on the April 18, 2013 rain event – Information only.
- 4. PUBLIC WORKS DEPARTMENT**
  - a. Recommendation to approve a Construction Service Agreement and Resolution for the 2013 Street Rehabilitation Project.
  - b. Presentation to provide Update on IL Route 64 Projects – Information only.
  - c. Recommendation to approve a Resolution Authorizing the Execution of a Parking Easement Agreement with BMO Harris Bank, N.A.
  - d. Recommendation to approve Fiscal Commitment to the Ride in Kane Program for Fiscal Year 2013-2014.
  - e. Recommendation to award contract for Cable Injection Services to Novinium.
  - f. Recommendation to waive the formal bid process and award contract to Archon Construction for Directional Boring Services.
  - g. Recommendation to award contract for Overhead Reconstruction Projects to PieperLine Line Construction.
  - h. Recommendation to approve replacement of the retaining walls along IL Rt. 64 between 7<sup>th</sup> Street and 10<sup>th</sup> Street.

- i. Recommendation to approve contractual services for Ash Tree Removal Services to Skyline Tree Service.
- j. Recommendation to waive the bid proposal and award Contractual Services for Tree Trimming and Stump Removal Services to Skyline Tree Service.
- k. Recommendation to approve Municipal Building Exterior Improvements Project.
- l. Recommendation to waive bid procedure and award HVAC Preventative Maintenance Inspection Contract with Service Mechanical.
- m. Recommendation to award contracts to DeMar Tree Service for an amount not to exceed \$86,500 and Skyline Tree Service for an amount not to exceed \$86,500 for Electric Line Tree Trimming Services.

**5. POLICE DEPARTMENT**

- a. Recommendation to approve street closures for St. Charles Knights of Columbus Fall Classic 5K Run.
- b. Recommendation to approve street closure, Class E2 Liquor License and use of amplification equipment for the Heritage Center Pig Roast.
- c. Recommendation to approve street closures for Annual Farmers Market June through October.
- d. Discussion of Liquor License questions from March Government Services Committee and recommendation to provide direction to the City Administrator, Chief of Police, and City Attorney.

**6. FINANCE DEPARTMENT**

- a. Recommendation to approve an Ordinance Authorizing Power Cost Adjustment as part of the electric rate structure.
- b. Recommendation to approve Ordinances authorizing changes in rates for the Electric, Water, and Wastewater Utilities for the City of St. Charles.

**7. ADDITIONAL BUSINESS**

**8. ADJOURNMENT**



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Electric Reliability Report – Information Only

Presenter: Tom Bruhl

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$	Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	----	-----------	-----	--------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

For information only.

**Attachments:** *(please list)*

March 2013 Outage Report.

**Recommendation / Suggested Action** *(briefly explain):*

For information only.

<i>For office use only:</i>	<i>Agenda Item Number: 3.a</i>
-----------------------------	--------------------------------

#	Date		S/U	General Information		Cause		Time & Duration			Customers	
				Circuit	Address/Location	Description	#	# Ints	T. off	T. on	Mins	# Out
1	3/3/2013	U		214, 112 S. 13th St.	Overhead, Customer overload	1	1	3/3/13 6:18 PM	3/3/13 7:30 PM	72	1	72
2	3/15/2013	U		626, 1266 Fellows St.	Underground, service fault	2	1	3/15/13 2:14 AM	3/15/13 1:30 PM	676	1	676

S/U - Scheduled or Unscheduled  
 Ints - # of Interruptions  
 Long - > 1 min; Short - <1 min  
 Cause # - see table on page 3

Total Customers this Month		Days of Month	
Total Customer Minutes this Month		31	
Outage Totals			
		This Month	Last Year
<b>Unscheduled Outages</b>			
Long	# Outages	2	3
	# Customers Out	2	3
	# Minutes Out	748	135
	# Customer Minutes Out	748	135
	# Within City System	2	3
	# Supply to City Minutes	0	0
Short	# Outages (Blinks)	0	3
	# Customers Affected	0	5375
	# Within City System	0	0
	# Supply to City Minutes	0	0
<b>Scheduled Outages</b>			
Long	# Outages	0	3
	# Customers Out	0	3
	# Minutes Out	0	450
	# Customer Minutes Out	0	450
	# Within City System	0	3
	# Supply to City Minutes	0	0
Short	# Outages (Blinks)	0	0
	# Customers Affected	0	0
	# Within City System	0	0
	# Supply to City Minutes	0	0
<b>Totals</b>			
Total Long Outages		2	6
Total Short Outages (Blinks)		0	3
Total Customers Out (Long)		2	6
Total Customers Affected (Short- Blinks)		0	5375
Total Customer Minutes Out		748	585
Total Outages Within City System		2	6
Total Outages in Supply to City		0	3

Number of Outages (by Cause)					
Cause #	Description	Total This Month	This Month Last Year	Rolling AT	% AT
		Month	Last Year	AT	AT
0	Supply to City	0	3	0	0%
1	Overhead Equipment Failure	1	1	0	0%
2	Underground Equipment Failure	1	2	0	0%
3	Weather	0	0	0	0%
4	Wildlife	0	0	0	0%
5	Trees	0	0	0	0%
6	Substation	0	0	0	0%
7	Human	0	0	0	0%
8	Other	0	4	0	0%
9	Unknown	0	0	0	0%
10	Vehicle/Dig Ins/Caused by Others	0	0	0	0%
	Total	2	10	0	0%

12 Month Outage Statistics		
Index	As of This Month	As of This Month Last Year
ASAI (%)		99.9954
CAIDI (Long) (min)	0.00	24.27
SAIDI (Long) (min)		2.03
SAIFI (Long) (ints/tot cust)		0.08
SAIFI (Short) (ints/tot cust)		0.39

ASAI - Average Service Availability Index  
(customer minutes available/total customer minutes, as a %)

CAIDI - Customer Average Interruption Duration Index  
(average minutes interrupted per interrupted customer)

SAIDI - System Average Interruption Duration Index  
(average minutes interrupted per customer for all customers)

SAIFI (Long) - System Average Interruption Frequency Index  
(# of long interruptions per customer for all customers)

SAIFI (Short) - System Average Interruption Frequency Index  
(# of short interruptions per customer for all customers)

S/U - Scheduled or Unscheduled  
Ints - # of Interruptions  
Long - > 1 min; Short - < 1 min  
Cause # - see table on page 3



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: EAB Control Efforts – Information Only

Presenter:

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:		Budgeted:	YES		NO	
-----------------	--	-----------	-----	--	----	--

If NO, please explain how item will be funded:

**Executive Summary:**

This is a monthly update on EAB activities for April 2013. This update provides detailed information about the EAB infestation including EAB confirmation status and ash trees proposed to be removed beginning in the month of May, 2013.

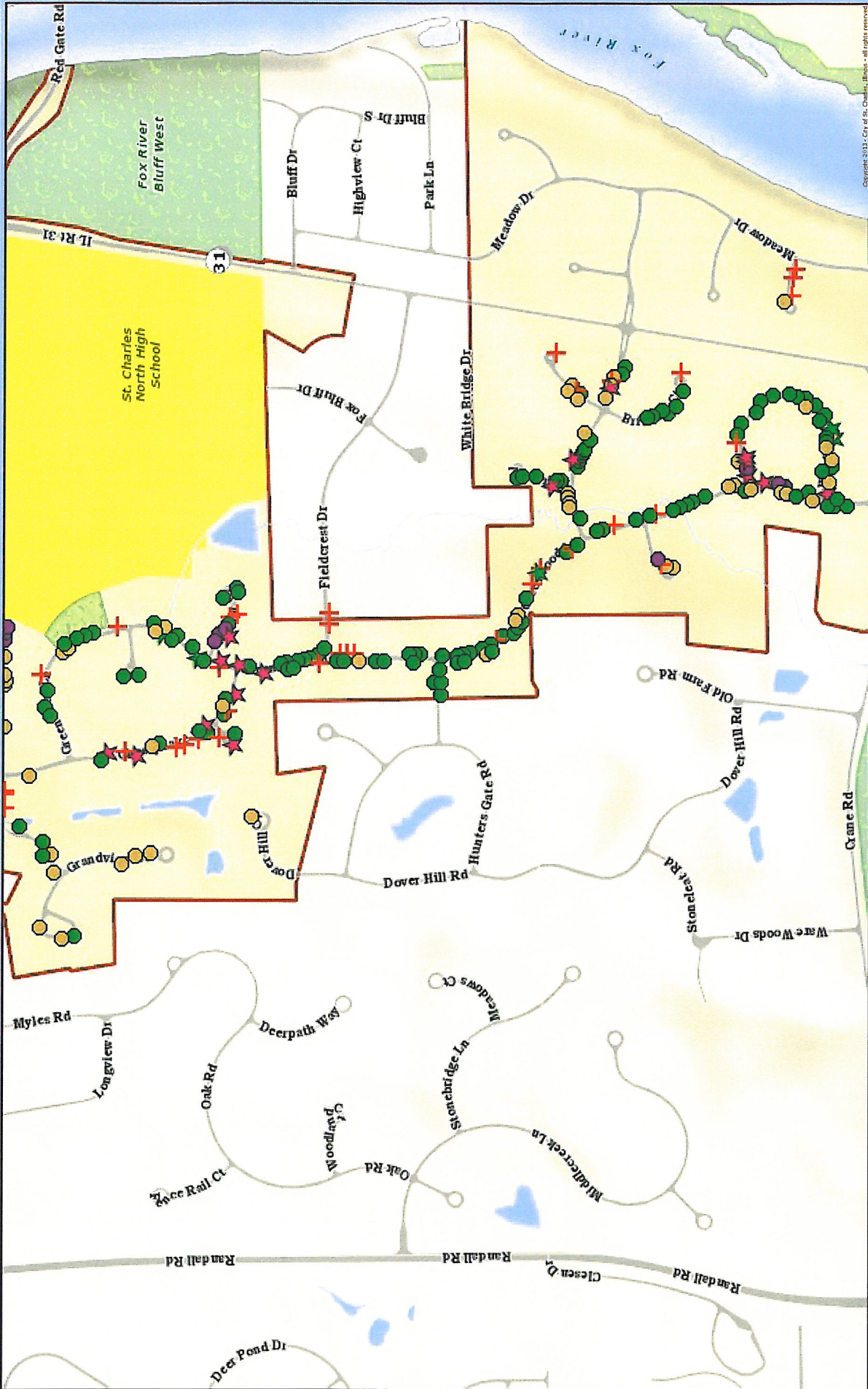
**Attachments:** *(please list)*

Summary Sheet

**Recommendation / Suggested Action** *(briefly explain):*

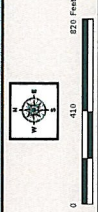
For information only.

*For office use only:* Agenda Item Number: 3.b



Copyright 2013, City of St. Charles, Illinois. All rights reserved.  
 This work was prepared for internal use only and is provided as is, without warranty of any kind, either expressed or implied, including but not limited to accuracy, completeness, and confidentiality of the information contained herein. Under no circumstances shall the City of St. Charles, Illinois, be liable for any damages, including but not limited to, direct, indirect, or consequential damages, arising out of the use of this document without prior written permission. Prepared by Precision, GIS, Chicago, IL 60674. St. Charles, IL 60174.

EAB Proposed Removal - NW Upper Area 1



Data Source:  
 City of St. Charles, Illinois  
 DuPage County, Illinois  
 Projection: Transverse Mercator  
 North American Datum 1983  
 Printed on: April 2, 2013 09:17 AM

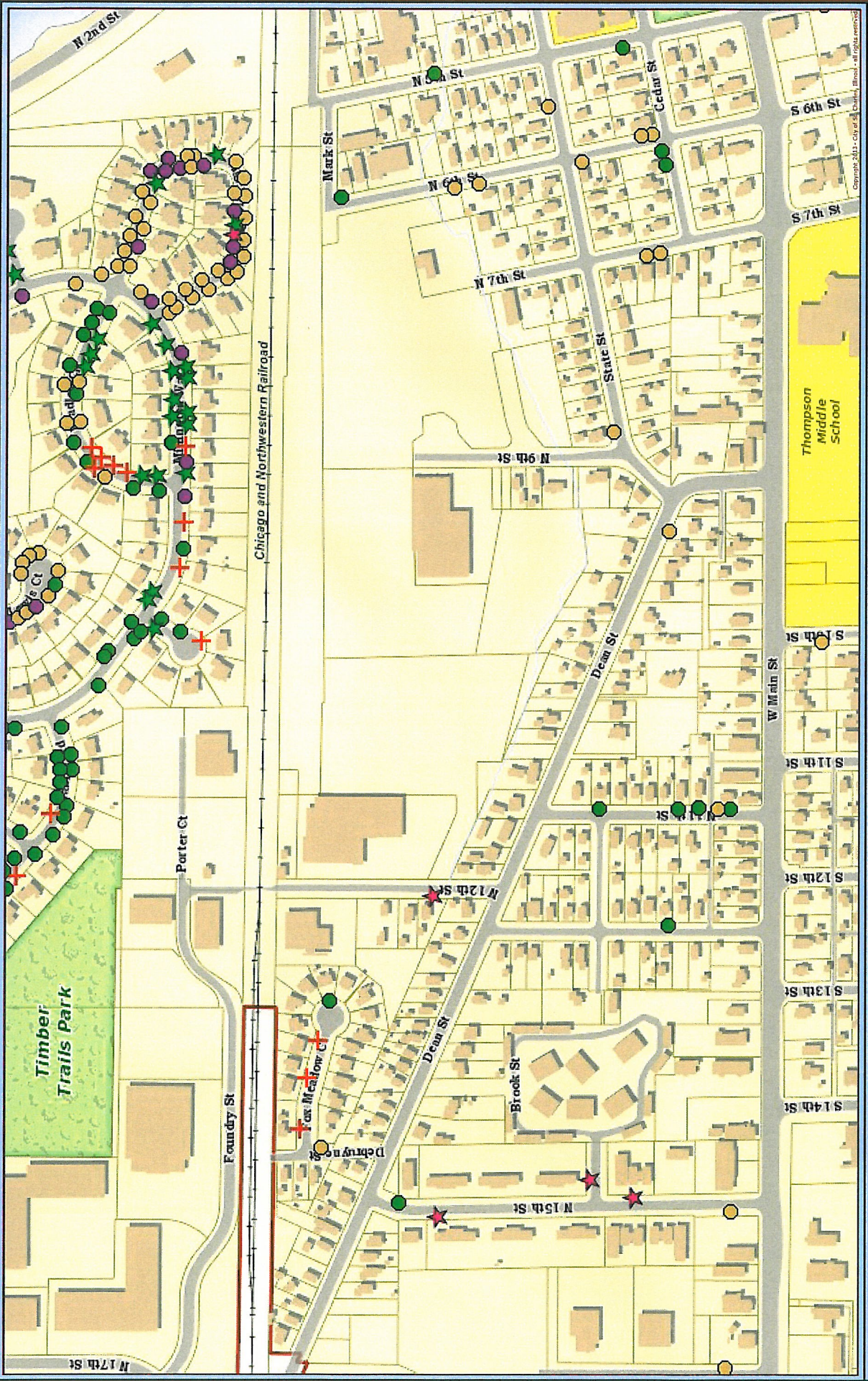




**City of St. Charles, Illinois**  
 Two East Main Street, St. Charles, IL 60174-1984  
 Phone: 630-377-1400 Fax: 630-377-4410 www.stcharlesil.gov

# Precision GIS

**DONALD P. DEWITTE** Mayor  
**BRIAN TOWNSEND** City Administrator



**31**  
**38-25**

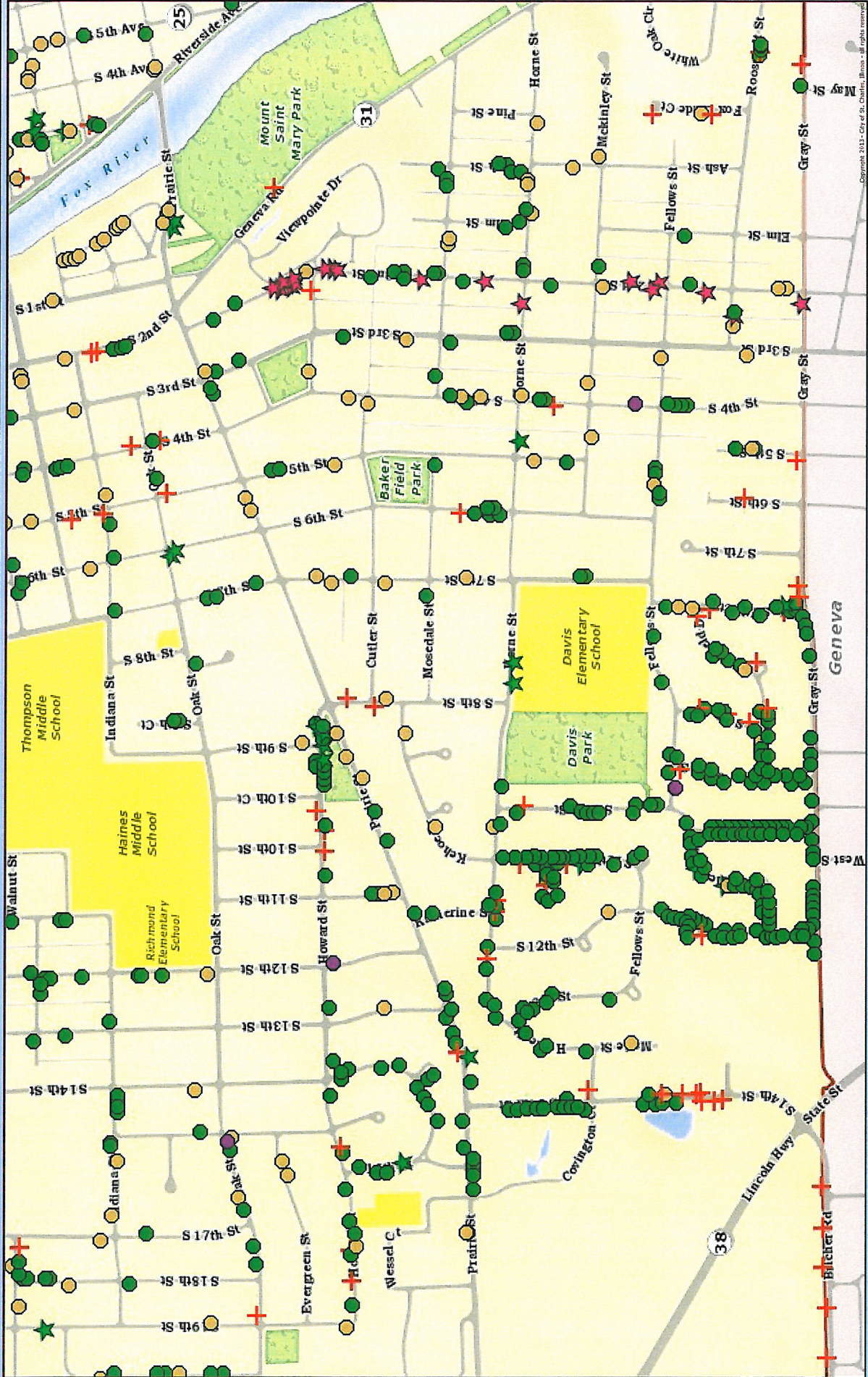
**City of St. Charles, Illinois**  
 City of St. Charles, Illinois  
 Kane County, Illinois  
 Precinct: Transverse Meridian  
 Coordinate System: Illinois State Plane East  
 North American Datum 1983  
 Printed on: April 2, 2013 09:37 AM

**EAB Proposed Removal - NW Lower Area 2**

**Scale:** 0 150 300 450 Feet

**Legend:**  
 This work was created for planning purposes only and is not intended for use in any legal proceeding. The information represented may be changed without notice. The City of St. Charles, Illinois, Under United States Copyright, 2013. All rights reserved.  
 No part of this document, without prior written permission, may be reproduced or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system. The City of St. Charles, Illinois, Under United States Copyright, 2013. All rights reserved.





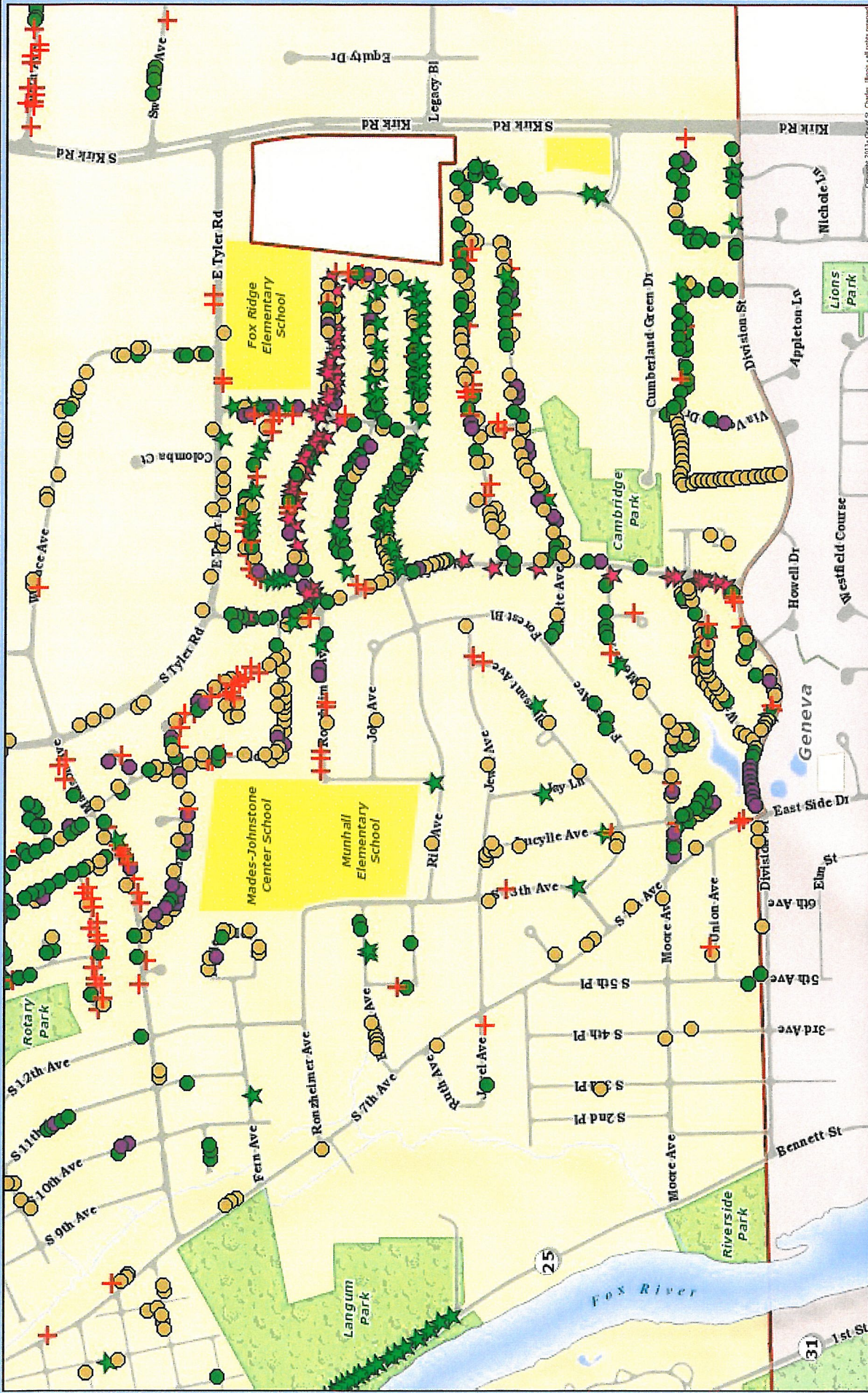
City of St. Charles, Illinois  
City of St. Charles, Illinois  
Kane County, Illinois  
Professional Surveyors  
Professional Transducer Manufacturer  
North American Datum 1983  
Printed on April 27, 2013 10:41 AM

EAB Proposed Removal - SW Area 3

Copyright 2013 - City of St. Charles, Illinois - All rights reserved.  
This map was prepared as a service for planning purposes and shall not be construed as a warranty, expressed or implied. The information represented on this map was derived from various sources, including St. Charles, Illinois, Under United States Copyright Laws. No liability is assumed for any part of this document without prior written permission. The City of St. Charles, Illinois, is not responsible for any errors or omissions on this map. Contact: City of St. Charles, Illinois, 2 East Main Street, St. Charles, IL 60174.

Scale: 0 100 200 Feet

North Arrow



Data Source:  
City of St. Charles, Illinois  
Kane County, Illinois  
Proprietor: Transerra Navigator  
Coordinate System: Illinois State Plane East  
Projection: NAD 83  
Printed on: April 2, 2013 10:02 AM



EAB Proposed Removal - SE Area 4

Copyright 2013 - City of St. Charles, Illinois - All rights reserved.  
This map was prepared using GIS data provided as is, without warranty of any kind, either expressed or implied. The information represented on this map is the property of the City of St. Charles, Illinois. Under United States Copyright Law, no part of this document without prior written permission may be reproduced or transmitted in any form or by any means electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system. City of St. Charles, IL 60174. Printed by Precision GIS



**City of St. Charles, Illinois**  
 Two East Main Street, St. Charles, IL 60174-1084  
 Phone: 630/375-4100 Fax: 630/375-4110 - www.stcharles.il.gov

# Precision GIS

**DONALD P. DEWITTE** Mayor  
**BRIAN TOWNSEND** City Administrator



**Map Sources:**  
 City of St. Charles, Illinois  
 DuPage County, Illinois  
 Esri  
 Projection: Transverse Mercator  
 Coordinate System: Illinois State Plane East  
 Printed on: April 2, 2013 09:46 AM



EAB Proposed Removal - NE Area 5

This map was prepared by Precision GIS, Inc. for the City of St. Charles, Illinois. All rights reserved. The information presented on this map is provided as is, without warranty of any kind, either expressed or implied. The information represents only a snapshot in time and is subject to change without notice. The City of St. Charles, Illinois, Under United States Copyright Laws, is not responsible for any errors or omissions, or for any part of this document without prior written permission. Precision GIS, Inc. is located at Two East Main Street, St. Charles, IL 60174. Prepared by Precision GIS

Summary Report  
EAB Confirmed Sites April 22, 2013

Quadrant	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species
				Total April EAB Confirmations:				0	
			Breakdown of Confirmations by Quadrant				NE:	0	
							SE:	0	
							NW:	0	
							SW:	0	
							FW:	0	

Summary Report  
EAB Proposed Removals April 22, 2013

Quadrant	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
NE	3117		King Alford Ct	Front	2	8	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	3117		King Alford Ct	Side	2	7	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	3701		King Charles Ln	Side	1	7	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	3701		King Charles Ln	Side	2	5	EAB	Proposed Removal NE	Ash Windy City White	YR3 042213GSC
NE	3702		King Charles Ln	Rear	1	10	EAB	Proposed Removal NE	Ash Marshall Seedless	YR3 042213GSC
NE	3702		King Charles Ln	Side	2	5	EAB	Proposed Removal NE	Ash Windy City White	YR3 042213GSC
NE	899	X	King Edward Ave	Front	1	8	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	899	X	King Edward Ave	Front	6	10	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	899	X	King Edward Ave	Front	7	10	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	899	X	King Edward Ave	Front	8	8	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	899	X	King Edward Ave	Front	17	10	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	899	X	King Edward Ave	Front	18	8	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	901		King Edward Ave	Side	3	13	EAB	Proposed Removal NE	Ash Patmore	YR3 042213GSC
NE	909		King Edward Ave	Front	1	13	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	909		King Edward Ave	Front	2	8	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	909		King Edward Ave	Front	3	10	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	1001		King Edward Ave	Front	1	8	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	1003		King Edward Ave	Front	1	10	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	1101		King Edward Ave	Front	2	10	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	1202		King Edward Ave	Front	1	5	EAB	Proposed Removal NE	Ash Royal Purple	YR3 042213GSC
NE	1402		King Edward Ave	Front	1	12	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	1801		King Edward Ave	Front	2	10	EAB	Proposed Removal NE	Ash Patmore	YR3 042213GSC
NE	3701		King George Ln	Side	2	8	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	3701		King George Ln	Side	3	8	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	3718		King George Ln	Side	4	4	EAB	Proposed Removal NE	Ash Marshall Seedless	YR3 042213GSC
NE	901		King James Ave	Front	1	6	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	901	X	King James Ave	Front	2	13	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	901	X	King James Ave	Front	3	12	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	901		King James Ave	Side	2	6	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	903		King James Ave	Front	1	6	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	905		King James Ave	Front	1	7	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	1201		King James Ave	Front	1	8	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	1201		King James Ave	Front	2	8	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC

Summary Report  
EAB Proposed Removals April 22, 2013

Quadrant	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
NE	1203		King James Ave	Front	1	10	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	1203		King James Ave	Front	2	10	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	1203		King James Ave	Front	3	9	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	2202		King James Ave	Front	1	9	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	2202		King James Ave	Front	2	8	EAB	Proposed Removal NE	Ash Marshall Seedless	YR3 042213GSC
NE	2301		King James Ave	Front	2	6	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	2302		King James Ave	Front	3	7	EAB	Proposed Removal NE	Ash Windy City White	YR3 042213GSC
NE	2404		King James Ave	Front	1	8	EAB	Proposed Removal NE	Ash Rosehill White	YR3 042213GSC
NE	2502		King James Ave	Front	2	9	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	2502		King James Ave	Front	3	7	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	2701		King James Ave	Front	1	7	EAB	Proposed Removal NE	Ash Windy City White	YR3 042213GSC
NE	3001		King James Ave	Front	1	6	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	3001		King James Ave	Front	2	9	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	3001		King James Ave	Front	3	10	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	1902		King Richard Cir	Front	1	9	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	3801		King Richard Ct	Side	1	8	EAB	Proposed Removal NE	Ash Cimmarron	YR3 042213GSC
NE	3801		King Richard Ct	Side	2	8	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	2962		Majestic Oaks Dr	Front	3	6	EAB	Proposed Removal NE	Ash Summit	YR3 042213GSC
NE	3005		Majestic Oaks Dr	Front	2	8	EAB	Proposed Removal NE	Ash Patmore	YR3 042213GSC
NE	3418		Majestic Oaks Dr	Front	3	8	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NE	3041		Majestic Oaks Ln	Side	1	6	EAB	Proposed Removal NE	Ash Marshall Seedless	YR3 042213GSC
NE	3041		Majestic Oaks Ln	Side	2	6	EAB	Proposed Removal NE	Ash Autumn Purple	YR3 042213GSC
NW	591		12th St /N	Front	1	13	EAB	Proposed Removal NW	Ash Autumn Purple	YR3 042213GSC
NW	46		15th St /N	Front	2	8	EAB	Proposed Removal NW	Ash Cimmarron	YR3 042213GSC
NW	100		15th St /N	Side	1	8	EAB	Proposed Removal NW	Ash Cimmarron	YR3 042213GSC
NW	207		15th St /N	Front	1	7	EAB	Proposed Removal NW	Ash Blue	YR3 042213GSC
NW	206		Abbeywood Dr.	Front	3	14	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	607		Ashbrooke Ct	Front	1	13	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	601		Chesapeake Rd	Front	1	11	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	601		Chesapeake Rd	Side	3	14	EAB	Proposed Removal NW	Ash Cimmarron	YR3 042213GSC
NW	702		Chesapeake Rd	Front	1	10	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	3603		Chesapeake Rd	Front	1	6	EAB	Proposed Removal NW	Ash Summit	YR3 042213GSC
NW	3608		Chesapeake Rd	Front	1	6	EAB	Proposed Removal NW	Ash Windy City White	YR3 042213GSC

Summary Report  
EAB Proposed Removals April 22, 2013

Quadrant	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
NW	3001		Easton Pl	Front	4	5	EAB	Proposed Removal NW	Ash Windy City White	YR3 042213GSC
NW	3002		Easton Pl	Side	1	8	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	2702		Greenwood Ln	Side	1	10	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	2806		Greenwood Ln	Front	2	9	EAB	Proposed Removal NW	Ash Cimmarron	YR3 042213GSC
NW	2806		Greenwood Ln	Side	1	12	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	2806		Greenwood Ln	Side	3	12	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	2806		Greenwood Ln	Side	4	11	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	3502		Greenwood Ln	Front	2	8	EAB	Proposed Removal NW	Ash Rosehill White	YR3 042213GSC
NW	3502		Greenwood Ln	Front	4	5	EAB	Proposed Removal NW	Ash Windy City White	YR3 042213GSC
NW	3502		Greenwood Ln	Side	5	8	EAB	Proposed Removal NW	Ash Autumn Purple	YR3 042213GSC
SE	1603		Ronzheimer Ave	Front	1	20	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1611		Ronzheimer Ave	Front	1	22	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1613		Ronzheimer Ave	Front	2	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1614		Ronzheimer Ave	Front	1	14	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1701		Ronzheimer Ave	Front	1	17	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1702		Ronzheimer Ave	Front	1	18	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1702		Ronzheimer Ave	Front	2	20	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1704		Ronzheimer Ave	Front	3	20	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1705		Ronzheimer Ave	Front	3	15	EAB	Proposed Removal SE	Ash Rosehill White	YR3 042213GSC
SE	1707		Ronzheimer Ave	Front	1	16	EAB	Proposed Removal SE	Ash Rosehill White	YR3 042213GSC
SE	1708		Ronzheimer Ave	Front	1	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1708		Ronzheimer Ave	Front	2	14	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1710		Ronzheimer Ave	Front	1	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1711		Ronzheimer Ave	Front	1	14	EAB	Proposed Removal SE	Ash Rosehill White	YR3 042213GSC
SE	1712		Ronzheimer Ave	Front	1	15	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1712		Ronzheimer Ave	Front	2	14	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1713		Ronzheimer Ave	Front	1	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1714		Ronzheimer Ave	Side	3	12	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1715		Ronzheimer Ave	Side	1	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1802		Ronzheimer Ave	Front	1	13	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1802		Ronzheimer Ave	Side	1	18	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1802		Ronzheimer Ave	Side	2	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1804		Ronzheimer Ave	Front	2	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC

Summary Report  
EAB Proposed Removals April 22, 2013

Quadrant	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
SE	1805		Ronzheimer Ave	Front	1	13	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1805		Ronzheimer Ave	Front	2	15	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1806		Ronzheimer Ave	Front	1	18	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1807		Ronzheimer Ave	Front	1	19	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1808		Ronzheimer Ave	Front	1	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1808		Ronzheimer Ave	Front	2	12	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1809		Ronzheimer Ave	Front	2	13	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1811		Ronzheimer Ave	Front	2	14	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1901		Ronzheimer Ave	Front	1	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1903		Ronzheimer Ave	Front	1	19	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1909		Ronzheimer Ave	Front	1	17	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1909		Ronzheimer Ave	Side	3	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1912		Ronzheimer Ave	Front	1	14	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1464		Tyler Rd /S	Front	1	5	EAB	Proposed Removal SE	Ash Autumn Purple	YR3 042213GSC
SE	1474		Tyler Rd /S	Side	1	16	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1552		Tyler Rd /S	Side	2	18	EAB	Proposed Removal SE	Ash Rosehill White	YR3 042213GSC
SE	1618		Tyler Rd /S	Front	1	19	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1639		Tyler Rd /S	Front	1	5	EAB	Proposed Removal SE	Ash Fall Festival	YR3 042213GSC
SE	1657		Tyler Rd /S	Front	1	5	EAB	Proposed Removal SE	Ash Fall Festival	YR3 042213GSC
SE	1801		Tyler Rd /S	Side	3	6	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1813		Tyler Rd /S	Front	3	13	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1813		Tyler Rd /S	Front	5	7	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1901	X	Tyler Rd /S	Front	1	12	EAB	Proposed Removal SE	Ash Rosehill White	YR3 042213GSC
SE	1901	X	Tyler Rd /S	Front	2	10	EAB	Proposed Removal SE	Ash Rosehill White	YR3 042213GSC
SE	1901	X	Tyler Rd /S	Front	3	12	EAB	Proposed Removal SE	Ash Rosehill White	YR3 042213GSC
SE	1901	X	Tyler Rd /S	Front	6	6	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SE	1901	X	Tyler Rd /S	Front	8	14	EAB	Proposed Removal SE	Ash Cimmarron	YR3 042213GSC
SW	101		2nd St /S	Side	2	3	EAB	Proposed Removal SW	Ash Windy City White	YR3 042213GSC
SW	725		2nd St /S	Front	2	10	EAB	Proposed Removal SW	Ash Cimmarron	YR3 042213GSC
SW	733		2nd St /S	Front	2	8	EAB	Proposed Removal SW	Ash Cimmarron	YR3 042213GSC
SW	740	X	2nd St /S	Front	2	3	EAB	Proposed Removal SW	Ash Cimmarron	YR3 042213GSC
SW	740	X	2nd St /S	Front	3	3	EAB	Proposed Removal SW	Ash Cimmarron	YR3 042213GSC
SW	740	X	2nd St /S	Front	4	3	EAB	Proposed Removal SW	Ash Cimmarron	YR3 042213GSC





# Emerald Ash Borer Monthly Summary Sheet

April 2013

The Emerald Ash Borer Monthly Summary Sheet is prepared each month by the Public Services Staff for each Government Services Meeting. This summary documents the Spread of EAB (Confirmed Trees), Control Measures (Removed & Treated Trees) and Planting Efforts (New Trees). Unless noted otherwise, all data listed below reflects One (1) month starting on the 1st and ending on the last day of each month. EAB Maps and an address list of Proposed Removals will be attached to this report.

## Confirmed Trees

- As of June 1, 2012, all Ash trees in the City of St. Charles have been reviewed for EAB. Initially, 1,000 trees were confirmed with EAB in phase one of the current EAB program and have been removed as of the end of 2012. The second round of 1,000 trees have already been confirmed and identified for phase two of the program. We begin to review phase three as of May 1, 2013.

## Proposed Tree Removals

- We are proposing to remove **145** Ash Trees starting in the month of May, 2013, including:
  1. 21 in the NW Quadrant
  2. 19 in the SW Quadrant
  3. 55 in the NE Quadrant
  4. 50 in the SE Quadrant
  5. 0 in the FW Quadrant

## Treating & Planting Notes

- We are planting over 700 tree replacements in the spring. Planting has begun this month and continues, weather permitting.

## Additional Comments

None



**ST. CHARLES**  
S I N C E 1 8 3 4

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Tree Commission Minutes – Information only

Presenter: Peter Suhr

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	N/A	Budgeted:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
-----------------	-----	-----------	-----	--------------------------	----	-------------------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

A duty of the Tree Commission is to advise and consult with the Government Services Committee. March 2013 meeting minutes are attached.

**Attachments:** *(please list)*

Tree Commission Minutes – March 2013

**Recommendation / Suggested Action** *(briefly explain):*

For information only

<i>For office use only:</i>	<i>Agenda Item Number: 3.c</i>
-----------------------------	--------------------------------

**MINUTES  
CITY OF ST. CHARLES, IL  
TREE COMMISSION  
WEDNESDAY, MARCH 13, 2013**

**Members Present:** Co-Chair Bill Bangs, Co-Chair Ron Ziegler, Valerie Blaine, Jon Duerr, Ralph Grathoff, Suzi Myers, Pam Otto

**Members Absent:** Phil Zavitz

**Others Present:** Peter Suhr, Chris Adesso, Nicole Wang

**1. Opening of Meeting**

The meeting was convened by Co-Chair Bangs at 7:02pm.

**2. Pledge of Allegiance and Roll Call**

**3. Introductions of Visitors - Comments and Concerns:**  
No Visitors Present

**Omnibus Vote**

**4. Recommend approval of January 9, 2013 Minutes**

**Motion** by Commissioner Duerr second by Co-Chair Ziegler to accept the January 9, 2013 Minutes as presented.

**Voice vote:** unanimous; Nays – None; Absent: Commissioner Zavitz  
- Motion carried.

**5. Old Business**

**A. Discussion on City Forestry/Ordinance Plan**

Mr. Suhr explained the budget for the Urban Forestry Plan has been discussed and appears to be similar to last fiscal year. Request for growth in budget dollars for the Urban Forestry plan for the upcoming fiscal year will most likely be declined. Therefore, the Commissions hope to hire companies like Graf Tree Care will not be in the budget this year. Mr. Suhr met with Commissioner Bangs earlier in the week regarding the impact to the Urban Forestry Plan.

Graf Tree Care has been hired with our limited funds to address diversity needs during the spring planting. They are working with our planting service and they are reviewing tree sites for us. Their work this spring may be a base to move into an Urban Forestry Plan in the future. Mr. Suhr asked if there were any questions:

Commissioner Duerr expressed that the Grand Victoria has Environmental Economic and Education Forestry Grants that are small but worth looking into possibly for the Urban Forestry Plan.

Co-Chair Ziegler reviewed the Tree Commission ordinance and stated that this should be a 5 year plan. They need to begin to look at steps to build toward the plan over time. Our Commission has been active for over 10 years and the City has operated without an Urban Forestry Plan that whole time. Mr. Suhr mentioned that our staff has operated responsibly written documentation in a formal plan. It would cost \$10,000 per year for 4 years to draft a solid plan.

Co-Chair Bangs expressed his concern with the diversity and how many maples are currently in the City right of way. He stated the Committee can promote a lot of diversity through press releases that do not cost us anything. Searching for grant monies may be a viable idea. He spoke about the Commission giving direction so that a traditional 10%/5% rule is followed moving forward.

## 6. **New Business**

### A. **Update on the Emerald Ash Borer (EAB)**

Mr. Suhr explained our EAB commitment and Public Services continues to remove the approved EAB infested trees. Currently, the North East and South East quadrants have the majority of ash trees to remove. There are 710 trees planned for planting this spring. Our planting contractor is Pedersen Co and they have local nurseries to pull tree stock from in most cases.

### B. **News from Public Works:** None

### C. **Meeting Day Options:** The options for a new meeting day are the 4<sup>th</sup> Tuesday or the 2<sup>nd</sup> Thursday of the month. The time of 7pm would not change. The 4<sup>th</sup> Tuesday is the preference for all Commissioners. Ms. Wang will update the Commissioners at the April 10, 2013, meeting when the change is approved and the effective date.

### D. **Langum Woods Clean Up:** Commissioner Otto stated the event is scheduled for Thursday, May 9<sup>th</sup> this year. Laura Franklin, a teacher at Haines Middle School, has worked out two sessions for the students, 9:00am to 11:30am and 12:00pm to 2:30pm. There will be approximately 120 students with the plan to continue where they left off last year. She would like to meet with Dennis at the Park District and Public Works one week ahead of time to plan the work. All equipment, gloves and eye protection will be provided by the Park District as it was last year.

A press release notifying the community of the event would be valuable. Ms. Wang will contact Lisa Garhan to put together a press release for the event.

## 7. **Committee Reports**

- A. Education Committee:** Commissioner Myers presented a coloring book that was of interest. The materials are free; however, the City would need to pay for shipping. Ms. Wang will look into getting 50-100 coloring books. Commissioner Myers provided contact information. Mr. Suhr asked for Public Works to order the coloring books so that shipping costs would be covered.
- B. Publicity Committee:** Co-Chair Bangs stated that Commissioner Blaine has stepped down from the writing responsibilities of the group and another Commissioner will need to step into that role. A sub-committee will be assembled to fill the role.
- C. Arbor Day Committee:** The Commissioners reviewed the check-list for the upcoming Arbor Day Celebration and noted areas that still need attention during the planning phase for the event.

Stewardship Award Nominations were accepted: Commissioner Myers nominated the Kane County Farm Bureau for their Centennial Grove in celebration of their 100<sup>th</sup> Anniversary. Commissioner Duerr seconded the nomination.

No other nominations were provided. A plaque has been ordered from Doc Morgans. Ms. Wang will contact them for the engraving. Commissioner Duerr will contact Steve at the Farm Bureau to have them present to receive the award.

**Motion** by Co-Chair Bangs to award the Kane Country Farm Bureau as the recipient of the Stewardship Award at Arbor Day on April 26, 2013, second by Commissioner Duerr

**Voice Vote:** unanimous – All; Nays – None; Absent: Commissioner Zavitz  
-Motion carried at 8:03pm.

## 8. **Communications**

### A. **Electric Division/Tree Activity Reports**

January and February, 2013 Communications-Electric Division/Tree Activity Reports were presented.

**Motion** by Co-Chair Bangs to place January and February 2013 Electric Division/Tree Activity Reports on file, second by Commissioner Blaine

**Voice vote:** unanimous – All; Nays – None; Absent: Commissioner Zavitz  
- Motion carried at 8:10pm.

### B. **Tree Species Requests Report**

Upon review of the report, the Commissioners discussed some of the species that residents have requested. Mr. Adesso addressed the Commissioners questions regarding available species. Co-Chair Ziegler reminded the group that we should do everything possible to accommodate residents requests where it makes sense. Commissioners commended the Public Works staff for their handling of tree diversity within the City.

**9. Comments**

A. Commissioners:

Commissioner Duerr – Stated that the change to our approach for diversity is working very well as the activity report shows.

Commissioner Blaine – Announced the “Big Tree Program” on March 30, 2013 at the Creek Bend Nature Center.

Co-Chair Bangs – The Tree Commission has an open chair and asked every Commissioner to think about someone to nominate for the opening. This will be a topic on the agenda for the next meeting.

Commissioner Blaine suggested Tim Rainey may be interested.

Co-Chair Ziegler suggested Phil Graf as he is an arborist.

Co-Chair Ziegler – Asked if anyone knew how Commissioner Zavitz was doing as he has not been to a meeting in quite some time.

B. **Staff** : None

**10. Adjournment**

**Motion by Commissioner Myers to adjourn meeting at 8:22 p.m. Second by Commissioner Blaine.**

**Voice vote:** unanimous – All; Nays – None; Absent: Commissioner Zavitz - Motion carried.



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation to provide Update on the April 18, 2013 Rain Event.

Presenter: Mark Koenen

*Please check appropriate box:*

Government Operations	X	Government Services 4.22.13
Planning & Development		City Council
Public Hearing		

Estimated Cost: NA Budgeted: YES NO

If NO, please explain how item will be funded:

### Executive Summary:

City staff from Public Works, Police and Fire will be present to update the committee on the rain event and flooding that took place on April 18, 2013. A focus of the presentation will include the flooding along the 7<sup>th</sup> Avenue Creek causing both public and private property damage. The 7<sup>th</sup> Avenue stream section of particular concern is in the neighborhood generally along Illinois Avenue between 7<sup>th</sup> and 13<sup>th</sup> avenues.

**Attachments:** *(please list)*

**Recommendation / Suggested Action** *(briefly explain):*

Information purposes only.

*For office use only:* Agenda Item Number: 3.d





ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve a Construction Service Agreement and Resolution for the 2013 Street Rehabilitation Project

Presenter: James Bernahl

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 04-22-13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$1,525,317	Budgeted:	YES	<input type="checkbox"/>	NO	X
-----------------	-------------	-----------	-----	--------------------------	----	---

If NO, please explain how item will be funded:

### **Executive Summary:**

On April 18, 2013 at 10:00 AM, sealed bids for the 2013 MFT Street Rehabilitation Program were publicly opened and read aloud. The results of the bid opening are as follows:

Engineer's Estimate: \$1,525,317

#### Bid Results:

Bid results to be presented at Government Services Committee Meeting

Funding for this program is based on a combination of Motor Fuel Tax Dollars (MFT) and Corporate Funds. The scope of work will include roadway, sidewalk, curb and inlet replacement, and selected storm and sanitary sewer replacement, public alleys, and public parking lot K (East Main Court at northwest corner of Main Street and 3<sup>rd</sup> Avenue) and parking lot E (southeast corner of Main Street and IL Rt. 31). Repairs performed by the City Public Works crews will be coordinated with the general contractor. The Public Works Engineering Division prepared all design and specifications. The City's Engineering Inspector will be Gary Long who will provide on-site construction engineering inspections. The low bidder for this contract will be presented at the Government Services Committee Meeting based on the bid tab results and reference inquiries.

### **Attachments:** *(please list)*

Bid Results Tab  
Resolution

### **Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve a Construction Service Agreement and Resolution for the 2013 MFT Street Rehabilitation Project.

*For office use only:*

*Agenda Item Number: 4.a*



**Illinois Department of Transportation**

**Tabulation of Bids**

County	Kane / DuPage	Date	4-18-2013
Municipality or Road District	City of St. Charles	Time	10:00 AM
Section	13-00101-00-PV	Appropriation \$	1,000,000
Estimate#	\$1,525,316.70	Attended By	James J. Bernahl

**Proposal Guarantee**

**Approved Engineers Estimate**

Item No. or Group	Items	Unit	Qty	Name and Address of Bidders		Approved Engineers Estimate		Plote Construction		Johnson Paving		Geneva Construction	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	9,599.10	\$3.50	\$33,596.85	\$3.05	\$29,277.26	\$2.20	\$21,118.02	\$3.00	\$28,797.30	\$2.50	\$66,685.50
44000159	HOT-MIX ASPHALT SURFACE REMOVAL, 2-1/2"	SY	26674.20	\$3.00	\$80,022.60	\$2.30	\$61,350.66	\$1.75	\$46,679.85	\$1.50	\$53,377.50	\$2.25	\$8,063.33
44000155	HOT-MIX ASPHALT SURFACE REMOVAL, 1-1/2"	SY	3583.70	\$2.50	\$8,959.25	\$1.60	\$5,733.92	\$1.50	\$5,375.55	\$1.00	\$3,583.70	\$1.25	\$4,479.63
44000100	PAVEMENT REMOVAL	SY	869.40	\$14.50	\$12,606.30	\$11.00	\$9,563.40	\$10.00	\$8,694.00	\$15.00	\$13,041.00	\$1.25	\$1,035.00
21001000	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SY	828.00	\$3.00	\$2,484.00	\$2.00	\$1,656.00	\$1.00	\$828.00	\$1.00	\$828.00	\$1.25	\$1,035.00
20201200	REMOVE AND DISPOSAL OF UNSUITABLE MATERIAL	CY	200.00	\$40.00	\$8,000.00	\$15.00	\$3,000.00	\$26.00	\$5,200.00	\$30.00	\$6,000.00	\$29.00	\$5,800.00
20700220	POURIOUS GRANULAR EMBANKMENT	CY	200.00	\$45.00	\$9,000.00	\$60.00	\$12,000.00	\$56.55	\$11,310.00	\$60.00	\$12,000.00	\$56.55	\$11,310.00
42000301	PORTLAND CEMENT CONCRETE PAVEMENT 8" (JOINTED)	SY	869.40	\$55.00	\$47,817.00	\$42.00	\$36,514.80	\$32.50	\$28,240.70	\$32.50	\$28,240.70	\$35.00	\$30,377.50
31101100	SUBBASE GRANULAR MATERIAL, TYPE B	CY	96.50	\$42.00	\$4,062.00	\$35.00	\$3,377.50	\$32.50	\$3,136.25	\$32.50	\$3,136.25	\$35.00	\$3,377.50
44200856	CLASS B PATCHES, TYPE II, 9 INCH	SY	40.00	\$75.00	\$3,000.00	\$88.00	\$3,520.00	\$85.40	\$3,416.00	\$85.40	\$3,416.00	\$83.00	\$3,324.00
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	2,391.40	\$45.00	\$107,613.00	\$20.00	\$47,828.00	\$10.00	\$23,914.00	\$10.00	\$23,914.00	\$36.50	\$87,286.10
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	3,902.90	\$75.00	\$292,717.50	\$66.00	\$257,591.40	\$65.50	\$255,639.95	\$65.50	\$255,639.95	\$67.00	\$261,494.30
40603080	HOT-MIX ASPHALT BINDER COURSE, IL 19.0, N50	TON	1,209.50	\$70.00	\$84,665.00	\$59.50	\$71,965.25	\$62.50	\$75,593.75	\$62.50	\$75,593.75	\$58.00	\$70,151.00
40600625	LEVELING BINDER (MACHINE METHOD), N50	TON	1,120.30	\$72.00	\$80,661.60	\$71.50	\$80,101.45	\$70.00	\$78,421.00	\$70.00	\$78,421.00	\$67.00	\$75,060.10
40600100	BITUMINOUS MATERIALS (PRIME COAT)	GAL	3,986.00	\$0.10	\$398.60	\$2.20	\$8,769.20	\$0.01	\$39.86	\$0.01	\$39.86	\$0.01	\$39.86
40600300	AGGREGATE (PRIME COAT)	TON	100.00	\$1.00	\$100.00	\$0.01	\$1.00	\$0.01	\$1.00	\$0.01	\$1.00	\$1.00	\$100.00
XX003435	PORTLAND CEMENT CONCRETE DRIVEWAY REMOVAL AND REPLACEMENT	SY	912.00	\$50.00	\$45,600.00	\$48.20	\$43,958.40	\$48.20	\$43,958.40	\$36.00	\$32,832.00	\$50.00	\$45,600.00
XX006947	HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT	SY	2,124.50	\$35.00	\$74,357.50	\$32.25	\$68,515.13	\$32.25	\$68,515.13	\$25.00	\$53,112.50	\$24.00	\$50,988.00
Z0007420	SIDEWALK REPAIR (SPECIAL)	SF	9,744.00	\$5.50	\$53,592.00	\$5.30	\$51,643.20	\$5.30	\$51,643.20	\$5.00	\$48,720.00	\$5.25	\$51,156.00
44000600	SIDEWALK REMOVAL	SF	988.00	\$3.50	\$3,458.00	\$1.35	\$1,340.55	\$1.35	\$1,340.55	\$1.50	\$1,489.50	\$0.85	\$844.05
X4400220	CURB REMOVAL AND REPLACEMENT	LF	6,880.00	\$18.00	\$123,840.00	\$19.00	\$130,720.00	\$19.00	\$130,720.00	\$18.00	\$123,840.00	\$23.00	\$158,240.00
<b>Total Bid</b>													
<b>As Read</b>													
<b>As Corrected</b>													





Tabulation of Bids

County Kane / DuPage Date 4-18-2013  
 Municipality or Road District City of St. Charles Time 10:00 AM  
 Section 13-00101-00-PV Appropriation \$ 1,000,000  
 Estimate \$ \$1,525,316.70 Attended By James J. Bernahl

**Proposal Guarantee**

**Approved Engineers Estimate**

Item No. or Group	Items	Unit	Qty	Name and Address of Bidders		Approved Engineers Estimate		Johnston Paving		Plote Construction		Geneva Construction	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
11	Sanitary Manhole Chimney Seal	EA	18.00	\$375.00	\$6,750.00	\$400.00	\$7,200.00	\$400.00	\$7,200.00	\$350.00	\$6,300.00		
12	Remove & Replace Frame & Lid in Pavement	EA	15.00	\$650.00	\$9,750.00	\$700.00	\$10,500.00	\$700.00	\$10,500.00	\$575.00	\$8,625.00		
13	Remove & Replace Frame & Lid in Parkway	EA	3.00	\$450.00	\$1,350.00	\$350.00	\$1,050.00	\$350.00	\$1,050.00	\$500.00	\$1,500.00		
14	Sanitary Sewer Pipe Removal and Replacement - 8"	LF	15.00	\$300.00	\$4,500.00	\$250.00	\$3,750.00	\$250.00	\$3,750.00	\$120.00	\$1,800.00		
15	Sanitary Manholes to be Reconstructed	EA	7.00	\$2,300.00	\$16,100.00	\$1,400.00	\$9,800.00	\$1,400.00	\$9,800.00	\$1,600.00	\$11,200.00		
16	Sanitary Sewer Service Removal and Replacement 6"	LF	60.00	\$75.00	\$4,500.00	\$85.00	\$5,100.00	\$85.00	\$5,100.00	\$40.00	\$2,400.00		
17	Remove and Replace Storm Manhole (LD.-48"), w/ 48" Dia. Manhole	EA	5.00	\$5,500.00	\$27,500.00	\$4,000.00	\$20,000.00	\$4,000.00	\$20,000.00	\$2,800.00	\$14,000.00		
18	Remove and Replace Storm Manhole (LD.-48"), w/ 60" Dia. Manhole	EA	4.00	\$6,500.00	\$26,000.00	\$5,000.00	\$20,000.00	\$5,000.00	\$20,000.00	\$3,200.00	\$12,800.00		
19	Remove and Replace Storm Structure (LD.-24"), w/ 36" Dia. Inlet	EA	2.00	\$1,800.00	\$3,600.00	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00	\$2,200.00	\$4,400.00		
20	Remove and Replace Storm Structure (LD.-24"), w/ 36" Dia. Catch Basin	EA	2.00	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00	\$2,400.00	\$4,800.00		
21	Remove and Replace Storm Structure (LD.-36"), w/ 48" Dia. Catch Basin	EA	1.00	\$5,500.00	\$5,500.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,600.00	\$3,600.00		
22	Remove and Replace Catch Basin, Type "C" - 24" Dia. w/ 2' Stump	EA	15.00	\$1,600.00	\$24,000.00	\$1,800.00	\$27,000.00	\$1,800.00	\$27,000.00	\$1,600.00	\$24,000.00		
23	Abandon Existing Storm Structure	EA	1.00	\$750.00	\$750.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00		
24	48" Dia. Storm Manhole in Pavement	EA	1.00	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$2,800.00	\$2,800.00		
25	Remove and Replace Inlet, Type "A" - 24" Dia.	EA	7.00	\$1,400.00	\$9,800.00	\$1,200.00	\$8,400.00	\$1,200.00	\$8,400.00	\$1,500.00	\$10,500.00		
26	Reset Manhole Frame in Pavement	EA	6.00	\$550.00	\$3,300.00	\$600.00	\$3,600.00	\$600.00	\$3,600.00	\$350.00	\$2,100.00		
27	Reset Frame in Curb	EA	18.00	\$400.00	\$7,200.00	\$300.00	\$5,400.00	\$300.00	\$5,400.00	\$275.00	\$4,950.00		
28	Remove & Replace Frame & Lid in Curb	EA	5.00	\$550.00	\$2,750.00	\$500.00	\$2,500.00	\$500.00	\$2,500.00	\$525.00	\$2,625.00		
29	Remove & Replace Frame & Lid in Pavement	EA	5.00	\$650.00	\$3,250.00	\$300.00	\$1,500.00	\$300.00	\$1,500.00	\$575.00	\$2,875.00		
30	Reset Frame in Parkway	EA	2.00	\$350.00	\$700.00	\$200.00	\$400.00	\$200.00	\$400.00	\$275.00	\$550.00		
31	Storm Sewer Service, PVC SDR 26, 6"	LF	26.00	\$30.00	\$780.00	\$80.00	\$2,080.00	\$80.00	\$2,080.00	\$70.00	\$1,820.00		
32	Storm Sewer Pipe, PVC SDR 26 - 10"	LF	16.00	\$55.00	\$880.00	\$150.00	\$2,400.00	\$150.00	\$2,400.00	\$40.00	\$640.00		
33	Storm Sewer Pipe, RCP Class 4 Removal and Replacement - 10"	LF	77.00	\$70.00	\$5,390.00	\$180.00	\$13,860.00	\$180.00	\$13,860.00	\$70.00	\$5,390.00		
<b>Total</b>				<b>As Read</b>									
<b>Bid</b>				<b>As Corrected</b>									



**Tabulation of Bids**

County Kane / DuPage Date 4-18-2013  
 Municipality or Road District City of St. Charles Time 10:00 AM  
 Section 13-00101-00-PV City of St. Charles Appropriation \$ 1,000,000  
 Estimate \$ \$1,525,316.70 Attended By James J. Bernahl

**Proposal Guarantee**  
 Name and Address of Bidders Approved Engineers Estimate  
 Plote Construction 1100 Brandt Drive Hoffman Estates, IL 60192  
 Johnson Paving 1025 East Addison Court Arlington Heights, IL 60005  
 Geneva Construction P.O. Box 998 Aurora, IL 60507

Item No. or Group	Items	Unit	Qty	Name and Address of Bidders		Approved Engineers Estimate		Plote Construction		Johnson Paving		Geneva Construction	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
34	Sorm Sewer Pipe, PVC SDR 26 - 12"	LF	29.00	\$60.00	\$1,740.00	\$7.30	\$9,730.90	\$185.00	\$5,365.00	\$6.00	\$7,998.00	\$42.00	\$1,218.00
35	Sorm Sewer Pipe, RCP Class 4 Removal and Replacement - 12"	LF	50.00	\$75.00	\$3,750.00	\$87.00	\$10,005.00	\$180.00	\$9,000.00	\$82.00	\$9,430.00	\$90.00	\$4,500.00
36	Sorm Sewer Pipe, Removal - 12"	LF	76.00	\$20.00	\$1,520.00	\$75.00	\$11,250.00	\$25.00	\$1,900.00	\$76.00	\$11,400.00	\$30.00	\$2,280.00
<b>Public Parking Lot "E"</b>													
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	1,333.00	\$4.00	\$5,332.00	\$20.00	\$700.00	\$5.00	\$2,400.00	\$2.00	\$960.00	\$6.00	\$6,398.40
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D" N50	TON	115.00	\$90.00	\$10,350.00	\$17.75	\$4,496.61	\$175.00	\$20,250.00	\$6.00	\$1,519.98	\$7.00	\$1,773.31
40603080	HOT-MIX ASPHALT BINDER COURSE, IL19.0, N50	TON	150.00	\$85.00	\$12,750.00	\$145.00	\$3,085.60	\$120.00	\$3,404.40	\$82.00	\$1,744.96	\$115.00	\$2,447.20
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	35.00	\$45.00	\$1,575.00	\$20.00	\$700.00	\$20.00	\$700.00	\$76.00	\$2,156.12	\$95.00	\$2,695.15
78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	LF	480.00	\$3.00	\$1,440.00	\$20.00	\$700.00	\$20.00	\$700.00	\$45.00	\$1,575.00	\$50.00	\$1,750.00
<b>Alley West of Roosevelt St. Between 2<sup>nd</sup> St. &amp; Elm St.</b>													
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	253.33	\$4.00	\$1,013.33	\$17.75	\$4,496.61	\$17.75	\$4,496.61	\$6.00	\$1,519.98	\$7.00	\$1,773.31
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D" N50	TON	21.28	\$80.00	\$1,702.40	\$145.00	\$3,085.60	\$145.00	\$3,085.60	\$82.00	\$1,744.96	\$115.00	\$2,447.20
40603080	HOT-MIX ASPHALT BINDER COURSE, IL19.0, N50	TON	28.37	\$75.00	\$2,127.75	\$120.00	\$3,404.40	\$120.00	\$3,404.40	\$76.00	\$2,156.12	\$95.00	\$2,695.15
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	35.00	\$45.00	\$1,575.00	\$20.00	\$700.00	\$20.00	\$700.00	\$45.00	\$1,575.00	\$50.00	\$1,750.00
<b>Alley West of Fellows St. - Between 3<sup>rd</sup> St. to 4<sup>th</sup> St.</b>													
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	246.67	\$4.00	\$986.67	\$18.25	\$4,501.73	\$18.25	\$4,501.73	\$6.00	\$1,480.02	\$7.00	\$1,726.69
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D" N50	TON	20.72	\$80.00	\$1,657.60	\$147.00	\$3,045.84	\$147.00	\$3,045.84	\$82.00	\$1,699.04	\$115.00	\$2,382.80
40603080	HOT-MIX ASPHALT BINDER COURSE, IL19.0, N50	TON	27.63	\$75.00	\$2,072.25	\$123.00	\$3,398.49	\$123.00	\$3,398.49	\$76.00	\$2,099.88	\$95.00	\$2,624.85
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	35.00	\$45.00	\$1,575.00	\$20.00	\$700.00	\$20.00	\$700.00	\$45.00	\$1,575.00	\$50.00	\$1,750.00
<b>TOTAL CORPORATE FUNDS</b>													
					\$355,067.00		\$356,423.57		\$359,918.00		\$359,918.00		\$274,991.40
<b>TOTAL MFT FUNDS</b>					\$1,170,249.70		\$996,290.31		\$996,151.10		\$996,151.10		\$1,083,329.19
<b>Total Bid</b>					\$1,525,316.70		\$1,352,713.88		\$1,356,069.10		\$1,356,069.10		\$1,358,320.59
				As Read									
				As Corrected									



**Tabulation of Bids**

County Kane / DuPage Date 4-18-2013 Municipality or Road District City of St. Charles Time 10:00 AM Section 13-00101-00-PV City of St. Charles Appropriation \$ 1,000,000 Estimate \$ <u>\$1,525,316.70</u> Attended By <u>James J. Bernahl</u>		A Lamp Contractors 1900 Wright Blvd. Schaumburg, IL 60193		Hardin Paving 4413 Roosevelt Rd. Ste. 10B Hillside, IL 60162			
<b>Proposal Guarantee</b>							
<b>Terms</b>							
Item No. or Group	Items	Unit	Qty	Unit Price	Total	Unit Price	Total
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	9,599.10	\$2.90	\$28,797.30	\$2.90	\$27,837.39
44000159	HOT-MIX ASPHALT SURFACE REMOVAL, 2-1/2"	SY	28674.20	\$2.50	\$66,685.50	\$2.45	\$65,351.79
44000155	HOT-MIX ASPHALT SURFACE REMOVAL, 1-1/2"	SY	3583.70	\$2.00	\$7,167.40	\$1.50	\$5,375.55
44000100	PAVEMENT REMOVAL	SY	869.40	\$12.00	\$10,432.80	\$15.50	\$13,475.70
21001000	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SY	828.00	\$1.00	\$828.00	\$1.80	\$1,490.40
20201200	REMOVE AND DISPOSAL OF UNSUITABLE MATERIAL	CY	200.00	\$10.00	\$2,000.00	\$37.50	\$7,500.00
20700220	POURIOUS GRANULAR EMBANKMENT	CY	200.00	\$10.00	\$2,000.00	\$37.50	\$7,500.00
42000301	PORTLAND CEMENT CONCRETE PAVEMENT 8" (JOINTED)	SY	869.40	\$50.00	\$43,470.00	\$54.00	\$46,947.60
31101100	SUBBASE GRANULAR MATERIAL, TYPE B	CY	96.50	\$30.00	\$2,895.00	\$47.00	\$4,535.50
44200056	CLASS B PATCHES, TYPE II, 9 INCH	SY	40.00	\$50.00	\$2,000.00	\$67.00	\$2,680.00
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	2,391.40	\$20.00	\$47,828.00	\$50.75	\$121,363.55
40600335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	3,902.90	\$70.00	\$273,203.00	\$64.75	\$252,712.78
40603080	HOT-MIX ASPHALT BINDER COURSE, IL 19.0, N50	TON	1,209.50	\$68.00	\$82,246.00	\$58.50	\$70,755.75
40600625	LEVELING BINDER (MACHINE METHOD), N50	TON	1,120.30	\$70.00	\$78,421.00	\$69.25	\$77,580.78
40600100	BITUMINOUS MATERIALS (PRIME COAT)	GAL	3,986.00	\$0.01	\$39.86	\$2.05	\$8,171.30
40600300	AGGREGATE (PRIME COAT)	TON	100.00	\$1.00	\$100.00	\$37.00	\$3,700.00
XX003435	PORTLAND CEMENT CONCRETE DRIVEWAY REMOVAL AND REPLACEMENT	SY	912.00	\$45.00	\$41,040.00	\$48.25	\$44,004.00
XX006947	HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT	SY	2,124.50	\$32.00	\$67,984.00	\$38.50	\$81,793.25
Z0007420	SIDEWALK REPAIR (SPECIAL)	SF	9,744.00	\$5.50	\$53,592.00	\$6.05	\$58,951.20
44000600	SIDEWALK REMOVAL	SF	993.00	\$1.00	\$993.00	\$1.30	\$1,290.90
X4400220	CURB REMOVAL AND REPLACEMENT	LF	6,880.00	\$19.00	\$130,720.00	\$21.10	\$145,165.00
<b>Total Bid</b>							
As Read							
As Corrected							



Tabulation of Bids

County Kane / DuPage		Date	4-18-2013				
Municipality or Road District City of St. Charles		Time	10:00 AM				
Section 13-00101-00-PV		Appropriation \$	1,000,000				
Estimate# \$1,525,316.70		Attended By	James J. Bernahl				
<b>Proposal Guarantee</b>							
<b>Terms</b>							
Item No. or Group	Items	Unit	Qty	Unit Price	Total	Unit Price	Total
X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	LS	1.00	\$90,000.00	\$90,000.00	\$9,500.00	\$9,500.00
X2520700	SODDING, SPECIAL	SY	1,767.00	\$5.00	\$8,835.00	\$12.30	\$21,734.10
78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	LF	840.00	\$2.00	\$1,680.00	\$2.05	\$1,722.00
78000600	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	LF	250.00	\$4.00	\$1,000.00	\$3.60	\$900.00
78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	LF	200.00	\$8.00	\$1,600.00	\$6.15	\$1,230.00
67100100	MOBILIZATION	LS	1.00	\$90,000.00	\$90,000.00	\$30,000.00	\$30,000.00
	<b>TOTAL MFT FUNDS</b>				<b>\$1,135,557.86</b>		<b>\$1,113,271.53</b>
<b>CORPORATE ITEMS</b>							
1	Fire Hydrant Assembly to be Removed and Replaced	EA	10.00	\$4,500.00	\$45,000.00	\$4,925.00	\$49,250.00
2	New Fire Hydrant W/ 6" Pressure Tap Valve & 5' Dia. Vault	EA	1.00	\$6,500.00	\$6,500.00	\$10,075.00	\$10,075.00
3	Reset 5-1/4" Fire Hydrant Auxiliary Valve Box & Install Stabilizer	EA	1.00	\$900.00	\$900.00	\$500.00	\$500.00
4	Replace 5-1/4" Fire Hydrant Auxiliary Valve Box & Install Stabilizer	EA	4.00	\$750.00	\$3,000.00	\$505.00	\$2,020.00
5	Replace Valve Box with Valve Vault (LD.-48")	EA	1.00	\$3,000.00	\$3,000.00	\$2,875.00	\$2,875.00
6	Reset Valve Vault Frame & Replace Lid - in Pavement	EA	2.00	\$650.00	\$1,300.00	\$925.00	\$1,850.00
7	Remove & Replace Frame & Lid in Pavement	EA	4.00	\$550.00	\$2,200.00	\$1,025.00	\$4,100.00
8	Remove & Replace Valve Vault (LD.-48")	EA	1.00	\$3,500.00	\$3,500.00	\$2,875.00	\$2,875.00
9	Remove & Replace Sanitary Drop Manhole, Extra Depth (LD.-48")	EA	1.00	\$7,500.00	\$7,500.00	\$14,600.00	\$14,600.00
10	Remove & Replace Sanitary Manhole (LD.-48")	EA	2.00	\$3,500.00	\$7,000.00	\$3,075.00	\$6,150.00
				<b>Total Bid</b>			
				<b>As Read</b>			
				<b>As Corrected</b>			

Hardin Paving  
4413 Roosevelt Rd, S. 10B  
Hillside, IL 60162

A Lamp Contractors  
1900 Wright Blvd.  
Schaumburg, IL 60193



Tabulation of Bids

County Kane / DuPage Date 4-18-2013  
 Municipality or Road District City of St. Charles Time 10:00 AM  
 Section 13-00101-00-PV Appropriation \$ 1,000,000  
 Estimate \$ \$1,525,316.70 Attended By James J. Bernahl

Proposal Guarantee

Terms

Item No. or Group	Items	Unit	Qty	A Lamp Contractors		Hardin Paving		Total
				Unit Price	Total	Unit Price	Total	
11	Sanitary Manhole Chimney Seal	EA	18.00	\$200.00	\$3,600.00	\$360.00	\$6,480.00	
12	Remove & Replace Frame & Lid in Pavement	EA	15.00	\$500.00	\$7,500.00	\$1,025.00	\$15,375.00	
13	Remove & Replace Frame & Lid in Parkway	EA	3.00	\$500.00	\$1,500.00	\$925.00	\$2,775.00	
14	Sanitary Sewer Pipe Removal and Replacement - 8"	LF	15.00	\$200.00	\$3,000.00	\$123.00	\$1,845.00	
15	Sanitary Manholes to be Reconstructed	EA	7.00	\$700.00	\$4,900.00	\$1,640.00	\$11,480.00	
16	Sanitary Sewer Service Removal and Replacement 6"	LF	60.00	\$130.00	\$7,800.00	\$41.00	\$2,460.00	
17	Remove and Replace Storm Manhole (LD.-48"), w/ 48" Dia. Manhole	EA	5.00	\$500.00	\$2,500.00	\$2,875.00	\$14,375.00	
18	Remove and Replace Storm Manhole (LD.-48"), w/ 60" Dia. Manhole	EA	4.00	\$3,500.00	\$14,000.00	\$3,280.00	\$13,120.00	
19	Remove and Replace Storm Structure (LD.-24"), w/ 36" Dia. Inlet	EA	2.00	\$1,750.00	\$3,500.00	\$2,255.00	\$4,510.00	
20	Remove and Replace Storm Structure (LD.-24"), w/ 36" Dia. Catch Basin	EA	2.00	\$2,000.00	\$4,000.00	\$2,460.00	\$4,920.00	
21	Remove and Replace Storm Structure (LD.-36"), w/ 48" Dia. Catch Basin	EA	1.00	\$2,500.00	\$2,500.00	\$3,695.00	\$3,695.00	
22	Remove and Replace Catch Basin, Type "C" - 24" Dia. w/ 2' Slump	EA	15.00	\$1,450.00	\$21,750.00	\$1,640.00	\$24,600.00	
23	Abandon Existing Storm Structure	EA	1.00	\$400.00	\$400.00	\$515.00	\$515.00	
24	48" Dia. Storm Manhole in Pavement	EA	1.00	\$4,500.00	\$4,500.00	\$2,875.00	\$2,875.00	
25	Remove and Replace Inlet, Type "A" - 24" Dia.	EA	7.00	\$1,250.00	\$8,750.00	\$1,540.00	\$10,780.00	
26	Reset Manhole Frame in Pavement	EA	6.00	\$550.00	\$3,300.00	\$925.00	\$5,550.00	
27	Reset Frame in Curb	EA	18.00	\$350.00	\$6,300.00	\$925.00	\$16,650.00	
28	Remove & Replace Frame & Lid in Curb	EA	5.00	\$400.00	\$2,000.00	\$1,130.00	\$5,650.00	
29	Remove & Replace Frame & Lid in Pavement	EA	5.00	\$400.00	\$2,000.00	\$1,130.00	\$5,650.00	
30	Reset Frame in Parkway	EA	2.00	\$400.00	\$800.00	\$624.99	\$1,649.98	
31	Storm Sewer Service, PVC SDR 26, 6"	LF	26.00	\$90.00	\$2,080.00	\$72.00	\$1,872.00	
32	Storm Sewer Pipe, PVC SDR 26 - 10"	LF	16.00	\$100.00	\$1,600.00	\$41.00	\$656.00	
33	Storm Sewer Pipe, RCP Class 4 Removal and Replacement - 10"	LF	77.00	\$120.00	\$9,240.00	\$72.00	\$5,544.00	

<b>Total</b>	As Read
<b>Bid</b>	As Corrected





Tabulation of Bids

County		Kane / DuPage		Date		4-18-2013	
Municipality or Road District		City of St. Charles		Time		10:00 AM	
Section		13-00101-00-PV		Appropriation \$		1,000,000	
Estimate#		\$1,525,316.70		Attended By		James J. Bernahl	
<b>Proposal Guarantee</b>				A Lamp Contractors 1900 Wright Blvd. Schaumburg, IL 60193			
<b>Terms</b>				Hardin Paving 4413 Roosevelt Rd, S. 10B Hillside, IL 60162			
Item No. or Group	Items	Unit	Qty	Unit Price	Total	Unit Price	Total
34	Storm Sewer Pipe, PVC SDR 26 - 12"	LF	29.00	\$120.00	\$3,480.00	\$42.98	\$1,246.42
35	Storm Sewer Pipe, RCP Class 4, Removal and Replacement - 12"	LF	50.00	\$140.00	\$7,000.00	\$92.25	\$4,612.50
36	Storm Sewer Pipe, Removal - 12"	LF	76.00	\$1.00	\$76.00	\$30.75	\$2,337.00
<b>Public Parking Lot "E"</b>							
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	1,333.00	\$6.00	\$7,998.00	\$6.85	\$9,131.05
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D" N50	TON	115.00	\$85.00	\$9,775.00	\$87.75	\$10,091.25
40603080	HOT-MIX ASPHALT BINDER COURSE, IL19.0, N50	TON	150.00	\$90.00	\$13,500.00	\$82.25	\$12,337.50
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	35.00	\$50.00	\$1,750.00	\$62.75	\$2,196.25
78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	LF	480.00	\$3.00	\$1,440.00	\$6.15	\$2,952.00
<b>Alley West of Roosevelt St. Between 2<sup>nd</sup> St. &amp; Elm St.</b>							
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	253.33	\$20.00	\$5,066.60	\$6.85	\$1,735.31
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D" N50	TON	21.28	\$150.00	\$3,192.00	\$88.00	\$1,872.64
40603080	HOT-MIX ASPHALT BINDER COURSE, IL19.0, N50	TON	28.37	\$145.00	\$4,113.65	\$82.50	\$2,340.53
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	35.00	\$50.00	\$1,750.00	\$62.75	\$2,196.25
<b>Alley West of Fellows St. - Between 3<sup>rd</sup> St. to 4th St.</b>							
44000163	HOT-MIX ASPHALT SURFACE REMOVAL, 3-1/2"	SY	246.67	\$20.00	\$4,933.40	\$6.85	\$1,689.69
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D" N50	TON	20.72	\$150.00	\$3,108.00	\$88.00	\$1,823.36
40603080	HOT-MIX ASPHALT BINDER COURSE, IL19.0, N50	TON	27.63	\$145.00	\$4,006.35	\$82.50	\$2,279.48
44201717	CLASS D PATCHES, TYPE II, 6 INCH	SY	35.00	\$50.00	\$1,750.00	\$62.75	\$2,196.25
<b>TOTAL CORPORATE FUNDS</b>					\$270,359.00		\$318,159.45
<b>TOTAL MFT FUNDS</b>					\$1,135,557.86		\$1,113,271.53
<b>Total Bid</b>					\$1,405,916.86		\$1,431,431.00
<b>As Read</b>							\$1,431,430.98
<b>As Corrected</b>							



**Resolution for Improvement by Municipality Under the Illinois Highway Code**

BE IT RESOLVED, by the Mayor and City Council of the City of St Charles Illinois that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Various Locations			

BE IT FURTHER RESOLVED,  
 1. That the proposed improvement shall consist of Pavement patching, curb and gutter removal and replacement, Sidewalk removal and replacement, bituminous resurfacing, rehabilitation to public utility structure(s), and parkway restoration.

and shall be constructed \_\_\_\_\_ wide and be designated as Section 13-00101-00-PV

2. That there is hereby appropriated the (additional  Yes  No) sum of One Million and 00/100 \_\_\_\_\_ Dollars ( \$1,000,000.00 ) for the improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by August 15, 2013 ; and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved \_\_\_\_\_  
 \_\_\_\_\_  
 Date  
 \_\_\_\_\_  
 Department of Transportation  
 \_\_\_\_\_  
 Regional Engineer

I, Nancy Garrison Clerk in and for the City of St Charles City, Town or Village County of Kane , hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council Council or President and Board of Trustees at a meeting on May 6, 2013 Date  
 IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 6th day of May, 2013  
 (SEAL)  
 \_\_\_\_\_  
 City, Town, or Village Clerk



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation to provide Update on IL Route 64 Projects  
– Information only

Presenter: James Bernahl

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
--------------------------	-----------------------	-------------------------------------	------------------------------

<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
--------------------------	------------------------	--------------------------	--------------

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	--	-----------	-----	--------------------------	----	--------------------------

If NO, please explain how item will be funded:

### Executive Summary:

Information will be communicated at the meeting to provide the most up-to-date information to the City Council relative to the IL Route 64 Project.

### Attachments: *(please list)*

None.

### Recommendation / Suggested Action *(briefly explain):*

Information only.

*For office use only:*

*Agenda Item Number: 4.b*



**ST. CHARLES**  
S I N C E 1 8 3 4

## AGENDA ITEM EXECUTIVE SUMMARY

**Title:** Recommendation to approve a Resolution Authorizing the Execution of a Parking Easement Agreement with BMO Harris Bank, N.A.

**Presenter:** Mark Koenen

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

<b>Estimated Cost:</b>	N/A	<b>Budgeted:</b>	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
------------------------	-----	------------------	---	-----------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

The City and BMO Harris Bank, N. A. have worked together for years to provide parking in the downtown. Please recall parking Lot B ownership is shared between BMO Harris and the City. This Parking Lease Agreement extends the lease for parking (66 spaces) at the northwest corner of 2<sup>nd</sup> Ave and Illinois Ave until April 30, 2023 and with mutual agreement for successive five year extensions. Terms of the lease are generally unchanged from prior agreements except as follows:

- 1- BMO and the City have granted parking easements to the other respective contractual party that run with the duration of the agreement. The previous agreement’s “right of first refusal” has been deleted from the new agreement.
- 2- BMO employees and authorized users (including tenants or invitees of the bank, subsequent owners and their tenants/invitee for building located at 11-13 E. Main St.) have the right to use 26 designated parking spaces located in the parking lot on Monday-Friday 7 AM to 5 PM and on Saturday 8 AM to 12 PM (noon) except for bank holidays.

For your information, Robin Jones of Gorski Good has reviewed this document.

**Attachments:** *(please list)*

Resolution  
Parking Easement Agreement (this will be inserted before the meeting, as it is not available at time of publishing)

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve a Resolution Authorizing the Execution of a Parking Easement Agreement with BMO Harris Bank, N.A.

<i>For office use only:</i>	<i>Agenda Item Number: 4.c</i>
-----------------------------	--------------------------------

**City of St. Charles, Illinois  
Resolution No. \_\_\_\_\_**

**A Resolution Authorizing the Mayor and City Clerk of the City  
of St. Charles to Execute a Certain Agreement  
Parking Easement with BMO Harris Bank, N.A.**

**Presented & Passed by the  
City Council on \_\_\_\_\_**

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to execute that certain Intergovernmental Agreement, in substantially the form attached hereto and incorporated herein as Exhibit "A" by and on behalf of the City of St. Charles.

**Presented** to the City Council of the City of St. Charles, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2013.

**Passed** by the City Council of the City of St. Charles, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2013.

**Approved** by the Mayor of the City of St. Charles, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor Donald P. DeWitte

Attest:

\_\_\_\_\_  
City Clerk

**Council Vote:**

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

## PARKING EASEMENT AGREEMENT

THIS PARKING EASEMENT AGREEMENT (the "Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 2013, by and between the City of St. Charles, Kane and DuPage Counties, Illinois (the "City") and BMO Harris Bank, N.A., a national banking association (the "Bank"), known collectively as the "Parties".

### WITNESSETH

WHEREAS, the Bank currently owns the parcel of real property legally described in Exhibit "A" attached hereto and made a part hereof ("Parcel A"); and,

WHEREAS, the City currently owns the parcels of real property legally described in Exhibit "B" attached hereto and made a part hereof ("Parcel B" and "Parcel C"); and,

WHEREAS, Parcels A, B and C are improved as parking areas and the Parties wish to grant reciprocal access/parking easements over each Parcel pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the following grants, agreements, covenants and restrictions are made:

**Section 1. Parking Easement over Parcel A.** For the Term of this Agreement (defined in Section 9 below), the Bank hereby grants, gives and conveys to the City and its successors and assigns, as an easement appurtenant to Parcels B and C, a non-exclusive easement on and over Parcel A for use by the general public for the parking of motor vehicles in the parking spaces designated thereon and for ingress and egress to and from said parking spaces. No barrier, curb or other improvement shall be erected on the boundary line of Parcel A or otherwise which would prohibit or prevent ingress or egress to and from said Parcel by motor vehicles or pedestrians, or the exercise of any easement rights granted to the City herein. Said easement shall be subject to the additional terms and conditions set forth herein. Any additional easements granted by the Bank over Parcel A shall not interfere with the City's use of said Parcel hereunder, or any easement rights granted to the City herein.

**Section 2. Parking Easement over Parcel C.** For the Term of this Agreement, the City hereby grants, gives and conveys to the Bank and its successors and assigns, as an easement appurtenant to Parcel A, a non-exclusive easement on and over Parcel C for use by certain Authorized Users (as hereinafter defined) for the parking of motor vehicles by Authorized Users in the parking spaces reserved exclusively for Authorized User parking as designated on Exhibit C hereto (subject to Section 4 below) (the "Reserved Parking Spaces"), and for ingress and egress to and from said Reserved Parking Spaces. No barrier, curb or other improvement shall be erected on the boundary line of Parcel C or otherwise which would prohibit or prevent ingress or egress to and from said Parcel by Authorized Users, or the exercise of any easement rights granted to the Bank

herein. Said easement shall be subject to the additional terms and conditions set forth herein. Any additional easements granted by the City over Parcel C shall not interfere with the Bank's use of said Parcel hereunder, or any easement rights granted to the Bank herein.

For purposes of this Agreement, "Authorized Users" of the Reserved Parking Spaces shall mean any one or more of the following, as the Bank designates to the City from time to time in its sole discretion: (a) Bank employees, customers or invitees, (b) Bank tenant employees, customers, or invitees; and/or (c) the employees, customers or invitees of any subsequent owner(s) of any of the the building(s) located at 1, 9, 13 and 15 E. Main Street, or of any tenant(s) of such subsequent owner(s). The Bank shall reasonably cooperate with the City to establish a procedure reasonably acceptable to the City whereby the City can identify the Authorized Users that the Bank designates when enforcing its parking regulations, such as by use of vehicle stickers and/or hang tags. The Bank acknowledges that if an Authorized User fails to comply with the agreed upon procedure, such Authorized User shall be subject to ticketing/towing by the City. The Bank reserves the right to allocate, as it sees fit, certain Reserved Parking Spaces to certain Authorized Users.

**Section 3. Ingress and Egress Easement over Parcel B.** For the Term of this Agreement, the City hereby grants, gives and conveys to the Bank and its successors and assigns, as an easement appurtenant to Parcel A, a non-exclusive easement on and over Parcel B for ingress and egress for motor vehicles and pedestrians to and from Parcel A and Parcel C. No barrier, curb or other improvement shall be erected on the boundary line of Parcel B or otherwise which would prohibit or prevent ingress or egress to and from said Parcels or Parcel A by Authorized Users, or the exercise of any easement rights granted to the Bank herein. Said easement shall be subject to the additional terms and conditions set forth herein. Any additional easements granted by the City over Parcel B shall not interfere with the Bank's use of said Parcel hereunder, or any easement rights granted to the Bank herein.

**Section 4. Bank's Use of Parcels; Reserved Parking Spaces.** At no cost, fee or other charge for parking, the Bank and its Authorized Users shall have the exclusive right to use of the twenty six (26) designated Reserved Parking Spaces located on Parcels A and C, which are depicted on Exhibit "C" attached hereto and incorporated herein, between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday and 8:00 a.m. and 12:00 p.m. (noon) on Saturday, except when any of such days shall fall on a Bank holiday. The City currently allows non-reserved public parking at all other hours at no cost, fee or charge, and all Authorized Users shall be entitled to the same benefit at all other hours, including overnight. If the City shall determine to charge a fee for parking, the City shall provide the Bank with a least sixty (60) days advance written notice and, upon request of the Bank, the parties shall in good faith ~~consider~~ negotiate amending this Agreement to permit a mutually agreed upon number of Authorized Users to use any available parking spaces on a non-reserved basis at no cost or fee at all other hours, including overnight.

The City shall, at its cost, post appropriate signs on the Parcels indicating the day/hour restrictions set forth above and shall enforce the City's parking ordinances relative thereto. Upon mutual agreement the parties may agree to relocate the designated Reserved Parking Spaces.

**Section 5. City's Use of Parcels.** Subject to and without interfering with the easement and other rights granted to the Bank herein, and including without limitation the Bank's and Authorized Users' exclusive use rights with respect to the Reserved Parking Spaces as described above, the City shall have the unrestricted right to use all of Parcels A, B and C for parking and access purposes. Said right shall include, but not be limited to, the ability to provide parking on a public, no fee basis, to charge a fee for parking, or to lease parking spaces under such terms and conditions as the City shall determine. If the City charges a fee for parking, all revenues generated therefrom shall belong to the City.

**Section 6. Maintenance of Parcels.** The City shall, at its own cost, provide sweeping, snow removal, pavement patching and repair (limited on Parcel A to \$1,000 per patch), pavement sealing and marking to define parking stalls, mowing and bush and tree trimming, lot lighting and electric energy and signage for Parcels A, B and C. If the City deems that a major repair/rebuild of Parcels A, B and C is necessary or desirable, then the City will provide the Bank with at least 12 months advance notice of the same (provided the repair/rebuild is not needed immediately, such as due to unforeseen seasonal deterioration, in which case such notice shall be provided as soon as practicable), and the estimated cost to the Bank. If the estimated cost to the Bank exceeds \$10,000, the City will, at a minimum, obtain three (3) quotes and provide the same to the Bank for review along with such notice. Unless the Bank has a commercially reasonable objection to the quoted cost, the cost of such major repair/rebuild shall be paid for by each party pro-rata based upon the surface area of each party's respective Parcel(s).

All improvements on Parcel A shall remain the property of the Bank after the termination or expiration of this Agreement.

The Bank hereby grants to the City an easement over Parcel A for such maintenance purposes.

**Section 7. Taxes.** Each Party shall remain responsible for the real estate taxes, if any, attributable to the Parcel(s) each such Party owns.

**Section 8. Covenants Running with the Land; Recording.** All provisions of this Agreement, including the benefits and burdens set forth herein, shall run with the land and are binding upon and shall inure to the benefit of the successors and assigns of the Parties hereto. A fully executed copy of this Agreement shall be recorded with the Office of the Recorder, Kane County, Illinois.

**Section 9. Term of Agreement.** This Agreement shall be effective as of the date set forth above and shall continue through April 30, 2023 ("Initial Term"). Upon mutual agreement of the Parties, this Agreement may be extended for successive five (5) year periods (each a "Renewal Term"), such mutual agreement to be evidenced by an extension agreement executed by both Parties and recorded with the Office of the Recorder for Kane County, Illinois. In order to give effect to this provision, no less than 90 days before expiration of the Initial Term or any Renewal Term, each party shall send notice to the other as to such party's intent or interest in extending the



Term. Within ten (10) business days of the first of such notices to be sent, the parties shall meet and confer to determine whether such mutual agreement can be reached.

**Section 10. Interpretation.** The rule of strict construction does not apply to the grants herein. The grants herein shall be given a reasonable construction to carry out the intention of the Parties hereto.

**Section 11. Indemnity and Insurance.** The City shall indemnify and hold harmless the Bank, its officers, employees, agents and Authorized Users from and against any and all liability, loss, damage, costs and expenses (including reasonable attorneys' fees) for injury to person or death or property damage arising out of or resulting from the City's negligent use of Parcel A, except for any such liability, loss, damage, costs and expenses arising in whole or in part from the acts of the Bank or its agents or the acts of Authorized Users.

The Bank shall indemnify and hold harmless the City, its officers, employees and agents from and against any and all liability, loss, damage, costs and expenses (including reasonable attorneys' fees) for injury to person or death or property damage arising out of or resulting from the Bank's or any Authorized User's negligent use of Parcels B and/or C, except for any such liability, loss, damage, costs and expenses arising in whole or in part from the acts of the City or its agents or the acts of other parties who have been granted any easement by the City upon Parcels B and/or C.

Each Party shall carry at all times, with respect to the Parcel(s) owned by it, commercial general public liability insurance, including contractual liability, in an amount not less than \$2,000,000 combined single limit per occurrence. Such insurance shall name the other Party as an additional insured. Each Party shall, from time to time upon the request of the other Party, furnish to the other Party policies or certificates evidencing such coverage.

**Section 12. Notices.** All notices hereunder shall be in writing and must be served either personally or by registered or certified mail to:

A. The City at:

City St. Charles  
2 E. Main Street  
St. Charles, Illinois 60174  
Attn: City Administrator

with a copy to:

Gorski & Good, LLP  
211 S. Wheaton Avenue  
Suite 305  
Wheaton, Illinois 60187  
Attn: Robin N. Jones

B. The Bank at:

BMO Harris Bank, N.A.  
Corporate Real Estate  
111 W. Monroe Street – Floor 21W  
Chicago, Illinois 60603

with a copy to:

Bailey Borlack Nadelhoffer  
135 S. LaSalle Street  
Suite 3950  
Chicago, Illinois 60603  
Attn: Eric Grossman

C. To such other person or place which either party hereto, by its prior written notice, shall designate for notice to it from the other parties hereto.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

City of St. Charles

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

BMO Harris Bank, N.A.

By: \_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF KANE         )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Donald P. DeWitte, Mayor of the City of St. Charles, and Nancy Garrison, City Clerk of said City, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such Mayor and City Clerk, respectively appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their own free and voluntary act and as the free and voluntary act of said City, for the uses and purposes therein set forth; and the City Clerk then and there acknowledged that she, as custodian of the corporate seal of said City, did affix the corporate seal of said City to said instrument, as her own free and voluntary act and as the free and voluntary act of said City, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_,  
2013.

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS                    )  
  ) SS.  
COUNTY OF COOK                    )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that \_\_\_\_\_, \_\_\_\_\_ of BMO Harris Bank N.A., and \_\_\_\_\_, \_\_\_\_\_ of said company, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such \_\_\_\_\_ and \_\_\_\_\_, respectively appeared before me this day in person and acknowledged that they signed and delivered said instrument as their own free and voluntary act, and as the free and voluntary act of said company, for the uses and purposes therein set forth; and said \_\_\_\_\_ then and there acknowledged that he, as custodian of the seal of said company, did affix the seal of said company to said instrument, as his own free and voluntary act and as the free and voluntary act of said company, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Notary Public

EXHIBIT "A"

LEGAL DESCRIPTION OF PARCEL A

Lot 7 (except the westerly five (5) feet of the northerly 25 feet thereof) and Lot 8 in Block 10 of the Original Town of St. Charles, in the City of St. Charles, Kane County, Illinois

EXHIBIT "B"

LEGAL DESCRIPTION OF PARCELS "B" AND "C"

PARCEL B:

Lot 1 and Lot 2 (except the west five (5) feet of said Lot 2) in Block 10 of the Original Town of St. Charles, in the City of St. Charles, Kane County, Illinois

PARCEL C:

Lot 5 and Lot 6 (except the northerly 25 feet thereof, and the portion of said Lot 5 dedicated for public right of way) in Block 10 of the Original Town of St. Charles, in the City of St. Charles, Kane County, Illinois


EXHIBIT "C"

SITE PLAN

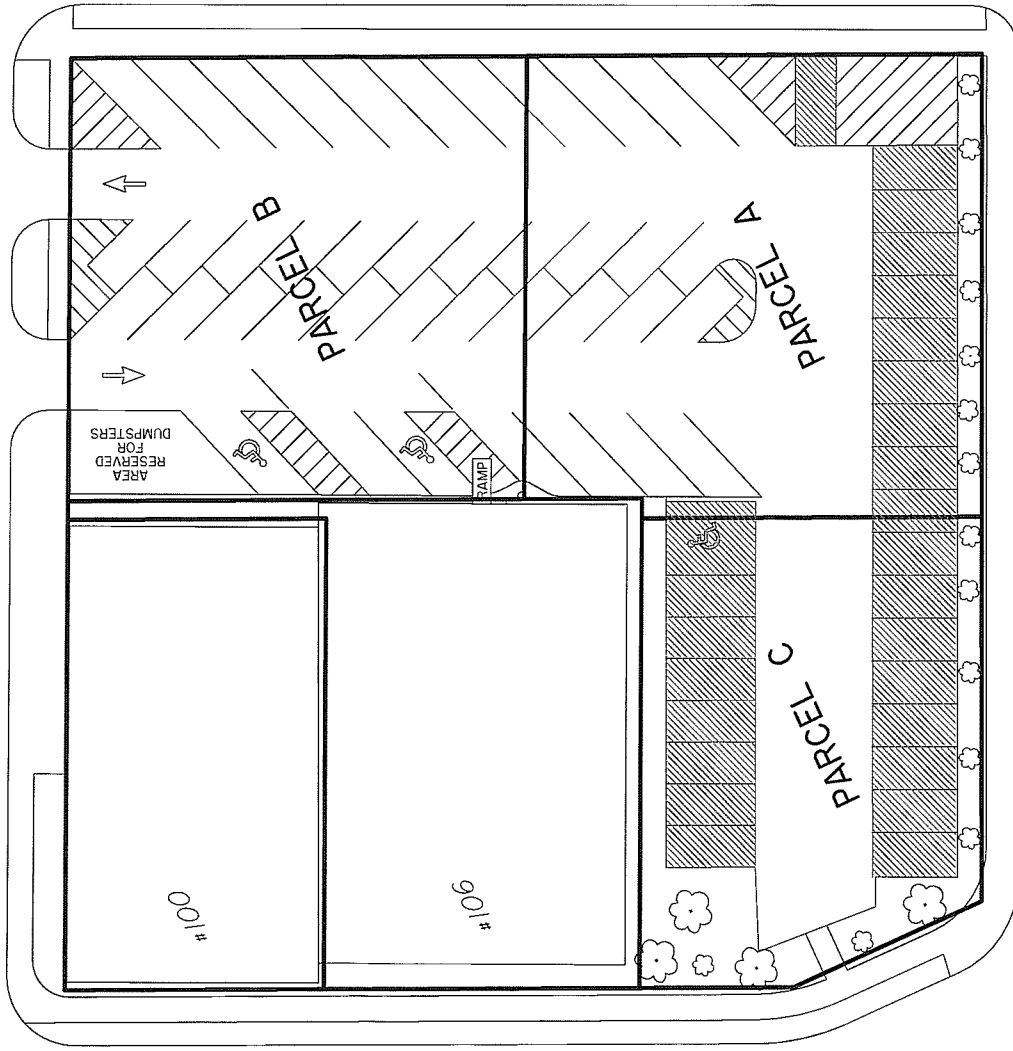
PARCEL A:  
OWNED BY BMO HARRIS BANK, N.A.

PARCEL B:  
OWNED BY CITY OF ST. CHARLES

PARCEL C:  
OWNED BY CITY OF ST. CHARLES

 RESERVED/LEASED PARKING STALLS

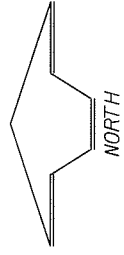
WALNUT AVE.



SOUTH RIVERSIDE AVE.

SOUTH 2nd AVE.

ILLINOIS AVE.



DATE: FEBRUARY 22, 2012

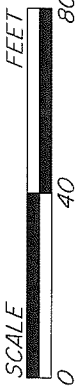
SCALE  FEET

EXHIBIT I





ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve Fiscal Commitment to the Ride in Kane Program for Fiscal Year 2013-2014

Presenter: Mark Koenen

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$82,700	Budgeted:	YES	X	NO
-----------------	----------	-----------	-----	---	----

If NO, please explain how item will be funded:

### **Executive Summary:**

Each year the Ride in Kane program requires a letter of commitment from each of the program participants in order to secure Federal grant funding for the program. This commitment pledges City of St Charles funding in an amount of \$82,700 for fiscal year 2013-2014. The commitment letter is required for federal grant application. The request authorizes the Mayor to commit funds but does not define the contractual relationship the City would enter in for fiscal year 2013-2014. The agreement that will define the continued contractual relationship with PACE was presented in April 2011 and is still in effect.

### **Attachments:** *(please list)*

Ride in Kane Commitment Letter.

### **Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve Fiscal Commitment to the Ride in Kane Program for Fiscal Year 2013-2014.

*For office use only:*

*Agenda Item Number: 4.d*



ST. CHARLES  
SINCE 1834

#1 City for Families  
by FamilyCircle® magazine

May 7, 2013

Mrs. Lynn O'Shea, President  
Association for Individual Development  
309 W. New Indian Trail Court  
Aurora, IL 60506

Dear Lynn:

The City of St. Charles is pledging their sponsorship for the Job Access Reverse Commute (JARC) and New Freedom (NF) programs to continue the *Ride in Kane Program*. We will be partnering with the Association for Individual Development, Pace, Kane County DOT, and other *Ride in Kane* sponsors to implement the program, which will provide coordinated paratransit services to eligible riders (seniors, individuals with disabilities, and income eligible individuals traveling to work or work training programs) residing in Kane County and selected adjacent communities.

As a partner, the City of St. Charles pledges \$82,750 and an additional PACE subsidy of \$21,749 which will be subject to available appropriations for use as a local match for the potential Job Access Reverse Commute (JARC) and New Freedom (NF) funding. If awarded the JARC and NF grant funds for the *2014-2015 Ride in Kane Program: Phases 11 and 12*, the Kane County Paratransit Coordinating Council (KCPCC) will establish a contractual relationship with the Association for Individual Development to administer the implementation and management of the *Ride in Kane Program*. We anticipate that this program will provide our organization with 10,000 rides annually, which is unmet by existing transportation resources and services.

Again, the City of St. Charles affirms its program participation and local match support to the KCPCC and Association for Individual Development for their JARC and NF funding proposal for the *2014-2015 Ride in Kane Program: Phase 11 and 12*.  
Thank you for your consideration.

Sincerely,

Donald P. DeWitte  
Mayor, City of St. Charles

DONALD P. DEWITTE *Mayor*  
BRIAN TOWNSEND *City Administrator*

**RIDE IN KANE  
NEW FREEDOM/JARC SERVICE AGREEMENT  
Phase 5, 6, 7 and 8**

**Projected Service dates: May 2013 through June 2014 (Phase 5 through Phase 8 grant cycle)**

**THIS AGREEMENT** is made this 6 day of May, 2013, by and in between the Association for Individual Development (hereinafter referred to as "AID") and City of St. Charles (hereinafter referred to as "City of St. Charles").

**"WHEREAS**, the Regional Transportation Authority, as designated recipient of federal New Freedom and JARC funds has agreed to allow AID, as grantee, to apply for certain federal funds for the Ride in Kane Program, in accordance with the New Freedom and JARC Program; the Technical Services Agreement between RTA and AID; and the application made to RTA by AID;"

**WHEREAS**, Ride in Kane Sponsors are Aurora Township, City of Elgin, Elgin Township, Association for Individual Development, Senior Services Association, Dundee Township, City of Geneva, City of St. Charles, St. Charles Township, City of Batavia, Batavia Township, Village of Gilberts, INC Board, Marklund, Village of South Elgin, Blackberry Township, Campton Township, Village of Campton Hills, Kaneville Township, Two Rivers Head Start, and Hesed House (collectively referred to as "Ride in Kane Sponsors").

**WHEREAS**, Ride in Kane Sponsors requested and AID has agreed to make application to the Federal Transit Administration for a Federal Fiscal Year **2012-2013** New Freedom Grant and a Federal Fiscal Year **2012-2013** JARC grants in the amount of **\$1.4 million each year** which will fund the federal portion of Ride in Kane Service;

**WHEREAS**, under the New Freedom and JARC the federal share of eligible capital/mobility management and planning costs may not exceed 80 percent of the net cost of the project and the federal share of the eligible operating costs may not exceed 50 percent of the net operating costs of the project;

**WHEREAS**, Ride in Kane Sponsors agree to fund the local share/non federal portion of the New Freedom and JARC grants in the amount of \$1.4.

**WHEREAS**, **City of St. Charles** agrees to satisfy a portion of the local share of the eligible mobility management costs of the project for its registered riders and a portion of the local share for the eligible operating costs of the project at no less than 50 percent of the net cost for its registered riders by committing funds in the amount of \$82,750;

**WHEREAS**, AID as Grantee of New Freedom and JARC Funding has agreed to enter into an Agreement with PACE in order for PACE to provide the services more specifically set forth herein;

**WHEREAS**, the Ride in Kane Sponsors agree to comply and cooperate with all applicable provisions of the New Freedom and JARC Program Guidance and Application Instructions as set forth in Federal Transit Administration Circular C 9045.1 and Circular C 9050.1 which is incorporated by reference and made a part of this Agreement as though fully set forth thereto;

**NOW THEREFORE**, in consideration of the mutual promises hereinafter set forth, the parties agree as follows:

1. Description of Service: The Ride in Kane services are described in Exhibit A attached

hereto and made a part hereof. PACE shall be responsible for providing all transportation services in connection with the Ride in Kane Program.

2. Service Parameters: City of St. Charles agrees to ensure that the service parameters for their eligible riders in Ride in Kane shall be in compliance with the goals and objectives of the New Freedom and JARC grants and FTA C 9045.1 and FTA C 9050.1 which is incorporated by reference and made a part of this Agreement as though fully set forth herein. Any change in the service parameters must be in compliance with the FTA New Freedom and JARC regulations. In addition, City of St. Charles agrees to comply and cooperate with all applicable provisions of the New Freedom and JARC Program Federal Transit Administration (FTA) Statutory References 49 U.S.C. Section 5317 and 49 U.S.C. Section 5316 that is incorporated by reference and made a part of this Agreement as though fully set forth herein.
3. Term: This Agreement shall remain in effect for as long as there are sufficient funds to support the service unless either party terminates the agreement pursuant to paragraph 7.
4. Billing: Pace shall bill monthly, City of St. Charles a portion of the local share of the eligible mobility management costs of the project for its registered riders and a portion of the local share for the eligible operating costs of the project at no less than 50 percent of the net cost for its registered riders; agrees to make payment to Pace due within thirty days of receipt of billing. Payment shall be sent to:
  - Pace Suburban Bus Services
  - 550 W. Algonquin Road
  - Arlington Heights, IL 60005
  - Attn: Accounting Department
5. Reporting: City of St. Charles agrees to provide AID a copy of the monthly invoice for services received from Pace along with a copy of proof of payment.
6. Service Provision: Neither Pace nor AID shall be responsible for any failure to provide the Service due to circumstances beyond the control of Pace. It shall be the sole responsibility of Pace to make every reasonable effort to restore Service as soon as practical under the circumstances. Pace shall have the right to make minor revisions to the Service during the term of this Agreement upon written notification to and concurrence by AID. AID shall not be held responsible for any failure of PACE to provide service due to circumstances beyond the control of AID.
7. Termination: Either party may terminate this agreement with forty-five (45) days written notice. However, outstanding payments due and owing shall survive termination of the agreement.
8. Complete Agreement: This Agreement constitutes the entire agreement between the parties hereto. Any proposed change to this Agreement shall be submitted to AID for its prior approval. No modification, addition or deletion to this Agreement shall be effective unless and until such changes are reduced to writing and executed by the authorized officers of each party.
9. Notices: All notices due to the other party shall be delivered as follows unless and until otherwise directed

If to: Association for Individual Development:

If to

Association for Individual Development  
309 West New Indian Trail Court  
Aurora, IL 60506-2494  
Attn: Lynn O'Shea, President

City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174  
Attn. Mark Koenen

- 10. Governing Law: This Agreement shall be construed in accordance with the laws of the State of Illinois.
- 11. The parties agree that the preamble and whereas clauses are terms of this Agreement as though fully set forth hereunder.
- 12. This Agreement has been duly authorized by the proper authorities of AID and City of St. Charles.
- 13. Compliance with Policies and Procedures. City of St. Charles hereby agrees to adhere to all Ride in Kane Program policies and procedures as determined by AID, PACE, and the Regional Transportation Authority (the "RTA").
- 14. Miscellaneous.
  - A. City of St. Charles acknowledges that if it makes a false, fictitious, or fraudulent claim, statement, submission, or certification to the United States or to the State of Illinois in connection with the Ride in Kane Program, they reserve the right to impose on the Sponsor the penalties of 18 USC 1001, 49 USC 5307, 31 USC 3801, and 49 CFR 31, as they may deem appropriate.
  - B. City of St. Charles acknowledges that federal and state governmental requirements may change and the changed requirements will apply to the Project as required. City of St. Charles acknowledges that a reference to a specific law in this Agreement is considered to be a reference to 1) such law as it may be amended, modified, or supplemented from time to time, 2) all regulations and rules pertaining to or promulgated pursuant to such law, 3) the successor to the law resulting from recodification or similar reorganizing of laws and 4) all future laws pertaining to the same or similar subject matter.

**IN WITNESS WHEREOF:** the parties hereto have caused the Agreement to be made effective as the date set forth above and executed by their duly authorized officials.

**ASSOCIATION FOR  
INDIVIDUAL DEVELOPMENT**

**City of St. Charles**

By: \_\_\_\_\_  
Lynn O'Shea, President

By: \_\_\_\_\_  
Donald P. DeWitte, Mayor

Date: \_\_\_\_\_

Date: May 7, 2013

**Exhibit A – Ride in Kane  
TRANSPORTATION SERVICES**

**ASSOCIATION FOR INDIVIDUAL DEVELOPMENT**

<b>TYPE OF SERVICE:</b>	Demand Response service. Service levels will not exceed limits dictated by funding levels stipulated in this agreement.
<b>SERVICE OPERATED BY:</b>	Contractors including: Private Paratransit providers, Taxi Cab Companies, Other Qualified Providers of Transportation services.
<b>MOBILITY MANAGEMENT:</b>	Private Contractor will provide a mobility management service. This includes operations of a central call center for service access by consumers, data management and trip management. Mobility management may include passenger assessments for the purpose of travel planning and passenger training.
<b>TRIP RESERVATION METHOD:</b>	<p>Reservations shall be accepted at the Pace central call center a maximum of seven (7) days in advance of the day service for an eligible trip request or as directed by Pace.</p> <p>Trips, which previously were provided as subscriptions, will continue to be provided as subscriptions, as defined and approved by Pace.</p> <p>Trips requested with <b>less</b> than one (1) day but more than four (4) hours advance notice from the desired pick up time may be honored to the extent that the request can be accommodated within the framework of the day’s schedule. Trip requests having <b>over</b> one (1) day notice from the desired pick up time shall be accommodated.</p>
<b>SERVICE MODE:</b>	A transit vehicle, either a paratransit bus or taxi, will be deployed that is identified to be the most cost effective, efficient and appropriate to provide service.
<b>SERVICE AREA:</b>	Trips shall be provided within the Kane County area and surrounding counties as authorized by the AID.
<b>SERVICE HOURS:</b>	Twenty-four (24) hours a day, seven (7) days a week, three hundred sixty-five (365) days a year.
<b>FARE STRUCTURE:</b>	\$ <u>3.00</u> per one-way trip up to ten (10) miles; \$ <u>1.50</u> per 1 mile thereafter; Airport fares at the established discount fare, or as determined by the Sponsors.
<b>RIDER ELIGIBILITY:</b>	The Sponsor shall be responsible for determining and retaining records of rider eligibility in accordance with JARC and NEW FREEDOM funding eligibility requirements and provide the information on eligible riders to AID upon request.

## **Exhibit B – Ride in Kane REPORT(S) DESCRIPTION**

The following is a list and brief description of each category of reports which have been designed and are being produced to generate data for the Ride in Kane project.

1. **Detailed Funding Source (Sponsor) Report**

The intent of this report is to produce a detailed listing of one-way trips delivered for each Ride in Kane funding sources (sponsor) for a user specified period of time. The normal report period would be monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods as specified by the user.

The report is intended to match the design and content, as closely as possible, of the Detailed Provider Report. Data provided for each trip will include associated trip data such as rider name, scheduled pick-up time, actual pick-up time, point of origin address, destination address, funding sources (sponsors), total cost of the trip, fare for the trip, distance of the trip, revenue hours (if applicable). The exact content of the report in its final form may vary depending on the feasibility of including the large amount of data specified in one report. It is possible that the report may be broken into one or more additional reports to make the data more manageable for the user.

Plans call for the report to be sorted by provider, funding source, rider, and fare type.

2. **Monthly Source (Sponsor) Invoice Report**

The intent of this report is to produce one or more summary reports of trips delivered for each funding sources (sponsor) for the purposes of generating an invoice type report which may be used to bill funding sources for transportation provided. The normal report period would be monthly, but the report is intended to have the flexibility to produce data for shorter or longer periods specified by the user.

Data provided for each trip will include associated trip data necessary to provide an accounting of the amount owed by each funding source for the specified period, such as the number of one-way trips by Fare Type, total cost of the trips, total expected fare, liquidated damages deducted, the total net reimbursement. The exact content of the report in its final form may vary depending on Pace and provider needs. The report may be broken into one or more additional reports if that design is more useful.

Plans call for the report to be sorted by provider, funding source, fare type, and rider.

3. **Missed Trip Report**

The Missed Trip Report is intended to produce a list of all trips picked up 61 or more minutes after the scheduled time; the Ride in Kane service guideline defining a missed trip. Sufficient detail will be provided to identify the trip within Trapeze and to give the report user the necessary information for review.

4. **On-Time Performance Report**

The On-Time Performance Report (late pickups) is intended to produce a list of all trips picked up 16 or more minutes late, the Ride in Kane service guideline defining a late trip. Sufficient detail will be provided to identify the trip within Trapeze and to give the report user the necessary information for review.

5. **Other Reports**

In addition to the reports described above, reports currently generated can also be made available. Reports currently available include:

**Ridership by Category Report** – A summary report by funding source indicating trips by fare type, late trips, missed trips, revenue hours, denials, and miles.

**Client Trip List Report** - A detailed listing alphabetically by rider last name of all trips provided during the specified period. Data included for each trip is rider name, pick-up address, drop-off address, fare type, and funding sources.

**Customer Feedback Report** – A summary of issues reported by consumers including sponsor, provider, issue, status.

**Ride in Kane Comparison** - A summary comparing prior two years data including trip count, registrations, gross cost per trip average, sponsor cost per trip average, trip mileage, and ADA trips.

**Future Needs** – Additionally reports may be designed as needed by Pace, Ride in Kane Sponsors, and with the input of the Kane County Paratransit Coordinating Council.





ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to award contract for Cable Injection Services to Novinium
--------	---

Presenter:	Tom Bruhl
------------	-----------

*Please check appropriate box:*

	Government Operations	X	Government Services 04.22.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$150,000	Budgeted:	YES	X	NO	
-----------------	-----------	-----------	-----	---	----	--

If NO, please explain how item will be funded:

**Executive Summary:**

In 2011, the City solicited bids for cable injection services. Novinium was the low bidder and offered the City the option of a three-year agreement where the costs per foot in the second and third year of the deal would decline. Through a combination of reduced cost of material per foot, and crew productivity gains based on experience with the process, our average cost per foot for cable injection has reduced from \$7.59 in our first year, to \$4.44 in 2012. Novinium has been an excellent vendor and their product is performing as expected. Cable injection allows the City to restore underground cables to “like new” condition for approximately half of the cost of replacing the cable. Another advantage of cable injection, when compared to cable replacement, is that it causes far less landscape damage to the yards of our residents. A subdivision prioritization matrix has been established. The attachment shows the list of subdivisions that we estimate will be completed this fiscal year. The City is on schedule with regard to the detailed plan that was put together in 2011.

**Attachments:** *(please list)*

Subdivision cable replacement matrix

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to award contract to Novinium for Cable Injection Services in an amount not to exceed \$150,000.

*For office use only:*

*Agenda Item Number: 4.e*

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Thornley on the Fox Unit 1 - Thornhill Lane	1980	1	☠	1	1	\$40,599	34	Approximately 2332 ft. of direct buried cable, 5617T01 to 5623T02	2337	3	1
Long Meadow of Fox	1977	0	1	1	1	\$35,162	44	Complete direct bury 2204 ft. 4423T01 to 4421501; 4424T01 to 4424T02; 4413T04 to 4412T02	2024	3	2
Delnor Park	1972	1	0	1	2	\$8,773	22	Directional Bore New Cable & Conduit stringing in the pool. 4468T02 to 4467P01 => 464 ft.	505	4	3
Aintree - fault 2010	1976	0	☠	1	1	\$140,177	84	In Process Total Direct Buried 8,000 ft. Reconfigure residential loops 3682T01 to 3692T02 reconfig. Remove transformer 3692T01 & install splice box secondary. 3567T01 to 3568T01 under road 3671T01 to 3673SB01 3578T02 to 3589T02 under road	8069	2	4
Persimmon Fields	1979	1	☠	1	1	\$124,351	55	Complete Direct Buried Cable 4455S01 to 4457T02 => 800 ft. 4455S01 to 4446T01 => 2100 ft.	7158	3	5
Rolling Hill Manor Section 3	1969	1	☠	1	1	\$38,480	44	In Process Need to complete direct bury cable in Rolling Hills Manor --	2215	3	6
Rolling Hill Manor Section 4	1971	1	☠	1	1	\$34,970	37	3262S01 to 3199T01 => 2900'	2013	3	6
Rolling Hill Manor Section 6	1971	1	1	1	1	\$32,174	27	3199T01 to 3262S01 => 3000'	1852	4	6
Cambridge East - Unit 1	1978	0	2	1	1	\$16,139	47	Complete Direct Buried Cable 3262S01 to 3253T01 => 700 ft. 3254T01 to 3254T02 => 200 ft.	929	1	7
Cambridge East - Unit 2	1981	0	2	1	1	\$22,254	45	Mostly New Cable in Conduit Piggyback direct buried cable with cable in Cambridge East 1 3262S01 to 3252T02 => 1200 ft.	1281	4	7
Wildrose Springs - Phase 1	1980	2	2	1	1	\$47,322	44	In Process Total Direct Buried Cable from 5552S01 to 5551S01 => 2800 ft.	2724	6	8
Hunters Fields Unit 1A	1985	2	2	2	1	\$16,122	22	Total Direct Buried Cable from 4416T01 to 3498T01 => 950 ft.	928	7	9
Hunters Fields Commons - Dover Lane & Derby Course	1986	2	3	4	1	N/A	61	New Duct/New Cable => 1997	©	10	10

New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
852 planned, (1) 5045T01-509T01	1485	1515 planned, (2) 5045T01-5045T02 5045T01-5045T01	64%
2024 ft. duct & 1/0 cable installed (4) 4421S01-4422T01 4424T01-4424T02 4413T04-4412T02 4413T02-4413T03	No Injection. Directional Bore New 1/0 Cable in Conduit Only	DONE	100%
COMPLETE	505	595 planned, (1) 4468T02-4469T01	100%
1904 ft. duct & 1/0 cable installed (4) 3576S01-3577T01 3566S01-3567T01 3568T01-3569T01 3569T01-3679B01 4888 planned, (6) 3567T01-3568T01 3671T01-3673SB01 3682T01-3682T02 3682T02-3680T02 3589T02-3578T02	414	N/A	29%
622 ft. duct & 1/0 cable installed (1) 4466T02-4457T01	6536	DONE	100%
5344 planned, (7) 3262S01-3262T01 3262T01-3261T02 3271T02-3179T02 3291T02-3199T01 3281T01-3291T02 3189T01-3189T02 3272T02-3262S01	258	538 planned, (2) 3189T01-3189T01 3272T01-3272T02	12%
504 planned, (2) 3254T01-3254T02 3253T01-3263T01	1675		83%
683 planned, (1) 3262S01-3261T01	575		31%
2237 planned, (4) 5563T01-5563T02 5561T02-5551B02 5553T01-5554S01 5551B01-5555S01	423	N/A	46%
COMPLETE	598	N/A	47%
N/A	1504	235 planned, (1) 5562T01-5562T03	55%
COMPLETE	928	DONE	100%
N/A	N/A	N/A	☑

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Hunters Fields Unit 1	1985	2	2	2	1	\$27,083	52	Total Direct Buried Cable from 3465501 to 3459501 => 2450 ft. 3465501 to 3477701 => 850 ft.	1559	7	9
Milburn Unit #5	1969	2	3	1	1	\$47,861	42	Total Direct Buried Cable from 5283001 to 5293001 => 2700 ft. Reconfigured the NO out-of-0	2755	7	10
Fox Glade PUD - Unit 1	1971	2	2	1	1	\$30,176	17	Total Direct Buried Cable from 4178P02 to 4178P04 => 1700 ft.	1737	4	11
Prairie View Addition - Primary Cable is #2 Cu.	1972	2	3	1	1	\$16,278	16	Total Direct Buried Cable from 5241P03 to 5139P04 => 1100 ft.	937	7	12
Evergreen Addition	1976	2	3	1	2	\$11,500	8	Complete Direct Buried Cable: 5381P02 to 5288P06 => 700'	662	8	13
Marshall's Addition	1976	2	3	1	2	\$11,848	11	Complete Direct Buried Cable: 5362T04 to 5552P01 => 700'	682	8	14
CMD Stern 3Ø	1986	0	3	2	2	\$93,704	27	(27) Three-Phase Customers Approximately 300 ft. of Direct Buried Cable to replace	9909	7	15
Hunters Fields Unit 2	1986	2	3	2	1	\$35,422	50	Total Direct Buried Cable from 3465501 to 3477701 => 1250 ft. <b>COMPLETE</b>	2039	8	9
Hunters Fields Unit 4	1986	2	3	2	2	\$18,415	22	Total Direct Buried Cable from 3498T01 to 3495T01 => 1100 ft. <b>COMPLETE</b>	1060	9	9
Cambridge East - Unit 3	1985	2	2	2	2	\$18,693	28	Cambridge East Units 3 & 4 Complete Direct Buried Cable	1076	8	7
Cambridge East - Unit 4	1985	2	2	2	2	\$4,117	14	3252T02 to 3149T01 => 1400 ft. 3253T01 to 3252T02 => 300 ft.	237	8	7
Larson/Ronzheimer - July 20, 2011 - Cable Fault	1984	2	2	2	2	See Below	33	Cable Failure on 7/20/2011 Total Direct Buried => 5950 ft. See Cambridge East 5, 6, & 7.	4611	8	7
Cambridge East - Unit 5	1985	2	2	2	2	\$15,983	29	Complete Direct Buried Cable	920	8	7
Cambridge East - Unit 6	1986	2	2	2	2	\$20,090	27	323501 to 3252T01 => 2300' 323501 to 3149T01 => 2850'	1153	8	7
Cambridge East - Unit 7	1986	2	2	2	2	\$44,091	28	Larson/Ronzheimer Fault	2538	8	7
Cambridge East - Unit 8	1986	2	3	2	1	\$21,229	24	Complete Direct Buried Cable 3255T02 to 3254T02 => 2250 ft.	1222	8	7

38086  
52315  
52329

New Cable in Conduit	Total Cable Injected in 2012	Execute Splices & Complete Cable Injection	Percent Complete
COMPLETE	1559	286 planned, (1) 3457T01-3457T02	100%
667 planned, (2) 5282T02-5281T01 5283T01-5293P04	2088	at 5285P05 moved top down to CP clear N.O. out-of-0	76%
1737 planned, (4) 4178P04-4178T01 4178T01-4177T01 4177T01-4167T01 4167T01-4178P02	No Injection. Directional Bore New 1/0 Cable in Conduit Only	N/A	0%
565 planned, (2) 5149T01-524T03 5231T01-5139P04	372		40%
662 planned, (3) 5288T06-5288T04 5288T04-5381T01 5381T01-5381P02	No Injection. Directional Bore New 1/0 Cable in Conduit Only	N/A	0%
597 planned, (2) 5352T01-5362T03 5362T05-5362T04	185	N/A	27%
9909 ft. duct & 4/0 cable installed (6). 2298T01-2288T02 3228T02-3248T02 3248T01-3248T02 2267T02-2257T02 2257T02-2247T01 2247T01-2247P01	No Injection. Directional Bore New 3Ø Cable in Conduit Only	DONE	100%
COMPLETE	2039	DONE	100%
COMPLETE	1060	DONE	100%
COMPLETE	1076	DONE	100%
COMPLETE	237	DONE	100%
COMPLETE	see Cambridge East Unit 5-7	DONE	100%
COMPLETE	920	DONE	100%
COMPLETE	1153	DONE	100%
COMPLETE	2538	DONE	100%
COMPLETE	1222	DONE	100%

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank	New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
Delnor Woods Medical Complex & Pineview Nursing Home 3Ø	1973	2	3	5	2	N/A	8	Replaced in 2011 lightning hit on 7/23/11. (8) 3Ø customers. New Cable in Conduit => 2011	0	12	12	N/A	N/A	N/A	100%
CMD - Stone/Dukane 3Ø	1974	0	3	5	2	N/A	11	(11) Three-Phase customers, New Cable in Conduit => 2007	0	10	10	N/A	N/A	N/A	100%
Manor Houses - Unit 1, 2, & 3 at Whittington Course	1979	0	3	5	1	N/A	122	Investigate - Completed 2008! GIS => new cable in conduit.	0	9	9	N/A	N/A	N/A	100%
Chandler	1979	2	3	5	2	N/A	27	New Cable in Conduit => 2009	0	12	12	N/A	N/A	N/A	100%
Thompson Middle School	1994	0	3	5	2	N/A	1	New Cable in Conduit => 2010	0	10	10	N/A	N/A	N/A	100%
Randalwood Medical 3Ø	1983	3	3	2	1	\$23,348	4	(4) 3-Phase customers, Need to inject/replace 423' of direct buried cable 6432T01-6339S02	2469	9	15	No Injection. Directional Bore New 3Ø Cable in Conduit Only	N/A	N/A	25%
Wildrose Springs - Phase 3	1987	3	1	3	1	\$66,849	37	Complete with Wildrose #1 (E)5551501 to 5467T02 => 1500 (W)5551501 - 5467T02 => 1200	3848	8	8	1535 planned, (3) 5561T01-5554B02 5469T02-5554B01 5467T01-5467T02	2313	448 planned, (0) 5469T02-5469S03	60%
Hunter Woods	1988	3	3	3	0	\$59,917	33	Complete Direct Buried Cable: 3581501 to 3584501 => 3800'	3449	9	16	COMPLETE	3449	DONE	100%
Woods of Fox Glen 1	1988	2	3	3	1	\$130,258	51	(W)4736501 to 4736501 => 4500' (E) 4736501 to 4736501 => 3000'	7498	9	17	COMPLETE	7498	488 planned, (0) 4737T01-4737T01	100%
Royal St. James & Durham Woods	1989	2	3	3	1	\$100,360	49	Complete Direct Buried Cable 3633501 to 3538501 => 5500 ft.	5777	9	18	859 planned, (2) 3539T01-3539T02 3631T01-3539T01	922	993 planned, (0) 3633S01-3611T01	16%
Cambridge East - Unit 9	1987	3	2	3	1	\$61,533	57	Complete Direct Buried Cable 3168501 to 3148T01 => 2300 ft. 3167501 to 3157T03 => 250 ft.	3542	9	19	Fence impairs completion of span 3167S01-3157T01	3428	418 planned, (0) 3158T01-3169T01	97%
Cambridge East - Unit 10	1987	3	2	3	1	\$17,998	32	Complete Direct Buried Cable 3148T01 to 3148T01 => 600 ft.	1036	9	19	COMPLETE	1036	DONE	100%
Cambridge East - Unit 11	1987	3	2	3	1	\$48,260	47	Complete Direct Buried Cable 3129501 to 3130T03 => 1400 ft. 3129501 to 3138T01 => 1400 ft.	2778	9	19	644 planned, (1) 3138T03-3128T01	2209		80%
Royal Fox ReSub 205	1988	3	3	3	0	\$82,692	39	Complete Direct Buried Cable 2694501 to 2694501 => 4800 ft. Reconfigure N.O. out-of-phase	4760	9	20	569 planned, (0) 3615T02-2694S02 Reconfigure N.O. to remove Out-of-Ø			0%
Royal Fox ReSub 206	1988	3	3	3	0	\$93,255	69	Complete Direct Buried Cable 2792T01 to 2795S01 => 750 ft. 2791S01 to 2785S01 => 3700 ft.	5368	9	20	1136 planned, (0) 2782T01-2785T02 488 existing duct	4232		79%
The Royal Fox	1988	3	3	3	0	\$107,639	74	Complete Direct Buried Cable 2694502 to 3517501 => 3500 ft.	6196	9	20				0%
Royal Fox Country Club	1988	3	3	3	0	\$201,814	232	Complete Direct Buried Cable: (E)2774501 to 2694502 => 6000' (W)2774501 to 2694502 => 6000'	11617	9	20				0%
<b>TOTAL DISTRIBUTION CABLE IMPROVEMENTS - INJECTION &amp; REPLACEMENT @ 2012</b>												17945	54437	75382	33%

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank	New Cable in Conduit	Total Cable Injected in 2012	Excess Splices & Complete Cable Injection	Percent Complete
Kehoe's Heath Park	1989	3	3	3	0	\$66,484	61	Complete Direct Buried Cable: 5254P01 to 5273P02 => 3800 ft.	3827	9	20				
Wildwood Estates	1989	2	3	2	2	\$22,549	16	Total Direct Buried Cable from 6414P01 to 12kV Elbow Modul at 2030 Thornwood Cir. 1300 ft.	1298	9	20				0%
Charlemagne Phase 1	1989	3	3	3	0	\$125,724	171	(N)2592S02 to 2592S02 => 6400' (S)2592S02 to 2479T02 => 4400'	7247	9	20	1017 ft duct install and 1/0 cable (2), 3513T01-3514T01 2583T01-2593S01			14%
Charlemagne Phase 2	1989	3	3	3	0	\$62,957	122	(N)2592S02 to 2592S02 => 6400' (S)2592S02 to 2479T02 => 4400'	3624	9	20	134645			0%
Hunt Club	1989	3	3	3	0	\$111,947	94	4431S01 to 4421S01 => 4700 ft. 4421S01 to 4424T01 => 1200 ft. 4436S01 to 4445T01 => 1800 ft. 4436S01 to 4446T01 => 1100 ft.	6444	9	20				0%
Hunt Club 2	1990	3	3	3	0	\$297,710	184	3499S01 to 4436S01 => 6700 ft. 3584S01 to 3576S01 => 3400 ft. 3499S01 to 4436S01 => 7400 ft.	17187	9	20	156246			0%
Sutton Place	1989	2	3	3	2	\$20,065	11	Complete Direct Buried Cable with The Hunt Club 1100 ft.	1155	10	20				0%
Mediapolis Addition	1990	3	3	3	1	\$27,587	27	Complete Direct Buried Cable: 4174P03 to 4173T01 => 1600 ft.	1588	10	20				0%
Wildrose Springs - Phase 2	1986	2	3	3	2	N/A	77	Cable in Conduit	C	10	15	Cable in Conduit	N/A	N/A	0%
Covington Court	1987	3	3	3	0	N/A	174	Cable in Conduit	C	9	15	Cable in Conduit	N/A	N/A	0%
CMD - 37th 3Ø	1987	2	3	3	2	\$12,114	12	(27) Three-Phase Customers	1281	10	15				0%
CMD - 38th 3Ø	1987	2	3	3	2	\$3,868	15	Approximately 569 ft. of Direct Buried Cable to replace - part of Eckrich Reinforcement job.	409	10	15	162859	1688 planned, (3) 2387T01-2387T02 2377S01-2377S02 2382S01-2383M02	N/A	0%
Red Gate Unit 1	1988	3	3	3	1	\$67,544	31	Complete w/ Red Gate Unit 3 5647S01 to 5647S01 => 7500 ft.	3888	10	20				0%
Willowgate	1988	3	3	3	1	N/A	40	Cable in Conduit	C	10	15				0%
Red Gate Unit 3	1989	3	3	3	1	\$62,610	32	Complete w/ Red Gate Unit 1 5647S01 to 5647S01 => 7500 ft.	3604	10	20	170351			0%
CMD-Unit 1 - Wallace 3Ø (RRD)	1989	3	3	3	2	N/A	4	(4) Three-Phase customers, Cable in Conduit	C	11	15				0%
Woods of Fox Glen 2	1990	3	3	3	1	\$169,154	44	Includes Woods of Fox Glen 3 (N)4715S01 to 4715S01 => 4883' (S) 4715S01 to 4715S01 => 4873'	9737	10	20				0%
CMD - Ohio 3Ø	1990	3	3	3	1	N/A	37	3-Phase Cable in Conduit	C	10	15				0%
Charlestowne Mall 3Ø	1990	3	3	3	2	N/A	11	3-Phase Cable in Conduit	C	11	15				0%
Hunt Club Unit 3	1991	2	3	4	1	\$33,199	27	4436S01 to 4426T02 => 950 ft. 4427T01 to 4416T01 => 1000 ft.	1011	10	20	181999			0%

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank	New Cable In Conduit	Total Cable Injected In 2012	Excavate Splices & Complete Cable Injection	Percent Complete
Pomeroy Ct. East of 7th Ave	1991	3	3	4	1	\$12,543	33	Only 10' transformer w/650 ft. 4117P04 to 3198P02 => 650 ft.	722	11	20				0%
Red Gate Unit 2	1991	3	3	4	1	\$12,282	27	Includes Red Gate Unit 2, 4 & 8	707	11	20				0%
Red Gate Unit 4	1991	3	3	4	1	\$31,062	37	5656S01 to 5764S01 => 4900 ft.	1788	11	20				0%
Walnut Hill	1991	2	3	4	0	N/A	194	New Cable in Conduit	0	9	2	Cable in Conduit	N/A	N/A	100%
Townes of Fox Chase - Waverly Circle	1992	2	3	4	1	N/A	77	New Cable in Conduit	0	10	2	Cable in Conduit	N/A	N/A	100%
Viewpointe	1992	3	3	4	0	N/A	55	New Cable in Conduit	0	10	2	Cable in Conduit	N/A	N/A	100%
Fox Meadow Estates	1992	3	3	4	1	\$18,797	17	Complete Direct Buried Cable: 5386P02 to 5386P06 => 1082 ft.	1082	11	20				0%
Red Gate Unit 5	1993	3	3	4	1	\$40,008	22	Red Gate 5, 6 & 7 completed together-several spans in duct	2303	11	20				0%
Red Gate Unit 6	1993	3	3	4	1	\$61,098	36	5779S01 to 5764S01 => 6000 ft.	3517	11	20				0%
Red Gate Unit 7	1993	3	3	4	1	\$42,336	37	5764S01 to 5777T01 => 1600 ft.	2437	11	20				0%
Kingswood	1994	3	3	4	1	\$182,079	171	Kingswood 1, 2 & 3 together	10451	11	20				0%
Kingswood #2	1994	3	3	4	1	\$72,755	78	2569S01 to 2556S02 => 4800 ft.	4188	11	20				0%
Kingswood #3	1994	3	3	4	1	\$33,650	55	2556S02 to 2552S01 => 2200 ft.	1937	11	20				0%
Renaux Manor - Unit 1	1997	3	3	4	1	\$69,368	64	Check for Direct Buried Cable: 7335S01 to 7441S01 => 2060 ft. 7337T01 to 7348T03 => 1933 ft.	3993	11	20				0%
Kirkland Center of Cumberland Green	1994	3	3	4	2	\$19,249	11	3126S01 to 3127T04 => 1108' buried cable of vintage 1994	1108	12	20				0%
Westfield Park - Davis	1997	3	3	4	2	\$24,043	22	Complete Direct Buried Cable: 5149P02 to 5157T02 => 1300 ft.	1354	12	20				0%
Red Gate Unit 8	1994	3	3	4	2	\$37,020	7	See Red Gate Units 2 & 4	2131	12	20				0%
Tradition of St. Charles	1997	3	3	4	2	N/A	28	New Cable in Conduit => 1997	0	12	2	Cable in Conduit	N/A	N/A	100%
Oak Crest - Unit 1	1997	3	3	4	2	N/A	31	New Cable in Conduit => 1997	0	12	2	Cable in Conduit	N/A	N/A	100%
Renaux Manor Unit 2	1997	3	3	4	1	N/A	88	New Cable in Conduit => 1997	0	11	2	Cable in Conduit	N/A	N/A	100%
Townes of Renaux Manor Unit 1	1997	3	3	4	1	N/A	92	New Cable in Conduit => 1997	0	11	2	Cable in Conduit	N/A	N/A	100%
Harvest Hills Unit 1	1997	3	3	4	0	N/A	196	New Duct/New Cable => 1997	0	10	2	Cable in Conduit	N/A	N/A	100%
Renaux Manor Unit 1 P	1998	3	3	4	1	N/A	71	New Duct/New Cable => 1998	0	11	2	Cable in Conduit	N/A	N/A	100%
Harvest Hills Unit 2	1998	3	3	4	0	N/A	173	New Cable in Conduit => 1998	0	10	2	Cable in Conduit	N/A	N/A	100%
Meijer 30	1998	3	3	4	2	N/A	7	(A) 3-Phase and (3) 1-Phase customers, Cable in Conduit	0	12	2	Cable in Conduit	N/A	N/A	100%
Amli 30	1998	3	3	4	2	N/A	24	(24) 3-Phase customers, Cable in conduit => 1998	0	12	2	Cable in Conduit	N/A	N/A	100%
Majestic Oaks	1999	3	3	4	0	N/A	141	New Cable in Conduit => 1999	0	10	2	Cable in Conduit	N/A	N/A	100%
Stuarts Crossing	1999	3	3	4	0	N/A	131	New Cable in Conduit => 1999	0	10	2	Cable in Conduit	N/A	N/A	100%



Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Randall Crossing	2003	3	3	5	2	N/A	9	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
Stern Avenue - Omron 3Ø	2003	3	3	5	2	N/A	2	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
Pottawatomie Park - Ovhd to Undg. Conversion	2003	3	3	5	2	N/A	4	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
Smith Road - Charter One	2003	3	3	5	2	N/A	2	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
LeRoy Oaks	2004	3	3	5	2	N/A	12	New Duct/New Cable => 2004	Ⓞ	13	12
Ron Leigh Park - Reconductor	2004	3	3	5	0	N/A	118	Bore - New Cable & Conduit due to age => [1973]	Ⓞ	11	12
Wessels Ct. - Reconductor	2004	3	3	5	0	N/A	148	Bore - New Cable & Conduit due to age => [1972]	Ⓞ	11	12
Temple Gardens /Reconductor	2004	3	3	5	0	N/A	87	Bore - New Cable - Check with Gary on any missed spans	Ⓞ	11	12
Surrey Hill - Reconductor	2004	3	3	5	1	N/A	77	New Duct/New Cable for New Business => 2004	Ⓞ	12	12
3540 Stern Ave./New Business	2004	3	3	5	2	N/A	1	New Duct/New Cable for New Business => 2004	Ⓞ	13	12
East Main near Dunham	2004	3	3	5	2	N/A	2	New Duct/Cable for New Business => 2004	Ⓞ	13	12
Dunham Center	2004	3	3	5	2	N/A	7	New Duct/New Cable for New Business/451-459 Dunham Ofc	Ⓞ	13	12
St. Charles Toyota/Self Storage	2004	3	3	5	2	N/A	4	New Duct/New Cable for New Business => 2004	Ⓞ	13	12
Columba Ct	2005	3	3	5	2	N/A	7	New Duct/New Cable for New Business => 2005	Ⓞ	13	12
Stern Ave. - West of Stetson	2005	3	3	5	2	N/A	3	Bore - New Cable - Upgrade 1/0 to 4/0 3Ø-Reconductoring	Ⓞ	13	12
Stetson Ave/Reconductor	2005	3	3	5	2	N/A	17	Bore - New Cable & Conduit due to age => [1972]	Ⓞ	13	12
CMD Swenson 3Ø	2005	3	3	5	1	N/A	18	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	Ⓞ	12	12
Wing Ave	2005	3	3	5	2	N/A	6	New Cable in Conduit - Ovhd Undg 3Ø Conversion => 2005	Ⓞ	13	12
Reserve of St. Charles	2006	3	3	5	0	N/A	133	New Duct/New Cable => 2006	Ⓞ	11	12
Fox Glade - Reconductor	2006	3	3	5	1	N/A	91	Bore - New Cable & Conduit due to age => [1971]	Ⓞ	12	12
White Oak Circle/Reconductor	2006	3	3	5	2	N/A	27	Bore - New Cable & Conduit due to age => [1968]	Ⓞ	13	12
Squire Lane - Finish Loop	2006	3	3	5	2	N/A	9	Bore - New Cable & Conduit	Ⓞ	13	12
8th St. North of Oak	2006	3	3	5	2	N/A	8	Bore - New Cable & Conduit due to age => [1961]	Ⓞ	13	12
8th St. South of Oak	2006	3	3	5	2	N/A	11	Bore - New Cable & Conduit due to age => [1968]	Ⓞ	13	12

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Randall Crossing	2003	3	3	5	2	N/A	9	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
Stern Avenue - Omron 3Ø	2003	3	3	5	2	N/A	2	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
Pottawatomie Park - Ovhd to Undg. Conversion	2003	3	3	5	2	N/A	4	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
Smith Road - Charter One	2003	3	3	5	2	N/A	2	New Duct/New Cable for New Business => 2003	Ⓞ	13	12
LeRoy Oaks	2004	3	3	5	2	N/A	12	New Duct/New Cable => 2004	Ⓞ	13	12
Ron Leigh Park - Reconductor	2004	3	3	5	0	N/A	118	Bore - New Cable & Conduit due to age => [1973]	Ⓞ	11	12
Wessels Ct. - Reconductor	2004	3	3	5	0	N/A	148	Bore - New Cable & Conduit due to age => [1972]	Ⓞ	11	12
Temple Gardens /Reconductor	2004	3	3	5	0	N/A	87	Bore - New Cable - Check with Gary on any missed spans	Ⓞ	11	12
Surrey Hill - Reconductor	2004	3	3	5	1	N/A	77	New Duct/New Cable for New Business => 2004	Ⓞ	12	12
3540 Stern Ave./New Business	2004	3	3	5	2	N/A	1	New Duct/New Cable for New Business => 2004	Ⓞ	13	12
East Main near Dunham	2004	3	3	5	2	N/A	2	New Duct/Cable for New Business => 2004	Ⓞ	13	12
Dunham Center	2004	3	3	5	2	N/A	7	New Duct/New Cable for New Business/451-459 Dunham Ofc	Ⓞ	13	12
St. Charles Toyota/Self Storage	2004	3	3	5	2	N/A	4	New Duct/New Cable for New Business => 2004	Ⓞ	13	12
Columba Ct	2005	3	3	5	2	N/A	7	New Duct/New Cable for New Business => 2005	Ⓞ	13	12
Stern Ave. - West of Stetson	2005	3	3	5	2	N/A	3	Bore - New Cable - Upgrade 1/0 to 4/0 3Ø-Reconductoring	Ⓞ	13	12
Stetson Ave/Reconductor	2005	3	3	5	2	N/A	17	Bore - New Cable & Conduit due to age => [1972]	Ⓞ	13	12
CMD Swenson 3Ø	2005	3	3	5	1	N/A	18	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	Ⓞ	12	12
Wing Ave	2005	3	3	5	2	N/A	6	New Cable in Conduit - Ovhd Undg 3Ø Conversion => 2005	Ⓞ	13	12
Reserve of St. Charles	2006	3	3	5	0	N/A	133	New Duct/New Cable => 2006	Ⓞ	11	12
Fox Glade - Reconductor	2006	3	3	5	1	N/A	91	Bore - New Cable & Conduit due to age => [1971]	Ⓞ	12	12
White Oak Circle/Reconductor	2006	3	3	5	2	N/A	27	Bore - New Cable & Conduit due to age => [1968]	Ⓞ	13	12
Squire Lane - Finish Loop	2006	3	3	5	2	N/A	9	Bore - New Cable & Conduit	Ⓞ	13	12
8th St. North of Oak	2006	3	3	5	2	N/A	8	Bore - New Cable & Conduit due to age => [1961]	Ⓞ	13	12
8th St. South of Oak	2006	3	3	5	2	N/A	11	Bore - New Cable & Conduit due to age => [1968]	Ⓞ	13	12



Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Wildrose Springs - Mainline	2006	3	3	5	0	N/A	Mainline	New Duct/New Cable - Ovhd to Undg Conversion => 2006	0	11	13
Regency Estates	2006	3	3	5	2	N/A	6	New Duct/New Cable => 2006	0	13	13
Pine Ridge Park	2006	3	3	5	2	N/A	24	New Duct/New Cable => 2006	0	13	13
Zylstra 3Ø	2006	3	3	5	2	N/A	2	New Duct & 3Ø Cable => 2006	0	13	13
Legacy	2006	3	3	5	2	N/A	21	New Duct/New Cable => 2006	0	13	13
Foundry Business Park 3Ø	2006	3	3	5	2	N/A	11	New Duct & 3Ø Cable => 2006	0	13	13
Porter Business Park 3Ø	2007	3	3	5	2	N/A	7	New Duct & 3Ø Cable => 2007	0	13	13
732 Mainline on Fox Chase Blvd. 3Ø	2008	3	3	5	0	N/A	Mainline	New Cable in Existing Duct - New tie to Line 713 to relieve imbalance on 1Ø loops => 2008	0	11	13
Line 713 - 750 Cu. Upgrade 3Ø	2008	3	3	5	0	N/A	Mainline	New Cable in Existing Duct - Upgrade overloaded Line 713	0	11	13
Timbers - Reconductor	2009	3	3	5	0	N/A	Mainline	Mix of Injection and Bore New Cable in Conduit => Age (1980)	0	11	13
Persimmon Fields - Mainline 3Ø - Reconductor	2010	3	3	5	0	N/A	Mainline	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	0	11	13
Persimmon Woods - Main 3Ø North - Reconductor	2011	3	3	5	0	N/A	Mainline	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	0	11	13
Persimmon Woods - Main 3Ø Center - Reconductor	2011	3	3	5	0	N/A	Mainline	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	0	11	13
Cambridge - Reconductor	2011	3	3	5	0	N/A	114	Mix of Injection and Bore New Cable in Conduit => Age (1978)	0	11	13

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Cambridge - Phase 2	1977	0	0	1	1	\$37,175	52	Finish-Direct Buried Cable 4311701 to 3297102 => 2500 ft.	2469	2	1
Cambridge - Phase 5	1979	0	0	1	1	\$32,714	36	Complete Direct Buried Cable 3276501 to 3283101 => 2200 ft.	1944	2	2
Timbers 3Ø Cable	1980	0	0	1	1	\$26,194	30 Mains	INJECTED 3Ø-4/0 cable => 664'	1237	2	3
Oak Forest - Jewel Ave & 7th Ave	1968	0	0	1	1	\$45,933	49	5441501 to 5339902 => 664' Directional Bore New Cable 5441501 to 5348502 => 502' 4211P03 to 4211T02 => 613' 4119P01 to 4119T05 => 1425' Directional Bore New Cable & Conduit 2037. Injection not possible due to Oil in Cable!	2494	2	4
Persimmon Woods	1978	0	0	1	1	\$83,138	91	Piggyback inject/replacement with Stonewood Estates work. Several cables have been previously injected/replaced. Splice cleaning & directional boring for the remaining cable	14444	2	5

New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%
Cable in Conduit	N/A	N/A	100%

New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
COMPLETE	2469	DONE	100%
COMPLETE	1944	DONE	100%
507	1237	DONE	100%
2037	N/A	DONE	100%
COMPLETE	14444	DONE	100%

New Cable In Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
COMPLETE	1777	DONE	100%
202	2455	DONE	100%
COMPLETE	1737	DONE	100%
737	3952	DONE	100%
COMPLETE	1717	DONE	100%
COMPLETE	3822	DONE	100%
COMPLETE	1954	DONE	100%
COMPLETE	1177	DONE	100%
<b>2011 TOTAL</b>			<b>38685</b>

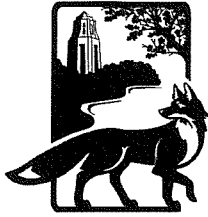
41129

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Stonewood Estates	1980	0	0	1	1	\$32,000	18	Piggyback inject/replacement cable with Persimmon Woods	1777	2	5
Hunter's Woods #1 - Southgate	1972	0	☠	1	1	\$56,506	37	Need to complete direct bury 3561501 to 3543701 => 2500' 3565701 to 3545701 => 1300' 3566501 to 3565701 in conduit	2455	2	6
Chasse Circle splice failure - July 19, 2011 Hunters Woods	1977	0	☠	1	1	\$35,688	32	Splice Failure on 7/19/2011 3561501 to 3564701 => 1600' 3566501 to 3564701 => 800' 3554702 to 3554703 in conduit See Hunters Woods #1 & #2.	1737	2	6
Hunter's Woods #2 - Chasse	1977	0	☠	1	1	\$13,532	32	910' of Direct Buried on Chasse Circle. See above Hunters Woods #1 and #2.	3952	2	6
Thornley - Edgewild Ct.	1980	1	☠	1	1	See Above	11	TD Test Required Injecting Cable => 5625701 to 5625702	1717	3	7
Hunter's Woods #3 - Dunham Pl. Mainline 30 3561501 to 3541501	1979	2	1	1	1	\$55,763	48	3459501 to 3551701 => 750' 3561501 to 3551701 => 500' 3561501 to 3499701 => 2200' 3459501 to 3469701 => 1250' Piggyback injection/replacement cable with Hunters Woods #1 & 2	3822	5	10
Thornley on the Fox Unit 2 - Greenwillow Lane	1985	3	3	2	2	\$32,714	19	Total Direct Buried Cable from 5616701 to 5616701 => 2200 ft. Finish with Thornley on the Fox Unit 1, if desired.	1954	10	20
Hunters Fields Unit 3	1986	2	3	2	1	\$10,409	34	Total Direct Buried Cable from 3496701 to 3496701 => 500 ft.	1177	8	10

Age Impact Rating	Previous Fault Rating	Customer Impact Rating	Tan Delta Test Rating
1 = 30+ years old	0 = Multiple Cable Faults	0 = Critical Customers Served or High Total Number of Customers Affected	☠ = 0 = Tan Delta test was shut down prematurely to prevent an imminent cable failure
2 = 25 - 30 years old	2 = 1 Known Cable Fault	1 = Moderate Customer Count	1 = High Tan Delta Reading
3 = 20 - 25 years old	3 = No Cable Faults on Record	2 = Low Customer Count	2 = Above Normal Tan Delta
4 = 10 - 20 years old			3 = Good Tan Delta or N/A (No Test)
5 = 10 or less years old			

Replacement Cost for 1/0 = \$18.37 per foot (1Ø cable & 3" conduit)	\$17.37	Replacement Cost for 3-Phase 4/0 = \$28.37 per foot (3Ø cable 4/0 & 5" conduit)	\$28.37
---	---------	---	---------

☠ => Cable Injection Completed and/or Directional Boring & Cable Replacement Scheduled and/or Completed



**ST. CHARLES**  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

**Title:** Recommendation to waive the formal bid process and award contract to Archon Construction for Directional Boring Services

**Presenter:** Tom Bruhl

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$320,000	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	-----------	-----------	-----	-------------------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

In 2011, the City solicited bids for directional boring services. The City received eight bids and Archon was the low bidder. Archon has been an excellent vendor. They have been responsive to urgent needs for their services, complete work on schedule, and are respectful of our residents' property. The contract is based on unit cost pricing, per the attached schedule. Their three year proposal included provisions for small increases related to their labor contracts and the cost of raw materials. They are requesting a 3% increase on their unit costs, which we find reasonable and fair. Even if the next lowest bidder held their bid price, Archon would still be the lowest cost bidder by many thousands of dollars.

**Attachments:** *(please list)*

Unit cost pricing bid tab

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to waive the formal bid process and award of contract to Archon Construction for Directional Boring Services.

<i>For office use only:</i>	<i>Agenda Item Number: 4.f</i>
-----------------------------	--------------------------------

Directional Boring Bid 2011-12 - updated for 2013/14

Low unit price highlighted

Category/Supplier	Estimated Qty	Six						Meade	Utility Dynamics	Thorne Electric	IHC
		Underground Construction Company	CAD Solutions	Archeon 2011/2012	Archeon 2012/2013	Archeon 2013/2014	Ground Hog				
Pit (Hand Dig)	25	\$250.00	\$300.00	\$300.00	\$309.00	\$318.27	\$300.00	\$200.00	\$939.00	\$500.00	
Pit (Machine Dig)	30	\$325.00	\$265.00	\$400.00	\$412.00	\$424.36	\$400.00	\$250.00	\$734.00	\$300.00	
3" Polypipe /ft	12000	\$13.75	\$18.50	\$11.00	\$11.33	\$11.67	\$13.75	\$15.00	\$14.00	\$18.00	
4" Polypipe /ft	0	\$16.00	\$22.00	\$12.75	\$13.13	\$13.53	\$14.50	\$18.00	\$18.90	\$20.00	
5" Polypipe /ft	9000	\$17.75	\$30.00	\$14.00	\$14.42	\$14.85	\$17.50	\$20.00	\$21.20	\$24.00	
6" Polypipe /ft	300	\$23.50	\$32.00	\$22.00	\$22.66	\$23.34	\$25.00	\$24.00	\$23.50	\$30.00	
1.25" Polypipe /ft	500	\$9.25	\$12.00	\$10.75	\$11.07	\$11.40	\$9.00	\$12.00	\$10.10	\$12.00	
1 1/4" PVC 90	2	\$260.00	\$80.00	\$35.00	\$36.05	\$37.73	\$60.00	\$90.00	\$40.00	\$65.00	
3" Galvanized 90	100	\$575.00	\$140.00	\$48.00	\$49.44	\$50.92	\$175.00	\$200.00	\$150.00	\$100.00	
5" Galvanized 90	20	\$725.00	\$160.00	\$63.00	\$64.89	\$66.84	\$275.00	\$300.00	\$600.00	\$250.00	
Core Drill	0	\$95.00	\$650.00	\$669.50	\$689.59	\$689.59	\$1,000.00	\$600.00	\$350.00	\$250.00	
Switchgear Pad Install	3	\$2,800.00	\$3,300.00	\$1,350.00	\$1,390.50	\$1,432.22	\$900.00	\$1,000.00	\$4,760.00	\$4,900.00	
Splice Box Install	2	\$1,800.00	\$1,600.00	\$975.00	\$1,004.25	\$1,034.38	\$1,200.00	\$1,400.00	\$2,672.00	\$2,500.00	
Sand (cy)	0	\$20.26	\$110.00	\$32.00	\$32.96	\$33.95	\$35.00	\$25.00	\$325.00	\$50.00	
CA-6 (cy)	0	\$20.26	\$90.00	\$37.00	\$38.11	\$39.25	\$35.00	\$30.00	\$325.00	\$25.00	
Pea Gravel (cy)	0	\$31.50	\$110.00	\$30.00	\$30.90	\$31.83	\$35.00	\$50.00	\$360.00	\$50.00	
Debris Removal (cy)	4	\$17.42	\$190.00	\$75.00	\$77.25	\$79.57	\$80.00	\$100.00	\$531.00	\$50.00	
Rock Augering (lin. Ft.)	0	\$18.00	\$45.00	\$30.00	\$30.90	\$31.83	\$50.00	\$99.00	\$600.00	\$75.00	
Saw Cutting (Ea)	0	\$240.00	\$200.00	\$450.00	\$463.50	\$477.41	\$300.00	\$300.00	\$400.00	\$500.00	
<b>Extended Price</b>											
Pit (Hand Dig)		\$6,250.00	\$7,500.00	\$7,500.00	\$7,725.00	\$7,956.75	\$7,500.00	\$5,000.00	\$23,475.00	\$12,500.00	
Pit (Machine Dig)		\$9,750.00	\$7,950.00	\$12,000.00	\$12,360.00	\$12,730.80	\$8,250.00	\$7,500.00	\$22,020.00	\$9,000.00	
3" Polypipe /ft		\$165,000.00	\$222,000.00	\$132,000.00	\$135,960.00	\$140,038.80	\$165,000.00	\$204,000.00	\$168,000.00	\$216,000.00	
4" Polypipe /ft		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5" Polypipe /ft		\$159,750.00	\$270,000.00	\$126,000.00	\$129,780.00	\$133,673.40	\$157,500.00	\$247,500.00	\$190,800.00	\$216,000.00	
6" Polypipe /ft		\$7,050.00	\$9,600.00	\$6,600.00	\$6,798.00	\$7,001.94	\$7,500.00	\$7,200.00	\$7,050.00	\$9,000.00	
1.25" Polypipe /ft		\$4,625.00	\$6,000.00	\$5,375.00	\$5,536.25	\$5,702.34	\$4,500.00	\$4,750.00	\$5,050.00	\$6,000.00	
1 1/4" PVC 90		\$520.00	\$160.00	\$70.00	\$72.10	\$74.26	\$120.00	\$180.00	\$113.00	\$50.00	
3" Galvanized 90		\$57,500.00	\$14,000.00	\$4,800.00	\$4,944.00	\$5,092.32	\$17,500.00	\$20,000.00	\$41,500.00	\$10,000.00	
5" Galvanized 90		\$14,500.00	\$3,200.00	\$1,260.00	\$1,297.80	\$1,336.73	\$5,500.00	\$6,000.00	\$12,000.00	\$5,000.00	
Core Drill		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Switchgear Pad Install		\$8,400.00	\$9,900.00	\$4,050.00	\$4,171.50	\$4,296.65	\$2,700.00	\$4,200.00	\$14,280.00	\$14,700.00	
Splice Box Install		\$3,600.00	\$3,200.00	\$1,950.00	\$2,008.50	\$2,068.76	\$2,400.00	\$2,800.00	\$5,344.00	\$5,000.00	
Sand (cy)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
CA-6 (cy)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Pea Gravel (cy)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debris Removal (cy)		\$69.68	\$760.00	\$300.00	\$309.00	\$318.27	\$320.00	\$400.00	\$2,124.00	\$200.00	
Rock Augering (lin. Ft.)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Saw Cutting (Ea)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Theoretical Total</b>		\$437,014.68	\$554,270.00	\$301,995	\$310,962	\$320,291	\$378,790.00	\$533,680.00	\$491,756.00	\$503,450.00	



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to award contract for Overhead Reconstruction Projects to PieperLine Line Construction

Presenter: Tom Bruhl

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$126,717	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	-----------	-----------	-----	-------------------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

The City went out for bids for overhead contractors last year. Four bidders submitted pricing. The lowest hourly rate was submitted by PieperLine Line Construction. PieperLine performed work for the City in 2012 and 2013, and we were very satisfied with both their quality and their efficiency.

Rebuilding some of the old overhead systems is a big piece of our strategy to improving electric reliability. Staff has put together a list of overhead areas that need to be completely replaced. PieperLine has offered to hold their pricing, except for a very small increase to cover the IBEW wage increase that occurred since their original bid. Their loaded crew rate increased from \$388.98 to \$395.99. With the small additional cost, their price is still low bid.

**Attachments:** *(please list)*

Bid Tabulation  
Contract Extension Letter

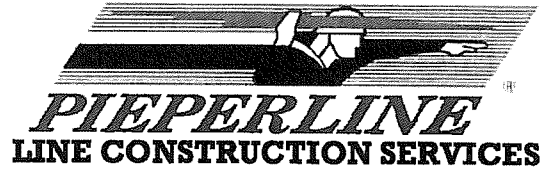
**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to award contract for Overhead Reconstruction Projects to PieperLine Line Construction.

*For office use only:*

*Agenda Item Number: 4.g*

<b>Bidder</b>	<b>Estimated Hours</b>	<b>Cost per Hour</b>	<b>Estimate</b>	<b>Total</b>
PieperLine	320	\$ 395.99	\$ 126,716.80	\$ 127,112.79
Intren	320	\$ 420.08	\$ 134,425.60	\$ 134,845.68
MJ Electric	320	\$ 446.70	\$ 142,944.00	\$ 143,390.70
Michels	320	\$ 516.20	\$ 165,184.00	\$ 165,700.20



**PIEPERLINE** (a D/B/A of MP Systems, Inc.)

March 22, 2013

Tom Bruhl  
City of St. Charles  
Two East Main Street  
St. Charles, IL

RE: T&E crew

Dear Tom,

PieperLine is pleased to provide an hourly crew rate of **\$395.99** for the period of March 4, 2013 to March 3, 2014. This rate reflects only a slight increase from our 2012-2013 rate to account for a union increase which took effect March 4, 2013. PieperLine is excited to resume work with St. Charles in May 2013. We will have the same team available to construct this project as the previous projects. Our team understands that we are not successful until the customer is satisfied. We look forward to continuing to work with you.

The T&E rate includes the standard equipment of a bucket, digger and a pickup and a Foreman, Journeyman and Apprentice.

If you have any questions feel free to contact me at any time.

Sincerely,

Melissa Skiffington  
PieperLine  
Department Manager  
414-349-9697 cell  
[melissa.skiffington@pieperpower.com](mailto:melissa.skiffington@pieperpower.com)

**MILWAUKEE OFFICE**  
5070 North 35th Street  
Milwaukee, WI 53209-5302  
Telephone (414) 482-7700  
Fax (414) 482-7711

Symbol, "Pieperpower" and  
"Certified Electrical Authority"  
are service marks of  
Pieper Electric, Inc., Milwaukee, Wisconsin



**ST. CHARLES**  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Replacement of the Retaining Walls along IL Rt. 64 between 7<sup>th</sup> Street and 10<sup>th</sup> Street

Presenter: Peter Suhr

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$45,180	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	----------	-----------	-----	-------------------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

The concrete block retaining walls that are adjacent Rt. 64 between 3<sup>rd</sup> Street and 14<sup>th</sup> Street were installed over a decade ago. Over the years, snow and salt from plowing Main Street has deteriorated large sections of the retaining walls to the point of failure. During the summer of 2011, we replaced the worst sections of wall on the south side of Rt. 64 between 11<sup>th</sup> Street and 14<sup>th</sup> Street. This year we are proposing to replace three separate sections between 7<sup>th</sup> Street and 10<sup>th</sup> Street.

Staff has consulted with Northfield Block, Co. to determine the best replacement block for the salt and snow conditions. A structural engineer has been hired and has prepared drawings and specifications for construction. We have notified the residents that will be affected by the project and have secured all construction easements. We have also submitted plans to IDOT, received/addressed their comments and have a final permit.

Last year, staff received proposals from three (3) separate contractors who were qualified to install this type of retaining wall system. Of the three quotes, Pedersen Company provided the most competitive cost and has a positive work history with the City of St. Charles. Considering the project was delayed a year, Pedersen has agreed to hold their quote from last year's proposal and therefore there is no price increase for the delay.

**Attachments:** *(please list)*

Proposal from Pedersen Company to provide replacement of retaining walls as identified on the bid drawings Bid Waiver

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve replacement of the retaining walls along IL Rt. 64 between 7<sup>th</sup> Street and 10<sup>th</sup> Street.

*For office use only:*

*Agenda Item Number: 4.h*



City of St. Charles, Illinois  
Public Works Department  
Main Street Retaining Wall Project  
For Public Services Division



## “EXHIBIT B”

### BASE PROPOSAL/ ALTERNATE BID

Proposers will be required to submit a Lump Sum Cost for the Retaining Wall Project. Proposers will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose proposal best meets the requirements of this RFP. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

**Total Base Proposal:** \$ 45,180.00 Dollars

Forty-five thousand one hundred eighty and no/100 dollars

**Voluntary Alternate:**

Contractors are encouraged to provide any Voluntary Alternate that may reduce project costs or improve overall project.

Description:

---

---

---

---

---

---

**Voluntary Alternate Proposal:** \$ \_\_\_\_\_ Dollars

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Pedersen Company  
6 N 543 Route 25  
St. Charles, IL 60174

For the purchase of: Replacement of Retaining Wall

At a cost of: \$ 45,180

Reason for the request to waive the bid procedure: Pedersen was one of four qualified companies who provided a response to a Request for Proposal for a similar project last year. Considering their competitive pricing and past experience with the retaining wall product and scope of work, we are recommending a continuation of their contract. Pedersen has provided an equal quote from last year's project based on area of product installed.

Other Quotations Received: Three

Date: 4/22/2013

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve contractual services for Ash Tree Removal Services to Skyline Tree Service

Presenter: Peter Suhr

*Please check appropriate box:*

	Government Operations	X	Government Services 04.22.2013
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$500,000	Budgeted:	YES	X	NO	
-----------------	-----------	-----------	-----	---	----	--

If NO, please explain how item will be funded:

**Executive Summary:**

Last year, City staff solicited vendors to assist with tree trimming, removal and stump removal services. A Request for Proposal (RFP) for these services was issued to six (6) separate contractors. Skyline Tree Service provided the most cost effective proposal and was the most qualified vendor based on the requirements of the RFP. In April 2012, the Committee approved Skyline's proposal and established them as the City's preferred tree vendor for urban forestry services.

The RFP includes the ability for staff to negotiate a lump sum fee with the awarded contractor based on their competitively bid costs and per a pre-defined scope of services. After receiving direction from the Committee regarding the EAB strategy, staff negotiated a Lump Sum Agreement with Skyline for a removal project, including 1,000 Ash trees. In May 2012, Skyline was approved by the Committee to remove the first 1,000 trees for a lump sum fee of \$500,000 which was a quote consistent with their costs identified in their RFP. In October 2012, Skyline was approved by the Committee to remove the second 1,000 trees for a lump sum fee of \$500,000. As a continuation of the EAB removal and replacement program, staff has identified an additional 1,000 ash trees that are in poor condition and are also ready for removal starting in May. Skyline has agreed to hold their pricing for the third 1,000 trees and have provided a lump sum cost to do so.

Considering that Skyline's proposal is within the approved budget amount for ash removals and competitively awarded, City staff is recommending approval of the lump sum cost to remove 1,000 ash trees.

**Attachments:** *(please list)*

Skyline Proposal  
Bid Waiver

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve contractual services for Ash Tree Removal Services to Skyline Tree Service.

*For office use only:*

*Agenda Item Number: 4.i*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Skyline Tree Service & Landscaping, Inc.  
P.O. Box 3058  
St. Charles, Illinois 60174

For the purchase of: Tree Removal Services

At a cost not to exceed: \$500,000

Reason for the request to waive the bid procedure: Skyline Tree Service is our current contractor for these services. Skyline has provided exceptional service to our staff and customers and has a proven commitment to the City of St. Charles.

Other Quotations Received: Five (5)

Date: April 22, 2013

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**

# Quotation



## Skyline Tree Service & Landscaping, Inc.

P.O. Box 3058, St. Charles, IL 60174

(630) 584-2221

1258

NAME: City of St. Charles  
 ADDRESS: 2 East Main St.  
 St. Charles, IL 60174

DATE: 4/1/13  
 SALESMAN: Jack Canney  
 TERMS: Net 30

attn: Public Works.  
 Peter Suhr  
 (630.) 377.4405

We are pleased to submit the following quotation for your consideration.

DESCRIPTION	PRICE
Removal of 1,000 predetermined trees	
EAB Phase III	500,000

Insurance Certificates and References furnished upon request.

### ACCEPTANCE OF PROPOSAL

Yes, the above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Respectfully submitted,

*William Lutz*, Office Manager  
 BY



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to waive the formal bid process and award contract to Skyline Tree Service for Tree Trimming and Stump Removal Services

Presenter: Peter Suhr

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 04.22.2013
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$50,000	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	----------	-----------	-----	-------------------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

Last year, City staff solicited vendors to assist with tree trimming and stump removal services. A Request for Proposal (RFP) for these Services was issued to six (6) separate contractors. The RFP included Detailed Specifications, Available Services and Acceptable Equipment to perform the required work. Proposers will be compensated based on an hourly rate. These services will help supplement our in-house forestry program.

Of the six responses, Skyline Tree Services provided the most cost effective proposal and was the most qualified vendor based on the requirements of the RFP. Skyline is the current city vendor for tree services and has performed at a high level over the past several years.

City Staff is recommending approval of the RFP for Skyline Services for FY13/14 as an extension of their FY12/13 contract based on their performance and competitive pricing.

**Attachments:** *(please list)*

RFP Proposal Results and Recommendations  
Bid Waiver

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to waive bid process and award contract to Skyline Tree Service for Tree Trimming and Stump Removal Services.

<i>For office use only:</i>	<i>Agenda Item Number: 4.j</i>
-----------------------------	--------------------------------

## URBAN FORESTRY SERVICES

### RFP Proposal Results

Tuesday, March 06, 2012

PROPOSAL ITEMS	PROPOSERS (RFP RESULTS)					
	KRAMER	SKYLINE	WINKLER	C.O.T.	P&M TREE	DEMAR
	Wage	Wage	Wage	Wage	Wage	Wage
<b>COMPLETE TREE PRUNING</b>						
2 Man Crew (Hourly)	\$164.00	\$76.00	\$150.00	\$156.00	NA	NA
3 Man Crew (Hourly)	\$246.00	\$102.00	NA	\$234.00	NA	NA
4 Man Crew (Hourly)	\$328.00	\$128.00	NA	\$312.00	NA	NA
3 Man Aerial Lift Crew (Hourly)	\$276.00	\$117.00	\$225.00	\$334.00	NA	NA
4 Man Aerial Lift Crew (Hourly)	\$368.00	\$143.00	NA	\$412.00	NA	NA
5 Man Aerial Lift Crew (Hourly)	\$460.00	\$169.00	NA	\$490.00	NA	\$198.00
<b>MODIFIED TREE PRUNING/ VISTA PRUNING</b>						
2 Man Crew (Hourly)	\$164.00	\$76.00	\$150.00	\$150.00	NA	NA
3 Man Crew (Hourly)	\$246.00	\$102.00	NA	\$225.00	NA	NA
4 Man Crew (Hourly)	\$328.00	\$128.00	NA	\$300.00	NA	NA
3 Man Aerial Lift Crew (Hourly)	\$276.00	\$117.00	\$225.00	\$325.00	NA	NA
4 Man Aerial Lift Crew (Hourly)	\$368.00	\$143.00	NA	\$400.00	NA	NA
5 Man Aerial Lift Crew (Hourly)	\$460.00	\$169.00	NA	\$475.00	NA	\$198.00
<b>STUMP REMOVALS</b>						
Hourly Rate	\$88.00	\$95.00	\$134.00	\$150.00	NA	NA
Option #1 Standard						
Stump Grind	\$3.95	\$4.00	\$3.00	NA	NA	NA
Stump Grind w/ Clean-Up	\$5.00	\$6.00	\$9.00	NA	NA	NA
Stump Grind w/ Cl.-Up & Restoration	\$14.00	\$8.00	\$11.00	NA	NA	\$5.40
Option #2 Tree Re-Planting						
Stump Grind	\$4.25	\$4.00	\$6.00	NA	NA	NA
Stump Grind w/ Clean-Up	\$6.50	\$6.00	\$18.00	NA	NA	NA
Stump Grind w/ Cl.-Up & Restoration	\$16.00	\$8.00	\$22.00	NA	NA	\$6.85
<b>EMERGENCY RESPONSE</b>						
Standard Maintenance Crew	\$450.00	\$197.00	\$300.00	\$480.00	NA	\$298.00
Standard Removal Crew	\$680.00	\$243.00	\$400.00	\$800.00	NA	\$298.00
<b>% INCREASE FOR FY13/14 &amp; FY14/15</b>						
% Increase FY 13/14	2.50%	1.50%	2.00%	3.00%	NA	0.00%
% Increase FY 14/15	2.50%	1.50%	2.00%	3.00%	NA	0.00%

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Skyline Tree Service & Landscaping, Inc.  
P.O. Box 3058  
St. Charles, Illinois 60174

For the purchase of: Tree Trimming and Stump Removal Services

At a cost not to exceed: \$50,000

Reason for the request to waive the bid procedure: Skyline Tree Service is our current contractor for these services. Skyline has provided exceptional service to our staff and customers and has a proven commitment to the City of St. Charles.

Other Quotations Received: Five (5)

Date: April 22, 2013

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**





**ST. CHARLES**  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve Municipal Building Exterior Improvements Project

Presenter: Peter Suhr

*Please check appropriate box:*

<input type="checkbox"/> Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/> Planning & Development		City Council
<input type="checkbox"/> Public Hearing		

Estimated Cost:	\$1,500,000	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
-----------------	-------------	-----------	-----	-------------------------------------	----	--

If NO, please explain how item will be funded:

**Executive Summary:**

As part of an ongoing commitment to maintain City owned facilities, last year Public Services concluded an existing exterior conditions analysis of the Municipal Building. The analysis was performed by the local architectural construction firm of Williams Design/Build who has recently changed their name to the Prairie Forge Group. The analysis was a study of the building's exterior shell and resulted in identifying significant deficiencies requiring repairs to keep the structure weather-tight. City Council approved architectural construction management services from Prairie Forge in August 2012 to move forward with the design, specification writing, construction letting and construction administration of the required repairs, and modifications identified in the analysis.

Prairie Forge has completed the bid portion of their agreement and the results are presented in the attached summary.

In addition, the Historic Preservation Commission provided preliminary review of the project on February 6, 2013 and final approval of the project on April 3, 2013.

**Attachments:** *(please list)*

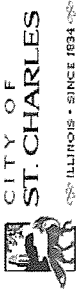
Project Budget Summary

**Recommendation / Suggested Action** *(briefly explain):*

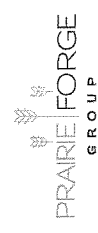
Recommendation to approve Municipal Building Exterior Improvements Project.

*For office use only:*

*Agenda Item Number: 4.k*



**PROJECT BID SUMMARY**  
 City of St. Charles  
 Municipal Center Exterior Improvements



**Bid Opening Date:** April 4, 2013  
**Bid Opening Time:** 11:00 AM

City of St. Charles  
 Municipal Center Exterior Improvements  
 Project No. 2011-033

12-Apr-13

BID PACKAGE # AND TITLE	QUALIFIED LOW BIDDER	LOW BASE BID	BUYOUT ADJUSTMENT	QUALIFIED BASE BID	ALT NO. 1: REPLACE EYEBROW WINDOWS @ OLD CITY HALL	ALT NO. 2: WINDOW REPLACEMENT @ CITY HALL	ALT NO. 3: 2ND FLOOR WINDOW REPLACEMENT ANNEX BLDG	ALT NO. 4: ALUMINUM DOORS @ MUNICIPAL CENTER EAST FACADE	ALT NO. 5: REPLACE FLOOD & SOFFIT LIGHTS	ALT NO. 6: REPLACE CUPOLA LOUVERS WITH NEW LOUVERS	TOTAL OF ALTERNATES 1 THROUGH 6	QUALIFIED LOW BIDDER W/ BUYOUT ADJUSTMENTS & ALTERNATES
<b>Building Requirements</b>												
BP #1A - MASONRY	Jimmy Z Masonry	\$ 261,000		\$ 261,000								\$ 261,000
BP #6A - GENERAL TRADES	Hargrave Builders	\$ 288,395		\$ 288,395								\$ 389,286
BP #7A - ROOFING / SHEET METAL	RE Burke Roofing	\$ 338,100		\$ 338,100								\$ 338,100
BP # 22A - PLUMBING & HVAC	JL Wagner Plumbing and Piping	\$ 54,800		\$ 54,800								\$ 54,800
<b>Total Building Cost</b>		\$ 942,295		\$ 942,295								\$ 1,043,186
<b>CONSTRUCTION CONTINGENCY</b>		\$ 25,000		\$ 25,000								\$ 25,000
<b>REIMBURSABLES &amp; BOND</b>		\$ 25,000		\$ 25,000								\$ 25,000
<b>Subtotal</b>		\$ 50,000		\$ 50,000								\$ 50,000
<b>Total of Alternates</b>				\$ 20,670	\$ 29,680	\$ 7,621	\$ 18,974	\$ 15,874	\$ 6,072	\$ 100,891		\$ 1,093,186
<b>Total Base Bid Project Plus Individual Alternates</b>		\$ 992,295		\$ 1,012,965	\$ 1,021,975	\$ 999,916	\$ 1,011,269	\$ 1,008,169	\$ 1,000,367			\$ 1,093,186
<b>Total Project Cost including Alternates No. 1 through 6</b>		\$ 992,295		\$ 992,295								\$ 1,093,186



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to waive bid procedure and award HVAC Preventative Maintenance Inspection Contract with Service Mechanical

Presenter: Peter Suhr

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$72,564	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	----------	-----------	-----	-------------------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

Over the last ten years, the City has developed a relationship with Service Mechanical to provide heating, venting, and cooling (HVAC) service for City facilities. In an effort to consolidate service and create value to the City, staff moved to award Service Mechanical an agreement to serve all of our facilities in fiscal year 08/09.

Our first five years of utilizing Service Mechanical was a success. Building on this success, staff recommends continuing with Service Mechanical for another fiscal year. Service Mechanical has agreed to hold pricing for a fourth consecutive year.

**Attachments:** *(please list)*

Proposal from Service Mechanical to provide HVAC service  
Bid Waiver

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to waive bid procedure and award HVAC Preventative Maintenance and Inspection Contract with Service Mechanical.

*For office use only:*

*Agenda Item Number: 4.1*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Service Mechanical Industries  
50 E. Commerce Drive, Suite 100  
Schaumburg, IL 60173

For the purchase of: Preventive Maintenance and Inspection for the Building Environmental Systems.

At a cost not to exceed: \$ 72,564

Reason for the request to waive the bid procedure: This will be Service Mechanical's tenth year as a vendor with the City. The City has developed a solid working relationship with Service Mechanical and their service technicians. With the addition of the Public Works Facility along with all other City buildings we believe this plan would serve the City best and also help in assessing our current HVAC equipment and implementing a ten-year maintenance and replacement plan. Service Mechanical has also agreed to hold pricing for a fourth consecutive year.

Other Quotations Received: None

Date: 4/22/2013

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**



50 E. COMMERCE DRIVE

SUITE 100

SCHAUMBURG

ILLINOIS 60173-5309

☎ 847-342-9100

☎ 847-342-9104

■ heating

■ air conditioning

■ energy management

[www.servicemechanical.com](http://www.servicemechanical.com)

April 2, 2013

Mr. Peter Suhr  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

**Re: Preventive Maintenance Agreement  
City of St. Charles – City Hall  
2 E. Main Street  
St. Charles, IL 60174**

Dear Mr. Suhr:

The Preventive Maintenance Agreement for the above referenced location will automatically renew on **May 1, 2013**. We appreciate the opportunity to provide maintenance at this location, and we look forward to continuing to serve you. There will be **no increase** in the price of the Preventive Maintenance Agreement for the upcoming year. We will continue to provide you with quality service under the terms and conditions of your original agreement.

For your convenience, no further communication is required to keep this contract in effect. Your next scheduled maintenance will be performed without interruption.

Please call our office at (847) 342-9100 if we may answer any questions or be of further assistance.

Sincerely,

*Service Mechanical Industries*

A handwritten signature in cursive script that reads "Erika Bartell".

Erika Bartell  
Administrative Assistant

EB

April 2, 2013

Mr. Peter Suhr  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

**Re: Preventive Maintenance Agreement  
Century Station  
112 N. Riverside Ave.  
St. Charles, IL 60174**

Dear Mr. Suhr:

The Preventive Maintenance Agreement for the above referenced location will automatically renew on **May 1, 2013**. We appreciate the opportunity to provide maintenance at this location, and we look forward to continuing to serve you. There will be **no increase** in the price of the Preventive Maintenance Agreement for the upcoming year. We will continue to provide you with quality service under the terms and conditions of your original agreement.

For your convenience, no further communication is required to keep this contract in effect. Your next scheduled maintenance will be performed without interruption.

Please call our office at (847) 342-9100 if we may answer any questions or be of further assistance.

Sincerely,

*Service Mechanical Industries*



Erika Bartell  
Administrative Assistant

EB

April 2, 2013

Mr. Peter Suhr  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

**Re: Preventive Maintenance Agreement  
Public Works  
200 Devereaux Way  
St. Charles, IL 60174**

Dear Mr. Suhr:

The Preventive Maintenance Agreement for the above referenced location will automatically renew on **May 1, 2013**. We appreciate the opportunity to provide maintenance at this location, and we look forward to continuing to serve you. There will be **no increase** in the price of the Preventive Maintenance Agreement for the upcoming year. We will continue to provide you with quality service under the terms and conditions of your original agreement.

For your convenience, no further communication is required to keep this contract in effect. Your next scheduled maintenance will be performed without interruption.

Please call our office at (847) 342-9100 if we may answer any questions or be of further assistance.

Sincerely,

*Service Mechanical Industries*



Erika Bartell  
Administrative Assistant

EB



50 E. COMMERCE DRIVE  
SUITE 100  
SCHAUMBURG  
ILLINOIS 60173-5309  
energy management

847-342-9100  
fax 847-342-9104

[www.servicemechanical.com](http://www.servicemechanical.com)

April 2, 2013

Mr. Peter Suhr  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

**Re: Preventive Maintenance Agreement  
City of St. Charles - PD  
211 N Riverside  
St. Charles, IL 60174**

Dear Mr. Suhr:

The Preventive Maintenance Agreement for the above referenced location will automatically renew on **May 1, 2013**. We appreciate the opportunity to provide maintenance at this location, and we look forward to continuing to serve you. There will be **no increase** in the price of the Preventive Maintenance Agreement for the upcoming year. We will continue to provide you with quality service under the terms and conditions of your original agreement.

For your convenience, no further communication is required to keep this contract in effect. Your next scheduled maintenance will be performed without interruption.

Please call our office at (847) 342-9100 if we may answer any questions or be of further assistance.

Sincerely,

*Service Mechanical Industries*

A handwritten signature in cursive script that reads "Erika Bartell".

Erika Bartell  
Administrative Assistant

EB





■ heating

■ air conditioning

50 E. COMMERCE DRIVE  
SUITE 100  
SCHAUMBURG  
ILLINOIS 60173-5309  
■ energy management

☎ 847-342-9100  
fax 847-342-9104

[www.servicemechanical.com](http://www.servicemechanical.com)

April 2, 2013

Mr. Peter Suhr  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

**Re: Preventive Maintenance Agreement  
Waste Water Treatment Plant  
200 Devereaux Way  
St. Charles, IL 60174**

Dear Mr. Suhr:

The Preventive Maintenance Agreement for the above referenced location will automatically renew on **May 1, 2013**. We appreciate the opportunity to provide maintenance at this location, and we look forward to continuing to serve you. There will be **no increase** in the price of the Preventive Maintenance Agreement for the upcoming year. We will continue to provide you with quality service under the terms and conditions of your original agreement.

For your convenience, no further communication is required to keep this contract in effect. Your next scheduled maintenance will be performed without interruption.

Please call our office at (847) 342-9100 if we may answer any questions or be of further assistance.

Sincerely,

*Service Mechanical Industries*

A handwritten signature in cursive script that reads "Erika Bartell".

Erika Bartell  
Administrative Assistant

EB

# service

MECHANICAL INDUSTRIES

AN ILLINOIS CORPORATION

■ heating

■ air conditioning

50 E. COMMERCE DRIVE

SUITE 100

SCHAUMBURG

ILLINOIS 60173-5309

■ energy management

☎ 847-342-9100

fax 847-342-9104

www.servicemechanical.com

April 2, 2013

Mr. Peter Suhr  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

Re: Preventive Maintenance Agreements for the following locations:

250 N. Riverside	2561 Dukane Dr.	1000 Illinois St.
3805 Lincoln Hwy.	1405 Prairie St.	228 N. Randall Rd.
200 Walnut Ave.	1000 Dunham	5N061 Rt. 25
1425 South Ave.	2900 N. 5th Ave.	650 Peck Rd.
215 E. Main St.	2529 Oak	454 S. 37 <sup>th</sup>
630 N. 12 <sup>th</sup> St.	15 N. First St.	2901 Campton Hills Rd.
300 N. Riverside	213 N. Riverside	2900 Production Dr.

Dear Mr. Suhr:

The Preventive Maintenance Agreement for the above referenced location will automatically renew on **May 1, 2013**. We appreciate the opportunity to provide maintenance at this location, and we look forward to continuing to serve you. There will be **no increase** in the price of the Preventive Maintenance Agreement for the upcoming year. We will continue to provide you with quality service under the terms and conditions of your original agreement.

For your convenience, no further communication is required to keep this contract in effect. Your next scheduled maintenance will be performed without interruption.

Please call our office at (847) 342-9100 if we may answer any questions or be of further assistance.

Sincerely,

*Service Mechanical Industries*



Erika Bartell  
Administrative Assistant

EB



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Award Contracts for Tree Trimming Services to DeMar Tree Service and Skyline Tree Service

Presenter: Tom Bruhl

*Please check appropriate box:*

Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
Planning & Development	<input type="checkbox"/>	City Council
Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$173,000	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	-----------	-----------	-----	-------------------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

Tree trimming is a very important component in our electric reliability effort. The City went out for bid for tree trimming services and received two acceptable competitive bids from six solicited vendors. The City has used DeMar and Skyline with excellent results. The two bid prices were very close and either vendor could be low bid depending on what specialized equipment or miscellaneous charges we would need in the upcoming year. We are proposing to split the work between the two contractors to create a diverse operational advantage for the Electric Utility.

**Attachments:** *(please list)*

Bid Tabulation from Purchasing

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to award contracts to DeMar Tree Service for an amount not to exceed \$86,500 and Skyline Tree Service for an amount not to exceed \$86,500 for Electric Line Tree Trimming Services.

*For office use only:*

*Agenda Item Number: 4.m*

CONTRACTOR	LABOR/HR.	AERIAL TRUCK	CHIPPER/TRUCK	MISC. CHARGES	TOTAL/HOUR
DeMar Tree & Landscp. 6N112 IL Rt. 31 St. Charles, IL 60174	\$105/hr. (3-man crew)	<b>\$12/hr.</b>	<b>\$12/hr.</b>	<b>\$12.00/hr.-loader truck, Not available/”-stump grinding, O.T.-1.5 x 157.50/hr. (Sun. only), O.T.-regular rate 157.50/hr. (Mon-Sat.)</b>	\$141.00/hr. (3-man)—Mon-Fri., 193.50/hr. (3-man)—Sat. & Sun.
Kramer Tree Specialists. 300 Charles Ct W. Chicago, IL 60185	No bid				
Winkler’s Tree & Landscape, P. O. Box 1154, LaGrange Park, IL 60526	No bid				
Autumn Tree Experts 30W240 Calumet Ave. W., Warrenville, IL 60555	No bid				
Skyline Tree Servc. P. O. Box 3058 St. Charles, IL 60174	<b>\$87/hr. (3-man crew)</b>	\$15/hr.	\$15/hr.	\$20.00/hr.-loader truck, \$5/”-stump grinding, O.T.-1.5 x \$130.50/hr. (Sun. only), O.T.-regular rate \$130.50/hr. (Mon-Sat.)	<b>\$137.00/hr. (3-man)—Mon-Fri., 180.50/hr. (3-man)—Sat. &amp; Sun.</b>
Nels Johnson Tree Experts, 912 Pitner Ave. Evanston, IL 60202-1585	No bid				

CJB



## AGENDA ITEM EXECUTIVE SUMMARY

**Title:** Recommendation to approve street closures for St. Charles Knights of Columbus Fall Classic 5K Run

**Presenter:** Chief Lamkin

*Please check appropriate box:*

Government Operations	X	Government Services 04.22.13
Planning & Development		City Council

Estimated Cost:	\$1,784.96 TOTAL	Budgeted:	YES	X	NO	
-----------------	------------------	-----------	-----	---	----	--

If NO, please explain how item will be funded:

**Executive Summary:**

The St. Charles Knights of Columbus would like to hold its second annual Fall Classic 5K Run on Saturday, October 5, 2013. Proceeds from this event will go towards charitable works within the community.

This event would begin and end in Pottawatomie Park. The race will take place on city streets which will require temporary partial closure of those streets during this event. Most closures will allow for some local traffic/residents throughout the event.

A map of the proposed route is attached. In order to effectively close these streets and manage this event, two (2) positions would need to be staffed by extra duty Patrol Officers and four (4) positions would need to be staffed by EMA. Other locations will be staffed by volunteers provided by the event organizer. Following are the streets requested:

- N. 2<sup>nd</sup> Ave. from Chestnut Ave. to Fulton Ave. would be closed from 0900-0930.
- N. 2<sup>nd</sup> Ave. from North Ave. to Iroquois Ave. would be closed from 0930-1200.
- N. 3<sup>rd</sup> Ave. from Chestnut to North Ave. would be closed from 0900-0930.
- N. 3<sup>rd</sup> Ave. from North Ave. to Johnor Ave. would be closed for the duration of the event: 0900-1200.
- Iroquois Ave. from 3<sup>rd</sup> Av. to 2<sup>nd</sup> Ave. would be closed from 0930-1200.
- Delnor Ave. from 5<sup>th</sup> Av. to 3<sup>rd</sup> Ave. would be closed for the duration of the event: 0900-1200.
- Marion Ave. from 5<sup>th</sup> Ave. to 3<sup>rd</sup> Ave. would be closed for the duration of the event: 0900-1200.
- Johnor Ave. from 5<sup>th</sup> Av. to 3<sup>rd</sup> Ave. would be closed for the duration of the event: 0900-1200.
- Stonehedge Rd. from 5<sup>th</sup> Av. to Persimmon Dr. would be divided with cones allowing runners to use the northern portion of the roadway with room for two-way traffic on the southern portion of the roadway.

Projected expenses for this event include the following:

Fire:\$96 ; Police:\$382.98; Public Works:\$1,305.88 **TOTAL: \$1,784.96**

The sponsor is a not-for-profit requesting financial assistance under the City special events policy.

**Attachments:** *(please list)*

Route map

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve street closures for the St. Charles Knights of Columbus Fall Classic 5K Run.

*For office use only:*

*Agenda Item Number: 5.a*



LOGIN | Become a member

### K of C 5-k

**Distance:** 3.11 miles / 5.00 km  
**Location:** Start: Pott Park  
 St. Charles, IL, US  
**Attributes:** loop, mixed flat & hills, roads

### Elevation Profile

[Click to view elevation profile](#)

0

**Total climb:** 0 feet / 0 m

**Total elevation change:** 0 feet / 0 m

*Added by Jim Webb on 1/13/2012*

**DISCLAIMER:** USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk!



St. Vincent Sports Performance

About Associations

News Athlete Bios

Sports LYNX Track & Field

Groups Youth Athletes

Events Search the Calendar



## AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve street closure, Class E2 Liquor License, and use of amplification equipment for the Heritage Center Pig Roast
Presenter:	Chief Lamkin

*Please check appropriate box:*

	Government Operations	X	Government Services 04.22.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$1,847.02	Budgeted:	YES	X	NO	
-----------------	------------	-----------	-----	---	----	--

If NO, please explain how item will be funded:

**Executive Summary:**

This is the third annual event for this organization; however, the first time they are requesting for the event to take place at this location – the St. Charles Heritage Center, 215 E. Main St.

Event coordinators are requesting that the S. 3<sup>rd</sup> Avenue closure and tent set-up begin Saturday morning, the day of the event, June 29, 2013.

The Office will be responsible for the food and liquor (beer and wine) portion of this event. The entire area will be fenced off with volunteers working the two entrances. Liquor sales will start at 5:00 p.m. and end at 10:00 p.m.

An amplification permit has been requested. An MP3 player will be hooked up to speakers as background music for the duration of the event and end at 9:30 p.m.

Following is the estimated total cost for the city in which event coordinators are responsible for reimbursing in full: **Public Works: \$1,847.02.** The Police Department will determine any extra duty Police at the expense of the event sponsor.

**Attachments:** *(please list)*

Map of event layout

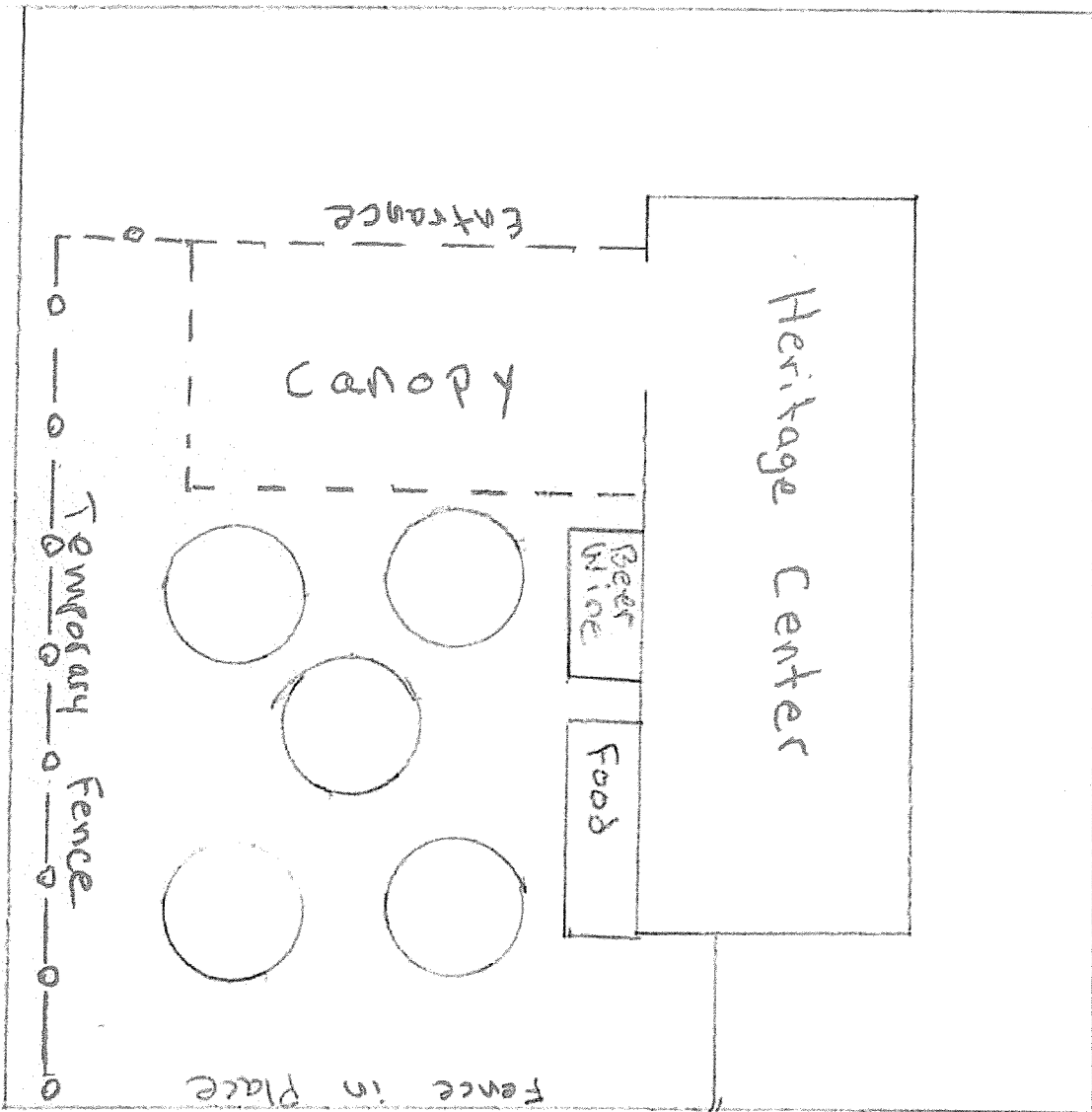
**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve street closure, Class E2 Liquor License, and use of amplification equipment for the Heritage Center Pig Roast.

<i>For office use only:</i>	<i>Agenda Item Number: 5.b</i>
-----------------------------	--------------------------------

# East Side Parking Structure

3rd Avenue







**ST. CHARLES**  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Street Closure for Annual Farmers Market from June through October

Presenter: Chief Lamkin

*Please check appropriate box:*

	Government Operations	X	Government Services 04.22.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$0	Budgeted:	YES		NO	X
-----------------	-----	-----------	-----	--	----	---

If NO, please explain how item will be funded:

**Executive Summary:**

The Farmers Market organizers at the Baker Memorial Church are requesting the closure of North 4<sup>th</sup> Avenue between Main St. and Cedar St. on Fridays from June until the end of October from approximately 5 a.m. until 2:30 p.m. The farmers market has taken place at this location for several years with no problems.

The Police Department recommends the use of Type III barricades at each end to accomplish the closure safely, and that event organizers encourage vendors to utilize parking south of Main Street to allow customer parking closer to the event.

**Attachments:** *(please list)*

None

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve street closure for the annual Farmers Market from June through October.

*For office use only:*

*Agenda Item Number: 5.c*



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title:	Discussion of Liquor License questions from March Government Services Committee and recommendation to provide direction to the City Administrator, Chief of Police, and City Attorney.
--------	--

Presenter:	Chief Lamkin
------------	--------------

*Please check appropriate box:*

	Government Operations	X	Government Services 4.22.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$N/A	Budgeted:	YES		NO	
-----------------	-------	-----------	-----	--	----	--

If NO, please explain how item will be funded:

**Executive Summary:**

A presentation was made at the March Government Services Committee on the status of the Tavern Association as well as statistical data that had been compiled since September of 2012. At the March meeting, staff was directed to research several questions, including consultation with the City Attorney. The items addressed are as follows:

1. Interest in greater distinction between restaurant/tavern and tavern only licenses with specific closing times for each.
2. Interest in establishing a 3-7 member liquor control commission vs. a sole commissioner. Suggested that the Mayor and one Alderman serve with one or more members from the community.
3. Interest in establishing a "late service permit" allowing establishments to serve liquor until 2:00 a.m.
4. Interest in granting a short-term extension to the 2012-13 licenses to allow for continued discussion, review, and final action by Council.
5. Interest in providing more stringent training/education requirements for managers and wait staff to help curb over service/consumption problems.
6. Determine the ability to establish higher fines for unlawful behavior (e.g. fighting, public intoxication, etc.).

The attached matrix provides an overview on existing licenses, a review of answers to the questions, and the licenses issued presently for continuing the discussion.

**Attachments:** *(please list)*

Issues and Analysis matrix; License class descriptions matrix; Lists of current license holders; Ordinance 2012-M-30

**Recommendation / Suggested Action** *(briefly explain):*

Discussion of Liquor License questions from March Government Services Committee and recommendation to provide direction to the City Administrator, Chief of Police, and City Attorney.

<i>For office use only:</i>	<i>Agenda Item Number:</i> 5.d
-----------------------------	--------------------------------

Item:		Comments/Analysis:
<p>Establishing greater distinction between restaurant/tavern and tavern only with specific closing hours to be established for each.</p>		<p>This can be completed, upon approval of the required ordinance.</p> <p>Please recall that the City Council approved an ordinance on June 4, 2012 to better differentiate restaurants, restaurants/taverns, and taverns. Please see attached matrix for a summary of the current license classes.</p> <p>There was a proposal to require restaurants and restaurant/taverns to serve the full menu of food items for all hours of operation. As a result of feedback from some establishments, the ordinance was modified to require restaurants to serve the full menu until closing time (11:59 pm). Furthermore, restaurants/taverns are required to serve the full menu until 11 pm. After 11 pm, a limited menu may be offered.</p> <p>Another possible idea is to require a certain percentage of revenue to be from food/non-alcoholic beverage sales. The City would need to determine what the percentage standard will be and how such a standard would be monitored and enforced.</p> <p>Another idea is to strictly limit bar-type seating or service at restaurants and restaurant/taverns.</p>

<p>Interest in establishing a 3-7 member liquor control commission vs. a sole liquor commissioner. Suggested that the Mayor and 1 Aldermen serve on the commission with 1 or more members of the community.</p>	<p>This can be completed, upon approval of the required ordinance.</p> <p>Under most community approaches, the members are from the community, nominated by the Mayor, and approved by the City Council. In some communities the Mayor and Council serve as the Liquor Commission.</p> <p>The commission can begin serving when it has been established.</p> <p>The Council will need to determine if the commission will only adjudicate violations of the liquor ordinance, or if additional authority will be granted. This may include making recommendations on changes to the liquor code, providing a recommendation on applications for new licenses, etc.</p>
<p>Interest in establishing a "late-service permit" that would allow establishments to serve liquor until 2 am. That permit would be subject to annual review, based on the establishment's compliance with liquor laws and other laws of the city, subject to the due process requirements noted in the Comments/Analysis discussion.</p>	<p>This can be completed, upon approval of the required ordinance.</p> <p>The City will need to determine how many late-service permits will be issued and if all existing 2 a.m. establishments will be permitted to receive a permit.</p> <p>From a legal standpoint, the late-service permit is treated similarly to a liquor license in that it can only be repealed or not renewed for cause and after due process.</p> <p>While the "late-service permit" would allow discipline related to the later hours without affecting the underlying license, the necessary due process requirements noted above may not give the City as much discretion as it would like.</p>

<p>Interest in granting a short-term extension to the 2012-13 licenses (e.g. 30-90 days) to allow for continued discussion, review, and final action by the Council.</p>	<p>This can be completed, upon approval of the required ordinance.</p> <p>While some licenses have already been renewed for the 2013-14 license year, including the payment of the required fee and issuance of the license, changes can be made and implemented during the licensing period.</p> <p>Certain administrative tasks related to the changes will be completed by staff, upon issuance of the new licenses and completion of a true-up of payments made for licenses.</p>
<p>More stringent training/education requirements for managers/staff/waitpersons that can be established to curb over-service or over-consumption</p>	<p>This can be completed.</p> <p>The Police Department is currently reviewing potential program options. Staff will need to specify the program and the compliance requirements for establishment owners, managers, and staff. Then, an ordinance will need to be approved to implement the mandate. This program would require approval from the Illinois Liquor Control Commission.</p>
<p>Establish higher fines for patrons that engage in unlawful behavior (e.g. public intoxication, etc.</p>	<p>This can be completed, upon approval of the required ordinance. \$750 is the maximum fine for a local ordinance violation. Staff is reviewing the various violations that may warrant an increase in the fine and the merits of increasing fines for those violations.</p>

Description of License Classes

License Class	All alcohol may be served	Only beer & wine may be served	Service must terminate at 11:59 PM	Service must terminate at 1:59 AM	Full menu available at all times	Counter service of food	Limited menu may be offered	Packaged wine may be sold	Live entertainment may be offered
B-1	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
B-2	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> (after 11 pm)		
B-3	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> (after 11 pm)		<input checked="" type="checkbox"/>
B-4		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
B-5		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
B-6	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> (after 11 pm)	<input checked="" type="checkbox"/>	
C-1	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
C-2	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
C-3		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
C-4	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Class "B" Predominately Food (50 of 50) Fee - \$1200 - \$2600

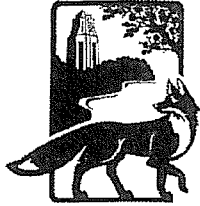
BusinessName	Class	Address	City	State	ZipCode	Phone
Charlie Fox's Pizzeria & Eatery LLC	B1	3341 W Main St Ste 7	St Charles	IL	60175	630 443 8888
Colonial Café & Ice Cream East	B1	1625 E Main St	St Charles	IL	60174	630 584 4647
Colonial Café & Ice Cream West	B1	552 S Randall Rd	St Charles	IL	60174	630 443 8338
Corfu Restaurant	B1	2520 E Main St	St Charles	IL	60174	630 584 1099
Gina's Subs & Pizza Inc	B1	2770 E Main St	St Charles	IL	60174	630 377 3220
House of Tokyo	B1	2762 E Main St	St Charles	IL	60174	630 587 8711
Isacco Kitchen	B1	210 Cedar Street	St Charles	IL	60174	630 444 0202
Lin's Garden Restaurant	B1	2400 E Main St	St Charles	IL	60174	630 513 6060
Los Burritos Mexicanos No 3 Inc	B1	2125 W Main St	St Charles	IL	60174	630 584 9610
Poblano Pepper Grill Inc	B1	3677 E Main St	St Charles	IL	60174	630 244 9817
Silver Lake Restaurant	B1	518 Kirk Rd	St Charles	IL	60174	630 587 1888
Sushi Yama	B1	2400 E Main St	St Charles	IL	60174	630 443 8890
Szechwan Garden St. Charles	B1	117 W Main St	St Charles	IL	60174	630 513 1889
Thai Zie Restaurant	B1	11 N 3rd St	St Charles	IL	60174	630 444 1690
Dawn's Beach Hut	B2	8 N Third St	St Charles	IL	60174	630 513 0204
Chipotle Mexican Grill	B2	3821 E Main St	St Charles	IL	60174	630 587 9033
Chili's Grill & Bar	B2	3795 E Main St	St Charles	IL	60174	630 584 8013
El Puente Restaurant	B2	112 E Main St	St Charles	IL	60174	630 377 8884
Gabby's Kitchen Inc	B2	1650 W Main St	St Charles	IL	60174	630 549 0656
Gino's East	B2	1590 E Main St	St Charles	IL	60174	630 513 1311
Giordano's Restaurant & Pizza	B2	3641 E Main St	St Charles	IL	60174	630 762 1600
Kane County Rookies	B2	1545 W Main St	St Charles	IL	60174	630 513 0681
Mr. Samari	B2	558 Randall Rd	St Charles	IL	60174	630 762 8500
Nuova Italia West Corp	B2	18 N 4th St	St Charles	IL	60174	630 584 4040
Odyssey II Inc	B2	3755 E Main St	St Charles	IL	60174	630 443 6600

Olive Garden	B2	3785 E Main St	St Charles	IL	60174	630 443 1122
On the Border Restaurant	B2	3050 E Main St	St Charles	IL	60174	630 443 7848
Salerno & Sons Inc	B2	320 N 2nd Street	St Charles	IL	60174	630 584 7900
Spotted Fox Alehouse	B2	3615 E Main St	St Charles	IL	60174	630 584 2239
St Charles Place	B2	2550 E Main St	St Charles	IL	60174	630 377 3333
Tap House Grill	B2	3341 W Main St Ste 7	St Charles	IL	60175	630 443 1664
Taste of Himalayas Restaurant & Bar	B2	110 N 3rd St	St Charles	IL	60174	630 444 1575
Trattoria ZaZa's	B2	5 S 1st St	St Charles	IL	60174	630 443 9304
Vino Thai	B2	3825 E Main St	St Charles	IL	60174	630 443 8461
White Stag Tavern	B2	1307 E Main St	St Charles	IL	60174	630 444 3570
Wild Monk	B2	51 S 1st Street	St Charles	IL	60174	630 549 6557
Alibi Bar & Grill	B3	12 N 3rd Street	St Charles	IL	60174	630205 5637
Alley 64	B3	212 W Main St	St Charles	IL	60174	630 513 6464
The Beehive Tavern	B3	204 W Main St	St Charles	IL	60174	630 584 0800
The Filling Station	B3	300 W Main St	St Charles	IL	60174	630 584 4414
McNally's Irish Pub	B3	109 W Main St	St Charles	IL	60174	630 513 6300
Ray's Evergreen	B3	1400 W Main St	St Charles	IL	60174	630 584 3535
River Rockhouse	B3	106 S Riverside Ave	St Charles	IL	60174	630 513 0074
TGIF	B3	3875 E Main St	St Charles	IL	60174	630 443 6528
The Office	B3	201 E Main St	St Charles	IL	60174	630 549 0287
Wok N Fire St. Charles	B3	181 S 1st St	St Charles	IL	60174	630 444 3580
Portillo's Hot Dogs Inc	B4	3895 E Main St	St Charles	IL	60174	630 762 8484
Town House Books & Café	B4	105 N 2nd Ave	St Charles	IL	60174	630 584 8603
Francesca's by the River	B6	200 S Second St	St Charles	IL	60174	630 587 8221
Pizzeria Neo	B6	31 S 1st St	St Charles	IL	60174	630 377 8700



Class "C" Predominately Liquor (6 of 6) Fee - \$1200 - \$2600

BusinessName	Liquor Class	Address	City	State	ZipCode	Phone
St. Charles Bowl	C1	2520 W Main St	St Charles	IL	60174	630 584 9400
East Side Pub & Grill	C2	2400 E Main St	St Charles	IL	60174	630 377 7655
Pub 222 Inc	C2	222 W Main St	St Charles	IL	60174	630 377 4222
Second Street Bar & Grill	C2	221 S Second St	St Charles	IL	60174	630 443 8325
The House Pub	C2	16 S Riverside Ave	St Charles	IL	60174	630 945 3479
Thirsty Fox Pub	C2	104 E Main St	St Charles	IL	60174	630 377 6634



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve ordinance modifying various provisions of Section 5.08 of the City of St. Charles Municipal Code – Alcoholic Beverages
Presenter:	Brian Townsend

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations (5/21/12)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	--	-----------	-----	--------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

On February 6<sup>th</sup>, the Government Operations Committee unanimously endorsed several changes to Section 5.08 of the City Code (Alcoholic Beverages). The most significant change proposed was to modify the license classes to better define the various types of establishments that serve alcohol beverages – (1) Restaurant, (2) Restaurant/Tavern, and (3) Tavern/Bar. In addition, the hours of operation were modified, depending on the type of establishment. A holder of a Restaurant class-license will be required to terminate liquor service at 11:59 pm. A holder of a Restaurant/Tavern class-license or a Tavern/Bar class-license will be required to terminate liquor service at 1:59 am.

As a result of feedback from some license holders, a change to the proposal is being submitted to maintain the provision of the current ordinance to allow Restaurant/Tavern class license holders to provide a limited food menu after 11 pm. This will address concerns about incurring the costs associated with offering the full menu for all hours of operation. This is what is permitted under the ordinance today.

In addition, the A-3 license classification for package sales is being proposed for elimination. There is only 1 such license holder now (Blue Goose Market) and that establishment would like to convert to an A-2 license, which will permit the sale of all types of alcoholic beverages, rather than being limited to the sale of “domestic and imported wines, champagne, imported alcoholic liquor and gourmet beer in original packages only and not for consumption on the premises.”

This matter was referred to the Government Operations Committee by the City Council at its May 7<sup>th</sup> meeting.

**Attachments:** *(please list)*

- List summarizing proposed changes.
- Description of License Classes
- Revised ordinance amending Section 5.08 of City Code.

**Recommendation / Suggested Action** *(briefly explain):*

Recommend that the City Council approve an Ordinance Amending Title 5, Chapter 5.08, of the St. Charles Municipal Code.

*For office use only:*

*Agenda Item Number:* 6b

Proposed changes to Section 5.08 of City Code:

1. Create new license (similar to A-1 class) that authorizes sale of beer and wine only in original packages only and not for consumption on the premises. The primary purpose of the premises shall be for retail sales other than the retail sales of alcoholic liquor, such as food store, drug store or mass merchandiser. The premises shall have a minimum gross area of ten thousand square feet (10,000'), and provided the square footage devoted to the retail sale of alcoholic liquor is ten percent (10%) or less, of the gross square footage. Fee to remain the same as A-1 class.
2. Prohibit the operation of any "teen club" or "teen dance club" in any liquor license establishment.
3. Modify Class E-1 license to allow private, for-profit establishments to apply/hold license.
4. Modify Class E-2 license language to indicate that "There shall be no Class E-2 licenses issued beginning at 12:00 a.m. Friday before Columbus Day and ending 12:00 a.m. Monday on Columbus Day."
5. Eliminate the Class A-3 license class that authorizes the retail sale of domestic and imported wines, champagne, imported alcoholic liquor and gourmet beer in original packages only and not for consumption on the premises.
6. For "Restaurant" licensed under B-1, B-4, and B-5 classes, establishment must terminate alcohol service no later than 11:59 pm. Also, require that establishment operate the full kitchen and provide the full menu of items to patrons for hours that alcohol is served.
7. For "Restaurant and Tavern" licensed under B-2, B-3, and B-6, alcohol may be served until 2 am. Establishment must operate the kitchen and provide the full menu of items to patrons until 11 pm. After 11 pm, a limited menu may be offered.
8. For all Class B licensed establishments, a "Holding Bar" is permitted, provided that it shall not exceed 20% of the total number of seats in the establishment.
9. For all Class C licensed establishments, food/menu items shall be available at all times liquor sales are being conducted. In the event a full menu is not provided, a reduced menu, which includes only appetizers, sandwiches, snacks, hors d'oeuvres or other similar foods, shall be available.
10. Add ability for Liquor Commissioner to impose fee, in addition to penalties, for failure to provide evidence of current dram shop insurance coverage in accordance with 5.08.060.

11. Eliminate additional hour of service on New Year's Eve that allows establishments to stay open until 3 am.

12. Change fee structure as follows:

<b>Class</b>	<b>Current Fee</b>	<b>New Fee</b>
B-1	\$2,400/\$1,200	SAME
B-2	\$3,200/\$1,600	SAME
B-3	\$5,200/\$2,600	SAME
B-4	\$2,400/\$1,200	SAME
B-5	\$2,400/\$1,200	SAME
B-6	\$3,400/\$1,800	\$3,600/\$1,800
C-1	\$3,200/\$1,600	\$4,000/\$2,000
C-2	\$5,200/\$2,600	\$6,000/\$3,000
C-3	\$3,200/\$1,600	\$4,000/\$2,000
C-4	\$3,400/\$1,800	\$4,400/\$2,200

Description of License Classes

License Class	All alcohol may be served	Only beer & wine may be served	Service must terminate at 11:59 PM	Service must terminate at 1:59 AM	Full menu available at all times	Counter service of food	Limited menu may be offered	Packaged wine may be sold	Live entertainment may be offered
B-1	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
B-2	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> (after 11 pm)		
B-3	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> (after 11 pm)		<input checked="" type="checkbox"/>
B-4		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
B-5		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
B-6				<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> (after 11 pm)	<input checked="" type="checkbox"/>	
C-1	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
C-2	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
C-3		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
C-4	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

#4

**City of St. Charles, Illinois**

**Ordinance No. 2012-M-30**

**Ordinance Amending Title 5 "Business License and Regulations," Chapter 5.08 "Alcoholic Beverages" of the St. Charles Municipal Code - Various**

**Adopted by the  
City Council  
of the  
City of St. Charles  
June 4, 2012**

**Published in pamphlet form by  
authority of the City Council  
of the City of St. Charles,  
Kane and Du Page Counties,  
Illinois, June 8, 2012**

*Nancy Garrison*  
\_\_\_\_\_  
City Clerk



06/08/12  
Campbell Dorn

06/08/12

**City of St. Charles, Illinois**  
**Ordinance No. 2012-M-30**

**An Ordinance Amending Title 5 “Business Licenses and Regulations,” Chapter 5.08 “Alcoholic Beverages” of the St. Charles Municipal Code – Various Provisions**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION ONE:** That Title 5, "Business Licenses and Regulations", Chapter 5.08, "Alcoholic Beverages", Section 5.08.010, "Definitions", of the St. Charles Municipal Code, be and the same is hereby amended by amending the definition for the term "Restaurant", to read as follows:

...“K. “Restaurant” means any public place kept, used, maintained, advertised and held out to the public as a place where meals are served, and where meals actually are served and regularly served, without sleeping accommodations, such space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable food for its guests. The intent of this definition is that the primary business conducted on premises to be licensed as a restaurant shall be the service of meals. No restaurant licensed as such shall sell alcoholic liquor unless its full kitchen, kitchen staff and serving staff are in operation providing the restaurant’s full menu to its guests. Alcoholic liquor may be served from a service bar or in a holding bar.”...

**SECTION TWO:** That Title 5, "Business Licenses and Regulations", Chapter 5.08, "Alcoholic Beverages", Section 5.08.010, "Definitions", of the St. Charles Municipal Code, be and the same is hereby amended by deleting the definition for the term "Tavern, Bar or Saloon" in its entirety, and in lieu thereof the new definition shall be inserted:

...“Q. “Tavern,” “Bar” or “Saloon” means any place that engages in the retail sale of alcoholic liquor for consumption on the premises. No tavern, bar or saloon shall sell alcoholic liquor unless food/menu items are offered to its guests. In the event a full menu is not provided a reduced menu, which includes appetizers, sandwiches, snacks, hors d’oeuvres or other similar foods, shall be available.”...

**SECTION THREE:** That Title 5, “Business Licenses and Regulations”, Chapter 5.08, “Alcoholic Beverages”, Section 5.08.060, “License – Dram Shop Insurance Required Prior to Issuance”, of the St. Charles Municipal Code, be and the same is hereby amended by adding thereto the following additional language:

... “Every licensee shall be required to provide the Local Liquor Commissioner with a copy of each renewal/new policy of dram shop insurance when directed to do so and in accordance with written notice from the Local Liquor Control Commissioner’s office.

Any licensee failing to file a copy of the renewal/new policy of dram shop insurance pursuant to such written notice, or prior to the deadline set forth in said written notice, shall pay a late filing fee in the amount of \$50.00. Further, said licensee shall be subject to a fine, license suspension or license revocation as provided by this Chapter 5.08.”

**SECTION FOUR:** That Title 5, “Business Licenses and Regulations”, Chapter 5.08, “Alcoholic Beverages”, Section 5.08.090(A), “License – Classifications; Class A – Packaged Alcoholic Liquor Licenses”, of the St. Charles Municipal Code, be and the same is hereby amended by adding thereto a new Class A-2B license as follows:

... “A-2B. Class A-2B licenses shall authorize the retail sale of beer and wine only in original packages only and not for consumption on the premises. The primary purpose of the premises shall be for retail sales other than the retail sales of beer and wine, such as food store, drug store or mass merchandiser. The premises shall have a minimum gross area of ten thousand square feet (10,000’), and provided the square footage devoted to the retail sale of beer and wine is ten percent (10%) or less, of the gross square footage.”...

**SECTION FIVE:** That Title 5, “Business Licenses and Regulations”, Chapter 5.08, “Alcoholic Beverages”, Section 5.08.090(A), “License – Classifications; Class A- Packaged Alcoholic Liquor Licenses”, of the St. Charles Municipal Code, be and the same is hereby amended by deleting the Class A-3 license in its entirety.

**SECTION SIX:** That Title 5, “Business Licenses and Regulations”, Chapter 5.08, “Alcoholic Beverages”, Section 5.08.090(E), “License – Classifications; Class E – Temporary Licenses”, of the St. Charles Municipal Code, be and the same is hereby deleted in its entirety, and in lieu thereof the following language shall be substituted:

**“E. Class E – Temporary Licenses**

Class E licenses shall authorize the retail sale of beer and wine (or alcoholic liquors if permitted by a Class E-1, E-4 or E-5 license) for consumption on the premises only and only for special events or catered functions where the dispensing of food predominates. The Local Liquor Control Commissioner may, with the advice and consent of the City Council, issue two (2) or more Class E licenses so as to authorize and delineate two (2) or more licensed premises to operate in conjunction with any such special event or catered function. Class E licenses are divided into the following sub-classes:



- E-1. Class E-1 licenses shall authorize, at the Local Liquor Control Commissioner with advice and consent of City Council, either the retail sale of beer and wine or the retail sale of alcoholic liquors for consumption on the premises only. Class E-1 shall be issued for special events or catered functions, where the dispensing of food predominates. Applicants for Class E-1 licenses shall be limited to St. Charles organizations or groups, unless the Local Liquor Control Commissioner, with advice and consent of City Council, approves otherwise. There shall be no Class E-1 licenses issued beginning at 12:00a.m. Friday before Columbus Day and ending 12:00a.m. Monday, on Columbus Day.
- E-2. Class E-2 licenses shall authorize the retail sale of beer and wine for consumption on the premises only. Class E-2 licenses shall be issued to only Class B and Class C liquor licensees for special events or catered functions where the dispensing of food predominates. There shall be no Class E-2 licenses issued beginning at 12:00a.m. Friday before Columbus Day and ending 12:00a.m. Monday, on Columbus Day. Notwithstanding the restrictions on the issuance of Class E-2 licenses in the preceding sentence, Class E-2 licenses may be issued during said period subject to the following provisions:
1. A Class E-2 license may be issued only in the event the principal street access in front of the licensed premises is blocked due to road closure resulting from a festival taking place during said October period;
  2. In addition to all other conditions and restrictions applicable to Class E-2 licenses, the Local Liquor Control Commissioner may impose such additional conditions and/or restrictions as he deems necessary; and
  3. The Local Liquor Control Commissioner may, with the advice and consent of the City Council, waive or vary any conditions and/or restriction applicable to a Class E-2 license, if deemed appropriate under the circumstances.
- E-3. The Class E-3 license shall authorize the retail sale of beer and wine for consumption on the premises only. The Class E-3 license shall be issued solely to the Kane County Fair Board for the conduct of the annual Kane County Fair during July of each year. The Class E-3 license shall be valid only for the scheduled dates of the Kane County Fair as determined by the Local Liquor Control Commissioner.
- E-4. Class E-4 licenses shall authorize at the Local Liquor Control Commissioner's discretion, and subject to prior approval by the City Council, either the sale or delivery of beer and wine, or alcoholic liquors, for consumption on City owned property, including but not by way of limitation, 1<sup>st</sup> Street Plaza. There shall be no Class E-4 licenses issued during the second full week of October, beginning 12:00 a.m. Friday and ending 12:00 a.m. Monday.
- E-5. Class E-5 licenses shall authorize, at the Local Liquor Control Commissioner with advice and consent of the City Council, either the sale or delivery of beer and wine or alcoholic liquors, for consumption on the premises only. The Class E-5 license shall be issued solely for the conduct of not more than twenty (20) days of events that the Local Liquor Control Commissioner, City

Council and Chief of Police deem licensable per license year at a specific premises. Such license shall be issued solely for a specific premises that is open to the public and kept, used, maintained, advertised and held out to the public as a place where retail business activities or operations are conducted, other than the sale of alcoholic liquor. Events shall be permitted solely on such dates and during such times as are set forth in any Class E-5 license issued.

In the event any Class E license (with respect to any Class E-5 license, if required in whole or in part by the Local Liquor Control Commissioner, City Council or Chief of Police) is for an out of doors special event or catered function, the following shall apply, in addition to all other requirements:

1. The license shall rope off or fence the licensed premises.
2. A sign limiting beer and wine (or alcoholic liquors if permitted by a Class E-1 or Class E-4 license) consumption to the roped off or fenced area shall be prominently displayed by licensee at all times.
3. The license shall provide for the pickup of all litter and trash.
4. The Local Liquor Control Commissioner, with the advice and consent of the City Council, in consultation with the Chief of Police, shall designate on each license issued the number of St. Charles police personnel and/or adult members of the licensee required to be present on the licensed premises at all times beer and wine (or alcoholic liquors if permitted by Class E-1 license) is being served, to supervise liquor sales and check identification of persons. The licensee shall be responsible for any and all compensation of police personnel at the then current overtime rate. The licensee shall be required to post a cash deposit to secure the payment of such estimated compensation. If said deposit does not cover actual amount due, licensee is responsible for any balance due.
5. A tamper proof wrist band, of a design and in a color (a separate color must be used for each day) approved by the Chief of Police, or his designee, shall be placed on the wrist of each person eligible to purchase beer or wine (or alcoholic liquors if permitted by a Class E-1 license) prior to that person being given access to the licensed premises. Minors shall not be permitted in any licensed premises. Notwithstanding the foregoing, the Local Liquor Control Commissioner may, with the advice and consent of the City Council, and as designated in any license, permit minors to be present in a licensed premises where food is also served.

The Local Liquor Control Commissioner may, with the advice and consent of the City Council, and as designated in any license, impose such other and further conditions, as the Local Liquor Control Commissioner and City Council deem necessary. The Local Liquor Control Commissioner may, with the advice and consent of the City Council, permit entertainment as specifically authorized with the issuance of any Class E license.”

**SECTION SEVEN:** That Title 5, "Business Licenses and Regulations", Chapter 5.08, "Alcoholic Beverages", Section 5.08.100(A), "License Fees; Fees Established", of the St. Charles Municipal Code, be and the same is hereby deleted in its entirety, and in lieu thereof the following language shall be substituted:

**"A. Fees Established.** The fees for the various classes of local liquor licenses authorized in this chapter shall be as follows:

<u>Class License</u>	<u>Initial License Fee</u>	<u>Annual Renewal Fee</u>
A-1	\$3,200.00	\$1,600.00
A-2	3,200.00	1,600.00
A-2B	3,200.00	1,600.00
A-4	3,200.00	1,600.00
A-5	3,400.00	1,800.00
B-1	2,400.00	1,200.00
B-2	3,200.00	1,600.00
B-3	5,200.00	2,600.00 (live entertainment may be permitted)
B-4	2,400.00	1,200.00
B-5	2,400.00	1,200.00
B-6	3,600.00	1,800.00
C-1	4,000.00	2,000.00
C-2	6,000.00	3,000.00 (live entertainment may be permitted)
C-3	4,000.00	2,000.00
C-4	4,400.00	2,200.00
D-1	8,000.00	4,000.00
D-2	4,000.00	2,000.00
D-3	4,000.00	2,000.00
D-4	2,000.00	1,000.00
D-5	4,000.00	2,000.00
D-6	4,000.00	2,000.00
E-1	50.00	50.00
E-2	100.00	100.00
E-3	50.00	50.00
E-4	100.00	100.00
E-5	500.00	500.00

**SECTION EIGHT:** That Title 5, "Business Licenses and Regulations", Chapter 5.08, "Alcoholic Beverages", Section 5.08.130, "License – Hours of Sale", of the St. Charles Municipal Code, be and the same is hereby deleted in its entirety and in lieu thereof the following language shall be substituted:

**"5.08.130 License – Hours of Sale.**

- A. It shall be unlawful for any person holding a Class A-1, A-2, A-2B, A-4 or A-5 license issued pursuant to this chapter to sell, offer for sale or to give away, in

- or upon any licensed premises any alcoholic liquor prior to the hour of 7:00 a.m. and after the hour of 10:00 p.m. on Monday, Tuesday, Wednesday, Thursday, Friday and Saturday; and prior to the hour of 10:00 a.m. and after the hour of 10:00 p.m. on Sunday except where December 24 or December 31 occurs on a Sunday, then alcoholic liquor sales shall be unlawful prior to the hour of 8:00 a.m. and after the hour of 10:00 p.m.
- B. It shall be unlawful for any person holding a Class B-1, B-4 and B-5 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises, any alcoholic liquor between the hours of 12:00 midnight and 7:00 a.m. on Monday, Tuesday, Wednesday, Thursday, Friday and Saturday; and between the hours of 12:00 midnight and 10:00 a.m. on Sunday.
  - C. It shall be unlawful for any person holding a Class B-2, B-3, B-6, C-1, C-2, C-3 or C-4 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises, any alcoholic liquor between the hours of 2:00 a.m. and 7:00 a.m. on Monday, Tuesday, Wednesday, Thursday, Friday and Saturday; and between the hours of 2:00 a.m. and 10:00 a.m. on Sunday.
  - D. It shall be unlawful for any person holding a Class D-1 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises, any alcoholic liquor between the hours of 2:00 a.m. and 7:00 a.m. on Monday, Tuesday, Wednesday, Thursday and Friday; between the hours of 3:00 a.m. and 7:00 a.m. on Saturday; and between the hours of 3:00 a.m. and 10:00 a.m. on Sunday.
  - E. It shall be unlawful for any person holding a Class D-2, D-4, D-5 or D-6 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises, any alcoholic liquor between the hours of 2:00 a.m. and 10:00 a.m. on Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday.
  - F. It shall be unlawful for any person holding a Class D-3 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises, any alcoholic liquor between the hours of 2:00 a.m. and 7:00 a.m. on Monday, Tuesday, Wednesday, Thursday, Friday and Saturday; and between the hours of 2:00 a.m. and 10:00 a.m. on Sunday.
  - G. It shall be unlawful for any person holding a Class E-1 or E-3 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises, any alcoholic liquor between the hours of 11:00 p.m. and 7:00 a.m. on Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday, except as otherwise authorized by the City Council.
  - H. It shall be unlawful for any person holding a Class E-2 license or E-4 license issued pursuant to this chapter to sell, offer for sale or to give away, in or upon any licensed premises, any alcoholic liquor between the hours of 12:00 midnight and 10:00 a.m. on Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday.
  - I. It shall be unlawful for any person holding a Class E-5 license issued pursuant to this chapter to sell or deliver, in or upon any licensed premises, any alcoholic

liquor, except during those hours as specifically set forth in said Class E-5 license.”

**SECTION NINE:** That Title 5, “Business Licenses and Regulations”, Chapter 5.08, “Alcoholic Beverages”, Section 5.08.250, “Regulations Applicable Generally”, of the St. Charles Municipal Code, be and the same is hereby amended by adding thereto new Sections 5.08.250(V) and 5.08.250(W) as follows:

“V. Teen Club/Teen Dance Club Prohibited.

It is unlawful to permit or operate a teen club/teen dance club at any time on any premises licensed to sell alcoholic liquor. For purposes of this subsection V, a teen club/teen dance club is defined as follows:

Any premises open to the public, all or any constituent part of which is restricted to the admission of, and which caters and/or is promoted to, patrons between the ages of thirteen (13) and twenty (20), inclusive, irrespective of whether admission is with or without an admission fee or charge, where patrons enjoy dancing, live and recorded music and entertainment, video or arcade games or other games or devices related to amusement or entertainment, or where videotape presentations are shown. "Teen Club/Teen Dance Club" does not include places operated by government entities, schools, religious institutions or any other non-commercial organization which might occasionally host or sponsor entertainment or activities for teen-agers incidental to the organization's principle purpose.

W. Payment of Taxes, Fees, Charges and Other Monies to City when Due.

It is the obligation of every licensee to pay to the City, **ON OR BEFORE THE DUE DATE**, each and every tax (including, but not limited to the St. Charles Alcohol Tax), fee, charge or other monetary obligation imposed by and/or owed to the City by said licensee.

The failure of a licensee to make any required payment, **ON OR BEFORE THE DUE DATE**, shall subject the licensee to a Citation being issued to determine if the licensee shall be fined or having its license suspended or revoked.

**THERE IS A ZERO TOLERANCE POLICY. THE CITATION SHALL BE PROSECUTED TO ITS CONCLUSION, REGARDLESS OF WHETHER THE PAYMENT IS SUBSEQUENTLY MADE AFTER THE DUE DATE.”**

**SECTION TEN:** That Title 5, “Business Licenses and Regulations”, Chapter 5.08, “Alcoholic Beverages”, Section 5.08.260, “Regulations Applicable to Certain

Licenses Only”, of the St. Charles Municipal Code, be and the same is hereby amended by adding thereto a new Section 5.08.260(F) as follows:

“F. Class B Licenses – Holding Bar.

Class B licensed premises are permitted to have a holding bar on said premises, provided that said holding bar shall not contain seating in excess of 20% of the total number of seats approved for said premises.”

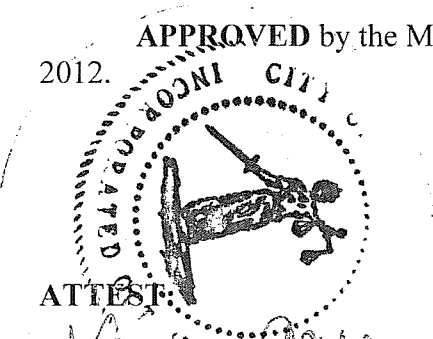
**SECTION ELEVEN:** That after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form pursuant to the authority of the City Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

**SECTION TWELVE:** This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

**PRESENTED** to the City Council of the City of St. Charles, Illinois, this 4<sup>th</sup> day of June 2012.

**PASSED** by the City Council of the City of St. Charles, Illinois this 4<sup>th</sup> day of June 2012.

**APPROVED** by the Mayor of the City of St. Charles, Illinois, this 4<sup>th</sup> day of June 2012.



*Donald P. DeWitte*  
Donald P. DeWitte, Mayor

ATTEST:

*Nancy Garrison*  
Nancy Garrison  
City Clerk

**COUNCIL VOTE:**

Ayes : 8  
Nays : 1  
Absent : 1

**APPROVED AS TO FORM:**

---

City Attorney

**DATE:** \_\_\_\_\_

State of Illinois )  
 )  
 ) ss.  
Counties of Kane and DuPage )

## Certificate

I, NANCY GARRISON, certify that I am the duly elected and acting Municipal City Clerk of the City of St. Charles, Kane and DuPage Counties, Illinois.

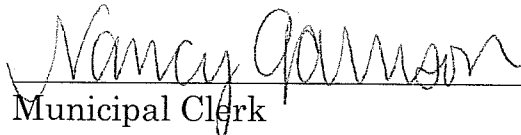
I further certify that on June 4, 2012, the Corporate Authorities of such municipality passed and approved Ordinance No. 2012-M-30, entitled

"Ordinance Amending Title 5 "Business License and Regulations," Chapter 5.08 "Alcoholic Beverages" of the St. Charles Municipal Code – Various,"

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2012-M-30, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the municipal building, commencing on June 8, 2012, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at St. Charles, Illinois, this 4th day of June 2012.

  
Municipal Clerk







**ST. CHARLES**  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve an Ordinance Authorizing Power Cost Adjustment as part of the electric rate structure

Presenter: Tom Bruhl

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$ N/A	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
-----------------	--------	-----------	-----	-------------------------------------	----	--------------------------

If NO, please explain how item will be funded:

**Executive Summary:**

The Electric Utility and the Finance Department will make a presentation regarding the application of a Power Cost Adjustment (PCA) to electric rates.

The PCA is a mechanism to pass through the variable cost of power, whether it is higher or lower than budgeted on utility bills. Through this adjustment, the cost of power will be fairly apportioned to our consumers. There is no financial gain or loss to the City from implementing the PCA. It is a mechanism for risk transfer should power costs exceed estimates, but will also create credits for customers when power costs are less than budgeted.

PCA's are currently in use in the cities of Batavia and Geneva.

**Attachments:** *(please list)*

Ordinance

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve an Ordinance authorizing Power Cost Adjustment as part of the electric rate structure.

*For office use only:*

*Agenda Item Number: 6.a*

**City of St. Charles, Illinois**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Amending Title 13 “Public Utilities” Chapter 13.08  
“Electricity” of the St. Charles Municipal Code**

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 13 “Public Utilities”, Chapter 13.08 "Electricity," Section 13.08.298 "Power Cost Adjustment" be hereby added to the St. Charles Municipal Code as follows:

13.08.298 Power Cost Adjustment.

- A. Applicability – all rates.
- B. Definition. A Power Cost Adjustment (PCA) will be applied to energy consumption to account for fluctuations in the cost of power. PCA values can be positive or negative and will be applied on a monthly basis to all KWH consumption, adjusted quarterly, using the following formula:
  - 1. Quarterly estimated power cost will be subtracted from estimated revenue from sales to create a target quarterly income number.
  - 2. Quarterly actual power cost will be subtracted from actual revenue from sales to create an actual income number.
  - 3. The actual income will be subtracted from the target to create a quarterly income delta number.
  - 4. The quarterly income delta will be divided by the estimated KWH consumption for the next quarter to create a \$/KWH number that will be the PCA for the following quarter.
  - 5. The goal of the PCA is to create additional revenues, or issue billing credits, that are equal to the previous quarterly income delta. Differences between the previous quarter income delta and the actual revenue or billing credit that the PCA creates, will be added into the future quarterly PCA.
  - 6. Formula:

$$\begin{aligned} \text{Estimated Revenue} - \text{Estimated Power Cost} &= \text{Target Income} \\ \text{Actual Revenue} - \text{Actual Power Cost} &= \text{Actual Income} \\ (\text{Target Income} - \text{Actual Income}) / (\text{Estimated Future Consumption}) &= \text{PCA} \end{aligned}$$

7. That the PCA shall be increased by an additional 5% if electrical service is provided to a service address outside the corporate limits of the City of St Charles unless the customer has an electric service agreement with the City that was in existence prior to May 6, 2013 that provides for a different additional charge.”

2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that the rates set forth herein shall be effective for the first billing subsequent to October 1, 2013.

3. That after the adoption and approval hereof this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Donald P. DeWitte, Mayor

ATTEST:

\_\_\_\_\_  
Nancy Garrison, City Clerk

COUNCIL VOTE:

Ayes: \_\_\_\_\_

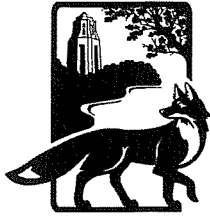
Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

DATE: \_\_\_\_\_



**ST. CHARLES**  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve Ordinances authorizing changes in rates for the Electric, Water, and Wastewater Utilities for the City of St. Charles
--------	---

Presenter:	Chris Minick
------------	--------------

*Please check appropriate box:*

Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
Planning & Development	<input type="checkbox"/>	City Council
Public Hearing	<input type="checkbox"/>	

Estimated Cost:	N/A	Budgeted:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
-----------------	-----	-----------	------------------------------	-----------------------------	--

If NO, please explain how item will be funded:

**Executive Summary:**

In conjunction with the implementation of the FY 13-14 budget, we are seeking approval of the attached ordinances to enact changes in the utility rate structure. These ordinances reflect the rates utilized in the preparation of the FY 13/14 budget presented to and approved by the City Council on April 15. The projections and amounts included in the budget presentation are predicated on the rate structure created by the ordinances attached.

The changes to the rate structures proposed continue the City Council's commitment to assure the long term financial viability and sustainability of the utilities in conjunction with the rate study passed in May of 2011.

In addition to the rate changes, the ordinances also propose the implementation of a surcharge for utility service outside the City limits. These surcharges are proposed to cover the costs of providing utility service that are not covered by the current rate structure. Projections for these revenues are included in the FY 13/14 budgeted revenue amounts and reflect a 5% adjustment for Electric, 36% for water and 20% for sewer service.

If approved as proposed, these rate changes would be effective with bills sent in June.

**Attachments:** *(please list)*

Rate Ordinances (3)  
Electric  
Water  
Sewer

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve ordinances authorizing changes in the rate structure for the Electric, Water and Wastewater utilities for the City of St. Charles.

<i>For office use only:</i>	<i>Agenda Item Number: 6.b</i>
-----------------------------	--------------------------------

**City of St. Charles, Illinois**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Amending Title 13 “Public Utilities” Chapter 13.08  
"Electricity" of the St. Charles Municipal Code**

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

1. That Title 13 “Public Utilities”, Chapter 13.08 "Electricity," Section 13.08.220 "Rates - Established" of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

13.08.220 Rates – Established

The rates for the purchase of electrical energy are established as set out in Sections 13.08.230 through 13.08.292. The rates established in Sections 13.08.230 through 13.08.292 shall be increased by an additional 5% if electrical service is provided to a service address outside the corporate limits of the City of St Charles unless the customer has an electric service agreement with the City that was in existence prior to May 6, 2013 that provides for a different additional charge.”

2. That Title 13 “Public Utilities”, Chapter 13.08 "Electricity," Section 13.08.230 "Rate 1 – Residential – Rates, Charges and Service Requirements." Subsection B, Paragraph 1 and 2, of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

13.08.230 Rate 1 - Residential - Rates, Charges and Service Requirements.

B. Charges for this rate shall be as follows:

1. Monthly Customer Charge. The net monthly customer charge shall be thirteen dollars and no cents (\$13.00) per meter.
2. Energy Charge. The net energy charge shall be as follows:

Summer Months

\$0.1090 per kilowatt-hour for all kilowatt-hours

Non-summer Months

\$0.0985 per kilowatt-hour for all kilowatt-hours

For purposes hereof, the “summer months” are defined as the electric usage that is billed to the user starting in the month of June and the next four succeeding months.

3. That Chapter 13.08 "Electricity," Section 13.08.240 "Rate 3 – Small General Service – Rates, Charges, and Service Requirements." Subsection B, Paragraph 1 and 2, of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

13.08.240 Rate 3 – Small General Service – Rates, Charges, and Service Requirements.

B. Charges for this rate shall be as follows:

1. Monthly Customer Charge. The net monthly customer charge shall be fifty dollars (\$50.00) per meter.
2. Energy Charge. Then net energy charge shall be as follows:  
  
\$0.0860 per kilowatt-hour for all kilowatt-hours

4. That Chapter 13.08 "Electricity," Section 13.08.260 "Rate 5 – General service – Rates, Charges, and Service Requirements," Subsection B, Paragraph 1, 3, and 4, of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

13.08.260 Rate 5 - General service - Rates, Charges, and Service Requirements.

B. Charges for this rate shall be as follows:

1. Monthly Customer Charge. The net monthly customer charge shall be fifty dollars (**\$50.00**) per meter.
3. Demand Charge. The net demand charge shall be as follows:  
  
\$17.25 per kilowatt
4. Energy Charge. The energy charge shall be as follows:  
\$0.0510 per kilowatt-hour for all kilowatt-hours

5. That Chapter 13.08 "Electricity," Section 13.08.265 "Rate 6 – Governmental Outdoor Lighting – Rates, Charges, and Service Requirements," Subsection B, Paragraph 1, and 3, of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

13.08.265 Rate 6 – Governmental Outdoor Sports Lighting - Rates, Charges, and Service Requirements.

B. Charges for this rate shall be as follows:

1. Monthly Customer Charge. The net monthly customer charge shall be fifty dollars (\$50.00) per meter.

3. Energy Charge. The energy charge shall be as follows:  
\$0.1611 per kilowatt-hour for all kilowatt-hours

6. That Chapter 13.08 "Electricity," Section 13.08.275 "Rate 7 – Large General Service – Rates, " Subsection B, Paragraph 1, 3, and 4, of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

13.08.275 Rate 7 - Large General Service - Rates, Charges and Service Requirements.

B. Charges for this rate shall be as follows:

1. Monthly Customer Charge. The net monthly customer charge shall be one hundred seventy-five dollars (\$175.00) per meter.
3. Demand Charge. The net demand charge shall be as follows:  
\$17.25 per kilowatt
4. Energy Charge. The net energy charge shall be as follows:  
\$0.0530 per kilowatt-hour On-Peak  
\$0.0425 per kilowatt-hour Off-Peak

7. That Chapter 13.08 "Electricity," Section 13.08.290 "Rate 8 – Municipal Owned Street Lighting and Traffic Signals – Rates, " Subsection B, Paragraph 1 of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

13.08.290 Rate 8 – Municipal Owned Street Lighting and Traffic Signals

B. Charges for this rate shall be as follows:

1. Energy Charge.  
\$0.0619 per kilowatt-hour for all kilowatt-hours

8. That Chapter 13.08 "Electricity," Section 13.08.292 "Rate 9 – Primary Metered Large General Service – Rates, Charges and Service Requirements. Subsection B, Paragraph 1, 3, and 4, of the St. Charles Municipal Code be and is hereby amended by deleting the same and substituting the following:

B. Charges for this rate shall be as follows:

1. Monthly Customer Charge. The net monthly customer charge shall be one hundred seventy five dollars (\$175.00) per meter.
3. Demand Charge. The net demand charge shall be as follows:  
\$16.91 per kilowatt
4. Energy Charge. The net energy charge shall be as follows:  
\$0.0519 per kilowatt-hour On-Peak  
\$0.0417 per kilowatt-hour Off-Peak



9. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that the rates set forth herein shall be effective for the first billing subsequent to June 1, 2013.

10. That after the adoption and approval hereof this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Donald P. DeWitte, Mayor

ATTEST:

\_\_\_\_\_  
Nancy Garrison, City Clerk

COUNCIL VOTE:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

DATE: \_\_\_\_\_

**City of St. Charles, Illinois**  
**Ordinance No. 2013-M-\_\_\_\_\_**

**An Ordinance Authorizing Amendment of Title 13 “Public Utilities”, Chapter 13.16, “Water”, Section 13.16.190 “Net Charges for Property with Buildings Connected to System” of the St. Charles Municipal Code**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

Section 1. That Title 13 “Public Utilities”, Chapter 13.16 “Water”, Section 13.16.190 “Net Charges for Property with Buildings Connected to System”, of the St. Charles Municipal Code, is hereby deleted in its entirety and in lieu thereof the following language shall be substituted:

**“13.16.190 Net Charges for Property with Buildings Connected to System**

All property upon which any building has been or may be hereafter erected having a connection with the water system shall pay the following charges:

A. Customer Charge. The following customer charge is for all general service water customers:

**Customer Charge**

Meter Size	Per Month
3/4” and under	\$6.03
1”	\$7.77
1-1/4”	\$9.44
1-1/2”	\$10.87
2”	\$14.67
3”	\$23.31
4”	\$35.58
7-1/2”	\$95.91

B. Water Charge. The following water rates apply to all customers:

Base Water Rate – Two dollars and fifty-three cents (\$2.53) per 1000 gallons.

\*Excess Seasonal Water Rate – Four dollars and twenty-eight cents (\$4.28) per 1000 gallons.

\*Excess Seasonal Water Rate applies to water use that is billed to the customer starting in the month of June and the next four succeeding months.

The excess seasonal water rate applies to water used during the above period which is greater than 130 percent of the monthly average of water used during the winter quarter and which is greater than 6,500 gallons per month usage. All other water is billed at the base rate. New customers who have no history of water consumption during the winter quarter will be billed on the basis of actual consumption at the base rate until a winter average is determined.

C. Charge for Use Outside of City Limits. Any customer connected to the system receiving water service at a location outside the corporate limits of the City of St Charles shall pay an additional charge of 36% of all charges imposed for water service by this section 13.16.190 A. and B. above, unless the customer has a water service agreement with the City that was in existence prior to May 6, 2013 that provides for a different additional charge.”

Section 2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that the rates set forth herein shall be effective for the first billing period subsequent to June 1, 2013.

Section 3. That after the adoption and approval hereof this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Donald P. DeWitte, Mayor

ATTEST:

\_\_\_\_\_  
Nancy Garrison, City Clerk

Ordinance No. \_\_\_\_\_

Page 3

COUNCIL VOTE:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

DATE: \_\_\_\_\_

**City of St. Charles, Illinois**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Authorizing Amendment of Title 13 “Public Utilities”,  
Chapter 13.12, “Sewers”, Section 13.12.830 “Charges for Residential  
Users”, Section 13.12.840 “User Charges for Metered Water  
Consumption and Nonresidential Use” and Section 13.12.810  
“Surcharge to Industrial Users for Discharge of Compatible Pollutants”  
of the St. Charles Municipal Code Of the St. Charles Municipal Code**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST.  
CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

Section 1. That Title 13 “Public Utilities”, Section 13.12.830 “Charges for Residential Users”, Subsection A, Paragraph 1; Section 13.12.840 “User Charges for Metered Water Consumption and Nonresidential Use”, Subsection A, Paragraph 1 and 2; and Section 13.12.810 “Surcharge to Industrial Users for Discharge of Compatible Pollutants”, Subsection B of the St. Charles Municipal Code, is hereby deleted in its entirety and in lieu thereof the following language shall be substituted:

**“13.12.830 Charges for Residential Users**

A. The residential sewer user charge shall be as follows:

1. The following rate shall be charged for sewer service to all residential users of City sewers based upon metered water consumption: twelve dollars and fifty cents (\$12.50) demand charge per month plus four dollars and eighteen cents (\$4.18) per one thousand gallons of water used with a maximum sewer charge not to exceed 130% of a residential user’s winter quarter water usage average. The residential user’s “winter quarter” water usage shall be defined as the water that is billed to the user in the months of January, February, and March. When the 130% calculation produces a fractional result, the customer maximum will be raised to the next whole number.”

5. Charge for Use Outside of City Limits: Any customer receiving sewer service at a location outside the corporate limits of the City of St Charles shall pay an additional charge of 20% of all user charges imposed for sewer service unless the customer has a sewer service agreement with the City that was in existence prior to May 6, 2013 that provides for a different additional charge.”

**“13.12.840 User Charges for Metered Water Consumption and Nonresidential Use**

A. The non-residential sewer user charge shall be as follows:

1. The following rate shall be charged for sewer service to all non-residential users of City sewers based upon metered water consumption: twelve dollars and fifty cents (\$12.50) demand charge per month plus four dollars and eighteen cents (\$4.18) per one thousand gallons of water used.
2. The following rate shall be charged for sewer service to all non-residential users of City sewers where water consumption does not reflect the actual quantity of wastewater tributary to the wastewater treatment works: twelve dollars and fifty cents (\$12.50) demand charge per month plus four dollars and eighteen cents (\$4.18) per one thousand gallons of wastewater actually discharged into the sewer system.”
5. Charge for Use Outside of City Limits: Any customer receiving sewer service at a location outside the corporate limits of the City of St Charles shall pay an additional charge of 20% of all user charges imposed for sewer service unless the customer has a sewer service agreement with the City that was in existence prior to May 6, 2013 that provides for a different additional charge.”

**“13.12.810 Surcharge of Industrial Users for Discharge of Compatible Pollutants**

B. Users permitted to discharge Compatible Pollutants in excess of the stated limits, either singly or collectively, shall pay a surcharge according to the following schedule:

\$0.38 for every pound of BOD discharged above the stated limits

\$0.29 for every pound of TSS discharged above the stated limits

\$0.13 for every pound of FOG discharged above the stated limits

The following formula shall be used for calculating the pounds of excess in the User’s discharge:

(actual concentration {mg/L} - Code limit {mg/L})(8.34 lbs./gal.)(Volume of discharge)”

C. Charge for Use Outside of City Limits: Any customer discharging Compatible Pollutants into the sewer system at a service location outside the corporate limits of the City of St Charles shall pay an additional charge of 20% of all user surcharges imposed by Section 13.12.810 B. above unless the customer has a sewer service agreement with the City that was

in existence prior to May 6, 2013 that provides for a different additional charge.”

Section 2. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that the rates set forth herein shall be effective for the first billing subsequent to June 1, 2013.

Section 3. That after the adoption and approval hereof this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Donald P. DeWitte, Mayor

ATTEST:

\_\_\_\_\_  
Nancy Garrison, City Clerk

COUNCIL VOTE:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

DATE: \_\_\_\_\_