

**MEETING MINUTES  
CITY OF ST. CHARLES  
BOARD OF FIRE & POLICE COMMISSIONERS  
Monday, February 10, 2014  
5:00 p.m.  
Fire Department Training Conference Room  
2<sup>nd</sup> Floor, Century Station**

Present: Chairman Don Haines, Secretary Craig Livermore, Member Greg Pacelli, Member Cliff Carrignan, Member Dianne Kellett

Also Present: Fire Chief Joe Schelstreet, Interim Police Chief Steve Huffman, Deputy Police Chief Dave Kintz, Mayor Rogina, City Administrator Mark Koenen, Recording Secretary Nonda Anderson

**Call to Order**

Chairman Haines called the meeting to order at 5:00 p.m. Roll was called with five members present.

**Public Forum** – No public comments.

**Acceptance of Minutes**

Mr. Livermore made a motion to approve the minutes of the January 13, 2014 Regular Meeting as presented. Mr. Carrignan seconded. The motion passed by unanimous voice vote. Mr. Pacelli made a motion to approve the minutes of the February 3, 2014 Special Meeting as presented. Mr. Livermore seconded. The motion passed by unanimous voice vote.

**Executive Session** – This item was moved up on the agenda. Mr. Pacelli made a motion to adjourn to Executive Session. Mr. Livermore seconded. The motion passed by unanimous voice vote. The meeting was adjourned to Executive Session at 5:01 PM.

The meeting was reconvened at 5:05 PM. Mr. Pacelli made a motion to accept the results of the psychological test for Candidate Steve Rehak and authorize the continuation of the hiring process. Mr. Carrignan seconded. The motion passed by unanimous voice vote. Mr. Livermore asked what the time frame for a start date would be. Chief Schelstreet stated that if the candidate passed the pre-employment physical, March 3 would be the start date.

**New Member Orientation – Part 1** – Mayor Rogina and City Administrator Mark Koenen gave welcoming remarks and presented an agenda for the orientation. All members introduced themselves and gave background information. Chief Schelstreet and Chief Huffman gave an overview of the role the Board plays in the each Department's hiring, promotional and disciplinary actions.

**Update of Police Sergeant's Promotional Process** – Chairman Haines explained that an error was made in the notification to Sergeant's candidates in regard to preference points for education. He reviewed the letter that will be sent to each candidate explaining the error and citing the State Statute that regulates police sergeant promotional process. He said that statute only allows for the application of military points. Chairman Haines said that there are some

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avenues the Board can take in the future to allow for the application of education points. Mr. Carrignan said he would advocate for education points. Mr. Livermore said he would like to see this as a discussion item on a future agenda.

**Other Business**

There was discussion about when to schedule Part 2 of the New Member Orientation. It was decided to have the second part at the April 2014 Regular Meeting.

**Adjournment** - With no further business, Mr. Carrignan moved to adjourn the meeting. Mr. Pacelli seconded. The meeting was adjourned at 6:16 PM.

Respectfully submitted,  
Nonda Anderson, Recording Secretary