

**AGENDA
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
JAMES MARTIN, CHAIRMAN**

**MONDAY, JUNE 24, 2013, 7:00 P.M
CITY COUNCIL CHAMBERS
2 E. MAIN STREET, ST. CHARLES, IL 60174**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADMINISTRATIVE**
 - a. Electric Reliability Report – Information only.
 - b. EAB Control Efforts – Information only.
 - c. Tree Commission Minutes – Information only.
- 4. PUBLIC WORKS DEPARTMENT**
 - a. Presentation to provide Update on IL Route 64 Projects – Information only.
 - b. Recommendation to approve Construction Service Agreement for the demolition of the former VFW building. (119 N. Third Street)
 - c. Presentation of ComEd Reliability Quarterly Report – Information only.
 - d. Recommendation to waive the formal bid process and approval to issue an Open Purchase Order with Zimmerman Ford for non-stocked automotive parts.
 - e. Recommendation to waive the formal bid process and approval to issue an Open Purchase Order with Poms Tire Service, Inc. for non-stocked automotive parts.
- 5. POLICE DEPARTMENT**
 - a. Recommendation to approve an Ordinance to allow for the creation of a Liquor Commission.
 - b. Presentation of Pending Concealed Carry Legislation.

6. FIRE DEPARTMENT

- a.** Recommendation to approve award of contract to Foster Coach for upgrade of Ambulance for Tri-City Ambulance.
- b.** Recommendation to approve award of contract to Foster Coach for purchase of an Ambulance Replacement for Tri-City Ambulance.

7. MAYOR'S OFFICE

- a.** Recommendation to approve a Class B1 Liquor License for Hungry Hound Inc., d/b/a Gina's Pizza & Subs, 2770 E Main Street, St. Charles (new owner).

8. EXECUTIVE SESSION

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining

9. ADDITIONAL BUSINESS

10. ADJOURNMENT

 ST. CHARLES <small>S I N C E 1 8 3 4</small>	AGENDA ITEM EXECUTIVE SUMMARY												
	Title:		Electric Reliability Report – Information Only										
	Presenter:		Tom Bruhl										
<i>Please check appropriate box:</i>													
	Government Operations		X	Government Services 06.24.13									
	Planning & Development			City Council									
	Public Hearing												
<table border="1" style="width: 100%;"> <tr> <td>Estimated Cost:</td> <td>\$</td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>							Estimated Cost:	\$	Budgeted:	YES		NO	
Estimated Cost:	\$	Budgeted:	YES		NO								
If NO, please explain how item will be funded:													
Executive Summary:													
For information only.													
Attachments: <i>(please list)</i>													
May 2013 Outage Report.													
Recommendation / Suggested Action <i>(briefly explain):</i>													
For information only.													
<i>For office use only:</i>		<i>Agenda Item Number: 3.a</i>											

Total Customers this Month	15,520	Days of Month
Total Customer Minutes this Month	692,812,800	31

Outage Totals			
		This Month	This Month Last Year
Unscheduled Outages			
Long	# Outages	6	15
	# Customers Out	538	3264
	# Minutes Out	585	1034
	# Customer Minutes Out	24,480	19,917
	# Within City System	5	15
	# Supply to City Minutes	23,940	0
Short	# Outages (Blinks)	5	4
	# Customers Affected	4,464	6333
	# Within City System	1	2
	# Supply to City Minutes	0	0
Scheduled Outages			
Long	# Outages	0	3
	# Customers Out	0	5
	# Minutes Out	0	516
	# Customer Minutes Out	0	972
	# Within City System	0	3
	# Supply to City Minutes	0	0
Short	# Outages (Blinks)	0	0

Number of Outages (by Cause)					
Cause	Description	Total This	This Month	Rolling	%
#		Month	Last Year	AT	AT
0	Supply to City	3	2	20	14%
1	Overhead Equipment Failure	1	4	14	10%
2	Underground Equipment Failure	2	0	22	16%
3	Weather	0	5	28	20%
4	Wildlife	2	3	8	6%
5	Trees	2	1	14	10%
6	Substation	0	0	0	0%
7	Human	0	0	0	0%
8	Other	1	5	26	19%
9	Unknown	0	0	0	0%
10	Vehicle/Dig Ins/Caused by Others	0	2	7	5%
	Total	11	22	139	

12 Month Outage Statistics		
Index	As of This Month	As of This Month Last Year
ASAI (%)	99.9796	99.9965
CAIDI (Long) (min)	96.53	25.43
SAIDI (Long) (min)	8.92	1.55
SAIFI (Long) (ints/tot cust)	0.09	0.06

S/U - Scheduled or Unscheduled
 Ints - # of Interruptions
 Long - >1 min; Short - <1 min
 Cause # - see table on page 3

	# Customers Affected	0	0
	# Within City System	0	0
	# Supply to City Minutes	0	0
Totals			
	Total Long Outages	6	18
	Total Short Outages (Blinks)	5	4
	Total Customers Out (Long)	538	3269
	Total Customers Affected (Short- Blinks)	4,464	6333
	Total Customer Minutes Out	24,480	20889
	Total Outages Within City System	5	18
	Total Outages in Supply to City	5	2

SAIFI (Short) (ints/tot cust)	0.23	0.44
-------------------------------	------	------

ASAI - Average Service Availability Index
(customer minutes available/total customer minutes, as a %)


CAIDI - Customer Average Interruption Duration Index
(average minutes interrupted per interrupted customer)

SAIDI - System Average Interruption Duration Index
(average minutes interrupted per customer for all customers)

SAIFI (Long) - System Average Interruption Frequency Index
(# of long interruptions per customer for all customers)

SAIFI (Short) - System Average Interruption Frequency Index
(# of short interruptions per customer for all customers)

S/U - Scheduled or Unscheduled
Ints - # of Interruptions
Long - >1 min; Short - <1 min
Cause # - see table on page 3

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	EAB Control Efforts – Information Only					
	Presenter:						
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 06.24.13			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:		Budgeted:	YES		NO		
If NO, please explain how item will be funded:							
Executive Summary:							
<p>This is a monthly update on EAB activities for June 2013. This update provides detailed information about the EAB infestation including EAB confirmation status and ash trees proposed to be removed beginning in the month of July, 2013.</p>							
Attachments: <i>(please list)</i>							
Summary Sheet							
Recommendation / Suggested Action <i>(briefly explain):</i>							
For information only.							
<i>For office use only:</i>		<i>Agenda Item Number: 3.b</i>					

Emerald Ash Borer Monthly Summary Sheet

June 2013

The Emerald Ash Borer Monthly Summary Sheet is prepared each month by the Public Services Staff for each Government Services Meeting. This summary documents the Spread of EAB (Confirmed Trees), Control Measures (Removed & Treated Trees) and Planting Efforts (New Trees). Unless noted otherwise, all data listed below reflects One (1) month starting on the 1st and ending on the last day of each month. EAB Maps and an address list of Proposed Removals will be attached to this report.

Confirmed Trees

- As of June 1, 2012, all Public Ash trees in the City of St. Charles have been reviewed for EAB. Initially, 1,000 trees were confirmed with EAB in phase one of the current EAB program and have been removed as of the end of 2012. The second round of 1,000 trees has already been confirmed and removal is almost complete for phase two of the program. Phase three began with the removals scheduled for May, 2013.
- Our efforts during the month of June, 2013 to review the remaining inventory of ash trees and determine which trees will possibly survive and which trees we should prioritize for removal is still underway. Our contractor has successfully worked to remove the backlog of ash trees already approved and marked for removal.

Proposed Tree Removals

- We are proposing to remove **140** Ash Trees starting in the month of July, 2013, including:
 1. 30 in the NW Quadrant
 2. 0 in the SW Quadrant
 3. 65 in the NE Quadrant
 4. 32 in the SE Quadrant
 5. 13 in the FW Quadrant

Treating & Planting Notes

- Spring planting of over 700 tree sites was completed as of June 7, 2013.

Additional Comments

None



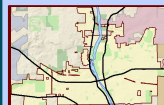
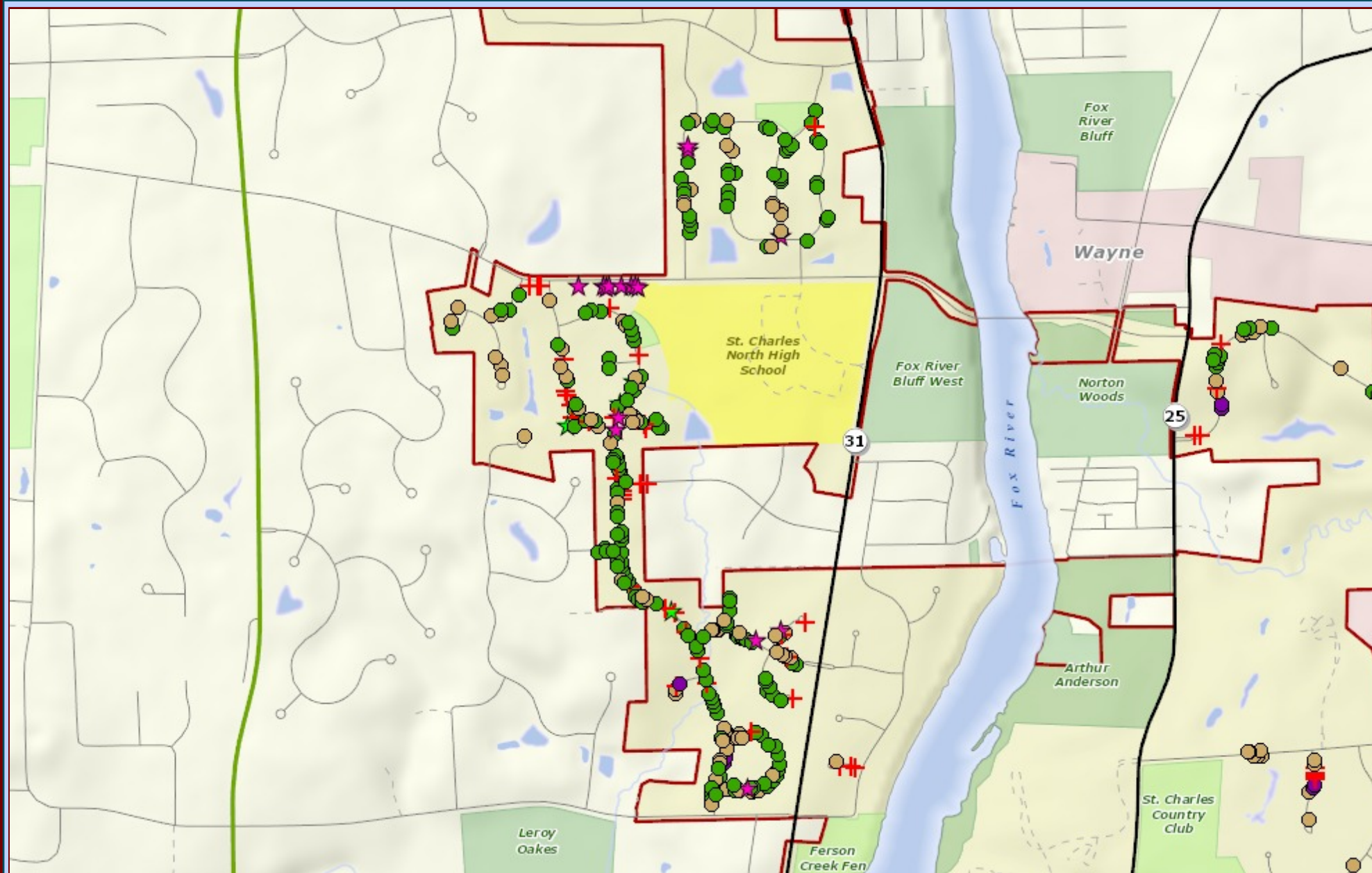
City of St. Charles, Illinois

Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Precision GIS

RAYMOND ROGINA Mayor

BRIAN TOWNSEND City Administrator



Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: June 5, 2013 12:26 PM



0 672 1,344 Feet

EAB Proposed Removals - NW Area 1

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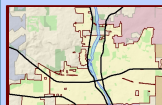
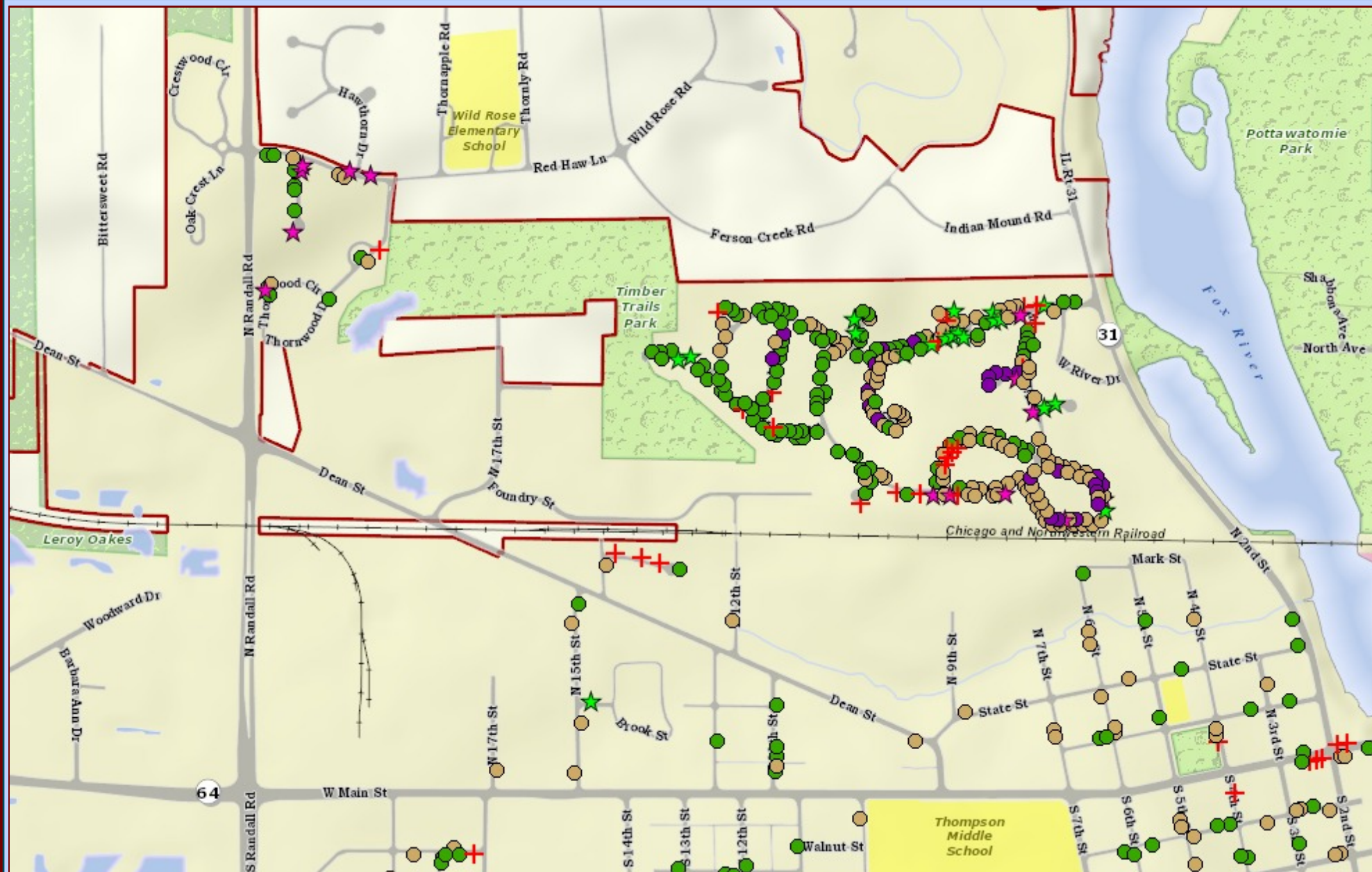


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Precision GIS

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BRIAN TOWNSEND City Administrator



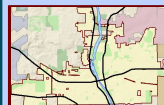
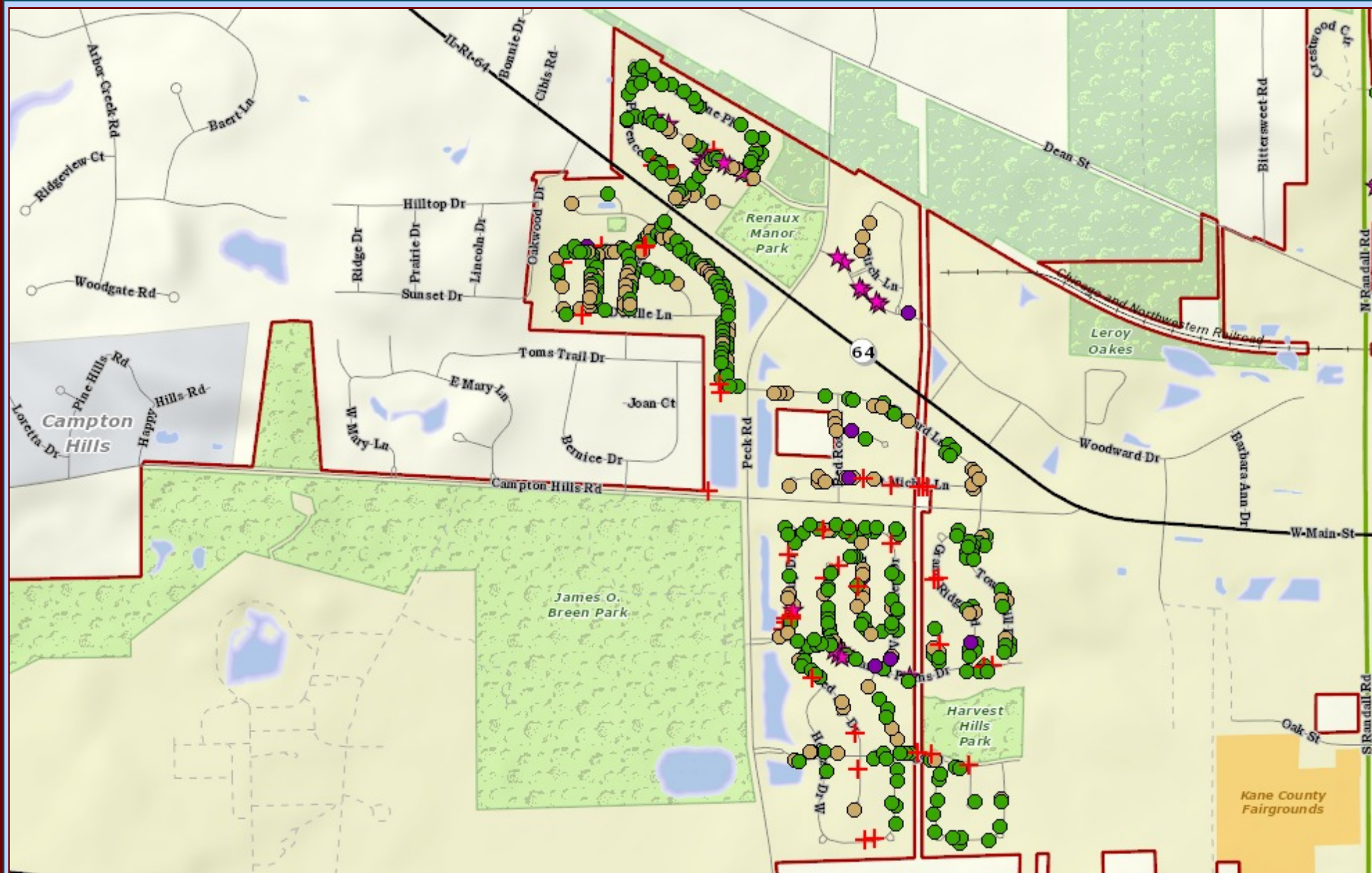
Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: June 5, 2013 12:27 PM



0 410 820 Feet

EAB Proposed Removals - NW Area 2

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DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: June 5, 2013 12:28 PM



0 591 1,182 Feet

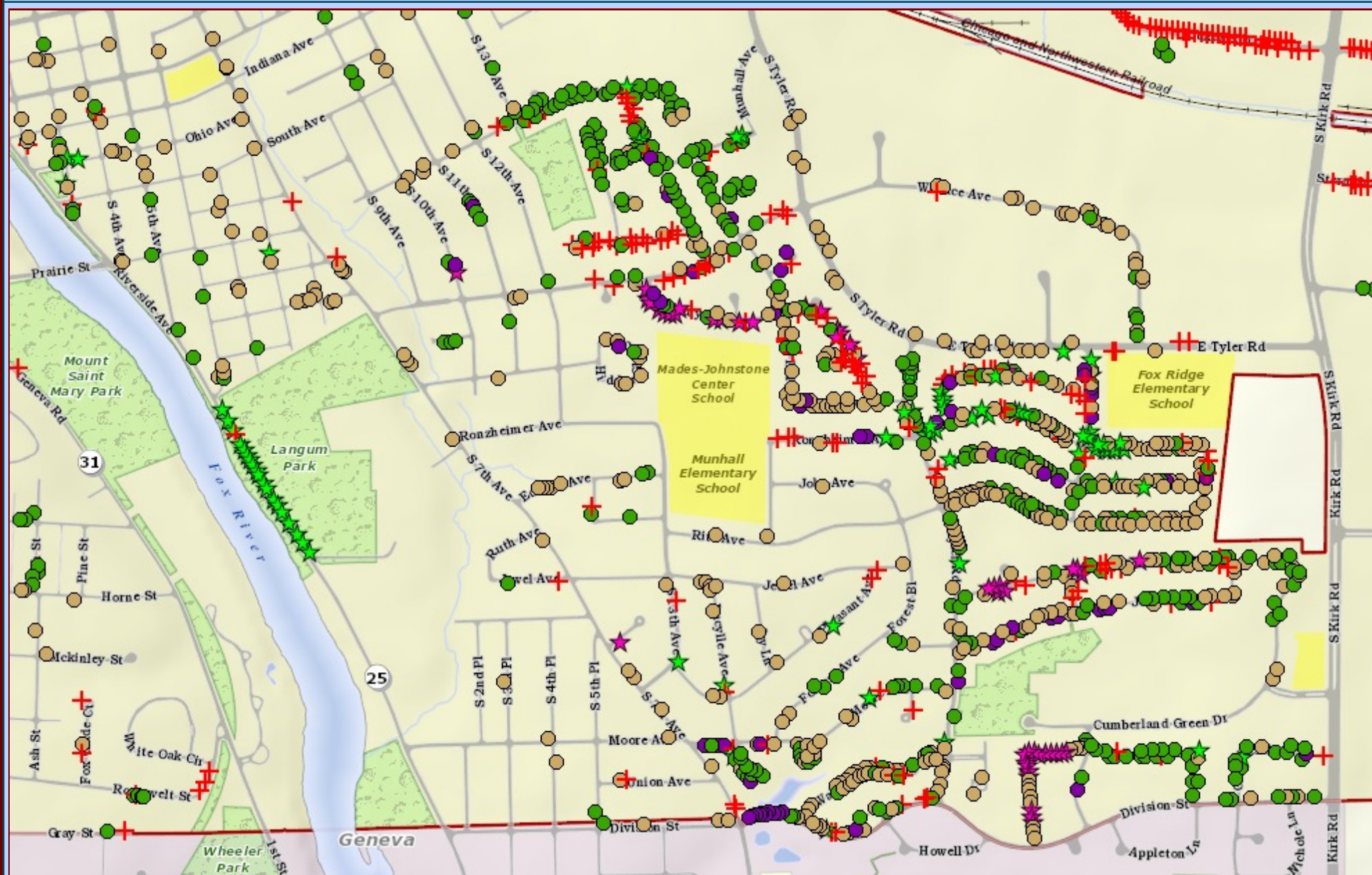
EAB Proposed Removals - FW Area 3

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Precision GIS

RAYMOND ROGINA *Mayor*
BRIAN TOWNSEND *City Administrator*



Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
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Category	Value
Number of people who did not go to the beach	941

EAB Proposed Removals - SE Area 4

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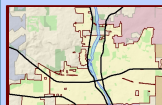
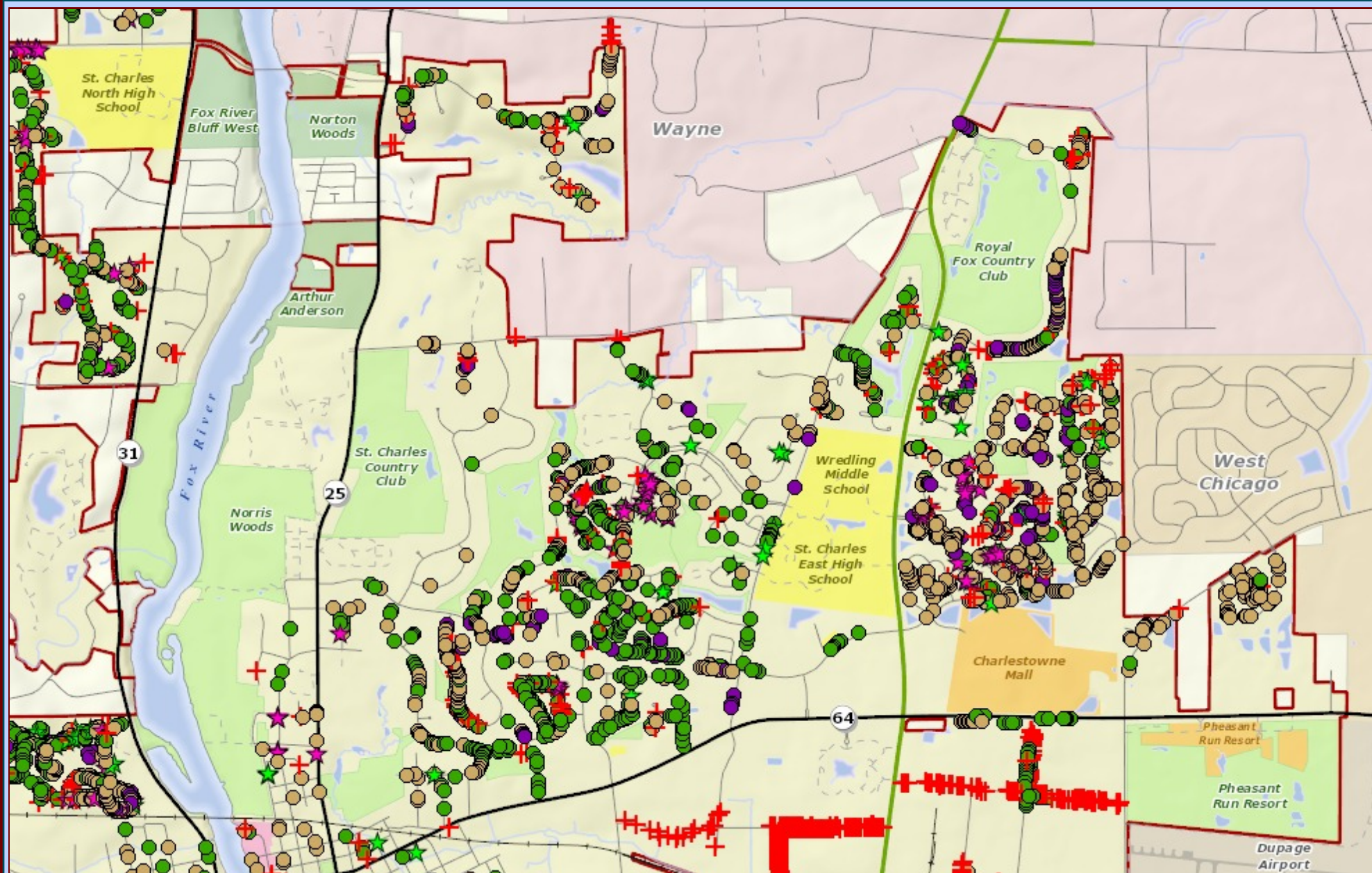


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Precision GIS

RAYMOND ROGINA Mayor
BRIAN TOWNSEND City Administrator




Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
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0 1,062 2,123 Feet

EAB Proposed Removals - NE Area 5

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	AGENDA ITEM EXECUTIVE SUMMARY					
	Title:		Tree Commission Minutes – Information only			
	Presenter:		Peter Suhr			
<i>Please check appropriate box:</i>						
	Government Operations		X		Government Services 06.24.13	
	Planning & Development				City Council	
	Public Hearing					
Estimated Cost:		N/A		Budgeted:	YES	NO
						X
If NO, please explain how item will be funded:						
Executive Summary:						
<p>A duty of the Tree Commission is to advise and consult with the Government Services Committee. May 2013 meeting minutes are attached.</p>						
Attachments: <i>(please list)</i>						
Tree Commission Minutes – May 2013						
Recommendation / Suggested Action <i>(briefly explain):</i>						
For information only						
<i>For office use only:</i>		<i>Agenda Item Number: 3.c</i>				

**MINUTES
CITY OF ST. CHARLES, IL
TREE COMMISSION
THURSDAY, MAY 9, 2013**

Members Present: Co-Chair Bill Bangs, Co-Chair Ron Ziegler, Valerie Blaine, Jon Duerr, Suzi Myers, Pam Otto

Members Absent: Ralph Grathoff, Phil Zavitz

Others Present: Chris Adesso, Marcelline D'Argento, Peter Suhr, Nicole Wang

- 1. Langum Woods Walk-Through**
Canceled due to inclement weather.
- 2. Opening of Meeting and Pledge of Allegiance**
The meeting was convened by Co-Chair Bill Bangs at 7:10 pm.
- 3. Introductions of Visitors - Comments and Concerns**
No visitors present.
- 4. Minutes - Review and Approval**
Motion to accept and place on file the minutes of the April 10, 2013, Tree Commission meeting as presented. Motion by Comm. Bangs second by Comm. Myers. Voice vote: unanimous; absent Comms. Grathoff and Zavitz; Motion carried at 7:15 pm.
- 5. Terms of Commissioners**
Comm. Zeigler cited City Code Chapter 12.20.040, *Tree Commission: establishment, composition, appointment of members*. It was noted that terms of Commissioners start on May 1 and "the Chairperson of the Tree Commission shall be elected by majority vote of the Tree Commission and shall be subject to re-election annually on May 1." Comms. Zeigler and Duerr nominated Comm. Bangs for a second term as Chairperson of the Tree Commission. Comm. Bangs inquired as to the need for a co-chairperson. City Code does not specify the requirement of having a co-chairperson, and Comm. Ziegler declined nomination for a second term as co-chair of the Tree Commission. Comm. Bangs was re-elected as Chairperson of the Tree Commission by acclamation at 7:20 pm.
- 6. Old Business**
 - A. Discussion on City Forestry/Ordinance Plan**
Comm. Myers emphasized the importance of moving forward with the development of the City's Forestry Plan as a high priority for the Tree Commission. The Commissioners agreed Phil Graf is a good resource and wanted to know how to best utilize his expertise. Mr. Suhr informed the Commissioners that Mr. Graf's services could be retained for certain

projects. Comm. Bangs suggested that small group meeting(s) be held in June with up to two Tree Commissioners along with members of the Public Services staff. Comms. Bangs and Myers will coordinate with Mr. Suhr via email. The goal of the small group meeting(s) will be to construct the framework for the direction of the Tree Commission.

Comm. Bangs suggested an additional Tree Commission meeting be held in June. Ms. Wang will check room availability for the second Thursday in June.

Comm. Ziegler asked if Phil Graf had provided consulting services for locating trees for spring and fall planting. Mr. Suhr confirmed that Mr. Graf had assisted with planning, species diversity and soil survey information relevant to the best locations for certain types of trees. Comm. Myers stated such information could be subject to interpretation absent a formal written Forestry Plan.

Mr. Suhr suggested that Mr. Graf be invited to the July Tree Commission meeting. The Commissioners would like the new mayor, Ray Rogina to attend the July meeting as well, and if possible, members of the City Council and Government Services Committee. Comm. Ziegler noted it would be beneficial to have Mr. Graf's information in writing and to utilize his services within the City's current budget. Mr. Suhr suggested it may be appropriate to start focusing on funding for the next fiscal year. Budgets are generally due January 1st, and fiscal year 2013/2014 is now fixed, but there may be small steps that can be taken now.

7. New Business

A. Update on the Emerald Ash Borer (EAB)

Mr. Suhr reported spring planting is underway. A total of 710 trees will be planted as replacements for Ash trees. The new replacement trees are more diverse than ever before. Mr. Adesso informed the Commissioners that Mr. Graf had inspected all 710 planting sites and developed a guide on where to plant various types of trees. Mr. Adesso described how Mr. Graf utilized the City's tree database along with his professional knowledge, and entered additional data such as county soil map information, hydrology, and historical data to define what species should be planted at each site.

Comm. Blaine asked how many different species are included in the 710 new trees, and Mr. Suhr responded stating about 54 different species will be planted. Mr. Adesso reported spring planting will be completed in approximately two weeks. Additionally, Mr. Suhr reported the City Council approved the last 1,000 Ash trees for removal, and in 6 - 9 months approximately 400 Ash trees will remain in the City right-of-ways. Of the 400 remaining Ash trees some may be saved with treatment. Comm.

Ziegler noted having a contracted arborist will ultimately save the City money.

B. News or Concerns from Public Works

None.

C. Langum Woods Spring Clean-Up

The Spring clean-up was canceled due to inclement weather. Comm. Otto reported the new date for Langum Woods Spring clean-up is May 15, 2013. The clean-up is being coordinated with other school programs such as plant rescue, invasive plant removal, and “fragile fragments.” Comm. Otto stated the students really enjoy the projects, and she wanted them to have a good experience, and not clean-up in wet weather on May 9th.

8. Committee Reports

A. Education Committee

No report.

B. Publicity Committee

Comm. Bangs commented there is good tree care and mulching information available in The Den and on the City’s website.

C. Arbor Day Committee

Comms. Bangs and Duerr stated the 2013 Arbor Day celebration was well attended.

9. Communications

A. Electric Division / Public Services Division Tree Activity Reports for March and April 2013

Mr. Suhr reported trimming is ongoing for trees located under power lines.

B. Tree Species Requests Report for March 1, 2013 - April 30, 2013

The Commissioners reviewed the report, noting a request for a Kentucky Coffeetree. Ms. Wang noted residents often specify types of trees they do not want versus types of trees preferred.

10. Comments

A. Commissioners

Comm. Duerr commented on the success of the City’s Arbor Day celebration, and noted it was a very positive reflection on the City and community.

Comm. Bangs expressed his thanks to City staff for supporting Arbor Day.

Comm. Blaine commented on the Big Tree Program and how participants are having fun competing. Comm. Blaine hopes to get more residents

involved in measuring trees for the Illinois tree registry. A champion Cottonwood and a champion Red Oak have not yet been measured in Illinois. There is a 50" Red Oak which was measured in California and a 54" Hackberry at the Creekbend Nature Center in St. Charles.

Comm. Ziegler commented that the Arbor Day tree-planting at Richmond Intermediate School was very well done. The students enjoyed participating and it's great to get them involved.

Comm. Otto commented students will be able to submit digital photos of St. Charles trees for next year's Arbor Day.

B. Staff

No comments.

C. Visitors

None.

11. Adjournment

Motion by Comm. Duerr to adjourn meeting; second by Comm. Ziegler. Voice vote: unanimous; absent Comms. Grathoff and Zavitz. Motion carried at 8:00 pm.



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Presentation to Provide Update on IL Route 64 Projects – Information only
--------	--

Presenter:	James Bernahl
------------	---------------

Please check appropriate box:

Government Operations

X

Government Services 06.24.13

Planning & Development

City Council

Estimated Cost:

Budgeted:	
-----------	--

YES

NO

If NO, please explain how item will be funded:

Executive Summary:

The following presentation will provide the most up to date information to the City Council relative to the IL Route 64 Project.

Attachments: *(please list)*


None.

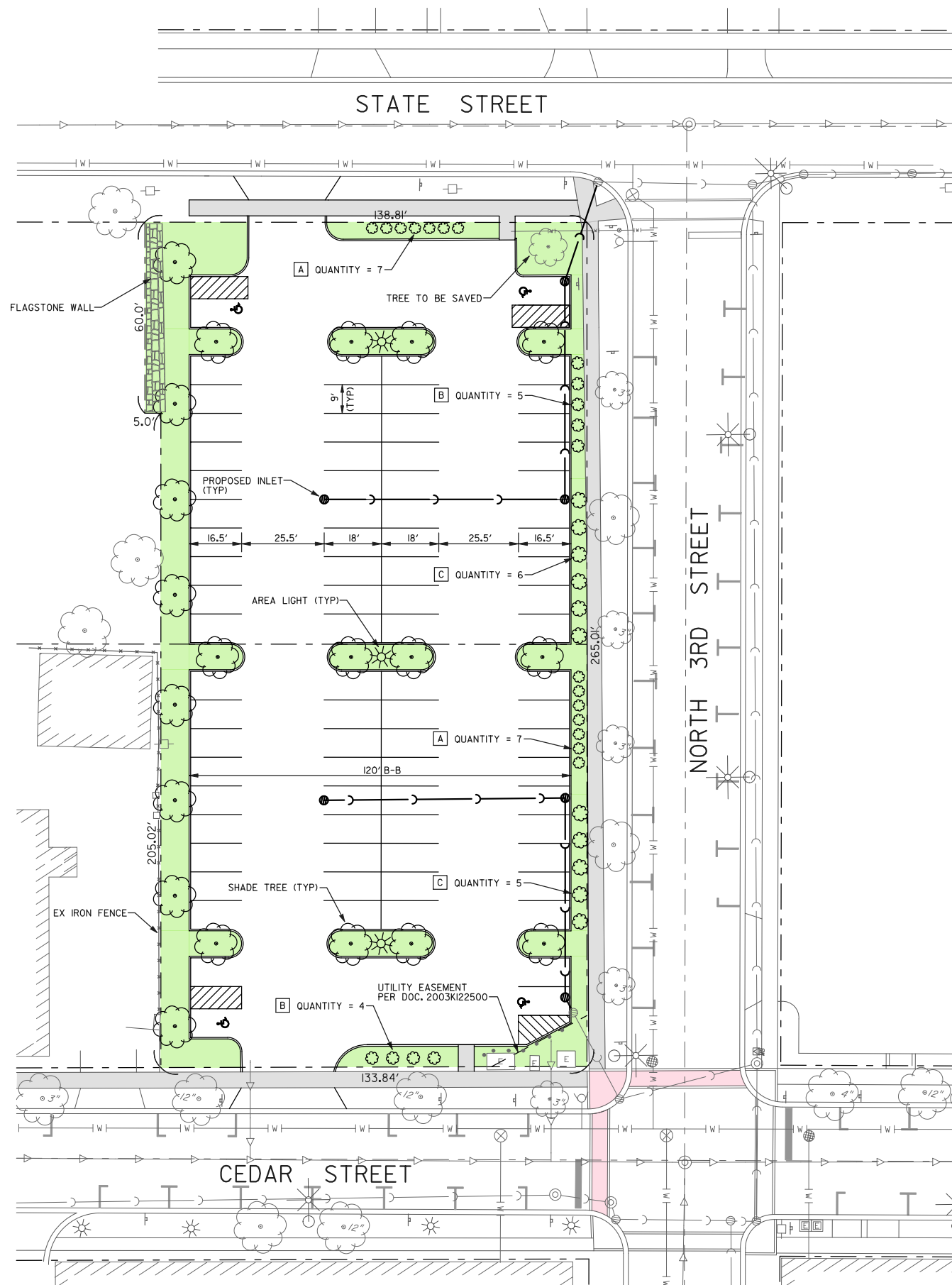
Recommendation / Suggested Action (*briefly explain*):

Information only.

For office use only:

Agenda Item Number: 4.a

	AGENDA ITEM EXECUTIVE SUMMARY							
	Title:	Recommendation to Approve Construction Service Agreement for the Demolition of the Former VFW Building (119 N. Third Street)						
	Presenter:	James Bernahl						
Please check appropriate box:								
	Government Operations	X	Government Services 06.24.13					
	Planning & Development		City Council					
	Public Hearing							
Estimated Cost:	\$74,750.00	Budgeted:	YES	X	NO			
If NO, please explain how item will be funded:								
Executive Summary:								
<p>On June 19, 2013 the City completed the closing documentation and took ownership of the former VFW Building (Memorial Post No. 5036) located at 119 N. Third Street. It is the City's intentions to use this location for the expansion of public parking to better serve the surrounding businesses. As such staff has designed the renovation and expansion of the existing parking lot located to the south of this building. Included with this agenda item is a copy of the proposed parking lot reconfiguration. It is staff's intention to begin construction of the new parking lot on July 15, 2013 with a completion date of October 1, 2013.</p> <p>As part of the preparation work for the new parking lot it will be necessary to demolish the existing structure. The City's environmental consultant Huff and Huff performed an environmental assessment of this structure and those results were shared with various demolition firms. Staff sought proposals from these firms for the demolition activities and stabilization of the site.</p>								
Attachments: (please list)								
Copy of concept parking lot plan. Proposal results to be presented at meeting.								
Recommendation / Suggested Action (briefly explain):								
Recommendation to approve Construction Service Agreement with American Demolition Corp. for the demolition of the former VFW building. (719 N. Third Street)								
For office use only:		Agenda Item Number: 4.b						

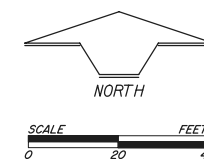


SITE DATA

EXISTING ZONING = CBD-2
 AREA OF SITE = 35,767 S.F. (0.82 AC.)
 AREA OF GREEN SPACE = 6,600 S.F.
 PARKING STALLS = 78
 HANDICAP STALLS = 4
 SETBACK ALONG STATE STREET = 5.0'
 SETBACK ALONG 3RD STREET = 5.0'
 SETBACK ALONG CEDAR STREET = 6.4'
 SETBACK ALONG WEST LINE = 8.8'

PLANTINGS

- [A] BUSH HONEYSUCKLE - SPACE 3'-5' O.C.
- [B] WILD HYDRANGEA - SPACE 5'-8' O.C.
- [C] RED-OSIER DOGWOOD - SPACE 7'-10' O.C.



NOTE:
 PROPERTY DIMENSIONS ARE PER A PLAT OF SURVEY
 PREPARED BY DALE FLOYD LAND SURVEYING L.L.C.
 DATED APRIL 30, 2013



"Breaking Into the Future"

American Demolition Corporation

305 Ramona Ave Elgin, IL 60120

P: (847) 608-0010 F: (847) 608-0060

June 19, 2013

City of St. Charles
2 E. Main Street
St. Charles, IL 60174

Attn: Jim Bernahl

PH: (630) 443-3709

FX: (630) 584-6520

Re: Former VFW Hall - Building Demolition
119 N. Third St.
St. Charles, IL

American Demolition Corporation proposes to furnish labor, material and legal disposal for the demolition/ removal of the 1-story VFW Hall at the above referenced site. Work will be performed per the following scope of work.

Demolition Scope of Work

- Demolition includes removal of 1-story building including building superstructure, basement, slab on grade, footings and foundations with associated building.
- Demolition includes removal of sidewalks and driveways abutted to the building to ROW within parcel. (Parking lot to the south will remain)
- All demolition voids will backfilled to approximately level with surrounding grade prior to demobilization. (No topsoil or seeding is included)
- All utility disconnections are to be completed by others prior to demolition start.
- Site restoration must be completed by others after demolition per city requirements.
 - Silt fencing will remain in place at completion.
- Clean up and dust suppression for demolition work is included. ADC assumes the ability to utilize a City fire hydrant connection.(no utilization of a water truck is included)
- Demolition debris will be hauled and legally disposed of off site.
- All required licenses to be obtained by American Demolition for our work.
- Site perimeter fencing and silt fence will be installed around the project site for the duration of demolition.
- All salvage to become the property of American Demolition after structures are released for demolition.
- Proposal predicated on all building MEP's being intact (i.e. electrical equipment) when building is turned over for demolition.
- ACM removal will be completed per survey provided. All pricing is based on quantities and testing within survey.
- IEPA requires an asbestos survey by a licensed inspector. (By others)
- This project is subject to an IEPA 10 working day wait.
 - Notifications and fees are included

American Demolition Corporation
119 N. Third St. St. Charles, IL
June 19, 2013
Page 2

Items Not Included in Our Scope of Work

- SWPP plan and enforcement by others
- Municipal Demolition Permit
- ROW Site work Removals
- Importation/placement of topsoil/seed
- Environmental Surveys
- Removal of asbestos and/or other hazardous materials outside of survey
- Removal of UST's and/or contaminated soils

The above work will be accomplished for:

• ACM Removal	\$ 16,150.00
• Building Demolition	\$ 57,400.00
• <u>P&P Bond</u>	<u>\$ 1,200.00</u>
Total: \$ 74,750.00	

Respectfully Submitted,
American Demolition Corporation

Jeremy Thorud

Jeremy Thorud
Project Manager

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Presentation of ComEd Reliability Quarterly Report – Information only					
	Presenter:	Tom Bruhl					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 06.24.13			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$	Budgeted:	YES		NO		
If NO, please explain how item will be funded:							
Executive Summary:							
Presentation of the discussion that occurred with ComEd, and system reliability since the last update.							
Attachments: <i>(please list)</i>							
ComEd Reliability Memo							
Recommendation / Suggested Action <i>(briefly explain):</i>							
For information only.							
<i>For office use only:</i>		Agenda Item Number: 4.c					

Public Works Department
- Electric Office -



Memo

Date: 6/12/2013
To: Mark Koenen
From: Tom Bruhl
Re: ComEd Update

Staff has met with ComEd approximately every other month since our last update in January of 2013.

ComEd completed investigations of all sustained and momentary outages. City staff is satisfied with the detailed follow-up and corrective actions taken.

For the year-to-date, there have been a total of seven outages related to ComEd lines. Five of the outages have been momentary "blinks". One of the momentary outages, that impacted the southwest quadrant, was actually a 138kV problem that knocked out the whole Sugar Grove Substation, and was not a problem on the 35kV line between Sugar Grove and St. Charles. There have been two sustained outages, both attributed to overhead equipment failures.

Statistically, the seven outages over five months suggests better than average performance. Over the last 10 years, ComEd has averaged 20 outages per calendar year. The spring and summer storm months tend to have above the average number of outages.

ComEd also provided detailed information regarding their system planning activities related to summer peak loads. There have not been any significant non-St. Charles load added to any of the lines feeding the City, so our contingency plans remain intact.

As a follow up task from our Emmitsburg training with FEMA, staff has initiated discussion with ComEd about providing support at an EOC (Emergency Operations Center) in the event of a major storm. Staff will continue to coordinate and plan with ComEd for major emergency response.

The next ComEd meeting is scheduled for July 10, 2013.



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Waive the Formal Bid Process and Approval to Issue an Open Purchase Order with Zimmerman Ford for Non-Stocked Automotive Parts

Presenter: Peter Suhr

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 06.24.2013
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$40,000	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

Executive Summary:

We are asking for approval to issue an open/blanket purchase order with our local Ford dealer, Zimmerman Ford, for non-stocked genuine Ford automotive parts for vehicle maintenance. We have purchased these parts from Zimmerman Ford for years but on separate purchase orders. All parts would be purchased on an as needed basis to repair our Ford fleet vehicles (cars, SUV's and light duty trucks). We are estimating the overall cost of automotive parts from Zimmerman Ford to be about \$40,000, with the unit costs of the parts varying depending on the part itself. Filters, miniature bulbs, most brake parts, batteries, etc. are stocked in Inventory Control; repair parts ordered from Zimmerman Ford on the proposed open purchase order are only genuine Ford parts not already stocked.

Attachments: *(please list)*

Bid Waiver

Recommendation / Suggested Action *(briefly explain):*

Recommendation to waive the formal bid process and approval to issue an open purchase order with Zimmerman Ford.

For office use only:

Agenda Item Number: 4.d

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Zimmerman Ford, Inc.
2525 E. Main Street
St. Charles, IL 60174

For the purchase of: Genuine Ford Automotive Parts

At a cost of: \$ 40,000

Reason for the request to waive the bid procedure: Zimmerman Ford is a local automotive dealer and shop that has been providing parts and services to the City of St. Charles for many years. Zimmerman has always provided excellent service and provides us with non-stock Genuine Ford Parts at the most competitive rates. Their close proximity to our Fleet Department allows for quick and easy parts pick-up and service to the various Ford Trucks we own.

Other Quotations Received: None

Date: 6/24/2013

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Waive the Formal Bid Process and Approval to Issue an Open Purchase Order with Poms Tire Service, Inc. for Non-Stocked Automotive Parts
Presenter:	Peter Suhr

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 06.24.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$35,000	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

Executive Summary:

We are asking for approval to issue an open/blanket purchase order with our tire supplier, Poms Tire Service, for non-stocked automotive tires for vehicle maintenance. We have purchased tires from Poms for years but on separate purchase orders. All tires would be purchased on an as needed basis to repair our fleet vehicles (cars, SUV's, light duty trucks and heavy duty trucks). We are estimating the overall cost of automotive parts from Poms Tires to be about \$35,000, with the unit costs of the tires varying depending on the vehicle. Poms provides tires at a cost equal to a competitive state bid.

Attachments: *(please list)*

Bid Waiver

Recommendation / Suggested Action *(briefly explain):*

Recommendation to waive the formal bid process and approval to issue an Open Purchase Order with Poms Tire Service, Inc. for non-stocked automotive parts.

For office use only:	Agenda Item Number: 4.e
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REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Pomps Tire Service, Inc.
PO Box 1630
Green Bay, WI 54305

For the purchase of: Pomps Automotive Tires

At a cost of: \$ 35,000

Reason for the request to waive the bid procedure: Pomps Tire Service is a local (Elgin) automotive dealer and supplier that have been providing tires to the City of St. Charles for many years. Pomps have always provided excellent service and provide us with non-stock tires at the most competitive rates, which are government bid prices.

Other Quotations Received: None

Date: 06/24/2013


Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

	AGENDA ITEM EXECUTIVE SUMMARY												
	Title:		Recommendation to Approve an Ordinance to Allow for the Creation of a Liquor Commission										
	Presenter:		Chief Lamkin										
Please check appropriate box:													
	Government Operations		X	Government Services 06.24.13									
	Planning & Development			City Council									
	Public Hearing												
<table border="1"> <tr> <td>Estimated Cost:</td> <td>\$N/A</td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>							Estimated Cost:	\$N/A	Budgeted:	YES		NO	
Estimated Cost:	\$N/A	Budgeted:	YES		NO								
If NO, please explain how item will be funded:													
Executive Summary:													
<p>At the May Government Service Committee meeting, staff was directed to work with the city attorney on the development of a draft ordinance for the creation of a liquor commission. The key components of the ordinance to be drafted included:</p> <ol style="list-style-type: none"> 1. Commission would have five members, the Liquor Commissioner (Mayor), two city council members and two residents of the City of St. Charles. 2. The Commission would act in an advisory and hearing capacity. 3. The Commission would meet as called by the Liquor Commissioner. 4. The Commission would review applications and background investigations upon the request of the Liquor Commissioner, and submit findings and recommendations to the Liquor Commissioner. 5. The Commission would conduct disciplinary hearings and submit findings and recommendations to the Liquor Commissioner. <p>The attached ordinance has been prepared for committee review and input prior to adoption.</p> <p>In addition, staff has had discussions with representatives from the St. Charles Tavern Association, who have no negative feedback and support the creation of the liquor commission. Other amendments to the code regarding changes to 2:00 a.m. closing for license holders, based on cause, will be considered in the future.</p>													
Attachments: <i>(please list)</i>													
Ordinance													
Recommendation / Suggested Action <i>(briefly explain):</i>													
Recommendation to approve an Ordinance to allow for the creation of a Liquor Commission													
<i>For office use only:</i>		Agenda Item Number: 5.a											

AMENDMENT TO THE ST. CHARLES MUNICIPAL CODE
(Alcoholic Beverages)

TITLE 5 –

5.08.030: Local Liquor Control Commission- Purpose and Creation

A Local Liquor Control Commission is hereby created. The Commission shall be composed of five (5) members. The Local Liquor Commissioner shall be a member and shall be the Chairman of the Local Liquor Commission for purposes of presiding over its meetings. The other four (4) members of the Commission shall be appointed by the Local Liquor Commissioner. The creation of the Local Liquor Commission shall not be construed to grant any substantive authority to the Commission, which shall act as an advisory and hearing commission only.

5.08.040: Local Liquor Control Commission - Membership and Term


Two (2) members of the Local Liquor Control Commission shall be members of the St. Charles City Council and two (2) members shall be residents of the City of St. Charles. Appointments shall be made to coincide with the term of the Mayor. Members shall hold office for their designated terms or until their successors have been appointed. No member of the Local Liquor Control Commission shall have any ownership interest in, or be employed by, any licensed establishment. No person shall be appointed to, or remain a member of the Local Liquor Control Commission if a spouse, parent, sibling, or child has, or acquires any ownership interest in, or is employed by, any licensed establishment.

5.08.050: Local Liquor Control Commission – Powers and Duties

The Local Liquor Control Commission shall perform such functions and duties as directed or requested by the Local Liquor Commissioner in relation to the regulation of license activities including but not limited to the following:

- A. Upon the request of the Local Liquor Commissioner, the Local Liquor Control Commission shall review the applications and the investigations of applicants for liquor licenses, and submit its findings and recommendations to the Local Liquor Commissioner.
- B. Conduct disciplinary hearings and submit findings and recommendations to the Local Liquor Commissioner setting forth its conclusions with respect to the existence and nature of any violation of this Chapter and the appropriate disciplinary action to be taken, if any.
- C. Review and recommend changes in this Chapter to the Local Liquor Commissioner.

- D. Keep written records of its meeting and proceedings, which shall be open for public inspection in accordance with the Freedom of Information Act (5 ILCS 140/1 *et seq.*)
- E. Hold meetings at times and on days as designated by the Chairman of the Commission.

	AGENDA ITEM EXECUTIVE SUMMARY					
	Title:		Presentation of Pending Concealed Carry Legislation			
	Presenter:		Chief Lamkin			
Please check appropriate box:						
	Government Operations		X	Government Services 6.24.13		
	Planning & Development			City Council		
	Public Hearing					
Estimated Cost:		\$N/A	Budgeted:	YES		NO
If NO, please explain how item will be funded:						
Executive Summary:						
<p>Chief Lamkin will do a presentation on the pending Concealed Carry legislation.</p>						
Attachments: <i>(please list)</i>						
Recommendation / Suggested Action <i>(briefly explain):</i>						
<p>Presentation of pending Concealed Carry Legislation for review and discussion.</p>						
For office use only:		Agenda Item Number: 5.b				

Chief Lamkin
St. Charles Police
Department

Concealed Carry Legislation

House Bill 183

Agenda

- ◊ Definitions
- ◊ License – qualifications
- ◊ License – issuance
- ◊ Prohibited areas
 - ◊ Posting of signs
- ◊ Preemption of local laws
- ◊ Current ordinances – amendment necessary
- ◊ Assault Weapons Ban – local ordinances
- ◊ Questions & Comments

Definitions

- **Concealed firearm:** a loaded or unloaded handgun carried on or about a person ***completely or mostly concealed*** from view of the public or on or about a person within a vehicle.
- **Department:** the Department of ***State Police***.
- **Handgun:** any device which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas, or escape of gas that is designed to be held and fired by the ***use of a single hand***.

Section 25: Qualifications for a License

- A license will be issued if applicant:
 - 1) Is at least ***21 years of age***;
 - 2) Has a currently ***valid Firearm Owner's Identification Card*** and at the time of application meets the requirements for the issuance of a Firearm Owner's Identification Card;
 - 3) Has ***not been convicted or found guilty*** in this State or in any other state of a misdemeanor involving the use or threat of physical force or violence to any person or ***two or more violations related to driving while under the influence of alcohol, other drug or drugs***, within the five years preceding the date of the license application;

Qualifications, continued

- 4) Is *not the subject of a pending arrest warrant, prosecution, or proceeding* for an offense or action that could lead to disqualification to own or possess a firearm;
- 5) Has *not been in residential or court-ordered treatment for alcoholism, alcohol detoxification, or drug treatment* within the five years immediately preceding the date of the license application; and
- 6) Has *completed firearms training* and any education component required.

Section 10: Issuance of Licenses to Carry a Concealed Firearm

- A license shall be issued to an applicant who:
 - 1) Meets the qualifications of the Act;
 - 2) Has provided the application and documentation required in the Act;
 - 3) Has submitted the requisite fee (\$150); and
 - 4) Does not pose a danger to himself, herself, or others, or is a threat to public safety.

Issue of Licenses, continued

- License is *valid for five years* from the date of issuance.
- License permits the licensee to:
 - 1) Carry a loaded or unloaded concealed firearm, *fully concealed or partially concealed*, on or about his or her person; and
 - 2) Keep or carry a loaded or unloaded concealed firearm *on or about his or her person within a vehicle*.
- Licenses shall be available *no later than 180 days* after the effective date of this Act.

Section 15: Objections by Law Enforcement Agencies

- Any law enforcement agency may submit an objection to a license applicant based upon a reasonable suspicion that the *applicant is a danger to himself or herself or others, or a threat to public safety.*

Section 65: Prohibited Areas

- A licensee shall not knowingly carry a firearm on or into any building, real property, and parking area under the control of:
 - 1) a public or private elementary or secondary ***school***.
 - 2) a pre-school or ***child care facility***, including any room or portion of a building under the control of a pre-school or child care facility.
 - 3) an ***office of the executive or legislative branch of government***, except licensee may carry a concealed firearm onto the real property, bikeway, or trail in a park regulated by the Department of Natural Resources or any other designated public hunting area or building where firearm possession is permitted.

Prohibited Areas, continued

- 4) an adult or juvenile detention or correctional institution, ***prison, or jail.***
- 5) a public or private ***hospital*** or hospital affiliate, mental health facility, or nursing home.
- 6) ***an establishment that serves alcohol on its premises, if more than 50% of the establishment's gross receipts within the prior three months is from the sale of alcohol.***
- 7) a ***gaming facility*** licensed under the Riverboat Gambling Act or the Illinois Horse Racing Act of 1975, including an inter-track wagering location licensee.

Prohibited Areas, continued

- A licensee shall not knowingly carry a firearm on or into any:
 - 1) *public library*, airport, amusement park, zoo or museum
 - 2) *public playground, public park, athletic area, or athletic facility under the control of a municipality or park district*
 - 3) real property under the control of the Cook County Forest Preserve District
 - 4) building, classroom, laboratory, medical center, hospital, artistic venue, athletic venue, entertainment venue, officially recognized university-related organization property, whether owned or leased, and any real property, including parking areas, sidewalks, and common areas under the control of a public or private community college, college, or university

Prohibited Areas, continued

- 5) building designated for matters before a circuit, appellate, or the Supreme Court, or any building or portion of a building under the control of the Supreme Court.
- 6) *building or portion of a building under the control of a unit of local government.*
- 7) *public gathering or special event conducted on property open to the public that requires the issuance of a permit from unit of local government*, provided this prohibition shall not apply to a licensee who must walk through a public gathering in order to access his or her residence, place of business, or vehicle.
- 8) stadium, arena, or the real property or parking area under the control of a stadium, arena, or any collegiate or professional sporting event.

Prohibited Areas, continued

- 9) *bus, train, or form of transportation* paid in whole or in part with public funds, and any building, real property, and parking area under the control of a public transportation facility paid for in whole or in part with public funds.
- 10) street, driveway, parking area, property, building, or facility, owned, leased, controlled, or used by a nuclear energy, storage, weapons, or development site or facility regulated by the federal Nuclear Regulatory Commission.
- 11) area where firearms are prohibited under federal law.
- 12) Any building or real property that *has been issued a Special Event Retailer's license* during the time designated for the sale of alcohol by the Special Event Retailer's license, or a Special use permit license during the time designated for the sale of alcohol by the Special use permit license.

Posting of Signs

- o The owner of private real property of any type ***may prohibit the carrying of concealed firearms*** on the property under his or her control.
- o The owner ***must post a sign*** indicating that firearms are prohibited on the property, unless the property is a private residence.
- o Signs shall be of a uniform design as established by the Department and ***shall be 4" x 6" in size.***

Section 70: Violations

- A license issued or renewed shall be revoked if, at any time, the ***licensee is found to be ineligible for a license under this Act*** or the licensee no longer meets the eligibility requirements of the Firearm Owners Identification Card Act.



Violations, continued

- A license shall be suspended if an *order of protection, including an emergency order of protection, plenary order of protection, or interim order of protection is issued* against a licensee for the duration of the order, or if the Department is made aware of a similar order issued against the licensee in any other jurisdiction.
- A licensee shall not carry a concealed firearm while *under the influence of alcohol, other drug or drugs, intoxicating compound or combination of compounds*, or any combination thereof, under the standards of the Illinois Vehicle Code.

Section 13.1: Preemption

- The regulation, licensing, possession, and registration of handguns and ammunition for a handgun, and the transportation of any firearm and ammunition ***are exclusive powers and functions of this State.***
- Any ordinance or regulation enacted on or before the effective date of this amendatory Act that is inconsistent with this Act ***shall be invalid.***

Chapter 9.60 of City Code

◊ Chapter 9.60.010 – Prohibited Uses

- Carries concealed weapon to include *pistol, revolver, or other firearm*
 - ◊ in any *vehicle*;
 - ◊ on or about his *person except on his land*;
 - ◊ in his own *abode* or *fixed place of business*.
- Sells, manufactures, purchases, possesses, or carries any weapon capable of firing more than *eight shots* by a single function.

Current City Ordinances

◊ Chapter 9.60.020 – Discharge of Firearms

- It is unlawful to *discharge any firearms*
 - except an *officer performing duties*;
 - except a *citizen defending* his person or property;
 - except when use is permitted by City Council for a memorial service to include burials or *Veterans' events*.

◊ Chapter 9.60.040 – Prohibited Locations

- On any *public supported land* except the Police firing range
 - except where *sworn police officers* are acting in performance of duties;
 - any person summoned by an officer to assist.

Assault Weapons Regulation

- Any ordinance or regulation that purports to regulate the possession or ownership of assault weapons in a manner that is inconsistent with this Act, ***shall be invalid unless the ordinance or regulation is enacted on, before, or within 10 days after the effective date*** of this amendatory Act.
- An ordinance enacted on, before, or within ten days after the effective date of this amendatory Act of the 98th General Assembly ***may be amended***.

Questions & Comments

 <p>ST. CHARLES SINCE 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommendation to Approve the Award of Contract to Foster Coach for Upgrade of Ambulance for Tri-City Ambulance					
	Presenter:	Acting Fire Chief Joe Schelstreet					
Please check appropriate box:							
	Government Operations	X	Government Services 06.24.13				
	Planning & Development		City Council				
	Public Hearing						
Estimated Cost:	\$ 37,106.70	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
Executive Summary:							
<p>The Tri-City Ambulance Board of Directors, as part of the current Tri-City Ambulance budget, approved the upgrade of a reserve ambulance as a bariatric unit at the regular meeting June 7, 2013. The upgrade includes the purchase of a power cot and a power lift unit. The upgraded ambulance is the reserve unit housed in Geneva and would be available for use by any of the Tri-City Ambulance Service agencies. That unit was chosen because it is in the best condition of all reserve ambulances and would be centrally located.</p> <p>The project bid includes the following:</p> <p>\$ 14,899.20 Stryker Power Cot</p> <p>\$ 20,357.50 Stryker Power Load Unit</p> <p>\$ 1,850.00 Foster Coach installation</p> <p>\$ 37,106.70 Total project cost</p>							
Attachments: (please list)							
Quote from Foster Coach							
Recommendation / Suggested Action (briefly explain):							
Recommendation to approve the award of contract to Foster Coach for upgrade of ambulance for Tri-City Ambulance.							
For office use only:	Agenda Item Number: 6.a						

Melissa Martz
melissa.martz@stryker.com
1-800-327-0770

3800 E Centre Ave
Portage, MI 49002
MedicalCustomerService@Stryker.com

Thank You for your interest in Stryker equipment. Please see below for details. If you have any questions, please contact your local Sales Representative.

Shipping Address:

1161279
TRI CITY AMB- CITY OF ST CHARLES
2 E MAIN ST
ST CHARLES, IL 60174

Billing Address:

1161279
TRI CITY AMB- CITY OF ST CHARLES
2 E MAIN ST
ST CHARLES, IL 60174

Quote #: 2916599
Quote Date: 03/22/2013
PO #: TRI-CITY
Reference Field: Tri-City

Quote Type: STANDARD QUOTE
Quote Total: \$35,256.70
Tax: \$0.00
Total including Tax: \$35,256.70

Line #	Quantity Ordered	Item Description	Item #	Unit Price	Extended Price	Item Comments
1.00	1	POWER PRO	6506000000	\$14,899.20	\$14,899.20	
	Quantity	Description	Item#	Unit Price	Extended Price	
	1	POWER PRO	6506000000	\$14,899.20	\$14,899.20	
	1	Dual Wheel Lock	6086602010	\$0.00	\$0.00	
	1	PR Cot Retaining Post	6085033000	\$0.00	\$0.00	
	1	STANDARD COMPONENT 6506PWR PRO	6506026000	\$0.00	\$0.00	
	1	SIDERAIL OPTION	6506031000	\$0.00	\$0.00	
	1	NO RUNNER	0054200994	\$0.00	\$0.00	
	1	Equipment Hook	6500147000	\$0.00	\$0.00	
	1	Power-LOAD Compatible Option	6506127000	\$0.00	\$0.00	
	1	3 Stage IV Pole PR Option	6500315000	\$0.00	\$0.00	
	1	Knee-Gatch/Trendelenburg	6500082000	\$0.00	\$0.00	
	1	Head End Oxygen Bottle Holder	6085046000	\$0.00	\$0.00	
	1	Pocketed Back Rest Pouch	6500130000	\$0.00	\$0.00	
	1	Head End Storage Flat	6500128000	\$0.00	\$0.00	
	1	English Operator Manual	6506600000	\$0.00	\$0.00	
	1	1 Charger,2 SMRT Batteries,12VAuto SMRT Battery Domestic	6500027000	\$0.00	\$0.00	
	1	J Hook	6092036018	\$0.00	\$0.00	
	1	G-Rated Mattress	6506034000	\$0.00	\$0.00	
	1	STEER LOCK OPTION	6506038000	\$0.00	\$0.00	
	1	3 YR X-FRAME POWERTRAIN WRRNTY	7777881669	\$0.00	\$0.00	
	1	2 YR BUMPER TO BUMPER WARRANTY	7777881670	\$0.00	\$0.00	
	1	DOMESTIC SHIPPING OPTION	0054030000	\$0.00	\$0.00	
2.00	1	POWER LOAD	6390000000	\$20,357.50	\$20,357.50	
	Quantity	Description	Item#	Unit Price	Extended Price	
	1	POWER LOAD	6390000000	\$20,357.50	\$20,357.50	
	1	STANDARD COMP 6390 POWER LOAD	6390026000	\$0.00	\$0.00	
	1	English Operator Manual	6390600000	\$0.00	\$0.00	
	1	1 year parts, labor & travel	7777881660	\$0.00	\$0.00	

Signature: _____ Title/Position: _____ Date: _____

Please remit payment to: Stryker Sales Corporation P.O. Box 93308, Chicago, IL 60673-3308. All standard mattresses meet CAL T.B. 117. Fire Barrier proves compliance with CAL T.B. 129 and NFPA Life Safety Code 101. Terms: Net 30 days. Terms are FOB Origin with all shipping and insurance costs prepaid by Stryker and invoiced to Customer. Cancellation of orders must be received 30 days prior to the agreed upon delivery date otherwise 25% restocking fee will apply.

FOSTER COACH SALES, INC.

903 Prosperity Drive P.O. Box 700
Sterling, Illinois 61081

AF00623

Phone: (815) 625-3276

(800) 369-4215

Fax: (815) 625-7222

Web site: www.fostercoach.com**QUOTATION**

TO: TRI CITY AMBULANCE
1112 NORTH RIVERSIDE
ST CHARLES, IL 60174

DATE: 03/26/13

ATTN: JOHN SHULTZ


REFERENCE: POWER LOAD INSTALL

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

QTY.	DESCRIPTION	EACH	NET PRICE
1	LABOR AND MATERIAL TO INSTALL THE STRYKER POWER LOAD SYSTEM IN EXISTING UNIT	\$ 1,800.00	\$ 1,850.00
		Total	\$ 1,850.00
ACCEPTED BY: _____			
TITLE: _____ Date: _____			

ESTIMATED DELIVERY:

PROPOSED BY: _____
ANDREW FOSTER, VICE PRESIDENT

 ST. CHARLES <small>S I N C E 1 8 3 4</small>	AGENDA ITEM EXECUTIVE SUMMARY							
	Title:	Recommendation to Approve Award of Contract to Foster Coach for Purchase of Ambulance Replacement for Tri-City Ambulance						
	Presenter:	Acting Fire Chief Joe Schelstreet						
<i>Please check appropriate box:</i>								
	Government Operations	X	Government Services 06.24.13					
	Planning & Development		City Council					
	Public Hearing							
Estimated Cost:	\$226,649.00	Budgeted:	YES	X	NO			
If NO, please explain how item will be funded:								
Executive Summary:								
<p>The Tri-City Ambulance Board of Directors, as part of the current Tri-City Ambulance budget, approved the purchase of a replacement ambulance at the regular meeting June 7, 2013. The purchase of a 2014 Navistar Horton Ambulance from Foster Coach Sales, Inc. replacing 2006 Ford F450 Ambulance currently stationed in St. Charles. No other bids were secured since Foster Coach is an approved contractor in the Suburban Purchasing Cooperative with the Northwest Municipal Conference; this has been the practice of Tri-City Ambulance with previous ambulance purchases. The project bid includes the following:</p> <p>\$226,482.00 2014 Navistar Horton Ambulance \$ 10,000.00 Trade in 2002 Ford Osage Ambulance (St. Charles M151) \$ - 4,467.00 Discount for complete prepayment \$ 1,698.00 Performance Bond \$ 12,936.00 Power Cot</p> <p>\$226,649.00 Total project cost</p>								
Attachments: <i>(please list)</i>								
Quote from Foster Coach								
Recommendation / Suggested Action <i>(briefly explain):</i>								
Recommendation to approve award of contract to Foster Coach for purchase of Ambulance Replacement for Tri-City Ambulance.								
<i>For office use only:</i>		<i>Agenda Item Number: 6.b</i>						

FOSTER COACH SALES, INC.

903 Prosperity Drive Street P.O. Box 700
Sterling, Illinois 61081

Phone: (815) 625-3276

(800) 369-4215

Fax: (815) 625-7222

Web site: www.fostercoach.com

PF00544

QUOTATION

TO: St Charles Fire Department
112 N Riverside Avenue
St Charles, IL 60174

DATE: 05/22/13

ATTN: John Schultz

REFERENCE: New Ambulance


We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

QTY.	DESCRIPTION	EACH	NET PRICE
1	2014 INTERNATIONAL 4300 CHASSIS BUILT ON A HORTON MODEL 623 PER CUSTOMER SPECIFICATION	\$ 226,482.00	\$ 226,482.00
1	STRYKER POWER PRO 6506 POWER COT AND ACCESSORIES	\$ 12,936.00	\$ 12,936.00
	OPTIONS:		
	PREPAYMENT DISCOUNT ON AMBULANCE	\$ -4,467.00	\$ -4,467.00
	PERFORMANCE BOND FOR AMBULANCE	\$ 1,698.00	\$ 1,698.00
	TRADE IN OF 06 FORD F450 MEDTEC W/ APPROX 114K MILES	\$ -10,000.00	\$ -10,000.00
	TOTAL		\$ ----- \$ 226,649.00
		\$ Total	\$ 226,649.00
	ACCEPTED BY: _____ TITLE: _____ Date: _____		

ESTIMATED DELIVERY:
180 days after receipt of chassis

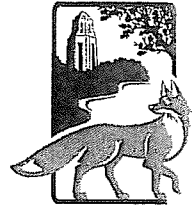
PROPOSED BY: 

P.J. FOSTER, VICE PRESIDENT OF SALES

 ST. CHARLES <small>S I N C E 1 8 3 4</small>	AGENDA ITEM EXECUTIVE SUMMARY												
	Title:		Recommendation to approve a Class B1 Liquor License for Hungry Hound Inc., d/b/a Gina's Pizza & Subs, 2770 E Main Street, St. Charles (new owner)										
	Presenter:		Mayor Rogina										
<i>Please check appropriate box:</i>													
	Government Operations		X		Government Services 06.24.13								
	Planning & Development				City Council								
	Public Hearing												
<table border="1" style="width: 100%;"> <tr> <td>Estimated Cost:</td> <td></td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>							Estimated Cost:		Budgeted:	YES		NO	
Estimated Cost:		Budgeted:	YES		NO								
If NO, please explain how item will be funded:													
Executive Summary:													
<p>This is a request for a Class B1 liquor license for Hungry Hound Inc., Gina's Pizza & Subs, 2770 E Main Street, St. Charles (new owner). All documents are in order and Mr. Calleja has been fingerprinted.</p> <p>Mr. Calleja bought Gina's Pizza & Subs and is currently running the restaurant without a liquor license. No alcohol is being sold at this time until this liquor license application is approved. Former owner Mr. Sal Levato turned in his liquor license upon the sale of this business.</p>													
Attachments: <i>(please list)</i>													
Front page of liquor license Background investigation report													
Recommendation / Suggested Action <i>(briefly explain):</i>													
Recommendation to approve a Class B1 Liquor License for Hungry Hound Inc., d/b/a Gina's Pizza & Subs, 2770 E Main Street, St. Charles (new owner).													
<i>For office use only:</i>		<i>Agenda Item Number: 7.a</i>											

For Office Use
Received: 6/3/13
Fee Paid: \$250
Receipt # 41817

CITY OF ST. CHARLES
LIQUOR CONTROL COMMISSIONER
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



City Retail Liquor Dealer License Application (rev. 6/10) Non-Refundable

Ordinance 5.08.050.A1

Application must be completed in full

Incomplete applications will be rejected

Business Type: Circle one Individual Partnership Corporation Other _____

Business Name Hungry Hound INC Sales Tax # pending

Business Address _____ Business Phone # _____

Contact Person Timothy Callea Title owner Phone # 630-728-3595

Bassett Certification yes License Class: B1

If Corporation, Corporate Name Hungry Hound INC

Corporation Address 2770 E main ST ST. Charles IL 60174

Corporate Officers, plus Manager of Establishment, Officers must include President, Vice President, Secretary and Treasurer Or Sole Proprietor

Have you had a business within the City of St. Charles under any other corporate name: _____ Yes ☒ No

If yes, list address of business _____

Full Name, include Middle Initial Timothy C. Callea Title Mr.

Birth Date _____ Birthplace Taylor MI Driver's License # _____ Home Phone # _____

Home Address _____

Full Name, include Middle Initial _____ Title _____

Birth Date _____ Birthplace _____ Driver's License # _____ Home Phone # _____

Home Address _____

Full Name, include Middle Initial _____ Title _____

Birth Date _____ Birthplace _____ Driver's License # _____ Home Phone # _____

Home Address _____

Full Name, include Middle Initial _____ Title _____

Birth Date _____ Birthplace _____ Driver's License # _____ Home Phone # _____

Home Address _____

Schedule of Annual Fees for Retail Liquor Dealer License

Class A Package Liquor Sales:

A-1 (Pkg. Stores Only)	\$1,600/year
A-2 (Pkg. Stores - Grocery/Drug)	\$1,600/year
A-3 (Gourmet Beers & Wine)	\$1,600/year
A-4 (Brewery & Sales)	\$1,600/year

Class B Predominately Food

B-1 (Small Restaurant - no holding bar)	\$1,200/year
B-2 (Holding Bar[s])	\$1,600/year
B-3 (Live Entertainment)	\$2,600/year
B-4 (Beer & Wine Only)	\$1,200/year
B-5 (Counter Service Beer & Wine Only)	\$1,200/year

Class C Predominately Liquor:

C-1 (On Premise Sales)	\$1,300/year
C-2 (Entertainment)	\$2,600/year
C-3 (Beer & Wine Only)	\$1,200/year

Class D (Site Specific & Hotel/Motel):

D-1 (Pheasant Run)	\$4,000/year
D-2 (Hotels/Motels)	\$2,000/year
D-3 (Banquet Halls & County Clubs)	\$2,000/year
D-4 (Clubs)	\$1,000/year
D-5 (Arcada)	\$2,000/year
D-6 (Q-Center)	\$2,000/year

Class E Temporary Licenses: E-1 (Not for Profit) -\$50/day; E-2 (Special Events-Class B&C Only) -\$100/day; E-3 (Fairgrounds) -\$50/day

Police Department



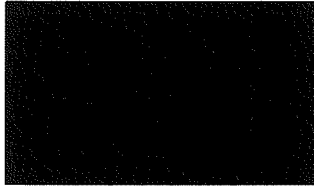
Memo

Date: 6/12/2013
To: Commander Jerry Gatlin
From: Detective Eric Majewski
Re: Liquor License Background Investigation / Hungry Hound Inc.

The purpose of this memo is to document the background investigation of Timothy C. Calleja pursuant to his application for a Class B1 liquor license.

Applicant:

Calleja, Timothy C



Home Telephone: [REDACTED]

- Timothy currently resides at the above address and has lived there for approximately 9 years. The Batavia Police Department does not have any negative contacts with Timothy.
- Timothy is a U.S. citizen and was born in Taylor, Michigan. Timothy possesses a valid Illinois Driver's License [REDACTED] Timothy does not possess a **FOID** Card.
- Timothy was fingerprinted by our department at the time he applied for this liquor license. (060313)
- Timothy completed the required **BASSET** training course on June 1, 2013.
- Timothy does not have any negative contacts through our department's **New World System**.
- On 061213, I met with Timothy at the St. Charles Police Department regarding this background investigation. Timothy stated that he has been employed in the restaurant business for 20 years and previously worked at the Bennigan's and

Chili's in St. Charles. He has also worked for Wyndham Hotels in the past but wanted to run his own business which prompted him to buy Gina's. It should be noted that the restaurant will still be called Gina's Pizza and Subs and Timothy is essentially taking over for the previous owner. Hungry Hound Inc. is the name Timothy uses for his corporation. Timothy stated that this business is carrying the same menu as Gina's which consists of pizza, sandwiches and Italian entrees. Gina's Pizza and Subs is currently open to the public but is not selling alcohol. Timothy stated that he is the only employee that could serve alcohol at this time. He plans to have two employees who will be able serve alcohol once they obtain their Basset Certification. Timothy plans to sell beer and wine and is able to seat 90 patrons inside the restaurant. Timothy stated that there is approximately \$700 worth of alcohol on site and added that he plans on selling alcohol once his liquor license is approved. Timothy stated that he signed a 10-year lease. *(See attached copy of lease agreement)*

- I went to Gina's Pizza and Subs, 2770 E. Main Street in St. Charles, Illinois and observed the following: The business is located in the Foxfield Commons Shopping Center, 2770 E. Main Street in St. Charles, Illinois. The main entrance is located on the west side of the business. There is a rear door located on the east side of the business. The business is currently a carryout or dine-in restaurant. While I was at the business, Timothy showed me where the alcohol would be served. It is in the east side of the restaurant and is sectioned off from the main dining area.

➤

***NOTE:** *Criminal History on this applicant is pending receipt of conviction from the Illinois Bureau of Identification.*

This concludes this background investigation.