

**AGENDA
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
JAMES MARTIN, CHAIRMAN**

**MONDAY, JULY 22, 2013, 7:00 P.M
CITY COUNCIL CHAMBERS
2 E. MAIN STREET, ST. CHARLES, IL 60174**

1. CALL TO ORDER

2. ROLL CALL

3. ADMINISTRATIVE

- a. Electric Reliability Report – Information only.
- b. EAB Control Efforts – Information only.

4. PUBLIC WORKS DEPARTMENT

- a. Presentation to provide Update on IL Route 64 Projects – Information only.
- b. Recommendation to Prepare an Ordinance approving street name change for Charter One Avenue.
- c. Recommendation to approve Design Engineering Services for the IL Rt. 25 Watermain Replacement Extension.
- d. Recommendation to approve Contract Extension with Capital Infrastructure, LLC.
- e. Recommendation to approve a budget addition for electric utility work related to the McDonalds Rebuild at 1915 West Main Street.
- f. Recommendation to approve 107 - 109 East Main Street Building Improvements Project.
- g. Recommendation to approve Contractual Services for Storm Sewer Catch Basin Cleaning Services.
- h. Recommendation to approve Contractual Services for Stormwater Televising and Cleaning Services.
- i. Recommendation to approve Asphalt Parking Lot Construction Project.

- j.** Recommendation to waive the formal bid process and approve purchase of a Trailer Pump from Xylem/Godwin for the Sanitary Sewer Division.
- k.** Recommendation to approve Change Order No. 4 for Biosolids Building Construction Project.
- l.** Recommendation to approve Refuse Ordinance Authorizing Amendment of Title 8 “Health and Safety” Chapter 8.24, “Garbage and Refuse”, Section 8.24.040 “Charges and Bills” of the St. Charles Municipal Code.
- m.** Recommendation to approve Renewal of Land Lease and Biosolids Application Agreement.
- n.** Recommendation to approve VFW Parking Lot Construction Agreement.

5. POLICE DEPARTMENT

- a.** Recommendation approve IDOT Resolutions for the Closure of 2nd St. (Route 31) at Illinois Street for Two High School Homecoming Parades.
- b.** Recommendation to approve Street and Parking Lot Closures and Amplification for the 2013 Scarecrow Festival.

6. ADDITIONAL BUSINESS

7. EXECUTIVE SESSION

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining

8. ADJOURNMENT

| | | | | | | | | | | | | | |
|--|--------------------------------------|--------------------------------|--|--|------------------------------|--|-----------------|----|-----------|-----|--|----|--|
|  ST. CHARLES <small>S I N C E 1 8 3 4</small> | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | | | | | | | |
| | Title: | | Electric Reliability Report – Information Only | | | | | | | | | | |
| | Presenter: | | Tom Bruhl | | | | | | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | | | | | | | |
| | Government Operations | | X | | Government Services 07.22.13 | | | | | | | | |
| | Planning & Development | | | | City Council | | | | | | | | |
| | Public Hearing | | | | | | | | | | | | |
| <table border="1" style="width: 100%;"> <tr> <td>Estimated Cost:</td> <td>\$</td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table> | | | | | | | Estimated Cost: | \$ | Budgeted: | YES | | NO | |
| Estimated Cost: | \$ | Budgeted: | YES | | NO | | | | | | | | |
| If NO, please explain how item will be funded: | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Executive Summary: | | | | | | | | | | | | | |
| For information only. | | | | | | | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | | | | | | | |
| June 2013 Outage Report. | | | | | | | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | | | | | | | |
| For information only. | | | | | | | | | | | | | |
| <i>For office use only:</i> | | <i>Agenda Item Number: 3.a</i> | | | | | | | | | | | |


| General Information | | | | Cause | | Time & Duration | | | | Customers | |
|---------------------|-----------|-----|--|--|---|-----------------|------------------|------------------|------|-----------|----------|
| # | Date | S/U | Circuit, Address/Location | Description | # | Ints | T off | T on | Mins | # Out | Cust Min |
| 1 | 6/8/2013 | S | 534, 2901 E. Main St. | SCMEU, customer request | 8 | 1 | 6/8/13 2:00 PM | 6/8/13 3:30 PM | 90 | 1 | 90 |
| 2 | 6/10/2013 | U | 626, Rt. 38 area | Cable, Primary cable fault near transformer, flashed into transformer causing catastrophic failure | 2 | 3 | 6/10/13 12:00 AM | 6/10/13 1:00 AM | 60 | 377 | 22620 |
| 3 | 6/10/2013 | U | 626, 2061 Rt. 38 | Cable, Primary cable fault near transformer, flashed into transformer causing catastrophic failure | 2 | 3 | 6/10/13 12:00 AM | 6/10/13 6:10 AM | 370 | 2 | 740 |
| 4 | 6/17/2013 | U | 311, 1129 Fern Ave. | Overhead failure, connector failure | 1 | 1 | 6/17/13 7:00 PM | 6/17/13 7:55 PM | 55 | 1 | 55 |
| 5 | 6/24/2013 | U | L56931, W. of Randall & from Randall to Route 31 | Com Ed line lost, cause under investigation | 0 | 1 | 6/24/13 5:34 PM | 6/24/13 5:34 PM | 0 | 2,784 | 0 |
| 6 | 6/24/2013 | U | L56931, W. of Randall & from Randall to Route 31 | Com Ed line lost, cause under investigation | 0 | 1 | 6/25/13 5:29 AM | 6/25/13 5:29 AM | 0 | 2,784 | 0 |
| 7 | 6/24/2013 | U | 214, Between 14th & 15th St. from Oak | Trees, weather; wind related. | 5 | 1 | 6/24/13 6:40 PM | 6/24/13 7:31 PM | 51 | 40 | 2040 |
| 8 | 6/25/2013 | S | 334, 945 N. 3rd Ave. | Other, service upgrade & re-route. | 8 | 1 | 6/25/13 11:30 AM | 6/25/13 12:30 PM | 60 | 1 | 60 |
| 9 | 6/27/2013 | S | 611, 208 Regency | Other, re-routed service for over dig from 210 Regency | 8 | 1 | 6/27/13 9:37 AM | 6/27/13 10:40 AM | 63 | 1 | 63 |
| 10 | 6/28/2013 | U | L57736, NW Quadrant | Com Ed line lost, cause under investigation | 0 | 1 | 6/28/13 11:55 AM | 6/28/13 11:55 AM | 0 | 2,764 | 0 |

S/U - Scheduled or Unscheduled

Ints - # of Interruptions

Long - >1 min; Short - <1 min

Cause # - see table on page 3

| | | | | | | | | | | | | | |
|---|--------------------------------------|-------------------------|--|------------------------------|----|--|-----------------|--|-----------|-----|--|----|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | | | | | | | |
| | Title: | | EAB Control Efforts – Information Only | | | | | | | | | | |
| | Presenter: | | | | | | | | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | | | | | | | |
| | Planning & Development | | | City Council | | | | | | | | | |
| | Public Hearing | | | | | | | | | | | | |
| <table border="1" style="width: 100%;"> <tr> <td>Estimated Cost:</td> <td></td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table> | | | | | | | Estimated Cost: | | Budgeted: | YES | | NO | |
| Estimated Cost: | | Budgeted: | YES | | NO | | | | | | | | |
| If NO, please explain how item will be funded: | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Executive Summary: | | | | | | | | | | | | | |
| <p>This is a monthly update on EAB activities for July 2013. This update provides detailed information about the EAB infestation including EAB confirmation status and ash trees proposed to be removed beginning in the month of August, 2013.</p> | | | | | | | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | | | | | | | |
| Summary Sheet | | | | | | | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | | | | | | | |
| For information only. | | | | | | | | | | | | | |
| For office use only: | | Agenda Item Number: 3.b | | | | | | | | | | | |



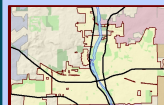
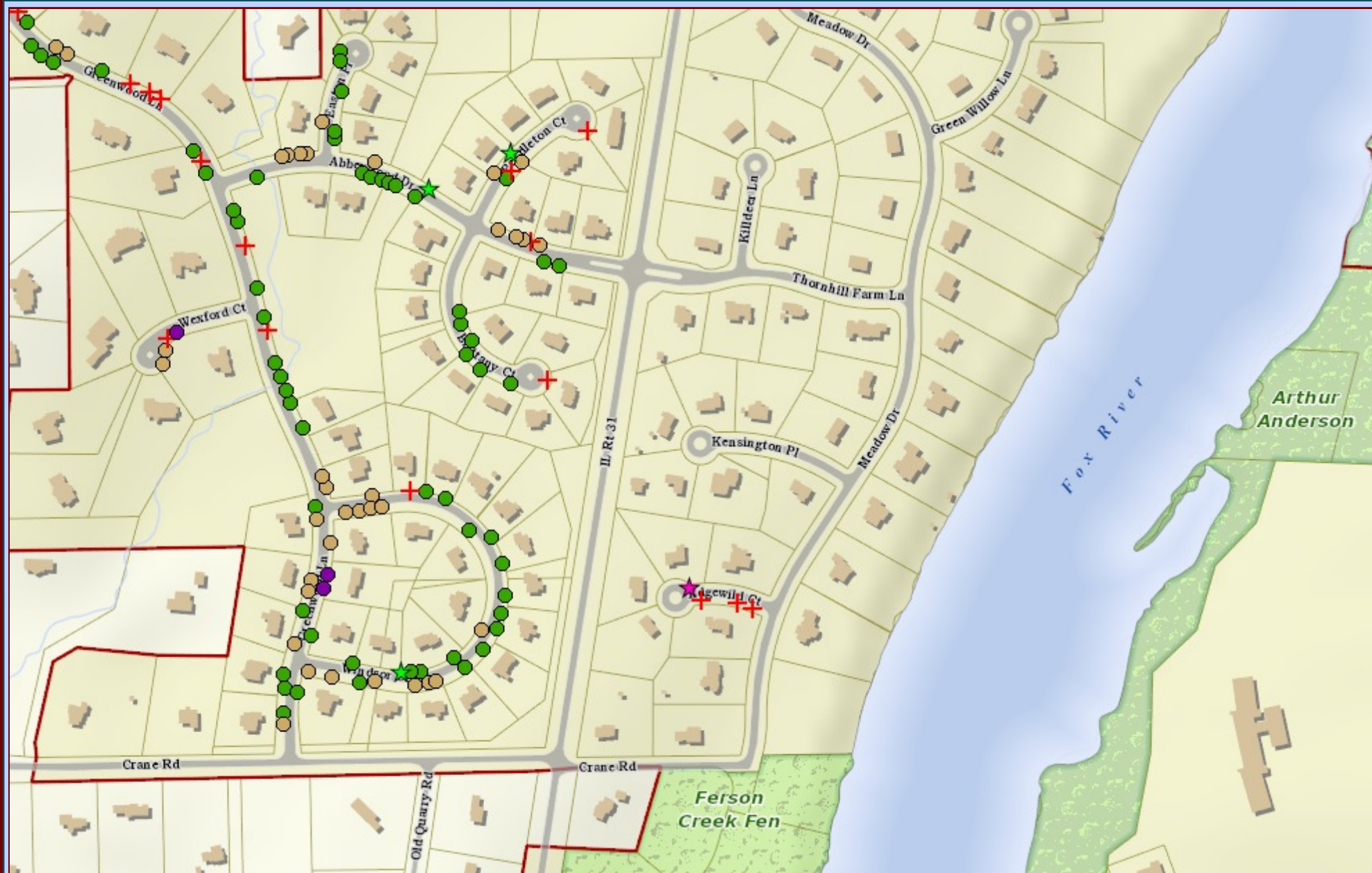
City of St. Charles, Illinois

Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Precision GIS

RAYMOND ROGINA Mayor

BRIAN TOWNSEND City Administrator



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0 205 410 Feet

EAB Proposed Removals - Upper NW

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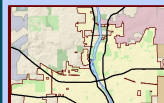


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BRIAN TOWNSEND City Administrator



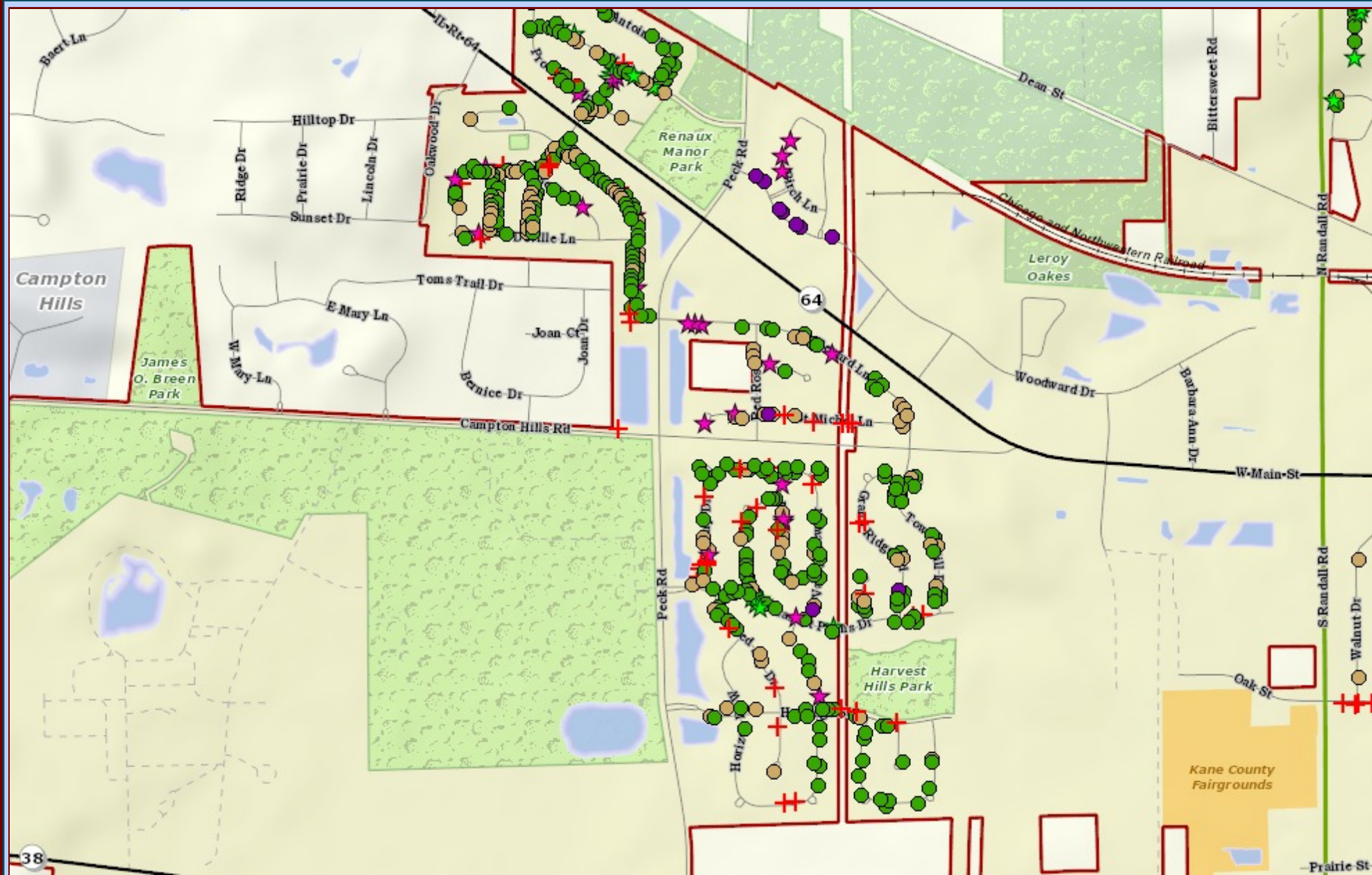
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0 551 1,102 Feet

EAB Proposed Removals - Lower NW Area 2

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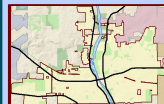
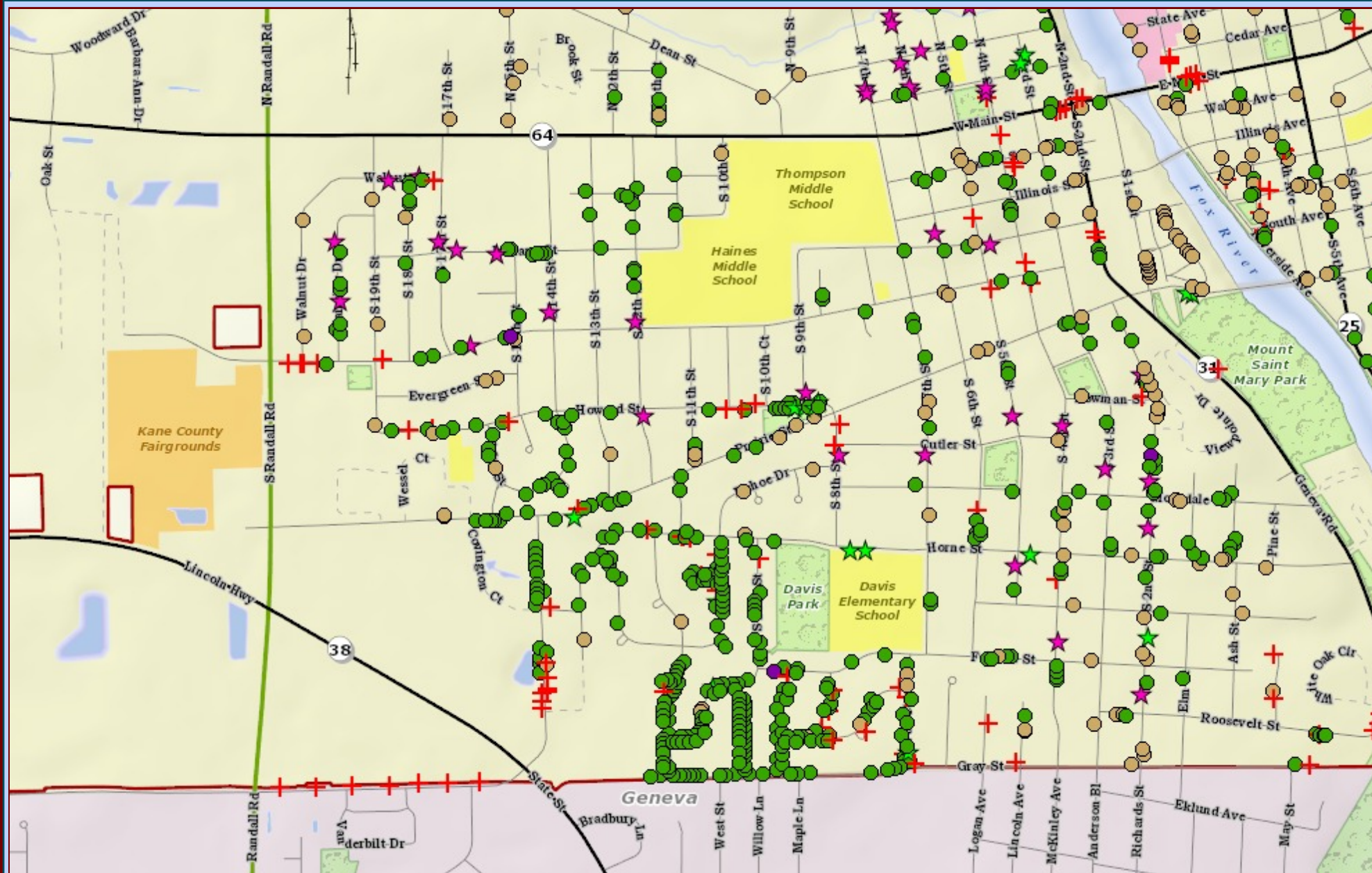
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0 551 1,102 Feet

EAB Proposed Removals - FW Area 3

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0 551 1,102 Feet

EAB Proposed Removals - SW Area 4

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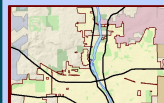
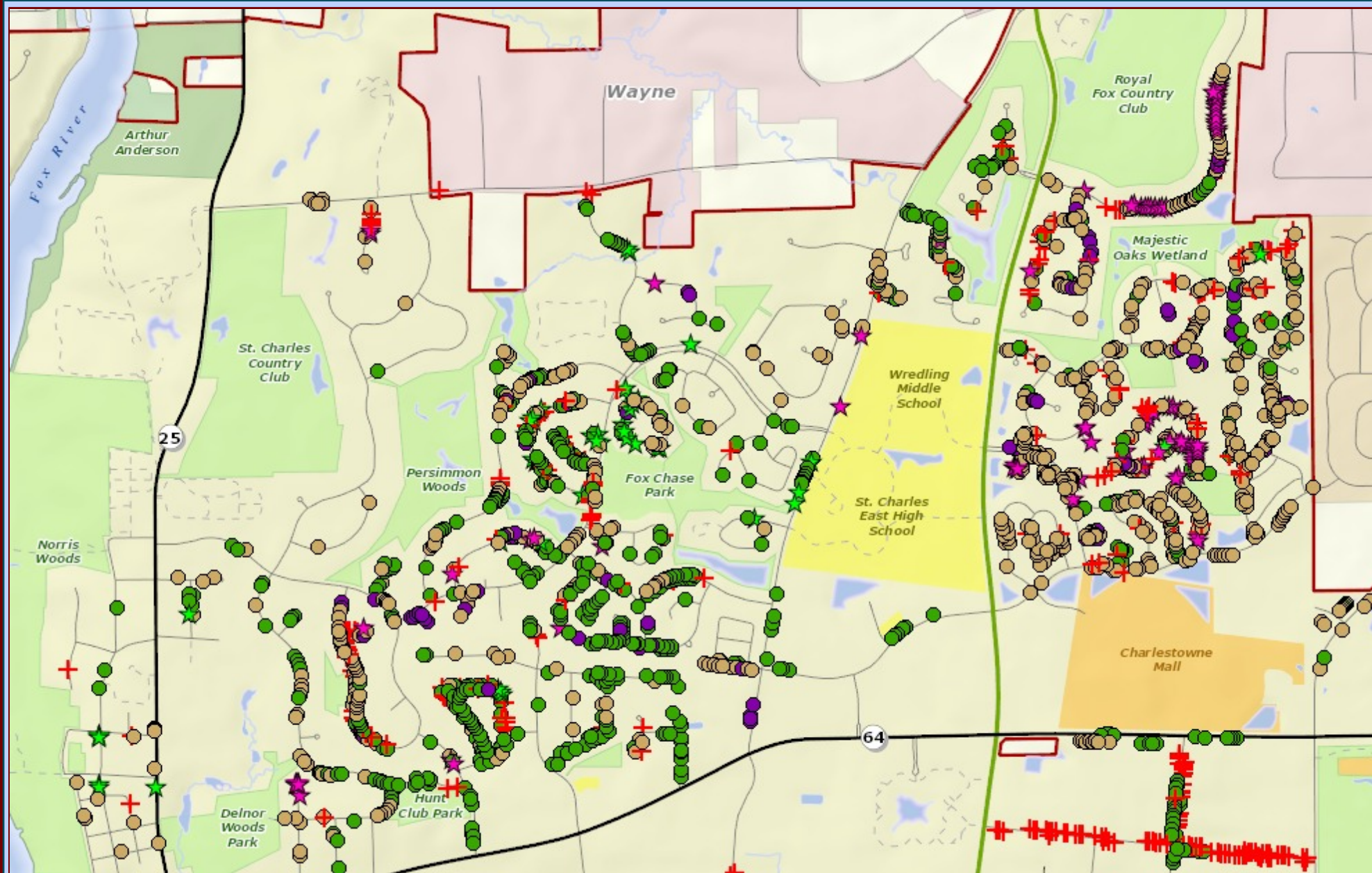
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RAYMOND ROGINA Mayor

BRIAN TOWNSEND City Administrator



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0 739 1,479 Feet

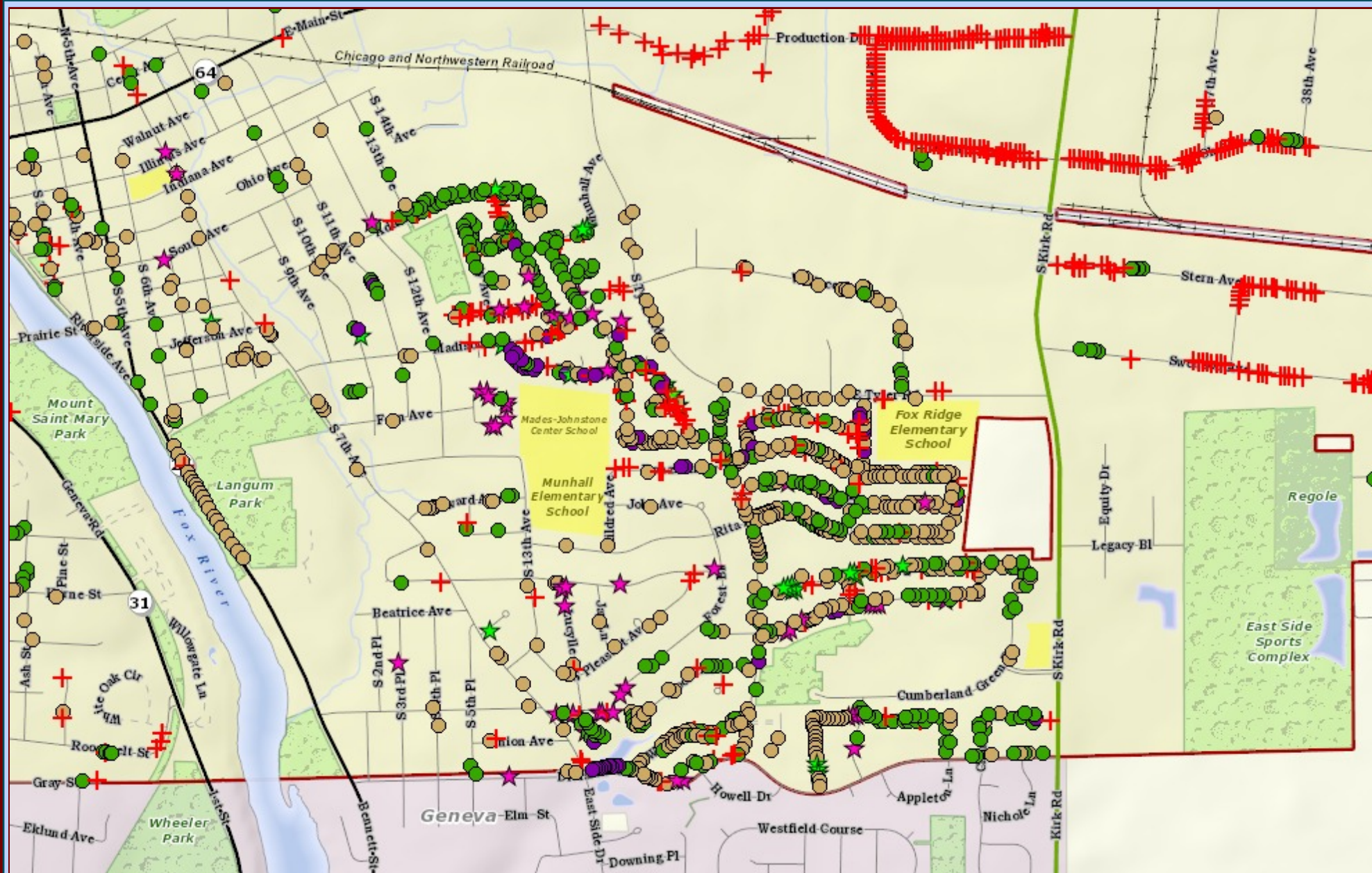
EAB Proposed Removals - NE Area 5

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RAYMOND ROGINA *Mayor*
BRIAN TOWNSEND *City Administrator*



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| Country of Origin | Number of People |
|-------------------|------------------|
| Other | 591 |
| China | 1,182 |

EAB Proposed Removals - SE Area 6

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Emerald Ash Borer Monthly Summary Sheet

July 2013

The Emerald Ash Borer Monthly Summary Sheet is prepared each month by the Public Services Staff for each Government Services Meeting. This summary documents the Spread of EAB (Confirmed Trees), Control Measures (Removed & Treated Trees) and Planting Efforts (New Trees). Unless noted otherwise, all data listed below reflects One (1) month starting on the 1st and ending on the last day of each month. EAB Maps and an address list of Proposed Removals will be attached to this report.

Confirmed Trees

- As of June 1, 2012, all Public Ash trees in the City of St. Charles have been reviewed for EAB. Initially, 1,000 trees were confirmed with EAB in phase one of the current EAB program and have been removed as of the end of 2012. The second round of 1,000 trees has already been confirmed and removal is almost complete for phase two of the program. Phase three began with the removals scheduled for May, 2013.

Proposed Tree Removals

- We are proposing to remove **220** Ash Trees starting in the month of August, 2013, including:
 1. 6 in the NW Quadrant
 2. 36 in the SW Quadrant
 3. 98 in the NE Quadrant
 4. 55 in the SE Quadrant
 5. 25 in the FW Quadrant

Treating & Planting Notes

- Spring planting of over 700 tree sites was completed as of June 7, 2013.

Additional Comments

None



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:

Presentation to Provide Update on IL Route 64 Projects – Information only

Presenter:

James Bernahl

Please check appropriate box:

Government Operations

X

Government Services 07.22.13

Planning & Development

City Council

Estimated Cost:

| | |
|-----------|--|
| Budgeted: | |
|-----------|--|

YES

NO

If NO, please explain how item will be funded:

Executive Summary:

The following presentation will provide the most up to date information to the City Council relative to the IL Route 64 Project.

Attachments: *(please list)*


None.

Recommendation / Suggested Action (*briefly explain*):

Information only.

For office use only:

Agenda Item Number: 4.a

| | | | | | | |
|---|--------------------------------------|--------------------------------|--|-----------|------------------------------|----|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | |
| | Title: | | Recommendation to Prepare an Ordinance Approving Street Name Change for Charter One Avenue | | | |
| | Presenter: | | Mark Koenen | | | |
| <i>Please check appropriate box:</i> | | | | | | |
| | Government Operations | | X | | Government Services 07.22.13 | |
| | Planning & Development | | | | City Council | |
| | Public Hearing | | | | | |
| | | | | | | |
| Estimated Cost: | | \$NA | | Budgeted: | YES | NO |
| If NO, please explain how item will be funded: | | | | | | |
| | | | | | | |
| Executive Summary: | | | | | | |
| <p>A request was received from US Bank to change the street name, Charter One Avenue, along their property at 135 Smith Road. As you may recall, this street name was selected when the subdivision was originally processed and Charter One Bank was located at 135 Smith Road. For your information, there are no improved lots with Charter One Avenue addresses presently (see attached drawing). In the long term, planning is in place for a street to extend from the intersection of Foxfield Dr. and King Edward Ave to the present dead end of Charter One Avenue. If the committee would elect to change the street name, King Edward Avenue would be a logical new name for the present Charter One Avenue.</p> | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | |
| Drawing of the Charter One Avenue and King Edward Avenue area. | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | |
| Recommendation to prepare an Ordinance approving street name change from Charter One Avenue to King Edward Avenue. | | | | | | |
| <i>For office use only:</i> | | <i>Agenda Item Number: 4.b</i> | | | | |

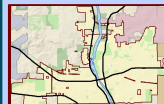
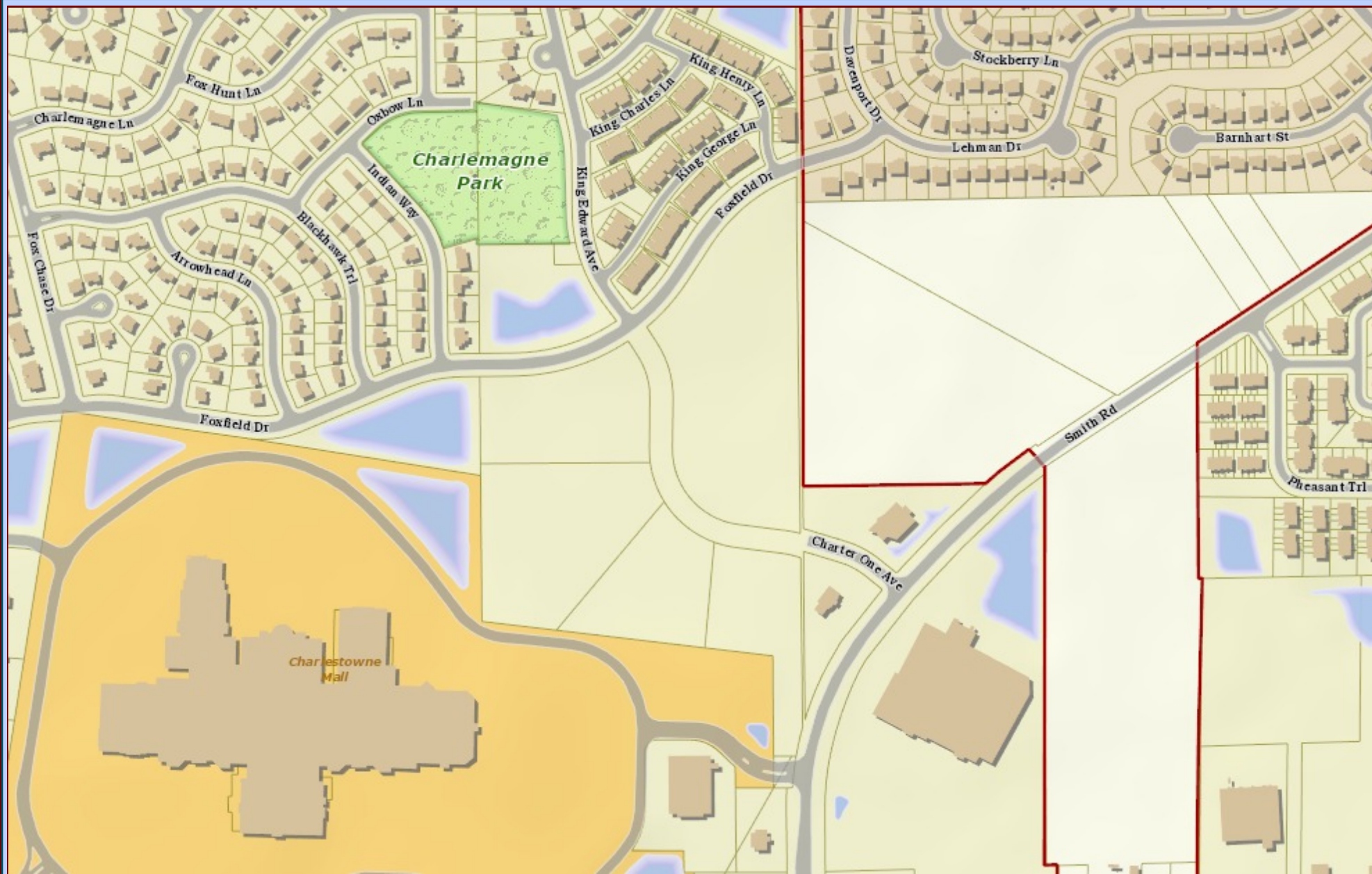


City of St. Charles, Illinois

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RAYMOND ROGINA Mayor
BRIAN TOWNSEND City Administrator



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0 230 460 Feet

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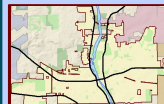


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RAYMOND ROGINA *Mayor*
BRIAN TOWNSEND *City Administrator*




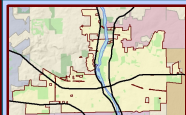
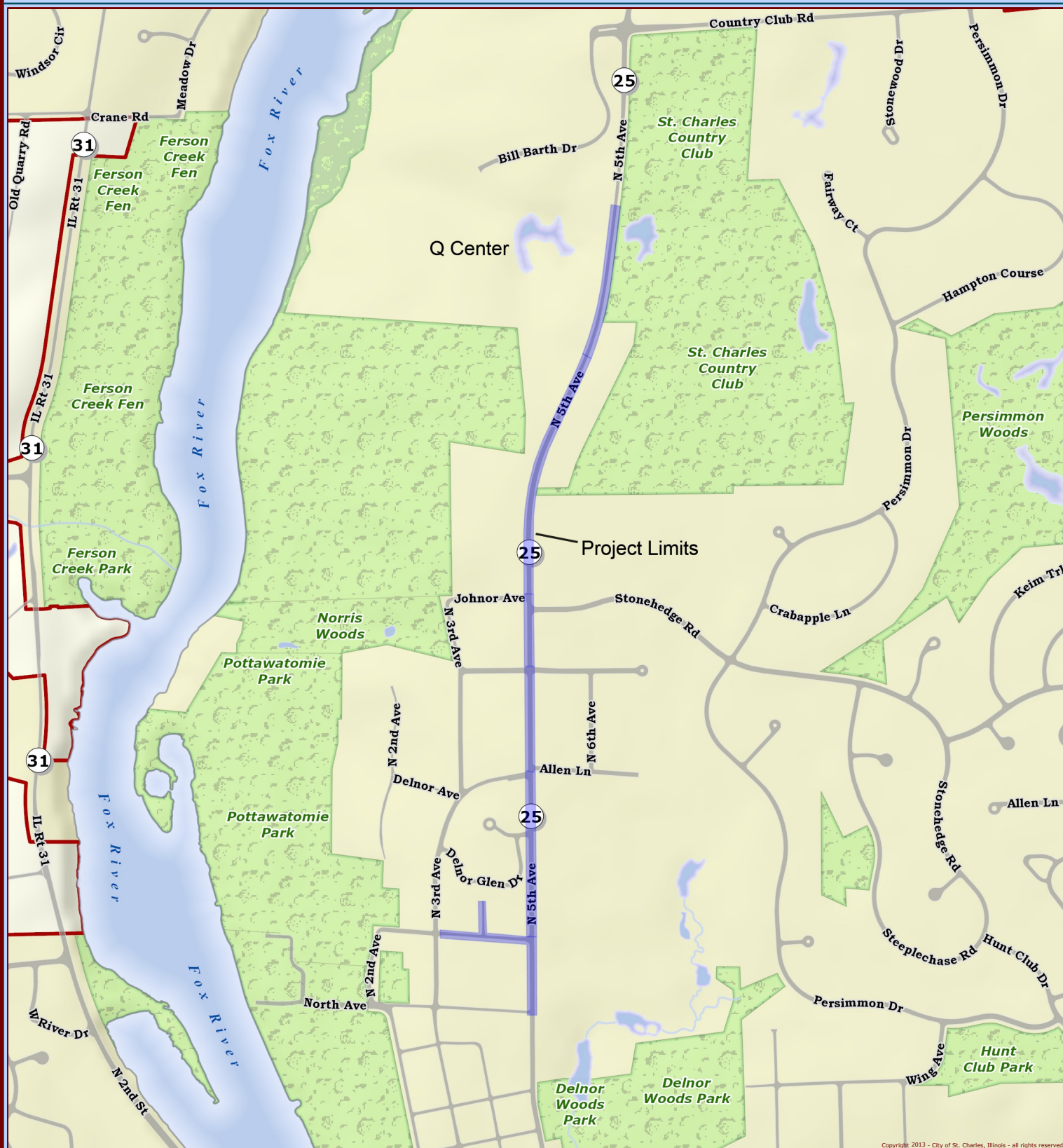
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| | | | | | | | |
|--|--------------------------------------|---|------------------------------|---|----|--|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | Recommendation to Approve Design Engineering Services for the IL 25 Watermain Replacement Extension | | | | | |
| | Presenter: | James Bernahl | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | |
| | Government Operations | X | Government Services 07.22.13 | | | | |
| | Planning & Development | | City Council | | | | |
| | Public Hearing | | | | | | |
| Estimated Cost: | \$93,876 | Budgeted: | YES | X | NO | | |
| If NO, please explain how item will be funded: | | | | | | | |
| | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>As part of the City's 10-year Capital Improvement Plan (CIP) the City had planned to remove and replace approximately 5,400 linear feet of watermain along the northern section of N. 5th Avenue from North Avenue to 600-feet south of Country Club Road. Due to various geotechnical and age conditions associated with the main the City will need to expedite the replacement of this section of watermain. As part of the replacement project the City will need to obtain consulting services to assist with the design and permitting.</p> <p>Staff requested proposals from nine professional engineering firms to assist the City with the final engineering design, obtainment of all required permits, and to assist with the bidding process. Of the nine firms contacted, eight firms submitted proposals to perform this work. Staff reviewed the eight proposals and from that review determined that Trotter and Associates, Inc. provided the most comprehensive understanding and approach to assist the City with this design. For that reason the staff would recommend that the City Council award the Contract for Professional Design Service to Trotter and Associates, Inc. for an amount not to exceed \$93,876.</p> | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | |
| Copy of project location map | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | |
| Recommendation to approve Design Engineering Services for the IL Rt. 25 Watermain Replacement extension. | | | | | | | |
| <i>For office use only:</i> | | <i>Agenda Item Number: 4.c</i> | | | | | |



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North 5th Avenue Water Main Replacement Project

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AGENDA ITEM EXECUTIVE SUMMARY

| | |
|------------|---|
| Title: | Recommendation to Approve Extension of Contract with Capital Infrastructure Group, LLC. |
| Presenter: | Mark Koenen |

Please check appropriate box:

| | | | |
|--|------------------------|---|------------------------------|
| | Government Operations | X | Government Services 07.22.13 |
| | Planning & Development | | City Council |
| | Public Hearing | | |

| | | | | | | |
|-----------------|----------|-----------|-----|---|----|--|
| Estimated Cost: | \$24,000 | Budgeted: | YES | x | NO | |
|-----------------|----------|-----------|-----|---|----|--|

If NO, please explain how item will be funded:

Executive Summary:

Capital Infrastructure Group, LLC has represented the City recently regarding transportation projects at both the IDOT offices in Springfield (Central Office) and Schaumburg (District One). More recently, this representation has addressed technical construction matters on both the Red Gate Bridge and IL 64 (7th Ave – IL 59) projects and billing/financial matters related to local and state/federal funding.

The Capital Infrastructure Group, LLC presence locally and in Springfield has provided access to key officials in guiding project process and time lines.

Attachments: *(please list)*

Proposal as noted above.

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve an 8-month contract (fiscal year 13-14) for Consulting Services with Capital Infrastructure Group.

| | |
|-----------------------------|--------------------------------|
| <i>For office use only:</i> | <i>Agenda Item Number: 4.d</i> |
|-----------------------------|--------------------------------|

PROPOSAL FOR CONSULTING SERVICES

THIS AGREEMENT, is entered into as of September 1, 2013 by and between City of St. Charles, Illinois (hereinafter called "Client") with its offices at Two East Main Street, St. Charles, Illinois, 60174, and Capital Infrastructure Group, LLC (hereinafter called "CIG") with its offices located at 3509 Benbrook Drive, Springfield, Illinois 62711.

WITNESSETH:

WHEREAS, Client wishes to retain CIG to furnish certain consulting services (hereinafter more particularly described), which CIG is qualified to perform, on behalf of Client in the State of Illinois; and

WHEREAS, CIG is willing to render such services and is properly registered to do so,

NOW, THEREFORE, the parties hereto do agree as follows:

1. Terms

- (a) This agreement shall be effective as of September 1, 2013, and continue in full force and effect through April 30, 2014 (eight months). Subject to fifteen (15) day's written notice, agreement may be terminated at any time, for any reason by either party.
- (b) Termination shall not terminate any consulting service obligations of CIG, including, but not limited to, those set forth in Sections 6, 7 and 8 and shall in no way be deemed to be construed as a restriction, limitation or waiver of either party's rights to pursue any additional available remedy at law or equity.

2. Consulting Services

- (a) Client hereby retains CIG and CIG hereby undertakes to exercise its best efforts to protect and promote the business, reputation and interests of Client, performing consulting services (hereby called "Services"). The primary focus and scope of such services shall include, but not be limited to, the following:

- Assist with assessing potential impacts to City and the drafting of appropriate response to the IEPA regarding Post-Development Stormwater Runoff Performance Standards being considered for adoption; specifically with regard to the 1.35" containment provisions and the impacts to linear improvements.
- Provide continued assistance with the necessary reviews and pursuit of state and federal funding for the Red Gate Bridge.
- Assist as needed with counsel on timely agency reviews, and managing citizen input and public relations leading to the successful completion of Phase III (Construction) of the Red Gate Bridge project.
- Assist with liaison between the City, State Officials and other involved parties on scheduled improvements to Main Street (Illinois Route 64), including impact mitigation to affected private and public properties.
- Assist with the expeditious resolution of issues resulting from, and related to routine problems that can be expected to occur during the course of projects such as the improvement of Main Street (Illinois Route 64).
- Assist the City in the identification of potential grant opportunities and other funding sources that might provide funding for desirable improvements to the infrastructure of the City.
- Use extensive knowledge of agency policy to expedite specified projects through IDOT and FHWA review processes.
- Use longstanding relationships in the Illinois General Assembly and the US Congress to assist in identifying and seeking the funding necessary for advancement of the projects sought by the City.
- Assist with public relations and awareness of the issues and action points where community involvement is most useful and effective, including participation in meetings between local officials and state or federal legislators and involved agencies.
- Keep Client apprised on a regular basis of legislation and regulatory activities now pending or proposed, or which may be proposed during the term hereof, in the Illinois State Legislature, the United States Congress or in any agency or department of either, pertaining to the focus of this agreement.
- Public affairs consulting efforts with key legislative or regulatory officials and their staffs, on matters pertaining to the subject project.

- On instructions from an authorized representative designated under section 5, undertaking such actions as Client may deem appropriate and consistent with the objectives of this Agreement, these actions may include, appearing and/or testifying at hearings and promote the interests of Client and its subsidiaries with respect to matters and/or proceedings proposed or pending before legislative, administrative and/or executive governmental bodies.
- (b) CIG shall provide Client with written reports on its activities under this agreement as requested.
- (c) CIG shall maintain close liaison and frequent communication with the authorized representatives designated under Section 5.

3. Compensation

- (a) In consideration of CIG's rendering of Services, Client shall pay CIG monthly payments of \$3000.00 a month to begin within 30 days from the acceptance date by both the Client and CIG of this agreement.
- (b) It is understood and agreed that the compensation recited in subsection (a) includes usual and ordinary costs and expenses. If CIG determines that there is a need to incur extraordinary costs and expenses in the performance of Services (such as travel to Washington, DC) Client shall reimburse CIG, provided the nature, amount and circumstances thereof are **fully disclosed to and prior approval is obtained** from an authorized representative designated under Section 5, and upon receipt of a detailed accounting of all such extraordinary costs and expenses.

4. Relationship with Other Clients

Should a possible conflict of interest arise at any time during the term of this Agreement between the interests of Client and those of CIG, CIG agrees promptly and shall, if so directed by Client, refrain from performing Services with respect to such area of conflicting interest. CIG agrees that Client shall have the right to terminate this Agreement with respect to itself at any time without liability upon written notice to CIG if, in Client's sole judgement, upon reasonable basis, CIG's representation of its other clients conflicts with the best interests of Client.

5. Authorized Representatives

For the purpose of this agreement, Client's authorized representative shall be Director of Public Works, Mr. Mark Koenen. It is recognized that the Client may designate additional representatives as necessary. CIG's primary contact will be Milton R. Sees.

6. Compliance with State and Federal Laws

The parties recognize and agree that both have a long-standing policy to comply fully with the applicable federal, state and local laws regulating any and all such consulting activities, and each agree to fully comply with all applicable laws, decrees, rules, regulations, orders, ordinances, actions and requests of any federal, state or local governmental or judicial body, agency or official.

7. Indemnification

- (a) CIG will assume full responsibility for and shall indemnify and hold harmless Client and their directors, officers, employees and agents, from and against any and all losses, claims and liabilities, penalties, fines causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from any gross negligence or wrongful or willful misconduct on the part of CIG or any breach by CIG of any of the terms and provisions of this Agreement.
- (b) Client will assume full responsibility for and shall indemnify and hold harmless CIG and its subsidiaries and their directors, officers, employees and agents, from and against any and all losses, claims and liabilities, penalties, fines causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) arising out of or resulting from any gross negligence or wrongful or willful misconduct on the part of Client or any breach by Client of any of the terms and provisions of this Agreement.

8. Confidentiality

CIG agrees not to disclose to any third party or use, except in connection with Services, or as may be consented to by the Client, any confidential information obtained concerning the business and operations of the Client, as well as, confidential information developed by CIG in rendering services. Should any of this information be made available to the public domain by Client, or by third parties without breach of this agreement, CIG shall be free to use such publicly available information.

9. Independent Contractor

CIG is and shall act as an independent contractor rendering Services hereunder.

10. Miscellaneous

- (a) This agreement constitutes the full understanding of the parties and a complete understanding of risks between them and a complete and exclusive statement of the terms and conditions of their agreement and supersedes any and all prior agreements, whether written or oral between the parties. A waiver by either party with respect to any breach or default or of any right or remedy not shall be deemed to constitute a waiver for any other breach or default or of any other right or remedy. Any such waiver is to be expressed in writing and signed by the party to be bound.
- (b) All provisions of this Agreement are severable and any provision, which may be prohibited by law, shall be ineffective to the extent of such prohibition without invalidating the remaining provisions.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date first above written.

Capital Infrastructure Group, LLC

City of St. Charles, Illinois

By _____
Milton R. Sees, PE


By _____

| | | | | | | | |
|---|--------------------------------------|---|-----|------------------------------|----|---|--|
|  ST. CHARLES <small>S I N C E 1 8 3 4</small> | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | Recommendation to Approve a Budget Addition for Electric Utility Work Related to the McDonalds Rebuild at 1915 West Main Street | | | | | |
| | Presenter: | Tom Bruhl | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | |
| | Planning & Development | | | City Council | | | |
| | Public Hearing | | | | | | |
| Estimated Cost: | \$25,000 | Budgeted: | YES | | NO | X | |
| If NO, please explain how item will be funded: | | | | | | | |
| Revenues from customer | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>The Electric Utility does not normally budget for new business work given the uncertainty of some projects. The Electric work related to the rebuild of the McDonalds on West Main was not budgeted in the Fiscal Year 13/14 budget. The project now appears certain as they have submitted plans to Building and Code Enforcement. This is a reimbursable project and these funds will be offset 100% by revenue from the customer.</p> | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | |
| Budget Revision Form | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | |
| Recommendation to approve a budget addition for electric utility work related to the McDonalds Rebuild at 1915 West Main Street. | | | | | | | |
| <i>For office use only:</i> | | <i>Agenda Item Number: 4.e</i> | | | | | |

Department: Electric Date Requested: July 22, 2013

The actual cost of the project will be reimbursed to Electric from the customer.

By: _____

| | | | | | | | |
|---|--------------------------------------|--|-----|------------------------------|----|--|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | Recommendation to Approve 107 - 109 East Main Street Building Improvements Project | | | | | |
| | Presenter: | Peter Suhr | | | | | |
| Please check appropriate box: | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | |
| | Planning & Development | | | City Council | | | |
| Estimated Cost: | \$125,000 | Budgeted: | YES | X | NO | | |
| If NO, please explain how item will be funded: | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>In the Fall of 2012, the City of St. Charles purchased the building located at 107-109 East Main Street in the City's Historic District. This building is adjacent the Arcada Theatre and has formally been operated as George's Sports Center.</p> <p>Since the time of purchase, City staff has prepared a Preliminary Conditions Report to determine the condition of the building and prioritize maintenance/ construction work to be performed. City staff also solicited a Request for Proposal (RFP) from qualified Architects and Constructors. The RFP was issued to five (5) firms and identified a scope of work for Phase 1 of the building remodel project. Phase 1 of construction includes providing a weather tight building envelope, clearing of debris on the inside of the building, securing life/ safety issues throughout the structure and design services related to future phases of the project. More specifically, the work will include replacement of the existing roof, parapet and masonry repairs, exterior stair removal, general interior clean-up, hazardous material abatement and installation of life safety equipment as required by code.</p> <p>The architectural firm, Larson Darby Group teamed up with the construction firm, Schramm Construction Corporation to submit a Design-Build solution in their Request for Proposal. Of the four (4) proposals we received, Larson Darby and Schramm were the most qualified team based on the requirements of the project and RFP, therefore awarded the work.</p> <p>The scheduled work for Phase 1 construction has been prioritized by staff. The architectural/ construction team will perform work in order of the prioritized list until the project budget of \$125,000 has been met. Construction costs for Phase 1 will not exceed the budgeted amount of \$125,000.</p> | | | | | | | |
| Attachments: (please list) | | | | | | | |
| AIA Document A141 -2004 including Project Scope | | | | | | | |
| Recommendation / Suggested Action (briefly explain): | | | | | | | |
| Recommendation to approve 107-109 East Main Street Building Exterior Improvements Project. | | | | | | | |
| For office use only: | | Agenda Item Number: 4.f | | | | | |

AIA[®] Document A141[™] – 2004

Standard Form of Agreement Between Owner and Design-Builder

AGREEMENT made as of the First day of July in the year Two Thousand Thirteen
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

City Of St. Charles
2 East Main Street
St. Charles IL 60174-1984

and the Design-Builder:
(Name, legal status, address and other information)

Schramm Construction Corp.
3520 Swenson Ave
St. Charles IL 60174
630-584-1200

for the following Project:
(Name, location and detailed description)

107/109 East Main Street Building Improvements

Building Improvements to the City of St Charles

The Owner and Design-Builder agree as follows.

Architect/Engineering Phase I

1. Field measure the existing building
2. Produce background plan drawings for the basement, first level, second level, and roof. Plans will identify the existing conditions with dimensions and notes.
3. Narrative description of Phase I scope of work
4. Roof Demolition plan
5. Demolition plan basement, first level, 2nd level
6. Temporary scaffold access plan
7. Performance specifications for the new roofing, flashings, gutter, downspouts, copings, counter flashings, scuppers, roof insulation, terminations.
8. Specifications and scope for tuck-pointing in Phase –I
9. All work includes inspections and detailed reports by the Design Builder and Architect/Engineer of existing conditions and of the new work at intervals deemed necessary.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Consultation with an attorney is also encouraged with respect to professional licensing requirements in the jurisdiction where the Project is located.

Init.

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User Notes:

(913920634)

10. Structural Inspection of exposed areas to determine the structural integrity of the existing building. The Architect/Engineer will provide direction to the Design Builder as to which areas would need to be exposed for inspection.
11. Prepare and provide Stamped and Sealed by an Illinois registered licensed Engineer and Architect plans for the owner approval prior to the Design Builder soliciting final pricing.
12. Recommendation on Life Safety and Fire Alarm scope and diagram drawing drawings for approval will be completed by the appropriate sub contractor.


Design Builder

1. Interior environmental testing
2. Abatement
3. Roof removal and replacement
4. Parapet masonry repairs
5. Exterior Stair removal Haul Off
6. New scaffold access to first and second level
7. Plywood enclosure at the base of the scaffold
8. General clean up and ceiling demo
9. Design Builder General Conditions & OH&P

Clarifications & Exclusions:

- Permits and Permit Fees
- Impact Fees
- Sales Tax
- Utility Fees
- New water services
- Structural modifications to the roof deck
- Removal of the existing skylights
- Roof curbs or openings in the roof for new mechanical equipment
- Builders Risk Insurance
- Front and rear masonry repair
- Painting
- Any new mechanical equipment
- Minimal lighting for construction only.
- State highway road permits
- Owner will provide a staging area in an adjacent lot for dumpsters
- Structural modifications to the building foundations
- Basement waterproofing
- Dewatering
- Utility fees for temp power, water, gas

Init.

| | | | | | | | | |
|---|--------------------------------------|--|-----|------------------------------|----|--|--|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | | |
| | Title: | Recommendation to Approve Contractual Services for Storm Sewer Catch Basin Cleaning Services | | | | | | |
| | Presenter: | Peter Suhr | | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | | |
| | Planning & Development | | | City Council | | | | |
| | Public Hearing | | | | | | | |
| Estimated Cost: | \$65,000 | Budgeted: | YES | X | NO | | | |
| If NO, please explain how item will be funded: | | | | | | | | |
| | | | | | | | | |
| Executive Summary: | | | | | | | | |
| <p>City staff solicited vendors to assist with Storm Sewer Catch Basin Cleaning Services. A Request for Proposal (RFP) for these services was issued to five (5) separate contractors. The RFP included Detailed Specifications, Available Services (Storm Sewer Catch Basin Maps) and Acceptable Equipment to perform the required work. Proposers will be compensated based on a cost per quantity of storm structure either cleaned or checked.</p> <p>This is the third year of a four-year commitment to preventative maintenance cleaning of our storm sewer structures in the central core of our City. These services will help supplement our in-house cleaning and maintenance program.</p> <p>Four of the five contractors submitted final proposals. United Septic, Inc. is the most cost competitive and most qualified contractor according to the RFP. United Septic has recently completed work for many local communities including Wilmette, Mount Prospect, Glen Ellyn, Arlington Heights and Lyons, has the proper equipment to fulfill the agreement and meets all of the specifications and qualifications of the RFP. United Septic provided a total Base Bid of \$60,586. Their contract will not exceed the \$65,000 budget. United Septic has agreed to hold their pricing from last year's RFP proposal.</p> | | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | | |
| RFP Proposal Results and Recommendations | | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | | |
| Recommendation to approve Contractual Services for Storm Sewer Catch Basin Cleaning Services. | | | | | | | | |
| <i>For office use only:</i> | | <i>Agenda Item Number: 4.g</i> | | | | | | |

STORM SEWER CATCH BASIN CLEANING SERVICES

RFP Proposal Results


Wednesday, January 25, 2012

| PROPOSAL ITEMS | | | PROPOSERS (RFP RESULTS) | | | | | | | | | |
|---|-----------------|---------------------|-------------------------|-----------------|--------------------|-----------------|-------------------------|-----------------|---------------|-----------------|---------------|-----------------|
| QUANTITY | WIDTH (Feet) | TYPE (Structure) | United Septic | | A-K Underground | | American Underground | | Visu Sewer | | Veruna LLC | |
| | | | Unit Price | Total Base Cost | Unit Price | Total Base Cost | Unit Price | Total Base Cost | Unit Price | Total Base Cost | Unit Price | Total Base Cost |
| BASE PROPOSAL (CHECKED & CLEANED) | | | | | | | | | | | | |
| 306 | 4 Feet | Manhole | \$71.00 | \$21,726.00 | \$49.50 | \$15,147.00 | \$0.00 | No Bid | \$45.25 | \$13,846.50 | \$175.00 | \$53,550.00 |
| 700 | 2 Feet | Catch Basin | \$25.00 | \$17,500.00 | \$49.50 | \$34,650.00 | \$0.00 | No Bid | \$61.50 | \$43,050.00 | \$175.00 | \$122,500.00 |
| 448 | 2 Feet | Inlet | \$25.00 | \$11,200.00 | \$49.50 | \$22,176.00 | \$0.00 | No Bid | \$30.50 | \$13,664.00 | \$125.00 | \$56,000.00 |
| TOTALS (Base Cost) | | | | \$50,426.00 | | \$71,973.00 | | No Bid | | \$70,560.50 | | \$232,050.00 |
| ALTERNATE PROPOSAL (CHECKED ONLY) (ASSUME 25% OF TOTAL) | | | | | | | | | | | | |
| | | | Unit Price | Total Alt. Cost | Unit Price | Total Alt. Cost | Unit Price | Total Alt. Cost | Unit Price | Total Alt. Cost | Unit Price | Total Alt. Cost |
| 100 | 4 Feet | Manhole | \$25.00 | \$2,500.00 | \$4.95 | \$495.00 | \$0.00 | No Bid | \$10.00 | \$1,000.00 | \$35.00 | \$3,500.00 |
| 233 | 2 Feet | Catch Basin | \$20.00 | \$4,660.00 | \$4.95 | \$1,153.35 | \$0.00 | No Bid | \$10.00 | \$2,330.00 | \$35.00 | \$8,155.00 |
| 150 | 2 Feet | Inlet | \$20.00 | \$3,000.00 | \$4.95 | \$742.50 | \$0.00 | No Bid | \$10.00 | \$1,500.00 | \$35.00 | \$5,250.00 |
| TOTALS (Alt. Cost) | | | | \$10,160.00 | | \$2,390.85 | | No Bid | | \$4,830.00 | | \$16,905.00 |
| TOTAL PROPOSAL (CHECKED & CLEANED + CHECKED ONLY) | | | | | | | | | | | | |
| TOTALS (Base Cost + Alt. Cost) | | | | \$60,586.00 | | \$74,363.85 | | No Bid | | \$75,390.50 | | \$248,955.00 |

CHART KEY



Most Qualified Contractor Based on RFP

| | | | | | | | |
|--|--------------------------------------|--|-----|------------------------------|----|--|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | Recommendation to Approve Contractual Services for Stormwater Televising and Cleaning Services | | | | | |
| | Presenter: | Peter Suhr | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | |
| | Planning & Development | | | City Council | | | |
| | Public Hearing | | | | | | |
| Estimated Cost: | \$65,000 | Budgeted: | YES | X | NO | | |
| If NO, please explain how item will be funded: | | | | | | | |
| | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>Two years ago, City staff solicited vendors to assist with Stormwater Televising and Cleaning Services. A Request for Proposal (RFP) for these services was issued to six (6) separate contractors. The RFP included Detailed Specifications, Available Services (Stormwater Main Maps) and Acceptable Equipment to perform the required work. Proposers will be compensated based on a cost per linear foot of a specified stormwater main (width).</p> <p>This is the third year of a four-year commitment to investigating our stormwater mains in the central core of the City. These services will provide us detailed, televised information of each stormwater main, which will be used to help staff analysis and prioritize future repair or capital projects. In addition, these services will help supplement our in-house cleaning and maintenance program.</p> | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | |
| RFP Proposal Results and Recommendations | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | |
| Recommendation to approve Contractual Services for Stormwater Televising and Cleaning Services. | | | | | | | |
| For office use only: | | Agenda Item Number: 4.h | | | | | |

STORMWATER TELEVISION & CLEANING SERVICES

RFP Proposal Results

Thursday, October 14, 2010


| BID ITEMS | | | PROPOSERS (RFP RESULTS) | | | | | | | | | | | |
|------------------------------|-------------------|-------------------------|-------------------------|----------------|---------------------------|----------------|-------------------------|----------------|---------------|----------------|---------------|----------------|------------------------|----------------|
| QUANTITY | WIDTH (Inches) | LENGTH (Linear Feet) | United Septic | | National Power Rodding | | American Underground | | Visu Sewer | | Veruna LLC | | Michels Corporation | |
| | | | Unit Price | Total Base Bid | Unit Price | Total Base Bid | Unit Price | Total Base Bid | Unit Price | Total Base Bid | Unit Price | Total Base Bid | Unit Price | Total Base Bid |
| BASE BID (STANDARD CLEANING) | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| 1 | 4 | 9 | \$1.65 | \$14.85 | \$15.00 | \$135.00 | \$0.00 | No Bid | \$1.69 | \$15.21 | \$2.25 | \$20.25 | \$60.00 | \$540.00 |
| 5 | 6 | 296 | \$1.65 | \$488.40 | \$3.00 | \$888.00 | \$0.00 | No Bid | \$1.69 | \$500.24 | \$2.25 | \$666.00 | \$5.00 | \$1,480.00 |
| 42 | 8 | 1,131 | \$1.85 | \$2,092.35 | \$5.00 | \$5,655.00 | \$0.00 | No Bid | \$1.69 | \$1,911.39 | \$2.25 | \$2,544.75 | \$5.00 | \$5,655.00 |
| 50 | 10 | 3,261 | \$1.85 | \$6,032.85 | \$1.84 | \$6,000.24 | \$0.00 | No Bid | \$1.69 | \$5,511.09 | \$2.25 | \$7,337.25 | \$5.00 | \$16,305.00 |
| 166 | 12 | 8,711 | \$2.35 | \$20,470.85 | \$1.84 | \$16,028.24 | \$0.00 | No Bid | \$1.69 | \$14,721.59 | \$2.25 | \$19,599.75 | \$5.00 | \$43,555.00 |
| 31 | 15 | 2,787 | \$2.35 | \$6,549.45 | \$2.60 | \$7,246.20 | \$0.00 | No Bid | \$1.69 | \$4,710.03 | \$2.25 | \$6,270.75 | \$5.00 | \$13,935.00 |
| 24 | 18 | 1,404 | \$2.50 | \$3,510.00 | \$1.84 | \$2,583.36 | \$0.00 | No Bid | \$1.69 | \$2,372.76 | \$2.25 | \$3,159.00 | \$5.00 | \$7,020.00 |
| 2 | 19 x 30 | 79 | \$5.00 | \$395.00 | \$10.00 | \$790.00 | \$0.00 | No Bid | \$1.69 | \$133.51 | \$2.25 | \$177.75 | \$10.00 | \$790.00 |
| 1 | 21 | 211 | \$5.50 | \$1,160.50 | \$1.84 | \$388.24 | \$0.00 | No Bid | \$1.69 | \$356.59 | \$2.25 | \$474.75 | \$7.00 | \$1,477.00 |
| 19 | 24 | 1,068 | \$5.50 | \$5,874.00 | \$1.84 | \$1,965.12 | \$0.00 | No Bid | \$1.69 | \$1,804.92 | \$2.25 | \$2,403.00 | \$6.00 | \$6,408.00 |
| 2 | 24 X 38 | 171 | \$8.00 | \$1,368.00 | \$10.00 | \$1,710.00 | \$0.00 | No Bid | \$1.69 | \$288.99 | \$2.25 | \$384.75 | \$7.00 | \$1,197.00 |
| 1 | 27 | 331 | \$8.00 | \$2,648.00 | \$1.84 | \$609.04 | \$0.00 | No Bid | \$1.69 | \$559.39 | \$2.25 | \$744.75 | \$7.00 | \$2,317.00 |
| 31 | 30 | 3,028 | \$8.00 | \$24,224.00 | \$1.84 | \$5,571.52 | \$0.00 | No Bid | \$1.69 | \$5,117.32 | \$2.25 | \$6,813.00 | \$8.00 | \$24,224.00 |
| 6 | 36 | 369 | \$10.00 | \$3,690.00 | \$7.50 | \$2,767.50 | \$0.00 | No Bid | \$1.69 | \$623.61 | \$2.25 | \$830.25 | \$8.00 | \$2,952.00 |
| | | | | | | | | | | | | | | |
| TOTALS (Base Bid) | | 22,856 | | \$78,518.25 | | \$52,337.46 | | No Bid | | \$38,626.64 | | \$51,426.00 | | \$127,855.00 |

CHART KEY



LOWEST BID & PROPOSED CONTRACTOR FOR AVAILABLE SERVICES

| | | | | | | | |
|--|--------------------------------------|--------------------------------|--|-----------|------------------------------|---|----|
|  ST. CHARLES <small>S I N C E 1 8 3 4</small> | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | | Recommendation to approve Asphalt Parking Lot Construction Project | | | | |
| | Presenter: | | Peter Suhr | | | | |
| <i>Please check appropriate box:</i> | | | | | | | |
| | Government Operations | | | X | Government Services 07.22.13 | | |
| | Planning & Development | | | | City Council | | |
| | Public Hearing | | | | | | |
| | | | | | | | |
| Estimated Cost: | | \$35,690 | | Budgeted: | YES | X | NO |
| If NO, please explain how item will be funded: | | | | | | | |
| | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>The Public Services Division is recommending asphalt repairs and reconstruction to Parking Lot K which is the City Parking Lot (leased from the Baker Methodist Church) located on the corner of Main St. and North 3rd Ave. As a result of a communication breakdown within the department the subject repairs have been completed. This work was completed without Council authorization and we are asking for your approval after the fact. The department apologizes for the error and we are re-engineering our process so this does not happen in the future. For your information, the project consisted of grinding the existing asphalt, resurfacing and restriping. Plote Construction, Inc., who was awarded the 2013 Street Rehabilitation Contract, honored their competitive pricing for this project. Considering their low bid and mobilization within the City, staff recommends Plote for the project at a cost of \$35,690.</p> | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | |
| None | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | |
| Recommendation to approve Asphalt Parking Lot Construction Project. | | | | | | | |
| <i>For office use only:</i> | | <i>Agenda Item Number: 4.i</i> | | | | | |

| | | | | | | | |
|--|--------------------------------------|---|------------------------------|---|----|--|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | Recommendation to Waive the Formal Bid Process and Approve Purchase of a Trailer Pump from Xylem/Godwin for the Sanitary Sewer Division | | | | | |
| | Presenter: | John Lamb | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | |
| | Government Operations | X | Government Services 07.22.13 | | | | |
| | Planning & Development | | City Council | | | | |
| Estimated Cost: | \$42,750.00 | Budgeted: | YES | X | NO | | |
| If NO, please explain how item will be funded: | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>The Sanitary Sewer Division has six trailer pumps that are used in emergency and maintenance situations in the sewer system. These pumps are put into service during wet weather and maintenance events to bypass sections of the main. A pump program has been in place to replace the pumps due to age.</p> <p>Staff contacted three vendors to submit quotes on the specified pump and two of the three vendors responded. The two quotes are as follows:</p> <p>Xylem/Godwin: \$42,750.00 Pioneer Pump: \$45,427.00</p> <p>Staff currently owns four Godwin pumps and has considerable investment in accessory items such as fittings, discharge and suction hoses that are customized to these pumps. Standardizing pump purchases also allow staff to better utilize existing spare parts inventories, deploy pumps more efficiently during emergencies and ease training requirements.</p> <p>Staff recommends purchasing the Xylem/Godwin CD150M pump. Since quotes were requested the formal bid process needs to be waived. The Committee approved purchase of same in February of this year. This pump is budgeted in the current fiscal year.</p> | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | |
| Bid Waiver Resolution Authorizing Mayor and Clerk to Execute purchase. | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | |
| Recommendation to waive the formal bid process and approve purchase of trailer pump from Xylem/Godwin for the Sanitary Sewer Division at a cost of \$42,750.00 and a Resolution Authorizing the Mayor and City Clerk to execute same. | | | | | | | |
| For office use only | | Agenda Item Number: 4.j | | | | | |



16830 Chicago Avenue
Lansing, IL 60438
Tel: 708-889-1560
Fax: 708-889-1561
www.godwinpumps.com

June 14, 2013

Mr. Dave Todd
City of Saint Charles
2 East Main Street
Saint Charles, IL 60174

Phone: 630-762-7071
Fax: 630-443-9582
Email: dtodd@stcharlesil.gov

**RE: Godwin Dri-Prime CD150M Custom
Sale Quotation 106008459**

Dear Mr. Todd:

Thank you for your continued interest in Xylem Dewatering Solutions, Inc. d/b/a Godwin Pumps of America. Per our conversation, we are pleased to provide the following sale quotation for pumping equipment.

For this, you have requested an identical Godwin Dri-Prime® Model CD150M, a six (6) inch diesel, auto priming pumpset on a custom trailer. The custom built model is equipped with a 100 gallon fuel tank on a twin axle trailer, work lights, suction hose racks, discharge hose basket and a tool box. Also included are adapters.

The custom built model will be available within eight (8) to ten (10) weeks, upon receipt of your purchase order. .

As always, if you have any questions or require additional information, please feel free to contact me directly at 815-341-5244 or the office at 708-889-1560. Godwin is pleased to be your pumping equipment supplier.

Sincerely,

Fred Ritschard
Outside Sales Representative

FR / ps

cc: Jeff Pass, Branch Manager

Home Office:

84 Floodgate Road, Bridgeport, NJ 08014 • www.godwinpumps.com • (856) 467-3636 • (856) 467-4841

SALE QUOTATION

| ITEM | QTY | DESCRIPTION | UNIT PRICE | SALE TOTAL |
|------------------------|-----|--|--------------|---------------------|
| A | 1 | Godwin Dri-Prime CD150M Diesel Pump | \$ 42,180.00 | \$ 42,180.00 |
| | | <ul style="list-style-type: none"> • 6" 150# Flange Suction and Discharge • John Deere 4045T290 IT4 Diesel Engine • Skid-mounted • Engine/Motor Options <ul style="list-style-type: none"> • Block Heater - 110 Volt • Base Options <ul style="list-style-type: none"> • Lights - DOT Standard • 100 Gallon • Custom <ul style="list-style-type: none"> • Electric Brakes • Tandem Axle • Tool Box • Hose Basket <ul style="list-style-type: none"> • for 3 - 6" x 50' Discharge Hose • Hose Rack <ul style="list-style-type: none"> • for Suction Hose to hold 6 - 6" x 10' • Lights - 12 Volt Work Lights • Stabilizer Jack <ul style="list-style-type: none"> • Swivel Mounted and Spring Loaded | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| | | | 0.00 | 0.00 |
| B | 1 | 6" Female Godwin QD x 6" 150# Flange Adapter | 244.00 | 244.00 |
| | | <ul style="list-style-type: none"> • mounted on pumpset suction | | |
| C | 1 | 6" Male Godwin QD x 6" 150# Flange Adapter | 326.00 | 326.00 |
| | | <ul style="list-style-type: none"> • mounted on pumpset discharge | | |
| NET SALE TOTAL | | | | \$ 42,750.00 |
| DELIVERY CHARGE | | | | \$ 250.00 |

Please note all sale pricing is in U.S. Dollars. The price does not include freight, export boxing, duties, taxes, or any other items not specifically mentioned.

This pricing information is for internal use only. We ask that these items and terms be kept confidential. All applicable tax and freight charges will be added to invoices. All quotations are subject to credit approval. All quotations are valid for 90 days. All prices quoted in US dollars.

PIONEER PRIME DIESEL DRIVEN TRAILER MOUNTED PUMP PACKAGE:

Model: PP66S12L72-4045TF290

- Pioneer Prime Heavy Duty Solids Handling Vacuum Assisted Pump
- Standard Ductile Iron Construction with Run Dry Mechanical Seal and Cast Iron Wear Ring(s)
- 11.00 Inch Trimmed Diameter Ductile Iron Impeller
- Oil Lubricated Bearing Frame
- Fittings Basket**
- Pipe Rack**
- Bauer fittings**
- John Deere Model 4045TF290 Diesel Engine Rated For 60 Continuous HP @ 1800 RPM
- Trailer Mounted Package with 12 Volt – 4D Heavy Duty Battery
- LOFA CP750 Auto Start/Stop Control Panel
- Entire Package Completely Assembled, Primed & Painted Pioneer Green before Shipment

Net Price Each: ~~\$40,998~~, F.O.B. Canby, OR , \$41,736

Net Price Each Adder for DOT Fenders, Lights and Reflectors: ~~\$684.00~~, \$692

Net Price Each Adder for Block heater ~~\$219~~ , \$412

Net price Each Adder for electric trailer brakes ~~\$889~~ , \$898

Net Price Each Adder for Dual Axle Trailer ~~\$1,675~~ , \$1689

Net Price 6" x 10' black suction hose/Bauer fittings ~~\$382~~ , \$409

TOTAL COST: \$45,427.00

Thank you for the opportunity to quote. Pricing is valid for 30 days. Approximate availability is 4 – 6 weeks from receipt of order. Please let me know if you need additional information, or if I can assist further.

Phil Kelser

Sales Engineer

Pioneer Pumps

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Xylem / Godwin
16830 Chicago Avenue
Lansing, IL 60438

For the purchase of: Six inch pump Model CD150M and trailer at a cost not to exceed:
\$42,750.00

Reason for the request to waive the bid procedure: Staff did not use formal bid procedure but requested quotes from three companies for pricing.

Other Quotations Received: one

Date: 07/1/2013


Requested by: John Lamb

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

| | | | | | | | | | | | | | | | | | | | | | | |
|---|--------------------------------------|--|-----|------------------------------|----|--|---|-------------|---|-------------|--|-----------|---|-------------|---|-------------|---|-------|---|-------------|--------------|--------------------|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | | | | | | | | | | | | | | | | |
| | Title: | Recommendation to approve Change Order No. 4 for Biosolids Building Construction Project | | | | | | | | | | | | | | | | | | | | |
| | Presenter: | John Lamb | | | | | | | | | | | | | | | | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | | | | | | | | | | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | | | | | | | | | | | | | | | | |
| | Planning & Development | | | City Council | | | | | | | | | | | | | | | | | | |
| Estimated Cost: | \$21,726.00 | Budgeted: | YES | X | NO | | | | | | | | | | | | | | | | | |
| If NO, please explain how item will be funded: | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Executive Summary: | | | | | | | | | | | | | | | | | | | | | | |
| <p>Staff is requesting approval of Biosolids Building Project Change Order #4 in the amount of \$21,726.00. Change order is for the following additional work:</p> <table border="0" style="width: 100%;"> <tr> <td>1. Change location of washer and remove mop sink.</td> <td style="text-align: right;">\$ 2,812.00</td> </tr> <tr> <td>2. Revise architectural elevations to clarify brick expansion joints.</td> <td style="text-align: right;">\$ 1,579.00</td> </tr> <tr> <td>3. New gas service and upgrade in meter.</td> <td style="text-align: right;">\$ 312.00</td> </tr> <tr> <td>4. Cable and disconnect upsize due to larger centrifuge drive motors.</td> <td style="text-align: right;">\$ 3,526.00</td> </tr> <tr> <td>5. Change in conduit size from 2" to 3" in duct bank #10.</td> <td style="text-align: right;">\$ 1,512.00</td> </tr> <tr> <td>6. Galvanizing of steel trusses and modification to coating system – no cost.</td> <td style="text-align: right;">-----</td> </tr> <tr> <td>7. Modifications to fire alarm system, additional smoke and heat detectors.</td> <td style="text-align: right;">\$11,985.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$21,726.00</td> </tr> </table> <p>Change order amount will be taken out of project contingency funds and be included in low interest loan that is funding the project.</p> | | | | | | | 1. Change location of washer and remove mop sink. | \$ 2,812.00 | 2. Revise architectural elevations to clarify brick expansion joints. | \$ 1,579.00 | 3. New gas service and upgrade in meter. | \$ 312.00 | 4. Cable and disconnect upsize due to larger centrifuge drive motors. | \$ 3,526.00 | 5. Change in conduit size from 2" to 3" in duct bank #10. | \$ 1,512.00 | 6. Galvanizing of steel trusses and modification to coating system – no cost. | ----- | 7. Modifications to fire alarm system, additional smoke and heat detectors. | \$11,985.00 | Total | \$21,726.00 |
| 1. Change location of washer and remove mop sink. | \$ 2,812.00 | | | | | | | | | | | | | | | | | | | | | |
| 2. Revise architectural elevations to clarify brick expansion joints. | \$ 1,579.00 | | | | | | | | | | | | | | | | | | | | | |
| 3. New gas service and upgrade in meter. | \$ 312.00 | | | | | | | | | | | | | | | | | | | | | |
| 4. Cable and disconnect upsize due to larger centrifuge drive motors. | \$ 3,526.00 | | | | | | | | | | | | | | | | | | | | | |
| 5. Change in conduit size from 2" to 3" in duct bank #10. | \$ 1,512.00 | | | | | | | | | | | | | | | | | | | | | |
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| 7. Modifications to fire alarm system, additional smoke and heat detectors. | \$11,985.00 | | | | | | | | | | | | | | | | | | | | | |
| Total | \$21,726.00 | | | | | | | | | | | | | | | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | | | | | | | | | | | | | | | | |
| Change Order Forms | | | | | | | | | | | | | | | | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | | | | | | | | | | | | | | | | |
| Recommendation to approve Change Order No. 4 for Biosolids Construction Project and a Resolution Authorizing the Mayor and Clerk to execute the same. | | | | | | | | | | | | | | | | | | | | | | |
| <i>For office use only</i> | | <i>Agenda Item Number: 4.k</i> | | | | | | | | | | | | | | | | | | | | |

CHANGE ORDER NO. 4

Date: July 3, 2013

Date of Agreement: October 31, 2012

Project: City of St. Charles
2012 Main and Sludge Handling Building Improvements

Job Number: STC-076

Owner: City of St. Charles
2 East Main Street
St. Charles, Illinois 60174

Contractor: Whittaker Construction & Excavating, Inc.
15657 S. 70th Court
Orland Park, Illinois 60462

The following changes are hereby made to the CONTRACT DOCUMENTS: Work associated with Contract Modification Requests (CMR's) #5, #35, and #40 – #44.


Justification: See attached Contract Modification Requests (CMR's).

| | |
|---|--------------------|
| Original Contract Price | \$8,897,150.00 |
| Amount of Previous Change Order(s) | \$23,220.00 |
| Current Contract Price adjusted by Previous Change Order(s) | \$8,920,370.00 |
| Change in Contract Price Due to this Change Order | \$21,726.00 |
| Contract Price Including this Change Order | \$8,942,096.00 |


| | | |
|--|-----|---------------|
| Original Contract Time | 550 | Calendar Days |
| Previous Changes to Contract Time | 16 | Calendar Days |
| Current Contract Time adjusted by Previous Change Order(s) | 566 | Calendar Days |
| Change to Contract Time Due to this Change Order | 1 | Calendar Days |
| Contract Time Including this Change Order | 567 | Calendar Days |

Approvals:

Requested by:


Mark Sikora, P.E.
Project Manager
Trotter and Associates, Inc.

Recommended by:


John Lamb
Environmental Services Mgr.
City of St. Charles

Ordered by:

Hon. Raymond Rogina
Mayor
City of St. Charles

Accepted by:

Jason Whittaker
President
Whittaker Construction &
Excavating, Inc.

**City of St. Charles - 2012 Main & Sludge Handling Building Improvements
Summary of Change Order #4**

| CMR No. | Description | Amount | Days |
|----------------------------------|--|---------------------|-------------|
| 5 | Remove Mop Sink for Washer Hook-Up | \$ 2,812.00 | 1 |
| 35 | Revised Architectural Elevations to Clarify Brick Expansion Joints | \$ 1,579.00 | 0 |
| 40 | New Gas Service and Meter (\$20,000.00 from Natural Gas Service Allowance) | \$ 312.00 | 0 |
| 41 | Cable and Disconnect Switch Upsize due to Change in Size of CT Main Drives | \$ 3,526.00 | 0 |
| 42 | Change Conduit Size and Cable in Duct Bank #10 | \$ 1,512.00 | 0 |
| 43 | Galvanizing Steel Trusses, Modified Coating System on Open-Air Portion | \$ - | 0 |
| 44 | Modifications to Fire Alarm System per STC Fire Comments | \$ 11,985.00 | 0 |
| TOTAL FOR CHANGE ORDER #4 | | \$ 21,726.00 | 1 |

| | |
|---|-----------------|
| Original Contract Price | \$ 8,897,150.00 |
| Previous Change Orders | \$ 23,220.00 |
| Current Contract Price adjusted by Previous Change Orders | \$ 8,920,370.00 |
| Contract Price due to this Change Order will be adjusted by | \$ 21,726.00 |
| Contract Price including this Change Order | \$ 8,942,096.00 |

| | Substantial Completion | Final Completion |
|---|-------------------------------|-------------------------|
| Original Completion Dates | February 7, 2014 | May 8, 2014 |
| Previous Contract Time Adjustment | 16 | 16 |
| Current Completion Dates adjusted by Previous Change Orders | February 23, 2014 | May 24, 2014 |
| Contract Time due to this Change Order to be Adjusted by | 1 | 1 |
| Completion Dates including this Change Order | February 24, 2014 | May 25, 2014 |

City of St. Charles Public Works Environmental Services Office

| CHANGE ORDER | | | | | | | | | | | | | | | | | |
|---|--|---|--|--|--|---|--|--|-------------|--|-------------|--|-------------|--|--------------|--|--------------|
| PROJECT: CONTRACTOR: CONTRACT FOR: | Biosolids Building Construction Project Whittaker Construction & Excavating Demolition and construction of biosolids building and equipment. | | | | | | | | | | | | | | | | |
| <div style="display: flex; justify-content: space-between;"> <div> NO. 4 DATE: 7/5/2013 </div> <div> BY: John Lamb </div> </div> | | | | | | | | | | | | | | | | | |
| You are directed to make the following changes: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">DESCRIPTION:</td> <td style="width: 75%;"> <table style="width:100%; border-collapse: collapse;"> <tr><td>1. Remove mop sink for washer hook-up.</td><td style="text-align: right;">\$ 2,812.00</td></tr> <tr><td>2. Revised architectural elevations to clarify expansion joints.</td><td style="text-align: right;">\$ 1,579.00</td></tr> <tr><td>3. New gas service and meter(\$20,000 from gas service allowance).</td><td style="text-align: right;">\$ 312.00</td></tr> <tr><td>4. Cable & disconnect switch upsize due to larger centrifuge drives.</td><td style="text-align: right;">\$ 3,526.00</td></tr> <tr><td>5. Change conduit size and cable in duct bank #10.</td><td style="text-align: right;">\$ 1,512.00</td></tr> <tr><td>6. Galvanizing steel trusses, modified coating system.</td><td style="text-align: right;">-</td></tr> <tr><td>7. Modifications to fire alarm system per STC Fire Dept.</td><td style="text-align: right;">\$ 11,985.00</td></tr> </table> </td> </tr> </table> | | DESCRIPTION: | <table style="width:100%; border-collapse: collapse;"> <tr><td>1. Remove mop sink for washer hook-up.</td><td style="text-align: right;">\$ 2,812.00</td></tr> <tr><td>2. Revised architectural elevations to clarify expansion joints.</td><td style="text-align: right;">\$ 1,579.00</td></tr> <tr><td>3. New gas service and meter(\$20,000 from gas service allowance).</td><td style="text-align: right;">\$ 312.00</td></tr> <tr><td>4. Cable & disconnect switch upsize due to larger centrifuge drives.</td><td style="text-align: right;">\$ 3,526.00</td></tr> <tr><td>5. Change conduit size and cable in duct bank #10.</td><td style="text-align: right;">\$ 1,512.00</td></tr> <tr><td>6. Galvanizing steel trusses, modified coating system.</td><td style="text-align: right;">-</td></tr> <tr><td>7. Modifications to fire alarm system per STC Fire Dept.</td><td style="text-align: right;">\$ 11,985.00</td></tr> </table> | 1. Remove mop sink for washer hook-up. | \$ 2,812.00 | 2. Revised architectural elevations to clarify expansion joints. | \$ 1,579.00 | 3. New gas service and meter(\$20,000 from gas service allowance). | \$ 312.00 | 4. Cable & disconnect switch upsize due to larger centrifuge drives. | \$ 3,526.00 | 5. Change conduit size and cable in duct bank #10. | \$ 1,512.00 | 6. Galvanizing steel trusses, modified coating system. | - | 7. Modifications to fire alarm system per STC Fire Dept. | \$ 11,985.00 |
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| 6. Galvanizing steel trusses, modified coating system. | - | | | | | | | | | | | | | | | | |
| 7. Modifications to fire alarm system per STC Fire Dept. | \$ 11,985.00 | | | | | | | | | | | | | | | | |
| PURPOSE OF CHANGE: <table style="width:100%; border-collapse: collapse;"> <tr><td>1. Change of location for washer/dryer hook-up to inventory room.</td></tr> <tr><td>2. Brick expansion joints were revised to clarify extent of installation.</td></tr> <tr><td>3. Existing gas service in an area that elevation changed, upgrade in meter.</td></tr> <tr><td>4. Centrifuge motor size upsized requiring upgrade in disconnect switch.</td></tr> <tr><td>5. Conduit size in bank changed from 2" to 3" size due to number of conductors.</td></tr> <tr><td>5. Contractor requested change for ease of construction - no cost.</td></tr> <tr><td>7. Additional smoke and heat detection required in several rooms.</td></tr> </table> | | 1. Change of location for washer/dryer hook-up to inventory room. | 2. Brick expansion joints were revised to clarify extent of installation. | 3. Existing gas service in an area that elevation changed, upgrade in meter. | 4. Centrifuge motor size upsized requiring upgrade in disconnect switch. | 5. Conduit size in bank changed from 2" to 3" size due to number of conductors. | 5. Contractor requested change for ease of construction - no cost. | 7. Additional smoke and heat detection required in several rooms. | | | | | | | | | |
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| 5. Contractor requested change for ease of construction - no cost. | | | | | | | | | | | | | | | | | |
| 7. Additional smoke and heat detection required in several rooms. | | | | | | | | | | | | | | | | | |
| ATTACHMENTS: Engineer Change Order | | | | | | | | | | | | | | | | | |

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIME |
|--|---|
| Original Contract price: \$ 8,897,150.00 | Original Contract deadline: |
| Previous Change Orders: \$ 23,220.00 | Previous Change Orders: |
| Contract Price prior to this Change Order: \$ 8,920,370.00 | Contract deadline prior to this Change Order: |
| Net Increase (Decrease) of this Change Order \$ 21,726.00 | Net Increase (Decrease) of this Change Order |
| Contract price with all approved Change Order: \$ 8,942,096.00 | Contract deadline with all approved Change Order: |

RECOMMENDED:

Environmental Service Manager

7/5/13
 Date

APPROVED:

 Finance Director

 Date

 Contractor

 Date

It is determined that the circumstances necessitating this change order were not foreseeable at the time the original contract was signed, the change order is germane to the original contract as signed, and the change order is in the best interest of the City and authorized by law.

| | | | | | | | |
|---|--------------------------------------|--|-----|------------------------------|----|--|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | Recommendation to approve Refuse Ordinance Authorizing Amendment of Title 8 “Health and Safety” Chapter 8.24, “Garbage and Refuse”, Section 8.24.040 “Charges and Bills” of the St. Charles Municipal Code | | | | | |
| | Presenter: | John Lamb | | | | | |
| <i>Please check appropriate box:</i> | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | |
| | Planning & Development | | | City Council | | | |
| | | | | | | | |
| Estimated Cost: | | Budgeted: | YES | | NO | | |
| If NO, please explain how item will be funded: | | | | | | | |
| | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>On July 1 the City Council approved the Solid Waste Disposal Contract Extension with Advanced Disposal. Attached are proposed changes to amend Title 8 Health and Safety Chapter 8.24 implementing the new fees, services and language of the contract extension. Briefly these are:</p> <p>8.24.020 Approved Containers – addresses the change in yard waste bags</p> <p>8.24.030 Collection Services – addresses the change in collection days.</p> <p>8.24.040 Charges and Bills – addresses the new pricing for next five years.</p> | | | | | | | |
| Attachments: <i>(please list)</i> | | | | | | | |
| Proposed Refuse Ordinance | | | | | | | |
| Recommendation / Suggested Action <i>(briefly explain):</i> | | | | | | | |
| Recommendation to approve Refuse Ordinance Authorizing Amendment of Title 8 “Health and Safety” Chapter 8.24, “Garbage and Refuse”, Section 8.24.040 “Charges and Bills” of the St. Charles Municipal Code. | | | | | | | |
| <i>For office use only</i> | | <i>Agenda Item Number: 4.1</i> | | | | | |

City of St. Charles, Illinois
Ordinance No. 2013-M-_____

**An Ordinance Authorizing Amendment of Title 8 “Health and Safety”,
Chapter 8.24, “Garbage and Refuse”, Section 8.24.020 “Approved
Containers, Section 8.24.030, Collection Services, Section 8.24.040
“Charges and Bills” Of the St. Charles Municipal Code**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST.
CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

Section 1. That Title 8 “Health and Safety”, Chapter 8.24 “Garbage and Refuse”, Section 8.24.040 “Charges and Bills”, of the St. Charles Municipal Code, is hereby deleted in its entirety and in lieu thereof the following language shall be substituted:

8.24.020 Approved containers.

A. Types of approved containers

2. Containers to be used for the collection of yardwaste shall be:

~~a. Pre paid disposable yardwaste bags, constructed of natural Kraft paper, clearly marked with the City logo and “Yardwaste Only” and exclusively supplied by the City’s contracted residential refuse hauler; or~~

~~b. a.~~ Generic disposable yardwaste bags, constructed of natural Kraft paper, with one (1) refuse sticker securely affixed; or

~~c. b.~~ Ninety (90) or sixty (60) gallon mobile toters, clearly marked for “Yardwaste Only” provided exclusively by the City’s contracted refuse hauler.

8.24.030 Collection services.

B. Routes and schedules

The routes and schedules for collection of refuse and recyclable materials shall be depicted in Exhibit B, dated ~~April 21, 2003~~ **July 1, 2013**.

8.24.040 Charges and bills.

A. The charge for collection of each disposal unit or large household item for a non-multifamily dwelling, as defined herein, shall be assessed upon the purchase of a designated bag or sticker, or rental of designated toter. Said designated bags or stickers may be purchased from various retail outlets throughout the City, and designated toters may be rented directly from the contractor at the prices set forth in Section 8.24.040(B) hereof.

B. The charges for garbage and rubbish, yardwaste and recyclable material collection service within the corporate limits of the City shall be as follows:

Single-Family

| Service | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Refuse Sticker | \$2.85 ea. | \$2.98 ea. | \$3.11 ea | \$3.25 ea. | \$3.40 ea. |
| Yard Waste Sticker | \$2.85 ea. | \$2.98 ea. | \$3.11 ea | \$3.25 ea. | \$3.40 ea. |
| Refuse Bag | \$3.07 ea. | N/A | N/A | N/A | N/A |
| Half-size Refuse Bag | \$1.54 ea. | \$1.59 ea. | \$2.02 ea | \$2.11 ea. | \$2.21 ea. |
| 65 Gallon Recycling Toter | NC | NC | NC | NC | NC |
| 35 Gallon Refuse Toter* | \$19.00/mo. | \$19.86/mo. | \$20.75/mo. | \$21.68/mo. | \$22.66/mo. |
| 65 Gallon Refuse Toter* | \$16.50/mo. | \$17.00/mo. | \$17.50/mo | \$18.03/mo. | \$18.57/mo. |
| 95 Gallon Refuse Toter* | \$19.50/mo. | \$20.09/mo. | \$20.69/mo | \$21.31/mo. | \$21.95/mo. |
| White Goods (per item) | \$30.00 | \$30.00 | \$35.00 | \$35.00 | \$40.00 |
| Optional Toters | | | | | |
| 35 Gallon Recycling Toter | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. |
| 65 Gallon Recycling Toter | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. |
| 95 Gallon Recycling Toter | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. | \$1.20/mo. |
| 65 Gallon Yard Waste Toter | \$25.00 | \$26.13 | \$27.30 | \$28.53 | \$29.81 |

*Toters do not require the use of refuse bags or stickers. (Ord. 2009-M-37 § 1.)

N/A – Not Available

NC – No Charge

Multi-Family

| | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-------------|------------|------------|------------|------------|------------|
| 1X Per Week | \$7.11/mo. | \$7.11/mo. | \$7.11/mo. | \$7.11/mo. | \$7.11/mo. |

C. One pre-paid sticker or bag shall be securely and visibly attached to each large household item placed out for collection.

~~D. 1. Multi-family Units: Bills for the collection of garbage and rubbish and recyclable material to multi-family dwellings being serviced by a dumpster shall be sent out monthly until July 1, 2011 by the City to the tenants of the building. The due date of bills shall be at least eighteen (18) days from the date of the billing.~~

~~2. Multi-family Units: Bills for collection of garbage and rubbish and recyclable material to multi-family dwellings being serviced by a dumpster for the months of July and August 2010 will be billed on the December 2010 bill and shall be sent out by the City to the tenants. The due date of bills shall be at least eighteen (18) days from the date of the billing.~~

31. Multi-family Units: Beginning July 1, 2011 bills for the collection of garbage and rubbish and recyclable material to multi-family dwellings being serviced by a dumpster shall be sent out monthly by the contracted hauler to the owners of the multi-family buildings.

4. 2. Multi-family complexes with twice a week service will be billed by the contracted hauler for the service per week based on number of occupied units.

~~E. Late payments shall include an additional ten (10%) percent charge.~~

Section 2. That this Ordinance shall be in full force and effect on October 1, 2013 from and after its passage, approval and publication in pamphlet form as provided by law. The rates set forth herein will be effective with the first billing subsequent to the effective date of this ordinance.

Section 3. That after the adoption and approval hereof this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this ____ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this ____ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this ____ day of _____, 2013.

Raymond P. Rogina, Mayor

ATTEST:

Nancy Garrison, City Clerk

COUNCIL VOTE:

Ayes: _____

Nays: _____

Absent: _____

APPROVED AS TO FORM:

City Attorney

DATE: _____



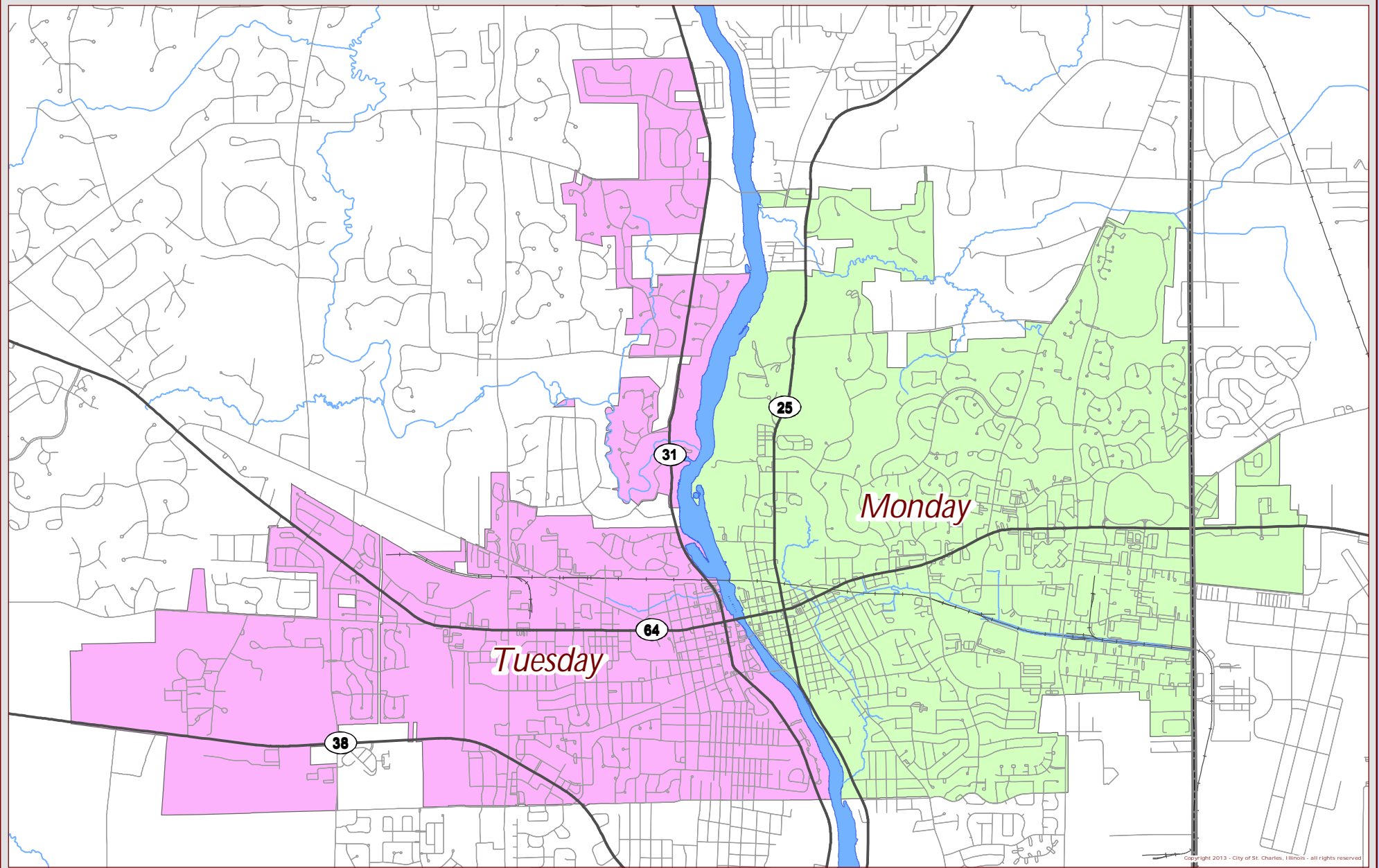
City of St. Charles, Illinois

Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Refuse Pickup Days July 1, 2013

Exhibit B

RAYMOND ROGINA Mayor
BRIAN TOWNSEND City Administrator



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Publication Date:
July 6, 2013
Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
To: all




0 0.125 0.25 0.5
Miles

~ Roads
~ Railroads
~ Creeks
~ Fox River

Refuse Pickup Days

Monday
Tuesday

This work was created for planning purposes only and is provided as is, without warranty of any kind, either expressed or implied. The information represented may contain proprietary and confidential property of the City of St. Charles, Illinois. Under United States Copyright protection laws you may not use, reproduce, or distribute any part of this document without prior written permission. To obtain written permission please contact the City of St. Charles at Two East Main Street, St. Charles, IL 60174.

| | | | | | | | |
|---|--------------------------------------|---|-----|------------------------------|----|--|--|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | Title: | Recommendation to Approve Renewal of Land Lease and Biosolids Application Agreement | | | | | |
| | Presenter: | John Lamb | | | | | |
| Please check appropriate box: | | | | | | | |
| | Government Operations | | X | Government Services 07.22.13 | | | |
| | Planning & Development | | | City Council | | | |
| | Public Hearing | | | | | | |
| Estimated Cost: | \$62,000.00 | Budgeted: | YES | X | NO | | |
| If NO, please explain how item will be funded: | | | | | | | |
| | | | | | | | |
| Executive Summary: | | | | | | | |
| <p>The Main Wastewater Treatment Plant generates approximately 4,000 cubic yards of biosolids annually. The City owns and leases forty (40) acres of farmland at the West Side Treatment Plant on Route 38. The current lease and biosolids agreement is with Bill and Roger Mangers and is up for renewal. Historically the farmland has been leased to Bill and Roger Mangers with whom the City has built a good working relationship. In addition to leasing the acreage, the Mangers were contracted to spread biosolids on it.</p> <p>The current agreement has an option for renewal. Staff recommends renewal for a three year period with the following terms: lease rate of \$165.00 per acre, hauling and application costs of \$9.00 and \$17.50 per cubic yard. The lease rate is comparable to other leases in the area such as the state property on Route 38. The Mangers held the \$17.50 off-site rate from current agreement and increased the on-site rate from \$7.50 to \$9.00. Approximately sixty percent (60%) of the material is charged to the off-site rate and forty percent (40%) to on-site rate.</p> <p>Staff also request a bid waiver for this item since the agreement is being renewed.</p> | | | | | | | |
| Attachments: (please list) | | | | | | | |
| Farm Lease and Biosolids Agreement | | | | | | | |
| Bid Waiver | | | | | | | |
| Recommendation / Suggested Action (briefly explain): | | | | | | | |
| Recommendation to approve Renewal of Land Lease and Biosolids Application Agreement and approval of a Resolution Authorizing the Mayor and City Clerk to execute same. | | | | | | | |
| For office use only: | | Agenda Item Number: 4.m | | | | | |

CITY OF ST. CHARLES

FARM LEASE AND BIOSOLIDS APPLICATION

AGREEMENT

The City of St. Charles, Illinois (hereinafter referred to as "City"), and Roger Mangers and William Mangers (hereinafter collectively referred to as the "Mangers"), mutually agree to this lease on the following terms and conditions:

1. **DEMISED PREMISES:** City agrees to lease to the Mangers forty (40) acres of City owned farmland located at the City of St. Charles' Westside Wastewater Treatment Plant on Route 38 (hereinafter referred to as the "Demised Premises").
2. **TERM:** The term of this lease shall commence on September 1, 2013 and continue until August 31, 2016, unless terminated earlier as provided in this lease.
3. **RENEWAL OPTIONS:** The City has the option to renew this lease for an additional three (3) year period provided that the City gives written notice to the Mangers of its exercise of the renewal option on or before July 1, 2016. Rent for the option period shall be the amount in an amount as negotiated between the City and the Mangers.
4. **RENT:** Rent for the Demised Premises shall be one hundred sixty-five dollars (\$165.00) per acre for forty (40) tillable acres for a total rent of six thousand six-hundred dollars (\$6,600.00) per year, payable on or before January 31 of each year. If the Mangers fail to pay rent as scheduled, a one and one-half percent (1.5%) per month finance charge shall be assessed against any balance due; said interest represents an annual percentage rate of eighteen percent (18%). Rent shall be payable to the City of St. Charles unless otherwise designated by City. Rental payments should be mailed to City of St. Charles, 2 East Main Street, St. Charles, Illinois 60174.
5. **TERMINATION:** The City has the right to cancel this lease for all or any part of the Demised Premises in conjunction with the closing of any sale thereof. Such termination shall be effectuated by written notice to the Mangers on the date specified by such notice. City shall pay to the Mangers no later than ten days (10) after the effective date of such termination the following:
 - a. If such termination affects portions of the Demised Premises in which crops have been planted, the sum of eight hundred fifty dollars (\$850) per acre, prorated for any partial acre, in addition to a refund of rent paid hereunder for such portion of the Demised Premises.
 - b. If crop damage occurs as a result of soil testing or other activities on the Demised Premises as directed by the City, the Mangers shall have the right to be reimbursed for its prorated expenses to date for any measured acres damaged.
 - c. In the event that the City withdraws any portion of the Demised Premises, the rent shall be prorated according to the percentage of acreage withdrawn. This amount shall then be subtracted from the total amount of rent otherwise payable under this lease.
 - d. If the Mangers default on any obligations imposed by this lease and do not cure the default within thirty days (30) of receipt of written notice specifying the instance(s) of

default, then this lease shall automatically terminate on the thirty-first day (31st) following receipt of notice.

6. **ASSIGNMENT:** Mangers shall not assign or sublet this lease in whole or in part without first obtaining the City's written consent.

7. **NOTICES:** All notices shall be sent by certified mail. Notices to the City shall be directed to the City of St. Charles, Attention: Director of Public works, 2 East Main Street, St. Charles, Illinois 60174, and notices to the Mangers shall be directed to William Mangers, 49W179 Main Street, Elburn, Illinois 60119.

8. **WAIVER OF WARRANTY:** The Mangers agree that they have fully inspected the leased property and take it as-is. The City reserves warranties of any kind and disclaims any responsibility for visible or latent defects in the Demised Premises.

9. **MANGERS' INVESTMENT AND EXPENSES:** The Mangers hereby agree to furnish the following at their sole cost and expense:

- a. All machinery, equipment, labor, fuel and power necessary to farm the Demised Premises in a satisfactory manner.
- b. All hauling of all materials needed for making repairs or minor improvements to the Demised Premises, except where otherwise agreed to.
- c. All labor required for repairing or improving the Demised Premises, except where otherwise agreed.
- d. All seeds, inoculations, disease treatment materials, fertilizers, herbicides and insecticides.
- e. Plowing.
- f. Insurance on equipment and employees as provided in Section 14 of this lease.
- g. Any other materials or work expended during the term of this lease, except as otherwise agreed to.

10. **MANGERS' DUTIES:**

In addition to the prompt payment of all rent, Mangers agrees to perform the following required activities:

- a. To cultivate the farm faithfully and in a timely, thorough and businesslike manner.
- b. Follow farming practices that are generally recommended for this type of farm and its locality unless other practices are agreed to by the City and the Mangers.
- c. Keep the Demised Premises neat and orderly.
- d. Prevent all unnecessary waste, loss or damage to the Demised Premises and all other real or personal property of the City.

- e. Practice fire prevention, follow safety rules, and comply with all pollution control and environmental protection requirements and implement erosion control practices that are prudent and otherwise in accord with all applicable government standards.
- f. Keep all vehicles and other equipment located on the Demised Premises locked with keys removed when not attended. The Mangers shall be solely responsible for all equipment.
- g. Maintain a record of soil treatment and provide a supplier's statement which includes the amounts of fertilizers, pesticides, herbicides and other chemicals and similar substances purchased and the date of purchase.
- h. Use chemicals and pesticides in accordance with labeled directions; prevent chemical and pesticide drift onto adjacent properties and other non-target lands and animals.
- i. Use prudence and care in transporting, storing, handling and applying all fertilizers, pesticides, herbicides and other chemicals and similar substances.
- j. Use the Demised Premises without site contamination such as, but not limited to, chemicals, oil spills, hydrocarbons or any other waste materials.
- k. Keep ditches, tile drains, tile outlets, grass waterways, and established watercourses in good repair and otherwise protect and preserve the same.
- l. Use due care in farming around existing manholes, sanitary sewers and telephone poles. Mangers shall be solely responsible for any damage to any manholes, sanitary sewer pipe or telephone poles.
- m. Allow the City access to all roads and trails on the Demised Premises. The Mangers agree to maintain all roads and trails on the Demised Premises in a condition equal to or exceeding the condition of such roads or trails on the date Mangers took possession of Demised Premises.
- n. Prior to termination of this lease, the Mangers agree to allow their successor access to the Demised Premises for the purpose of field preparation, following the removal of the Mangers' crop on a field by field basis.
- o. The Mangers shall pay all property taxes for the Demised Premises, if any.

11. Farm Chemicals and Hazardous Substances:

The Lessor and the Mangers agree to the following

- a. The Mangers hereby warrant that they have received training and information that includes emphasis on safe storage, mixing, application, and rinsate disposal for farm-use pesticides and chemicals. The Mangers assume all responsibility for providing this information to family, employees, and other persons used for fulfilling the Mangers' responsibilities under this lease.

b. All chemicals used by the Mangers on the Demised Premises shall be applied by a licensed operator (whenever such is required by the laws of the State of Illinois) in a prudent and proper manner, including the use of equipment that is in good working order, and at levels that do not exceed the manufacturer's recommendation. The application of any chemicals on the Demised Premises shall at all times be in a manner that is generally consistent with prudent farming practices, any rules and regulations of the Environmental Protection Agency, and any guidelines and recommendations provided by the chemical manufacturer. Each chemical container shall be used and stored in a manner that minimizes the risk of an accidental spill and discharge.

c. No chemicals shall be stored on the Demised Premises for more than one (1) year from the purchase date. Any chemicals or petroleum products stored or maintained on the Demised Premises shall be in clearly marked, closed-tight containers located above the ground.

d. No excess chemicals or chemical containers shall be disposed of on the Demised Premises. All excess chemicals, chemical containers, or other hazardous waste shall be removed in a timely, prudent manner by the Mangers at their sole cost and expense, and under no circumstances shall such remain after the expiration or termination of this lease.

e. During the life of this lease, the Mangers shall record all applications of chemicals and fertilizer by field, including the name and source of each item applied, the quantity applied, and the date of the application. The Mangers shall furnish a copy of this record to the City within twenty-one (21) days following the City's request for it. The Mangers agrees to make such record available for inspection at any reasonable time during the year.

f. The Mangers shall pay for the cleanup of any hazardous chemical spill occurring on the Demises Premises when the spill is the direct or indirect result of the Mangers' farming activities and operations. The Mangers shall keep the City safe, harmless and indemnified as to any losses, claims, fees, damages, legal fees, causes of action, including all costs of cleanup, and other costs and expenses resulting from any such spill or contamination.

12. OPERATIONS TO BE CONDUCTED WITHIN THE DEMISED PREMISES:

All farming, plowing, turning, crop removal and other operations shall be within the confines of land actually rented and not on adjoining lawns, yards, fields or other areas including areas planted in grass surrounding the Demised Premises and running along highways.

13. CITY'S RIGHT OF ENTRY: City shall have the right to enter at any time to inspect fields, ditches, tile outlets, fences or any other part of the Demised Premises, and to repair or do any other work that the City considers necessary or desirable.

14. RELEASE AND INDEMNITY: The Mangers agree to assume all risk of loss and to indemnify and hold the City, their respective officers, employees or agents harmless from and against all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including injuries to persons (including death) and for the loss of, damage to, or destruction of property because of the Mangers' acts or omissions. In the event that any demand or claim is made or suit is commenced against the City, the City shall give prompt

notice thereof to the Mangers and the Mangers shall have the right to compromise or defend the same to the extent of their own interest.

15. **INSURANCE:** For the term of the lease, the Mangers shall maintain insurance with a carrier acceptable to the City, insuring Mangers for the following types and in state minimum amounts:

| | |
|-------------------------------|-------------------------------|
| Commercial General Liability: | \$1,000,000 per occurrence |
| | \$2,000,000 general aggregate |
| Umbrella Liability: | \$2,000,000 limit |
| Workers Compensation: | \$500,000 per accident |

The Mangers shall furnish a Certificate of Insurance and agrees that all applicable insurance policies be amended to name the City and the State as additional insureds and to receive notice of termination of coverage which shall require 30 days notice.

16. **LANDLORD'S LIEN FOR RENT AND PERFORMANCE:** The City is entitled to the Landlord's lien provided by law on crops grown or growing on the Demised Premises as additional security for the specified rent and for the faithful performance of the terms of the lease by the Mangers.

In the event that the Mangers fail to pay the rent due or to keep any other term or condition of this lease, all costs and attorneys' fees of the City in enforcing collection or performance shall be added to and become a part of the obligations payable by the Mangers under this lease.

The City's decision to exercise its rights under this section shall not preclude the City from pursuing any other legal remedies available to the City.

17. **SURRENDER OF THE DEMISED PREMISES:** The Mangers agree to surrender possession of the Demised Premises upon the termination of this lease without further demand on part of City.

18. **TERMS BINDING:** The terms of this lease are binding on the heirs, executors, administrators and assigns of both of the parties.

19. **AMENDMENTS:** Amendments and alterations to this lease may be made only upon mutual agreement of the parties.

20. **ADDITIONAL AGREEMENTS:**

a. The Mangers agree not to pasture or graze any stock on any land subject to this lease.

b. The City shall reimburse the Mangers for fifty percent (50%) of soil analysis expenses incurred by the Mangers conducting landscape waste operations. The Mangers shall supply the City with a copy of the soil analysis report on a per year basis. Annual reimbursement by the City to the Mangers shall not exceed three hundred dollars (\$300).

22. **BENEFICIAL REUSE OF BIOSOLIDS:**

- a. The Mangers agree to accept, on an exclusive basis, that the City may deposit stabilized biosolids on the Demised Premises for the purpose of beneficial reuse of biosolids as a soil enhancement. There shall be no obligation by the City to deposit biosolids on said Demised Premises.
- b. The City shall provide all necessary improvements to accommodate the deposit of biosolids.
- c. The Mangers agree to provide services to haul, spread and incorporate the biosolids on the Demised Premises and off-site locations during the term defined previously. The Mangers agree to spread and incorporate the biosolids at agronomic rates consistent with the conditions contained in the IEPA permit issued to the City. The Mangers acknowledge they understand the conditions contained in the IEPA land application permit.
- d. The Mangers are an independent contractor, are not employees of the City and this lease shall not be construed as establishing a joint venture.
- e. The City makes no expressed or implied warranties regarding the impact of biosolids on the Demised Premises.
- f. The Lease shall be binding upon and inure to the benefit of both parties, their personal representatives, successors and assigns and shall not be assigned nor shall a representative or successor of Mangers have any rights hereunder without the consent of the City.
- g. During the below-referenced period, the City shall pay the Mangers:
 - i. September 1, 2013 – August 31, 2016 during the Renewal Period as described in Paragraph 3 above. The City shall pay the Mangers:

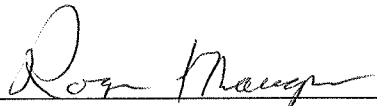
\$9.00 / cubic yard for hauling, spreading and application of biosolids on site.
\$17.50/ cubic yard for hauling, spreading and application of biosolids off site.
 - ii. Payments shall be made to the Mangers within thirty (30) days after presentation of an acceptable invoice for the above services.
- h. RENEWAL PERIOD. In the event that this Lease is renewed by the City in accordance with Paragraph 3 above, the City shall pay the Mangers such amounts as negotiated between the City and the Mangers for that period:


THE UNDERSIGNED PARTIES mutually agree to the above lease, including all terms and conditions thereof:

CITY
CITY OF ST. CHARLES, ILLINOIS

MANGERS

By: _____
Raymond P. Rogina, Mayor


Roger Mangers


William Mangers

ATTEST:

Nancy Garrison, City Clerk

ADDRESS:

PO Box 8288
Elburn IL 60119

DATE: _____

DATE: 7/16/13

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Bill and Roger Mangers
49W006 Main Street
Elburn, IL 60119

For the Land Lease and Biosolids Application Agreement in the amount of \$62,000.00.

Reason for the request to waive the bid procedure: Staff did not use formal bid procedure, renewed current agreement per the allowed conditions in the agreement.

Other Quotations Received: none

Date: 07/8/2013


Requested by: John Lamb

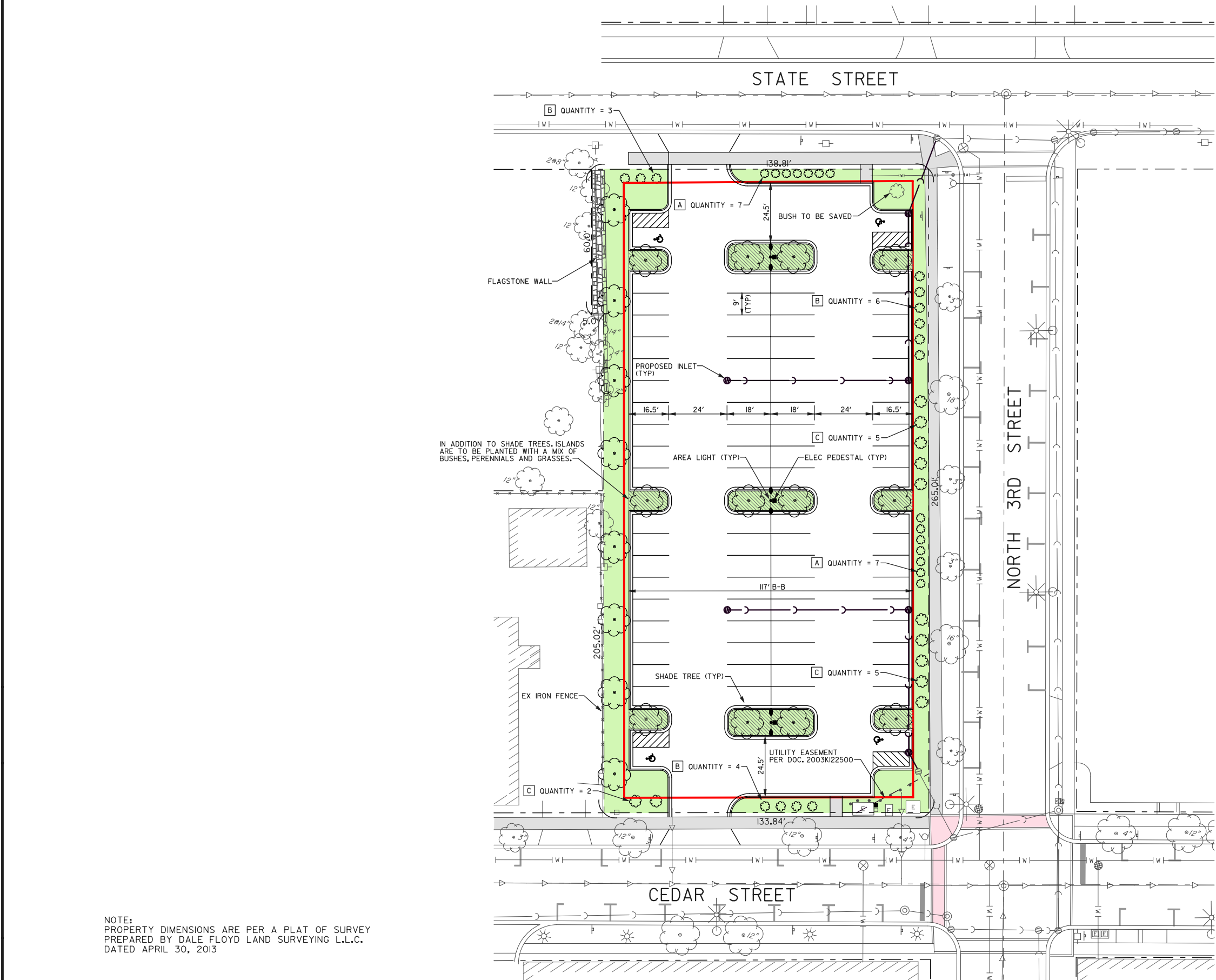
Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

| | | | | | | |
|--|--------------------------------------|-------------------------|--|-----------|------------------------------|----|
|  | AGENDA ITEM EXECUTIVE SUMMARY | | | | | |
| | Title: | | Recommendation to Approve VFW Parking Lot Construction Agreement | | | |
| | Presenter: | | James Bernahl and Mark Koenen | | | |
| Please check appropriate box: | | | | | | |
| Government Operations | | | X | | Government Services 07.22.13 | |
| Estimated Cost: | | See discussion below. | | Budgeted: | YES | NO |
| | | | | | | X |
| If NO, please explain how item will be funded: | | | | | | |
| Executive Summary: | | | | | | |
| <p>On June 17, 2013 the City took ownership of the former VFW Building located at 119 N. Third Street. At the July 1, 2013 City Council meeting the City Council approved the contract with American Demolition Corporation for the demolition of the existing VFW building. The demolition of the structure commenced on July 17, 2013. The new parking lot was designed in-house, presented and approved by Historic Preservation and the City Council. The next phase of the project requires the City to enter into a construction contract for the new parking lot. The project scope included reconstruction of the existing lot with the addition of the new lot where the former VFW building was. See exhibit "A".</p> <p>Staff requested proposals from various construction firms to perform the construction activities. Please recall the budget amount for the project was \$200,000. The lowest proposal received was from ALamp Concrete, Inc. for an amount of \$170,660. Based on the lowest proposal it was determined that the total budgeted amount of \$200,000 would be exceeded. To date the City has utilized approximately \$81,000 of the budgeted amount for environmental investigations and demolition costs leaving a balance of \$119,000. Based on the \$170,660 quotation we are \$51,660 over budget.</p> <p>Staff evaluated various cost saving alternatives to construct the lot within the approved budget amount and prepared a modification to the approved plan (See exhibit "B"). The revised proposal from ALamp for Alternative B was in the amount of \$145,353. The revised plan, exhibit "B", shows only grinding, resurfacing, and restriping of the existing southern lot. Further, the new parking lot extending north of the existing lot is proposed to be built conforming to the City's development standards. The proposed modification to the design produced a cost savings of \$25,307 (under the cost based on exhibit A), but still exceeds the budgeted amount by approximately \$26,353.</p> <p>Staff is looking for Committee direction as to which alternative is preferred and also the authorization of additional funds above the original budgeted amount. With this direction, City staff would work with ALamp Concrete on the construction. For your information, the City has worked with ALamp Concrete, Inc. in the past successfully.</p> | | | | | | |
| Attachments: (please list) | | | | | | |
| Copy of Exhibit "A" – Original approved design Copy of Exhibit "B" – Revised design | | | | | | |
| Recommendation / Suggested Action (briefly explain): | | | | | | |
| Staff recommends awarding contract to ALamp Concrete Contractors, Inc. for the Construction of the new VFW Parking Lot based on the committee direction. | | | | | | |
| For office use only: | | Agenda Item Number: 4.n | | | | |



SITE DATA

EXISTING ZONING = CBD-2
AREA OF SITE = 35,765 S.F. (0.82 AC.)
GREEN SPACE AREA, EXISTING = 6,975 S.F. (19.5%)
GREEN SPACE AREA, PROPOSED = 7,615 S.F. (21.3%)
INTERNAL PARKING AREA = 30,160 S.F.
INTERNAL GREEN SPACE AREA = 2,960 S.F. (10%)
REQUIRED TREES = 19
PROPOSED TREES = 20
PARKING STALLS = 76
HANDICAP STALLS = 4
SETBACK ALONG STATE STREET = 5.0'
SETBACK ALONG 3RD STREET = 6.5'
SETBACK ALONG CEDAR STREET = 6.4'
SETBACK ALONG WEST LINE = 10.3'

PLANTINGS

- A BUSH HONEYSUCKLE - SPACE 3'-5' O.C.
- B WILD HYDRANGEA - SPACE 5'-8' O.C.
- C RED-OSIER DOGWOOD - SPACE 7'-10' O.C.

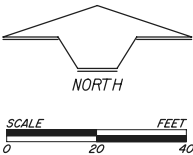
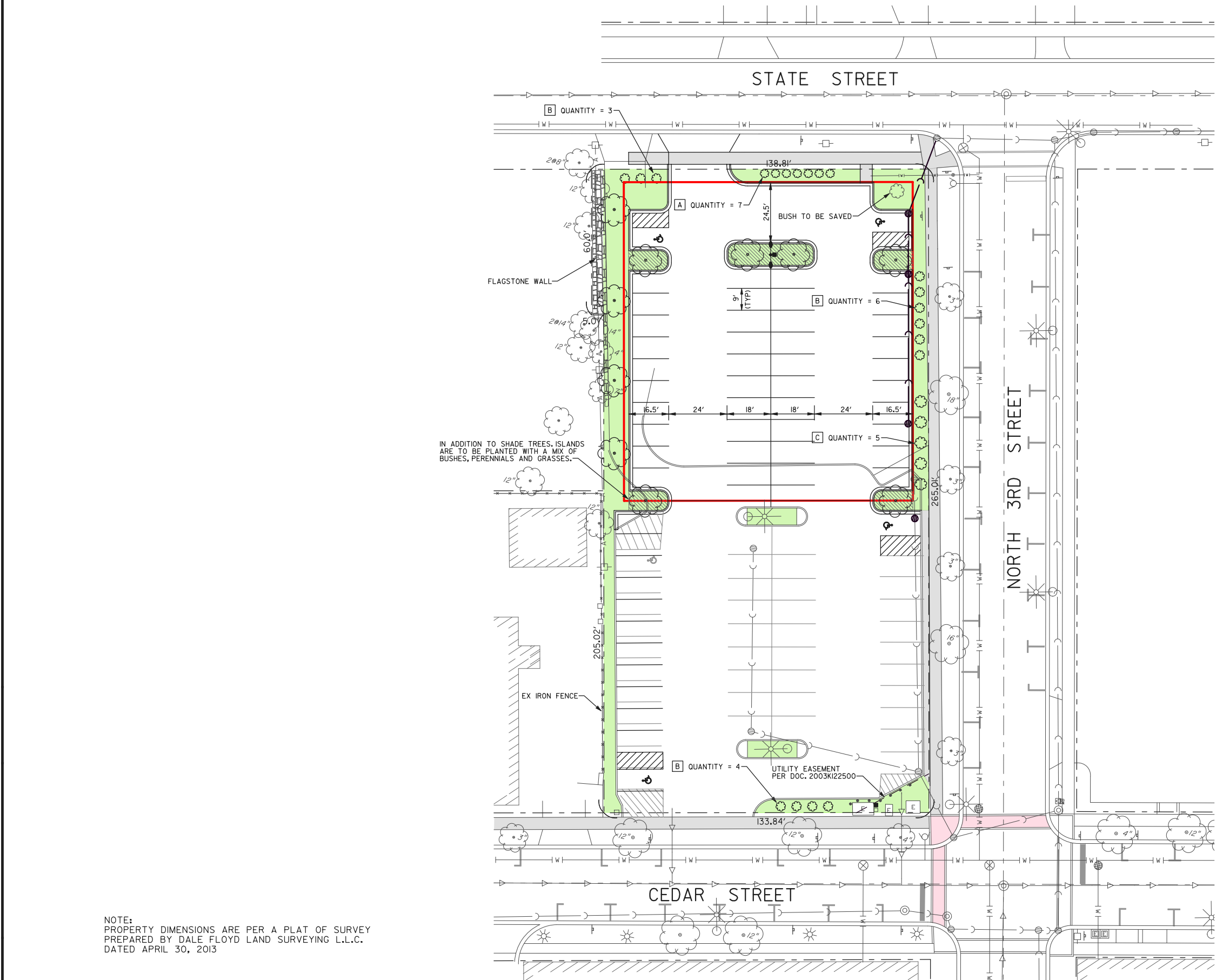


EXHIBIT "A"
NEW PARKING LOT NORTH & SOUTH



NOTE:
PROPERTY DIMENSIONS ARE PER A PLAT OF SURVEY
PREPARED BY DALE FLOYD LAND SURVEYING L.L.C.
DATED APRIL 30, 2013

SITE DATA

EXISTING ZONING = CBD-2
AREA OF SITE = 18,570 S.F. (0.43 AC.)
GREEN SPACE AREA, EXISTING = 6,530 S.F. (35.2%)
GREEN SPACE AREA, PROPOSED = 3,600 S.F. (19.4%)
INTERNAL PARKING AREA = 15,615 S.F.
INTERNAL GREEN SPACE AREA = 1,290 S.F. (8.3%)
REQUIRED TREES = 10
PROPOSED TREES = 10
TOTAL PARKING STALLS = 81
TOTAL HANDICAP STALLS = 4
SETBACK ALONG STATE STREET = 5.0'
SETBACK ALONG 3RD STREET = 6.5'
SETBACK ALONG CEDAR STREET = N/A
SETBACK ALONG WEST LINE = 10.3'

PLANTINGS

- A BUSH HONEYSUCKLE - SPACE 3'-5' O.C.
- B WILD HYDRANGEA - SPACE 5'-8' O.C.
- C RED-OSIER DOGWOOD - SPACE 7'-10' O.C.

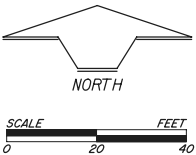


EXHIBIT "B" GRIND & OVERLAY ON SOUTH LOT

| NO. | REVISIONS | BY | DATE |
|-----|-----------|----|------|
| | | | |
| | | | |
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| PREPARED UNDER THE SUPERVISION OF: | | | |
|------------------------------------|------|-----------|----------------|
| | | | |
| | | | |
| P.E. NO. | | EXP. DATE | |
| DRAWN | B.H. | CHECKED | SCALE 1" = 20' |



CITY OF ST. CHARLES
ENGINEERING DEPARTMENT
200 DEVEREAUX WAY, ST. CHARLES, ILLINOIS 60174 (630) 377-4486

VFW SITE
PARKING LOT
LANDSCAPE PLAN

| PROJECT NO. |
|--------------------|
| |
| DATE |
| JULY 11, 2013 |
| SCALE |
| 1" = 20' |
| FILE |
| Landscape Plan.dgn |
| SHEET |
| 4 of 5 |



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve IDOT Resolutions for the Closure of 2nd St. (Route 31) at Illinois Street for Two High School Homecoming Parades

Presenter: Chief Lamkin

Please check appropriate box:

| | | | |
|--|------------------------|---|--------------------------------|
| | Government Operations | X | Government Services 07.22.2013 |
| | Planning & Development | | City Council |
| | Public Hearing | | |

| | | | | | | |
|-----------------|---|-----------|-----|---|----|--|
| Estimated Cost: | \$2,117.80 (PW) each parade \$252.00 (EMA) each parade \$1,216.28 (PD) each parade \$3,586.08 TOTAL for each parade | Budgeted: | YES | X | NO | |
|-----------------|---|-----------|-----|---|----|--|

If NO, please explain how item will be funded:

Executive Summary:

The Special Events committee has reviewed the requests from East High School's Homecoming parade on Friday, September 27, 2013 and from North High School's Homecoming parade on Friday, September 20, 2013. Both parades commence at 1:00 p.m., lasting approximately one half hour.

Due to the continued construction on East Main Street, the Police Department recommends the Illinois Street route be utilized again this year for both parades. This route has worked well when used the past two years. As a government entity under the City's Special Events Policy, the City waives payment of any costs associated with the parades.

Attachments: (please list)

Resolution for each parade

Recommendation / Suggested Action (briefly explain):

Recommendation to approve IDOT resolutions for the closure of 2nd St. (Route 31) at Illinois Street for two High School Homecoming parades.

For office use only:

Agenda Item Number: 5.a

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Requesting the Closure of Route 31 for the
St. Charles East High School Homecoming Parade**

**Presented & Passed by the
City Council on _____**

WHEREAS, the St. Charles East High School is sponsoring a Homecoming Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Second Street (Route 31) a state highway in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that permission to close Second Street (Route 31) on Friday, September 27, 2013 from 12:45 p.m. to 2 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For southbound on Route 31: west on Route 64 from Route 31 to 7th Street, south on 7th Street to Prairie Street, east on Prairie Street to Route 31. For northbound Route 31, use the reverse route. For southbound truck traffic on Route 31: west on Route 64 from Route 31 to Randall Road, south on Randall Road to Route 38, east on Route 38 to Route 31. For northbound Route 31 truck traffic, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

Resolution No. _____

Page 2

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2013.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Requesting the Closure of Route 31 for the
St. Charles North High School Homecoming Parade**

**Presented & Passed by the
City Council on _____**

WHEREAS, the St. Charles North High School is sponsoring a Homecoming Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Second Street (Route 31) a state highway in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that permission to close Second Street (Route 31) on Friday, September 20, 2013 from 12:45 p.m. to 2 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For southbound on Route 31: west on Route 64 from Route 31 to 7th Street, south on 7th Street to Prairie Street, east on Prairie Street to Route 31. For northbound Route 31, use the reverse route. For southbound truck traffic on Route 31: west on Route 64 from Route 31 to Randall Road, south on Randall Road to Route 38, east on Route 38 to Route 31. For northbound Route 31 truck traffic, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

Resolution No. _____

Page 2

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2013.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk


COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

| | | | | | | | | |
|---|------------------------|---|---|-----------|------------------------------|---|----|--|
|  | | AGENDA ITEM EXECUTIVE SUMMARY | | | | | | |
| | | Title: | Recommendation to Approve Street and Parking Lot Closures and Amplification for the 2013 Scarecrow Festival | | | | | |
| | | Presenter: | Chief Lamkin | | | | | |
| Please check appropriate box: | | | | | | | | |
| | Government Operations | | | X | Government Services 07.22.13 | | | |
| | Planning & Development | | | | City Council | | | |
| | Public Hearing | | | | | | | |
| Estimated Cost: | | Police: \$12,359.10 Fire & EMA: \$2,364.00 PW: \$11,792.28 Total: \$26,515.38 | | Budgeted: | YES | X | NO | |
| If NO, please explain how item will be funded: | | | | | | | | |
| | | | | | | | | |
| Executive Summary: | | | | | | | | |
| <p>The 2013 Scarecrow Festival will be held on October 11-13, 2013. The event remains sponsored by the St. Charles Convention and Visitors Bureau, with coordination handled through Ravenswood Event Services. Both have made application through the special events process and met with the City's Special Events Committee.</p> <p>Attached are the requested day/dates for parking lot and street closures. With Cedar Street being closed, special arrangements have been agreed upon to retain access to Johnson's Statuary by way of 4th Street.</p> <p>In addition, they are requesting permission to use directional signage on the public parkway and use of sound amplification during the event. The Police Department requests authorization to modify the planned use area where it is operationally necessary.</p> | | | | | | | | |
| Attachments: (please list) | | | | | | | | |
| Property Layout Maps for Scarecrow Festival (4) Street Closure Requests | | | | | | | | |
| Recommendation / Suggested Action (briefly explain): | | | | | | | | |
| Recommendation to approve street and parking lot closures and the use of amplification equipment for the 2013 Scarecrow Festival. | | | | | | | | |
| For office use only: | | Agenda Item Number: 5.b | | | | | | |

Street Closings, Parking Lot & Designated Handicapped Parking Requests
St. Charles Scarecrow Fest
October 11-13, 2013 (including set-up October 9 & 10, 2013)

Updated: 6/24/2013

Street Closing, Temporary One-Way, Handicapped Parking Requests:
East of Fox River

1. Handicapped Parking: Riverside Avenue on-street Parking west side designated Handicap Parking Only: Friday, Saturday, and Sunday from 6 a.m. to 6 p.m.
2. Parking: Riverside Avenue on-street parking east side (two spaces) along 16 N. Riverside Avenue designated Handicap Parking: Friday 6 a.m. to Sunday 6 p.m.
(Signs need to be posted on Thursday).
3. The two 30 minute parking spaces in front of Police Department designated as "POLICE RELATED Business Parking Only" from Friday at 6 a.m. through Sunday at 6 p.m.
4. No Parking on 2nd Ave between State Ave and Cedar Ave (Trolley Route and stops)
5. No Parking on Cedar Ave between Riverside Ave and 2nd Ave (Trolley Route and stops)
6. No Parking on State Ave between Riverside Ave and 2nd Ave (Trolley Route and Stops)

Parking Lot Closing Requests:
East of Fox River

1. Municipal Lot (South portion of lot) adjacent to Municipal Building, Thursday 8 a.m. to Sunday at 10 p.m.

Street Closing, Temporary One-Way, Handicapped Parking Requests:
West of Fox River

1. **SOFT Closure:** North Third St. between Main & State Streets from Thursday 6 a.m. to Sunday 10 p.m. (To be opened each night at 9 p.m.)
2. **Closure:** North Fourth St. between Main & Cedar Streets from Thursday 6 a.m. to Sunday 10 p.m. East side will be maintained as a fire lane.
3. **Closure:** North Fifth St. between Main & Cedar Streets from Thursday 6 a.m. to Sunday 10 p.m. West side will be maintained as a fire lane.
4. **Closure:** Cedar St. between 2nd St and 4th St Friday 6 a.m. to Sunday at 10 p.m.
(SOFT close – through traffic only.)
*Johnson's Statuary will have access to their Cedar Street driveway.
5. Handicapped Parking: North Fifth St between Cedar and State Streets east side only handicapped parking: Friday at 6 a.m. to Sunday at 6 p.m. (Signs need to be posted on Thursday.)
6. **Handicapped Parking:** North Fourth Street between Cedar and State Streets west side only from Friday at 6 a.m. to Sunday at 6 p.m. (Signs need to be posted on Thursday.)
7. **Handicapped Parking:** East side of 3rd St. between Cedar St. and Rt. 64 Friday 6 a.m. to Sunday 10 p.m.
8. 6th Street at State Street... temporary NO parking on N 6th Street east side near State Street to allow radius turn for trolley.

Parking Lot Closing Requests:

West of Fox River

1. River Plaza Parking lot “G” (west side of N. Second Street [Route 31] between Cedar and State Streets on Wednesday 6 a.m. to Sunday 10 p.m. for Windy City Carnival.
2. VFW lot Wednesday at 8 a.m. to Monday at 12 p.m.
3. Old St. Charles Court lot on north Third St., west side, between west Main and Cedar Streets, Thursday at 5 a.m. to Sunday at 10 p.m.

Additional Requests:

1. Grass area east side of 1st Street between Rt. 64 and Illinois for festival activities.
2. Diagonal parking spaces on east side of 1st Street between Illinois and Main Streets.
3. Parking spaces on the south side of Cedar Street between Fourth and Fifth Streets to place dumpsters, toilets, and limited-time entertainment parking with permit. Thursday 6 a.m. to Sunday 10 p.m.
4. Permission to place toilets on grassy area at Municipal Center at northeast corner.
5. Permission to use land along the Freedom Walk from Main Street bridge north to Pottawatomie Park for vendors.
6. Permission to use walkway/courtyard to the south and west of the Municipal Center for children’s activities and select vendors.
7. Permission to place tents on Fourth Street between Main and Cedar Streets, west side.
8. Permission to place tents on Fifth Street between Main and Cedar Streets, east side – flush against the park.

Scarecrow Festival 2013: October 11-13 (open to public dates)

Lincoln Park tent set up (south side of park & gazebo) Wednesday and Thursday, October 9 & 10: 9 a.m.-10 p.m. As always, due consideration will be a priority for students of St. Patrick. Set up and Community night: Thursday, October 10: 9 a.m.-10 p.m.

Event Days

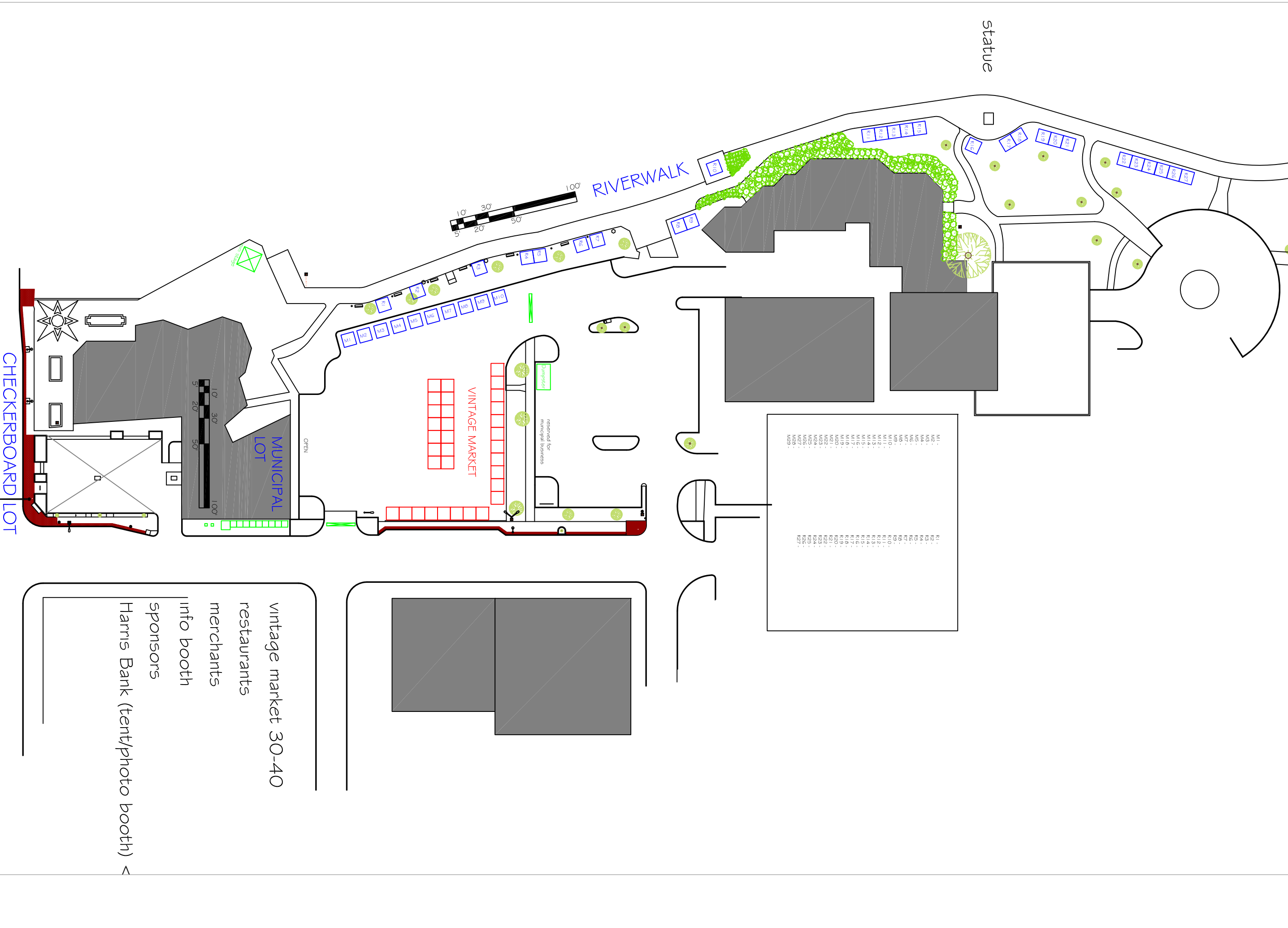
Friday and Saturday, October 11 and 12: 9 a.m.-9 p.m.; Sunday, October 13: 9 a.m. – 6 p.m.

Trolleys

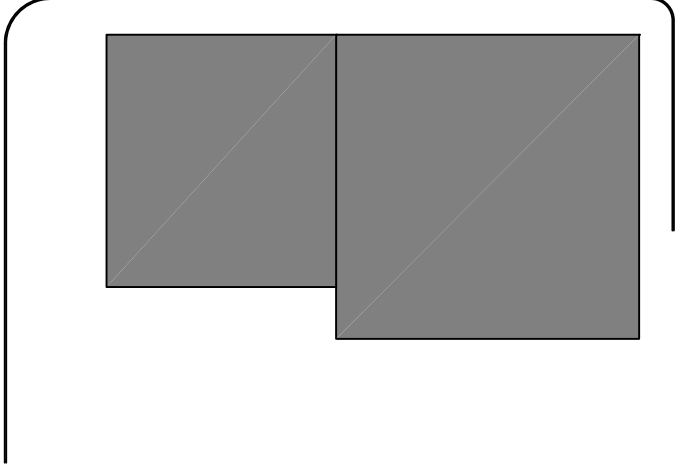
Two trolleys will run Friday, Saturday, and Sunday.

Shuttles (School buses)

Will run Friday, Saturday and Sunday. West of the river from Charlestowne Mall Shopping Center to First Street. East of the river from Haines and Thompson Middle Schools to St. Patrick’s Church.



vintage market 30-40
restaurants
merchants
info booth
sponsors
Harris Bank (tent/photo booth) <



MAIN STREET

petco?

windy city acres

kiddie carnival rides

vendors (14)

local restaurant corner

seating

Food trailers?

Radio disney

sponsor tents

mini stage

what is allowed where?

FIRST STREET

also need to place-

Dumpster



requested space for toilets & food trucks

- K1 -
- K2 -
- K3 -
- K4 -
- K5 -
- K6 -
- K7 -
- K8 -
- K9 -
- K10 -
- K11 -
- K12 -

ILLINOIS STREET



St. Charles Scarecrow Fest 2013

draft:6/18/13

NTS

