



### AGENDA ITEM EXECUTIVE SUMMARY

**Title:** Motion to Approve a Class E1 Liquor License for the Geneva Chamber of Commerce for their Annual Event "60 Men Who Can Cook" to be held April 11, 2014 at the Kane County Fairgrounds

**Presenter:** Mayor Rogina

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council (3/17/14)
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

**Executive Summary:**

This is a request from the Geneva Chamber of Commerce for a Class E1 liquor license for their 6<sup>th</sup> annual event "60 Men Who Can Cook" to be held at the Kane County Fairgrounds on April 11, 2014. This event will be held from 6:00 p.m. – 8:00 p.m. All paperwork is in order including BASSET certificates for the supervisors who will be on duty during this event.

The Police Department recommends Council approval for this event.

**Attachments:** *(please list)*

Memo  
Application  
Site Plan

**Recommendation / Suggested Action** *(briefly explain):*

Motion to approve a Class E1 liquor license for the Geneva Chamber of Commerce for their annual event "60 Men Who Can Cook" to be held April 11, 2014 at the Kane County Fairgrounds.

*For office use only:*

*Agenda Item Number:* ID

Police Department



# Memo

Date: 2/28/2014

To: Cmdr. Gatlin

From: Ofc. B. Tynan #353

Re: "Sixty Men Who Can Cook" Liquor License Application/Geneva Chamber

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The purpose of this memo is to document the background investigation of the Geneva Chamber of Commerce pursuant to its application for a Class E-1 liquor license.

Applicant

*Jean Gaines (for the Geneva Chamber of Commerce)*

*511 Meade Court (Geneva Chamber - 8 S. Third St., Geneva)  
Geneva, IL 60134  
630-232-6060*

On Feb. 28 I spoke with Geneva Chamber of Commerce President Jean Gaines reference the attached application. She advised the event, "Sixty Men Who Can Cook" is in its sixth year at the Kane County Fairgrounds. This year's event will be held from 6 p.m. to 8 p.m., Friday, April 11 in the Prairie Events Center. The doors will open at 5:30 p.m. and that time, as well as the 8-8:30 p.m. time frame will be used for set up and tear down.

Gaines stated beer and wine will be served. There will be two identification stations inside the building, and wristbands will be given to those 21 years of age or older at those stations. She stated yellow bands were used last year, so the Chamber plans to order red bands for this year's event. Gaines stated the main event is the food, and attendees will have roughly the two hours to get to each food station and vote. Each vote cost \$1, and the participant with the most votes at the end of the night will be declared the winner of the event.

Gaines stated the event had roughly 1,100 attendees last year. The Chamber traditionally has asked for a police hire back. Last year was the first time the Chamber has not asked for police hire back because of the amount of BASSET supervisors on hand. Gaines stated she doesn't believe it's necessary either because it's only a two hour event. As such, a request has not been made.

Approval for this license calls for three liquor supervisors to be on scene during operation times. Three Illinois Liquor Control Commission BASSET cards are attached in the names of Mary Miller, Laura Rush and Charles Miller.

Gaines stated there never has been a problem with this event, including with parking. She stated everything has run well in the past, and this year's event is no different than past events.

Certificate of liability insurance is attached (Valley Insurance Agency, Inc.), as is a site plan.

This concludes this investigation.

wbt

**For Office Use**  
 Received: 2/15/14  
 Fee Paid: \$ 50. -  
 Receipt # \_\_\_\_\_

**NON-REFUNDABLE**  
**CITY OF ST. CHARLES**  
 TWO EAST MAIN STREET  
 ST. CHARLES, ILLINOIS 60174-1984



**CITY LIQUOR DEALER LICENSE APPLICATION**  
**CLASS E1 – NOT-FOR-PROFIT LICENSE**  
**CLASS E3 – KANE COUNTY FAIR**

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 – Not-For-Profit License or E3 – Kane County Fair  
 Commencing April 11, 2014 and ending April 11, 2014.  
 Time Starting 6:00 pm and ending 8:00 pm.  
 Location of Event \_\_\_\_\_.

Name of Business Geneva Chamber of Commerce  
 Address of Business 8 S. Third St Geneva Business Phone 630 232 6060  
 Is the Applicant a Not-For-Profit Organization: 501 c6  
 Authorized Agent Jean Gaines Title President  
 Has Applicant had a Class E1 License in the previous 365 days? No. If YES, on what date:  
 Does Applicant have Dram Show Insurance? yes. If YES, attach evidence of insurance.

**Requirements of a Class E1 – Not-For-Profit License**

1. The Class E1 license fee is \$50.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Liquor supervisors shall be members of the organization holding the license.
4. Beer and/or Wine are the only alcoholic beverages to be sold.
5. Hours are restricted to 12 noon to 11:00 p.m.
6. Licensee must rope/fence off the licensed premises.
7. Are children/minors permitted in the licensed premises? Y/N
8. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
9. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
10. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
11. A copy of site plan diagram to include roped area shall accompany this application.
12. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

**Affidavit**

State of Illinois     )  
 County of Kane     )

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: Jean Gaines  
 Sworn to before me this 12th day of February, 2014.  
 Notary Public Mary Patricia Miller

Signed: Jean Gaines **MARY PATRICIA MILLER**  
 Notary Public, State of Illinois  
 My Commission Expires 03/22/18

**ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER**

Approved: X Date: 03/2/14 Chief of Police: SCOTT  
 Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Liquor Commissioner: \_\_\_\_\_

