



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Motion to Approve Budget Addition of \$50,000, Waive the Bid Process and purchase a 2015 Ford F-550 in the amount of \$38,449.00 from Zimmerman Ford, and approve a Resolution Authorizing the Mayor and Clerk to Execute the Same
Presenter:	John Lamb

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	City Council 11.17.14
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$50,000	Budgeted:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

Public Works staff is requesting the emergency purchase of a 2015 Ford F-550 to replace an existing vehicle in the Water Division. The current vehicle, a 2009 Ford F-550 recently had a catastrophic engine failure and it is no longer operable. This failure is not covered by any Ford warranties or recalls. The cost to replace the engine is \$18,400.

This is a front line truck that has many features that are utilized in the field when staff is repairing main breaks and performing other maintenance. It is an essential vehicle for the upcoming months. The vehicle is currently budgeted to be replaced in fiscal year 16/17 at a cost of \$71,000. This amount also includes a new utility body. The replacement fund for this vehicle currently has \$50,000.

Zimmerman Ford has a new vehicle in stock that meets the specifications required by staff. They have provided a quote of \$38,449.00 for the proposed vehicle. This price reflects a dealer discount, trade-in for existing vehicle and State of Illinois price concession.

Therefore staff is recommending purchase of the new vehicle instead of replacing the engine. The existing utility box is in good shape and will be transferred to the new vehicle.

Staff is also requesting waiver of the formal bid process.

Attachments: *(please list)*

Bid Waiver, Resolution, and Quote

Recommendation / Suggested Action *(briefly explain):*

Motion to approve budget addition of \$50,000, waive the bid process and purchase a 2015 Ford F-550 in the amount of \$38,449.00 from Zimmerman Ford, and approve a Resolution Authorizing the Mayor and Clerk to Execute the Same.

For office use only: Agenda Item Number: IC

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Zimmerman Ford Lincoln Mercury, Inc
2525 East Main Street
St. Charles, IL 60174

For the purchase of: 2015 Ford F-550 at a cost of \$38,449.00

Reason for the request to waive the bid procedure: Emergency purchase for vehicle replacement

Other Quotations Received: NA

Date: 11/6/2014

Requested by: John Lamb

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing the Mayor and City Clerk of the City of
St. Charles to Approve the Purchase of a 2015 Ford F-550 Chassis
from Zimmerman Ford**

**Presented & Passed by the
City Council on _____, 2014**

BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to approve the Purchase of a 2015 Ford F-550 Chassis from Zimmerman Ford in the amount of \$50,000.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of November 2014.

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of November 2014.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of November 2014.

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

ZIMMERMAN FORD LINCOLN MERCURY, INC.

2525 EAST MAIN ST. • ST. CHARLES, ILLINOIS 60174
630-584-1800 • FAX: 630-584-9886

DATE	NOV 7, 2014
STOCK NO.	IN STOCK
SALESMAN	BILL WACKERLIN

NAME CITY OF ST CHARLES

STREET 2 E MAIN ST

CITY SA CHARLES STATE IL ZIP 60174 HOME PHONE _____ BUS. PHONE _____

SOCIAL SECURITY # _____ DL # _____

YEAR	MAKE	MODEL	COLOR	NEW	USED
2015	FORD	F-550	WHITE		
Suggested Retail Price					
F559 4X2 CHASSIS CAB DRW/165			36655.00		
2015 MODEL YEAR					
Z1	OXFORD WHITE			LIST PRICE	50760
AS	STEEL VINYL			ZIMMERMAN DISCOUNT	-4000
PREFERRED EQUIPMENT PKG.66CA				STATE OF ILLINOIS PRICE CONCESSION	-5531
.XL TRIM				SALE PRICE	41229
572	.AIR CONDITIONING -- CFC FREE	NC		ALL WEATHER VINYL FLOOR MATS	90
99T	6.7L POWER STROKE V8 DIESEL	8130.00		MUNICIPAL LICENSE PLATE & TITLE	130
44W	6-SPEED AUTO TRANS	190.00		TOTAL	41449
THB	225/70R19.5G TRACTION	190.00		TRADE IN VALUE OF 2009 FORD F-550	
X8L	4.88 RATIO LIMITED SLIP AXLE	360.00		CAB & CHASSIS ONLY IN AS-IS	
68M	PAYLOAD PLUS PACKAGE UPGRADE	1155.00		CONDITION	-3000
19500# GVWR PACKAGE				TOTAL WITH TRADE IN	38449
90L	POWER EQUIPMENT GROUP	895.00		CITY OF SY CHARLES IS RESPONSIBLE	
TELESCPGNG TT MIRR-POWR/HTD				FOR TOWING OF TRUCK FROM AND BACK	
17F	XL DECOR PACKAGE	NC		TO ZIMMERMAN FORD AS WELL AS TRANSFER	
18B	MOLDED BLACK CAB STEPS	320.00		OF SERVICE BODY	
LESS TIRE INFLATION MONITOR					
41H	ENGINE BLOCK HEATER	75.00			
425	50 STATE EMISSIONS	NC			
473	SNOW PLOW PACKAGE	85.00			
52B	TRAILER BRAKE CONTROLLER	270.00			
62D	STEERING WHEEL AUDIO CONTROLS	70.00			
62R	TRANS POWER TAKE-OFF PROVIS	280.00			
63B	CLEAN IDLE DECAL	NC			
65Z	40 GAL APT OF AXLE FUEL TNK	NC			
67D	EXTRA HEAVY DUTY ALTERNATOR	NC			
AUX AUDIO INPUT JACK					
91M	SYNC VOICE ACTIVATED SYSTEMS	295.00			
96V	XL VALUE PACKAGE	595.00			
.CRUISE CONTROL					
.AM/FM STEREO CD/CLK					
TOTAL OPTIONS			12910.00		
TOTAL VEHICLE & OPTIONS			49565.00		
DESTINATION & DELIVERY			1195.00		
TOTAL FOR VEHICLE			50760.00		

Purchaser has read all of the provisions on both the face and reverse side of this Order, including the reference to warranty and NO WARRANTIES OF MERCHANTABILITY OR FITNESS. The Purchaser agrees that all such provisions are part of this Order and that this Order supersedes any prior agreement and is the complete and exclusive agreement on the subject matters covered by this Order. "NOT A BINDING CONTRACT" THIS ORDER SHALL NO BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVE. IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE APPROVES THIS ORDER AND AGREES TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER. Purchaser certifies he is of majority age and has received a true copy of this Order. I/We authorize Zimmerman Ford, Inc. to check my/our credit and employment history.

ACCEPTED BY: _____
PURCHASER'S SIGNATURE _____ DATE _____ DEALER OR HIS AUTHORIZED REPRESENTATIVE _____