



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Purchase Order with Archon for Directional Boring Services

Presenter: Tom Bruhl

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 07.28.14
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$375,000	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

Purchasing went out for bids and received four responses this spring. Six Underground, a new vendor for the City of St. Charles, was the low evaluated bidder and was approved for a contract in May. Subsequently, the owner of Six Underground has informed the City that they are going out of business. Archon has been doing this work for the City for the last four years and we are pleased with their work. Archon was the next lowest bidder, after Six Underground, and they are recommended by staff to succeed Six Underground for this type of work for the Electric Utility. Archon has offered favorable terms for a three year agreement and we are requesting approval of a three year contract.

Attachments: *(please list)*

None.

Recommendation / Suggested Action *(briefly explain):*

Recommendation to three year contract and approve purchase order for fiscal year 14/15 to Archon in the amount of \$375,000.

For office use only:

Agenda Item Number: 6.g