

**MINUTES
CITY OF ST. CHARLES, IL
ST. CHARLES CORRIDOR IMPROVEMENT COMMISSION
April 2, 2014**

Members Present: Chair English, Vice Chair Schuetz, Potts, and Dechene

Members Absent: Kane

City Staff Present: Matthew O'Rourke
Karla McCleary, Recording Secretary

Others Present: None

1. Opening of Meeting

The meeting was convened by Chair English at 7:00 p.m.

2. Approval of Agenda

A motion was made by Schuetz and seconded by Dechene to approve the agenda.

Voice Vote: Unanimous; Nays: None; Members Absent: Kane

Motion Carried.

3. Approval of minutes from March 5, 2013

A motion was made by Schuetz and seconded by Dechene to approve the March 5, 2013 minutes of the Corridor Improvement Commission with minor grammatical changes.

Voice Vote: Unanimous; Nays: None; Members Absent: Kane

Motion Carried.

4. Discussion Items

A. 2536 and 2540 E. Main Street - Corridor Grant Discussion

O'Rourke stated that the owner, Melia Linardos, could not be at the meeting so O'Rourke spoke on her behalf. O'Rourke said Linardos will be using the plan that Potts created but going with another company, County Wide Landscaping, Inc. for the planting. Potts indicated the only concern she has is they did not specify the thickness of the outcropping. Schuetz asked what kind of top soil will be going in and Potts said she specified to use quality soil at the top and combine with mixed compost consisting of 2 yards of garden mix and 2 yards

of blended mulch. Schuetz asked what if the incorrect outcropping is used. O'Rourke said he will be checking the installation and will be able to determine if the correct size outcropping was used. Potts and O'Rourke agreed that the quantity of each item presented by Potts match the numbers from County Wide Landscaping, Inc.

Chair English asked for a motion to recommend approval of a Corridor Grant for 2536 & 2540 E. Main Street as specified by this bid.

A motion was made by Dechene and seconded by Schuetz to recommend approval of the Corridor Improvement Grant.

Voice Vote: Unanimous: Nays: None; Members Absent: Kane

Motion Carried.

B. 1434 E. Main Street – Corridor Grant Discussion

O'Rourke said Eric Larsen purchased this property and his intention is to fix up the front portion of this site. O'Rourke said Larsen is unsure of what kind of use he will put into the building. At this time, Larsen is planning on fixing up the property to generate interest. O'Rourke said he told Larsen this grant would be part of next year's budget.

The Commission commented on how great Ameriprise looks and that is another property that Larsen owns. O'Rourke said he brought this new property up for discussion to get some thoughts and ideas started. O'Rourke said there has been some discussion about combining two adjoining properties - this property and another right beside it.

Chair English recommended cutting down on the number of curb cuts by this property and have one entrance. Schuetz said if two properties are joined together, one property could have the entrance and the other property the exit. O'Rourke said he will mention this when he talks with Larsen.

Chair English asked for additional thoughts regarding upgrades for this property. Dechene and Schuetz would like to see native, natural plantings consisting of tall grasses for the major portion of this land. Schuetz suggested looking at the City planting pallet when determining final plantings. Potts would like to see plantings around the house that would be sun tolerate. O'Rourke said he will invite Larsen to come to one of these meetings in the near future.

Potts asked if Larsen would have to comply with the parking lot. O'Rourke said he would not have to comply because it is an existing parking lot and he is not altering it.

Potts asked when the 1020 Cedar Avenue grant would be going to Council. O'Rourke said they will both be going on April 14, 2014. Potts asked how much grant money will be remaining. O'Rourke said approximately \$10,000 - \$15,000 will be left. Whatever is not approved or used at the end of the fiscal year goes back into the general fund.

Additional Business

Chair English asked if there was any additional business. There was none.

5. Announcement and Upcoming Meetings

Next CIC Meeting – May 7, 2014

7. Adjournment

A motion was made by Schuetz and seconded by Potts to adjourn the meeting.

Voice Vote: Unanimous; Nays: None; Members Absent: Kane

Respectfully submitted,
Karla McCleary
Recording Secretary