

**AGENDA
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. BILL TURNER, CHAIR**

**MONDAY, NOVEMBER 4, 2013
IMMEDIATELY FOLLOWING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
2 E. MAIN ST.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Omnibus Vote**
- 4. Finance Department**
 - a. Recommendation to authorize the Finance Director to execute the Risk Insurance Program renewal for the year beginning December 1, 2013.
- 5. Fire Department**
 - a. Recommendation to amend an Ordinance Amending the St. Charles Municipal Code Title 15 “Buildings and Construction”, Chapter 15.04 “Building Code”, Section 15.04.020 “One Family and Two Family Residences” (for extension of the Residential Sprinkler Moratorium until December 31, 2015).
- 6. Police Department**
 - a. Recommendation to allow sidewalk access and the use of Municipal Park Lot H to The Hotel Baker during the Holiday Homecoming Parade.
- 7. Executive Session**
 - Personnel
 - Pending Litigation
 - Probable or Imminent Litigation
 - Property Acquisition
 - Collective Bargaining
 - Review of Minutes of Executive Sessions
- 8. Additional Items**
- 9. Adjournment**



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Authorize the Finance Director to Execute the Risk Insurance Program renewal for the Year Beginning December 1, 2013
Presenter:	Chris Minick, Finance Director

Please check appropriate box:

X	Government Operations (11/4/13)		Government Services
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$670,484	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

We have worked with our insurance consultant, Wine Sergi to market the program and receive quotes for the City's risk insurance program for the policy year beginning December 1, 2013.

Total cost of the risk insurance package is increasing by approximately 2.4% for the year. This increase is mainly due to premium increases for the Workers Compensation stop loss policy. Costs for claims in Illinois have increased substantially over the past couple of years and this increase is being reflected in premium levels. Additionally, the base deductible for the excess compensation line item is increasing from \$500,000 to \$550,000. Safety National will not write policies with deductibles under \$500,000. This means that the City's exposure would increase by \$50,000 in the event of a large workers compensation claim.

These increases are not related to the City's claims experience which continues to be good. The increase in Workers Compensation is related to recent changes in the Illinois Workers Compensation law and Safety National's response. Even with these changes, Safety National's program was the most competitive pricing received for the 2013-2014 renewal.

Attachments: *(please list)*

Premium Summary

Recommendation / Suggested Action *(briefly explain):*

Recommendation to authorize the Finance Director to execute the Risk Insurance Program renewal for the Year Beginning December 1, 2013

For office use only:

Agenda Item Number: 4a

CITY OF ST. CHARLES

Premium Summary

December 1, 2013 to December 1, 2014

(As of October 23, 2013)

	2012 - 2013 Expiring Term Premium	2013 - 2014 Renewal Proposals
Chubb -Property (1)	\$ 137,943	\$ 142,081
- Inland Marine	\$ 6,651	\$ 6,651
NFIP/ or Ins.Co. - Flood Insurance	N/A	\$ tbd
ICRMT Package (2)	\$ 368,411	\$ 368,993
Including General Liability,Public Official Liability, EPL, Professional Liability, Law Enforcement, Auto and Umbrella	Included	Included
Safety National - Excess Workers' Compensation (3)	\$ 106,806	\$ 117,759
Broker Service Fee (4)	\$ 35,000	\$ 35,000
TOTAL	\$ 654,811	\$ 670,484

(1) Property rate, flat, no rate increase, Statement of values: 3% inflationary increase.

a. Deductible increase to \$50,000

(2) Liability renewal final is less than 1% increase

(3) Excess Workers Compensation rate increase from 0.525. to 0.55 per \$100 of Payroll

a. WC SIR/Self-Insured Retention . Safety National increase in Self-insured retention

b. to \$550/\$650K

(4) Broker fee in lieu of commission- no change

Optional proposal from Safety National Casualty Company SIR/Self-Insured Retention
\$500/\$600K (as expiring) at a rate of: 0,62 per \$100 of Payroll. Premium \$132,386

Safety National advise their stance in IL on rate increases are due to IL increased medical costs, low investment rates and increasing severity of losses, the cost of workers compensation has increased dramatically.



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to amend an Ordinance Amending the St. Charles Municipal Code Title 15 “Buildings and Construction” (for extension of the Residential Sprinkler Moratorium until December 31, 2015)
Presenter:	Fire Chief Joseph Schelstreet

Please check appropriate box:

X	Government Operations (11/4/13)		Government Services
	Planning & Development		City Council

Estimated Cost:	N/A	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

On January 1, 2012, the residential building code requirement for the installation of fire sprinklers in all newly constructed 1 and 2-family residential structures within the City of St. Charles went into effect. This occurred in accordance with the provisions of the 2009 editions of the International Residential Code and the National Fire Protection Association Life Safety Code as adopted by the City Council on July 19, 2010. At the time of adoption, the City Council implemented a temporary moratorium on the residential fire sprinkler provision in order to provide the local homebuilding industry a period to prepare for the provision due to the economic climate. The Illinois State Fire Marshal has withdrawn his initiative to the Joint Committee on Administrative Rules (JCAR) that would require residential sprinklers state wide however, he has indicated that a new initiative is forthcoming. Staff requests that Council extend the current moratorium on the residential sprinkler requirement until December 31, 2015 in order to further evaluate the adoption of residential sprinklers.

Attachments: *(please list)*

Proposed Ordinance

Recommendation / Suggested Action *(briefly explain):*

Recommendation to amend an Ordinance Amending the St. Charles Municipal Code Title 15 “Buildings and Construction”, Chapter 15.04 “Building Code”, Section 15.04.020 “One Family and Two Family Residences” (for extension of the Residential Sprinkler Moratorium until December 31, 2015).

For office use only:	Agenda Item Number: 5a
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City of St. Charles
Ordinance No. _____

**An Ordinance Amending the St. Charles Municipal Code – Title 15,
“Buildings and Construction”, Chapter 15.04 “Building Code”, Section
15.04.020 "One-Family and Two-Family Residences”**

WHEREAS, the City of St. Charles has previously adopted by reference the 2009 International Residential Code for One and Two Family Dwellings, by International Code Council, Inc., with certain modifications thereto; and

WHEREAS, the City Council found it to be in the interest of the City of St. Charles and the local building community to defer implementation of the requirement for residential fire sprinklers until January 1, 2014, and

WHEREAS, the Illinois State Fire Marshal has withdrawn an initiative to the Joint Committee on Administrative Rules (JCAR) that would require residential sprinklers state wide; and

WHEREAS, the City Council now finds it to be in the interest of City of St. Charles to determine what the outcome and impact of implementation of residential sprinklers will be to the City of St. Charles;

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, to defer implementation of the requirement for residential fire sprinklers in One and Two-Family Residences as outlined in Section 15.04.020 of the City of St. Charles Municipal Code until December 31, 2015.

That after the adoption and approval hereof the Ordinance shall (A) be printed or published in book or pamphlet form, published by the authority of the City Council, or (B) within thirty (30) days after the adoption and approval hereof, be published in a newspaper in and with a general circulation within the City of St. Charles.

Presented to the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

Passed by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

Approved by the Mayor of the City of St. Charles, Illinois this ____ day of _____, 2013.

Mayor Raymond P. Rogina

Attest:

City Clerk

Council Vote:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Approved as to Form

City Attorney

Date: _____



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Allow Sidewalk Access and the Use of Municipal Parking Lot H to The Hotel Baker during the Holiday Homecoming Parade

Presenter: Chief Lamkin

Please check appropriate box:

X	Government Operations (11/4/13)		Government Services
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$380.28	Budgeted:	YES		NO	X
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If NO, please explain how item will be funded: The Hotel Baker will be responsible for this portion of Police extra duty costs.

Executive Summary:

The Police Department received a request from the Hotel Baker for the closure of the sidewalks in front of the hotel to allow for guests of the hotel to pass through the parade crowd and safely enter. The Hotel Baker is also requesting the closure of municipal parking lot "H" for their sole use that evening to guarantee parking for their guests.

The Police Department came up with two options:

Option 1: Close only half the width of the sidewalk and allow parade viewers to congregate on the other half. In other words, close the north half of the sidewalk in front of Vertical Drop and the hotel to create a lane behind the parade viewers to allow access from the Rt. 31 corner to the front door of The Hotel Baker.

Option 2: Close the entire sidewalk from the corner of Rt. 31 to the front door of the hotel. Use of the sidewalk would be allowed; however, stopping, standing, or sitting to view the parade would be prohibited.

Both options would require two extra duty Police officers and would be in addition to any other extra duty personnel for the day of the Holiday Homecoming parade. These fees will need to be covered by The Hotel Baker.

In addition, The Hotel Baker has requested the closure of Municipal Lot "H" located in the 200 block of N. 2nd St. That could be managed with signs and barricades provided by Public Works.

Attachments: *(please list)*

Photo of sidewalks to be closed; Photo of parking lot to be closed; E-mail request from Rowena Felix Salas – Hotel Baker

Recommendation / Suggested Action *(briefly explain):*

Police Department recommends "option 2" from above as the safest alternative to The Hotel Baker's request and approval for the closure of Municipal Lot "H" for the hotel's use for the evening.

For office use only:

Agenda Item Number: 6a



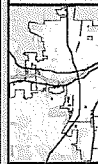
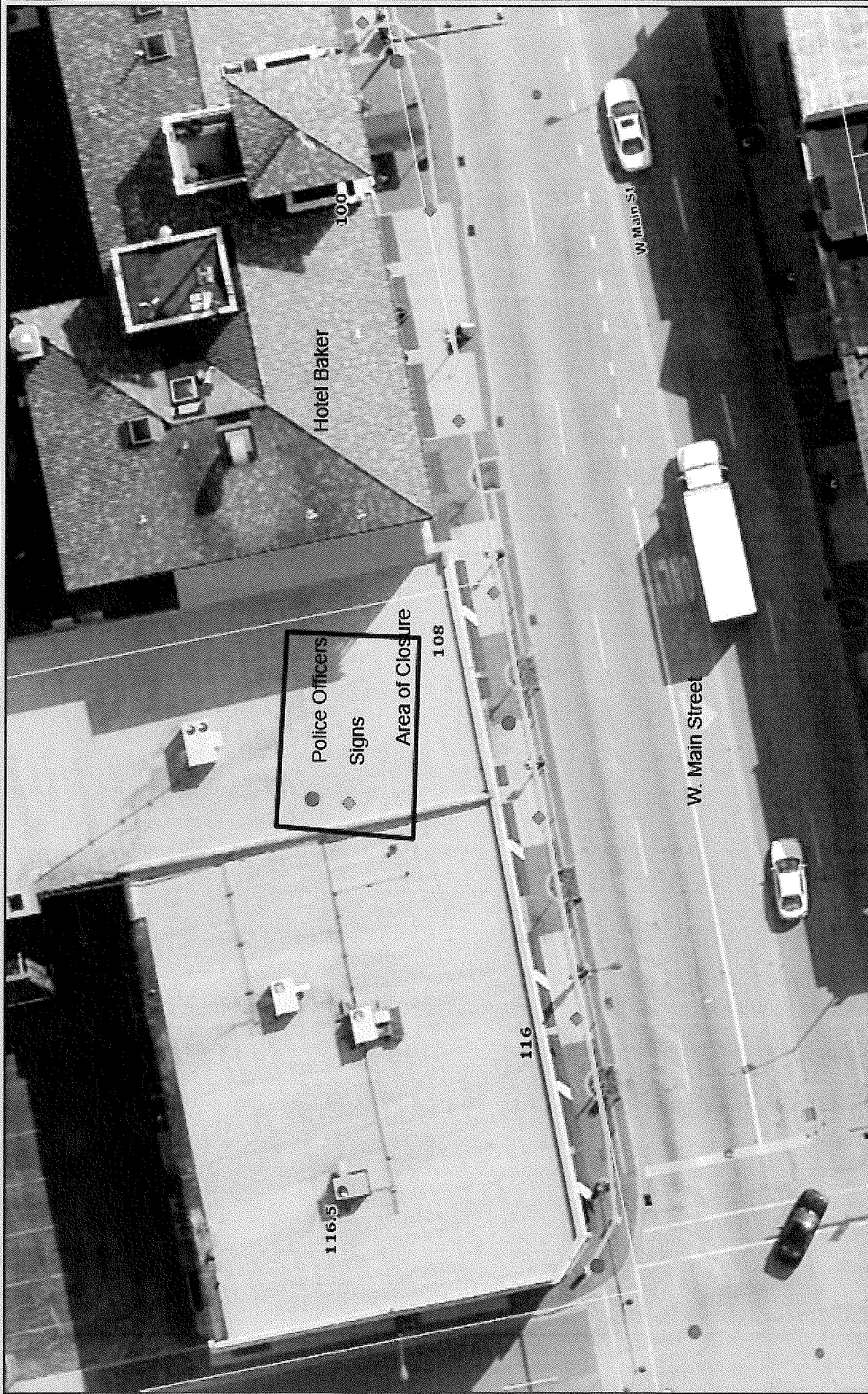
City of St. Charles, Illinois

Two East Main Street, St. Charles, IL 60174-1081

Phone: 630-377-1100 Fax: 630-377-4110 www.stcharles-il.gov

Precision GIS

RAYMOND ROGINA Mayor
MARK KOENEN City Administrator



Data Source:
City of St. Charles, Illinois
Cook County, Illinois
Coordinate System: North State Plane East
North American Datum 1983
Printed on October 31, 2013 12:25 PM



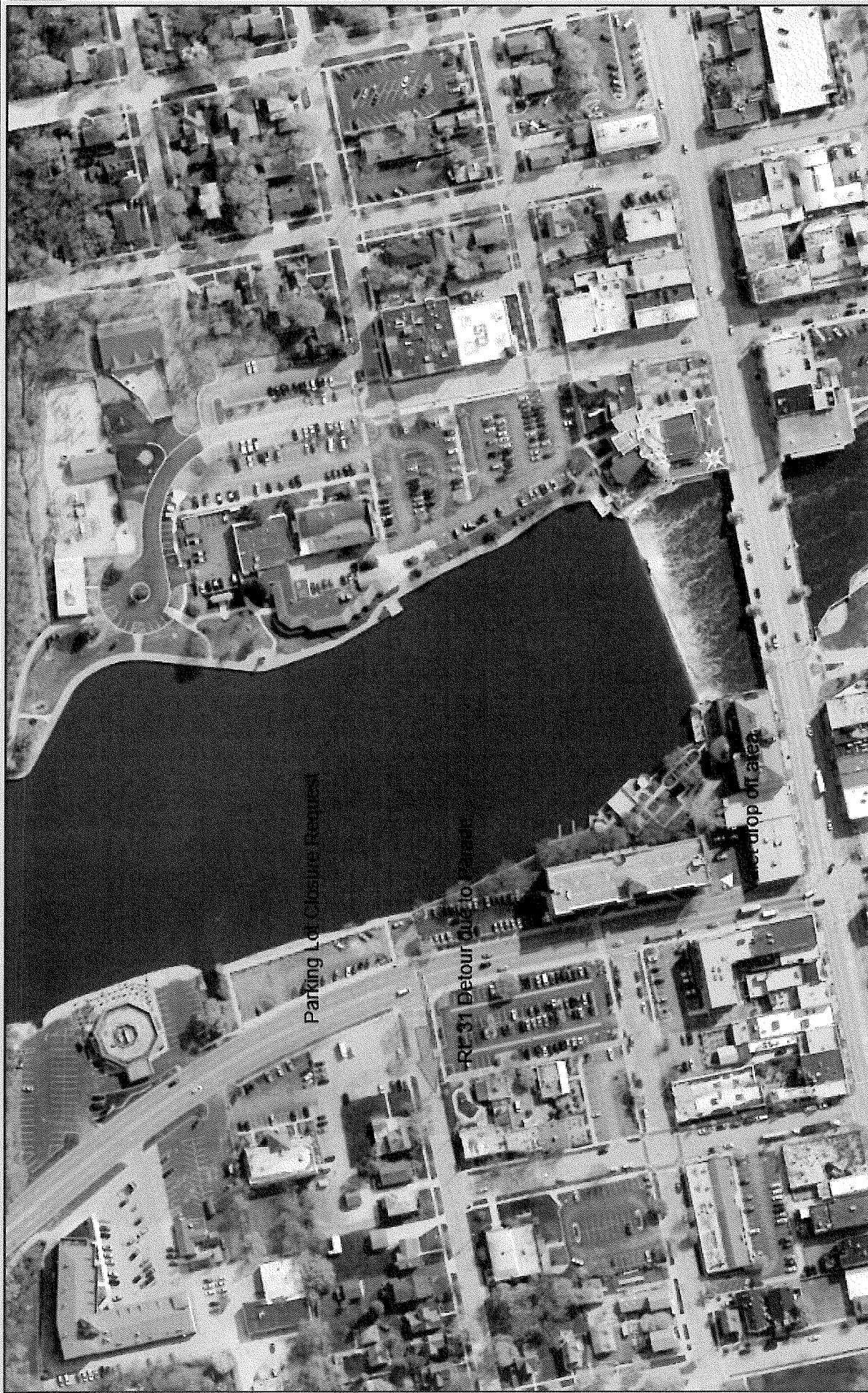
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City of St. Charles, Illinois
Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-1400 Fax: 630-377-4440 • www.stcharl-il.gov

Precision GIS

RAYMOND ROGINA Mayor
MARK KOENEN City Administrator



Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983



99 199 Feet

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From: Rowena Salas <rsalas@hotelbaker.com>
To: Mahan Erik <emahan@stcharlesil.gov>
Cc: Lamkin Jim <jlamkin@stcharlesil.gov>, Borsellino Janice <jborsellino@hotelbaker.com>
Date: 10/29/2013 09:57 PM
Subject: Hotel Baker - November 30th

Dear Officer Mahan,

I hope this finds you well.

As it is not possible to make provisions at this late date to allow changes in parade start or use of a lane, etc. - would we be able (with your assistance) to minimize the number of individuals watching the parade on the sidewalk by the Vertical Drop and Hotel Baker side in order for the 200+ guests to pass through the sidewalk without fighting through the crowd?

I will have valet service available in the back of Hotel Baker but need to have the north public parking lot near Salerno's available for the 130-140 cars we need to park that night. Though that lot is not enough to handle the cars, I will have another lot across the street to park the remainder cars.

Please confirm if we are able to secure that lot, as we do during Scarecrow Festival and other community events.

Your assistance is greatly appreciated. Thank you!

Respectfully,
Rowena Felix Salas
Hotel Baker
St. Charles, Illinois
www.HotelBaker.com
www.roxcitygrill.com

"Sometimes, I guess there just aren't enough rocks." ~Forrest Gump