



AGENDA ITEM EXECUTIVE SUMMARY

Title: Motion to Approve a Recommendation by Mayor Rogina to Appoint Mr. James Keegan as Chief of Police of the City of St. Charles

Presenter: Mayor Rogina

Please check appropriate box:

Government Operations

Government Services

Planning & Development

X

City Council (6/2/14)

Estimated Cost:

N/A

Budgeted:

YES

NO

If NO, please explain how item will be funded:

Executive Summary:

By virtue of this memorandum I request your favorable consideration to appoint Mr. James Keegan as Chief of Police of the City of St. Charles.

Attachments: *(please list)*

Memo

Resume

Recommendation / Suggested Action *(briefly explain):*

Motion to approve a recommendation by Mayor Rogina to appoint Mr. James Keegan as Chief of Police of the City of St. Charles.

For office use only:

Agenda Item Number: IA

CITY ADMINISTRATOR'S OFFICE



Memo

Date: 5/30/2014
To: Mayor Rogina
From: Mark Koenen
Re: Chief of Police Appointment

In accordance with Section 2.10.080 of the City of St. Charles Code of Ordinances, I hereby submit my recommendation for appointment of the Chief of Police for the period beginning July 7, 2014.

James Keegan is my recommendation for the Chief of Police. I believe Keegan has the police experience (21 years) and leadership experience as Chief of Police (3 years) that are necessary to lead our department forward. Keegan is presently the Chief at the Village of Streamwood. The Streamwood community has provided Keegan with a broad base of on the job training. Keegan also has the academic background as required in the job description (Master of Science degree- Management and Leadership). Lastly, Keegan lives in the greater St. Charles community and understands civic service and commitment to the job.

I welcome the opportunity to discuss these recommendations at your convenience.
Thank you.

January 27, 2014



Reference: Chief of Police/St. Charles

Dear Gentleman:

As a law enforcement executive with over 21 years of experience including 16 years in upper command, I believe I possess the skills and abilities necessary to be the next Chief of Police in St. Charles.

I have served the Streamwood Police Department for the last 21 years in a series of progressively responsible positions ranging from Officer to Chief of Police. I am a graduate of the 206th Session of the FBI National Academy, the 73rd Session of the FBI LEEDS program and hold a Master's Degree in Management and Leadership from National-Louis University.

As outlined in my attached resume, I have a vast array of both police experience and management experience. I am a high-energy, service-orientated police chief who has a clear understanding of modern policing practices. From reducing and fighting crime to working with the community and technology, I am a proactive leader who, at only 43 years old, is looking to commit many more years to the City of St. Charles. In addition, the greater St. Charles area is where I call home. Both of my children attend St. Charles schools and I am very active and vested in the City of St. Charles.

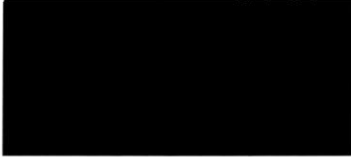
I appreciate your consideration in this matter. I would ask that my interest remain confidential until further notice, although my references are readily available for comment and feedback.



Sincerely,

James T. Keegan

James T. Keegan



EDUCATION:

*National-Louis University M.S. 2003
FBI National Academy-Session 206-2001
FBI-LEEDS Graduate-Session 73-2013
Northeastern Illinois University, B.A. 1993
William Rainey Harper College, A.A. 1990*

ASSOCIATIONS:

*FBINAA (National Academy Associates)
FBI-LEEDA (Law Enforcement Executive
Development Association)
International Association of Chiefs of Police
Illinois Association of Chiefs of Police
Kiwanis Club International*

BOARDS:

*Elgin Community College-LE Advisory Board
North Suburban Chiefs of Police (President)
MCAT-Task Force (Board of Directors)
Northwest Central Dispatch-Executive Committee
Northwest Police Academy- Training Committee*

PROFESSIONAL EXPERIENCE:

Streamwood Police Department, 1992-Present

Chief of Police, 2011-Present:

Appointed head of the agency after serving in a series of progressively responsible positions ranging from patrol officer to my current position. Oversee a staff of 82 employees and a 9.2 million dollar operating budget.

Sup. Services Dep. Chief, 2010-2011:

Responsible for the overall command of police records, evidence, investigations, fleet management, media relations, training, policy formation, emergency management, buildings & grounds, purchasing and operating budget.

Field Service Dep. Chief, 2005-2010:

Responsible for the overall command of all uniform patrol operations. Responsibilities include directing, leading, scheduling, policy formation, internal affairs, labor relations and special events coordinator.

<i>MCAT-Commander, 2003-2005:</i>	<i>Responsible for the overall command of call-out operations of a regional homicide task force (Major Case Assistance Team) comprised of 100 members serving over 20 communities with a population of one million people.</i>	
<i>Detective Commander, 2000-2005:</i>	<i>Responsible for the overall command of Criminal Investigations. Responsibilities include major case oversight, scheduling, policy formation, evaluating employees, managing case loads, media relations, asset forfeiture, sex offender registration, budgeting and internal investigations.</i>	
<i>Patrol Commander, 1998-2000:</i>	<i>Responsible for the overall command and day-to-day operations of my watch group. Responsibilities included staffing, planning, evaluating, developing policy, special projects and administrative review.</i>	
<i>Sergeant, 1997-1998:</i>	<i>Responsible for the overall command of narcotic and gang enforcement, assistance with major case investigations and periodic patrol division assistance. Responsibilities included planning, staffing, directing and evaluating employees.</i>	
<i>Criminal Investigator, 1995-1997:</i>	<i>Responsible for all major case investigations. Responsibilities included interview and interrogation, evidence collection, juvenile intervention and the application of various investigation techniques necessary to solve cases.</i>	
<i>AWARDS:</i>	<i>Cook County Sheriffs Award of Merit</i>	<i>2002</i>
	<i>CC Children's Advocacy Award</i>	<i>2004</i>

MAJOR ACCOMPLISHMENTS:

Administrative

- *Member of the Village's senior management team responsible for planning and construction of a new 56,000 square foot, 12 million dollar police facility. (2007)*
- *Researched, developed and implemented Red Light Running (RLR) Photo Enforcement Program. (2009)*
- *Developed and implemented a Vehicle Impound Program. (2008)*
- *Developed and implemented a Local Adjudication Hearing Program. (2010)*
- *Implemented a Neighborhood Based Policing Program and instituted Beat Meetings. Program focuses on quality of life issues and selective police enforcement of alcohol/drug use, gang activity, loitering, loud music and traffic concerns. (2011)*

- *Assumed a lead role in the revision of the village's Comprehensive Emergency Operations Plan. (2009-2011)*
- *Developed new procedures and protocols to track evidence and conduct routine property room audits. Completely revamped and purged our evidence room. (2012)*
- *Rewrote and updated our entire policy and procedure manual (over 250 policies) to follow both state and national accreditation standards. (2005-2011)*
- *Extensive media experience conducting news briefings and interviews with both the print and electronic news media.*

Community Policing

- *Implemented a Chronic Nuisance Abatement Program to coincide with our Rental Licensing Program and Crime-Free Housing initiatives. (2011)*
- *Instituted a Citizens Police Academy. (2012)*
- *Implemented a Senior Services Officer position (2013)*
- *Started a Chaplain Unit. (2011)*
- *Developed a holiday "Shop with a Cop" program with the Target Corporation. Raised in excess of \$10,000.00 and helped over 75 disadvantaged area children (2011-Present).*
- *Assigned an officer to partner with the Illinois Special Olympics and participate in police fundraising campaigns to benefit Special Olympians.*
- *Developed and implemented a Social Services Program. (2006) Expanded in 2014.*

Personnel

- *Created the position of Public Safety Information and Technology Manager. (2012)*
- *Implemented a Risk Management position to focus efforts into annual training programs, accreditation based policy formation and special events planning. (2012)*
- *Increased participation in traffic safety initiatives through the Illinois Department of Transportation via grants and worked with engineers on traffic safety designs. (2012)*
- *Modified and improved the selection process and qualifications for new police officers and promotional exams with our Bureau of Police and Fire Commission (2013).*
- *Served on promotional Assessment Centers in Bartlett, Bloomingdale, Hanover Park & Elgin (Sgt.-Deputy Chief).*
- *Extensive experience with labor negotiations and employee disciplinary matters. Successfully prevailed at arbitration hearings and the Illinois Labor Relations Board. Have experience negotiating separation agreements/performance improvement plans.*

Technology

- *Implemented a Bar Coded Evidence Processing Program. (2010)*
- *Implemented a Community Mass Notification System. (2010)*
- *Upgraded all in-car computer systems and our entire fleet of mobile video recorders (2008). Recent software improvements also enable officers to complete both in-car accident reports and field reports. (2013)*
- *Implemented a new Records Management System. (2009)*

- *Wrote and was awarded a jailhouse booking enhancement grant through the federal government to share information with the FBI. (2010)*
- *Implemented a new Computer Aided Dispatch System. (2011)*
- *Implemented a new digital STAR-COM radio system and purchased all new equipment for the entire Department. (2013)*
- *Instituted a Social Media presence and policy. Revamped our website to enhance community outreach efforts. (2012)*