

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommendation to Waive the Formal Bid Procedure and Approve Purchase Order with Driessen Construction for Civil Work at Dunham Road Substation					
	Presenter:	Tom Bruhl					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 09.22.14			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$25,900	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
Executive Summary:							
<p>The Electric Utility has a budgeted project to increase the operational flexibility of our 34,500V system at Dunham Road Substation. The project will allow additional switching flexibility during certain outage scenarios. The installation consists of a new piece of pad mounted switchgear that will be tied into existing structures at the station. The gear is on order, and the second phase of the project is getting the civil work at Dunham Road Substation completed. This scope of work includes the foundation installation and the trenching of multiple 8" diameter conduits between the new gear and a manhole within the substation. Due to the size of the excavation, the work is most efficiently completed by a contractor. Eight qualified vendors were sent proposal packages, and four responded. Driessen has done work within our substations in the past and the Electric Utility is very satisfied with the quality of their work.</p>							
Attachments: <i>(please list)</i>							
Quote Tabulation, Bid Waiver							
Recommendation / Suggested Action <i>(briefly explain):</i>							
Recommendation to waive the formal bid procedure and approve a purchase order in the amount of \$25,900 with Driessen Construction for civil work at the Dunham Road Substation.							
<i>For office use only:</i>		<i>Agenda Item Number: 5.c</i>					

Dunham Road Excavation Work for New 35kV Switchgear - Quote Tabulation

Name	Company	email	Date RFQ confirmed	Quote received by City	Lump Sum
Dan Brochmann	Utility and Industrial	dbrochmann@uandicc.com	7/29/2014	8/14/2014	\$29,100.00
Christopher Schwab	Pieperline	chris.schwab@pieperpower.com	Left message 7/31	No bid	N/A
Pete Williams	INTREN Inc.	pwilliams@INTREN.com	Left message 7/31	No bid	N/A
Driessen	Driessen Construction	info@driessenconstruction.com	resent 7/31	8/15/2014	\$25,900.00
Marc Kresmery	Marc Kresmery Construction	marc@kresmery.com	7/29/2014	8/14/2014	\$69,596.00
Don Loizzo	Archon	Don@archononline.com	8/1/2014	8/8/2014	\$30,285.00
Chuck Anderson	Meade	CEA@meade100.com	7/31/2014	No bid	N/A
Carl Oko	Infrasource	Carl.Oko@infrasourceinc.com	7/31/2014	No bid	N/A

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Driessen Construction
1850 Dean Street
St. Charles, IL 60174

For the purchase of: Civil Work at Dunham Road Substation

At a cost not to exceed: \$25,900

Reason for the request to waive the bid procedure: Used RFP Process, contacted eight contractors, received four quotations.

Other Quotations Received: Three (Utility and Industrial, Marc Kresmery Construction, and Archon)

Date: 09/22/14

Requested by: T. Bruhl

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.