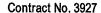
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			AGENDA ITEM EXECUTIVE SUMMARY						
		Title:	Recommend	lation t	o App	orove A	nnual	Doble	
	DIV		Engineering	Client	Agre	ement			
		Presenter:	Tom Bruhl						
	CHARLES I C E 1 8 3 4								
0 1 10									
Pleas		ropriate box:			T ~		~ .	05.05.1.1	
	Governme	ent Operations	ations X Government Services 05.27.14						
	Planning &	Planning & Development			City Council				
	Public Hea	aring							
Estimated Cost: \$27,090			Budgeted:		YES	X	NO		
If NO	If NO, please explain how item will be funded:								<u>-</u> L
Execu	utive Summ	ary:							
diagnorm The tell In additional consultest le many failure experilease,	ostic informates are also dition to city hould Doble litant doing ceads, and suppose to fix the control of two substiencing catasts.	equipment to test ation on equipmer valuable after an is staff approval of test our major assour 10-year study. Sport, including on on substation equipments attain transforments strophic failures are curring item in our ease list)	nt that is in-service needed to prove this testing, an insects. Doble testing. The agreement of site individualization to their unit major outages.	e that he equipme surance g of equipme covers the ed training test gealtimate of the D	elps to ent is a adjust pment ne cost ing. Si r. The demise oble e	identify dequate or noted was also of the ec nce 2008 equipment, which a quipment	failures to be pu on his e o a recor quipmer B, the cit ent iden saved the	before the at back into evaluation to mmendation to transport by has perfectified the pare city from the city from	ey happen. o service. that the on of the rt cases, ormed bending n arly
110000	Principo (pr	cuse visi)							
Doble	e Engineerin	g Company Contr	act, Bid Waiver,	Photo of	f Equip	oment in	Use		
Recor	mmendatio	n / Suggested Act	ion (briefly expla	in):					
Mayo	or and City C	to waive the form lerk to execute a cat a cost of \$27,09	contract with Dob						

Agenda Item Number: 5.h

For office use only:





Doble Engineering Company

TOGETHER WE POWER THE WORLD

April 18, 2014

St. Charles Municipal Electric Utility

Two East Main Street St. Charles, IL 60174-1984

Dear Sir or Madam:

RE: Doble Service & Equipment Agreement December 10, 2008 - Amendment Number 7

The current period of the agreement under which we are providing Engineering Service including the use of Doble test equipment will expire June 9, 2014. We shall be pleased to extend our Agreement for another One year(s) but with an adjustment in our annual rates as follows:

M4100 Insulation Analyzer with M4200 Controller	\$23,220.00
Doble Test Assistant	\$2,150.00
Trunk, M4300 Transport	\$420.00
TTR (Transformer Turns Ratio) Capacitor	\$380.00
Trunk, M4000	\$340.00
Trunk, M4200 Controller	\$330.00
M4300 Transport	\$250.00

We trust that you have continued to benefit from the use of our test equipment and services, and that it is your intention to extend our Agreement. Accordingly, we submit the following proposal for extension:

i. Amend Paragraph 2(a) of our Agreement to include the following Test Equipment and Contract Price:

ual (Contract Price	\$27,090.00
1	M4300 Transport @ \$250.00	\$250.00
1	Trunk, M4200 Controller @ \$330.00	\$330.00
1	Trunk, M4000 @ \$340.00	\$340.00
1	TTR (Transformer Turns Ratio) Capacitor @ \$380.00	\$380.00
1	Trunk, M4300 Transport @ \$420.00	\$420.00
1	Doble Test Assistant @ \$2,150.00	\$2,150.00
1	M4100 Insulation Analyzer with M4200 Controller @ \$23,220.00	\$23,220.00

Annual Contract Price

Payable: Annually in Advance All rates are FOB Watertown, MA

All other provisions and conditions of the Agreement remain unchanged.



We hope that you will find our proposal acceptable. If so, please sign the form of confirmation and acceptance below, and return one executed copy to us. For faster processing please fax your Purchase Order and the signed Amendment back to us at 617 926-0528 (Attention: Contracts Department) and send originals by mail. The second original may be retained for your files.

A purchase order should be issued for record and billing purposes; the 'Bill to' address should be clearly noted on the order. To avoid any conflict between the printed conditions of your purchase order form and our Agreement, we request that the following wording be included in your order;

This order is issued for billing and record purposes only, and is not intended to affect the terms, provisions and conditions of the Doble Service and Equipment Agreement dated December 10, 2008 as extended and amended.

Please indicate on your purchase order whether your organization is taxable or non-taxable. If you are non-taxable, please furnish us your tax-exempt certificate.

Sincerely yours,

We will appreciate your kind consideration of this revision, and we look forward to being of continued service to your organization.

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

<u>Doble Engineering Company</u>
<u>C/O Lehman Company</u>
799 Roosevelt Road, Building 2, Suite 208
Glen Ellyn, IL 60137

For the purchase of: <u>Doble Test Equipment</u>
At a cost not to exceed: \$27,090
Reason for the request to waive the bid procedure: <u>Unique product</u> . There are no known equivalent alternatives.
Other Quotations Received: None
Date: <u>05/27/14</u>
Requested by: _T. Bruhl
Department Director:
Purchasing Manager:
Committee Chairman:

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

