



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve the Purchase of a Trailer Jetter from Sewer Equipment Company of America

Presenter: John Lamb

Please check appropriate box:

	Government Operations	X	Government Services 02.24.14
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$78,207.30	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

The Wastewater Collections Division has funds in the current budget to replace its trailer jetter which is twenty years old. This unit has insufficient capacities to effectively operate. Four manufacturers were contacted to submit quotes and were selected based on their ability to construct a trailer that meets our current requirements. The specifications were intended to match the functionality of our Vactor while gaining portability of a smaller unit to access difficult to reach sanitary lines.

The lowest quote from Standard Equipment does not include a critical option and was eliminated for safety and ease of operation reasons. The next lowest quote from Sewer Equipment Company of America (SECA) includes all necessary options for safety as well as being constructed and serviced locally. The additional amount is approximately \$3,500.00 and is within the budget amount of \$80,000. The four quotes are listed below.

O'Brian	\$80,833.95
US Jetter	\$78,987.00
SECA	\$78,207.30
Standard Equipment	\$74,720.00

Attachments: *(please list)*

Bid Waiver Form

Recommendation / Suggested Action *(briefly explain):*

Request waiving of formal bid procedure and recommendation to approve purchase of a Trailer Jetter from Sewer Equipment Company of America in the amount of \$78,207.30.

For office use only: Agenda Item Number: 5.h

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Sewer Equipment Company of America
1590 Dutch Road
Dixon, IL 61021

For the purchase of: Jetter Trailer at a cost of \$78,207.30 from SECA.

Reason for the request to waive the bid procedure: Staff requesting to waive formal Bid Procedure, requested proposals from four vendors and received four quotes on item.

Other Quotations Received: Three

Date: 2/10/14

Requested by: John Lamb

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.