

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, JULY 16, 2014
COUNCIL COMMITTEE ROOM**

Members Present: Chairman Smunt, Gibson, Malay, Norris

Members Absent: Bobowiec, Pretz, Withey

Also Present: Russell Colby, Planning Division Manager

1. Call to order:

Chairman Smunt called the meeting to order at 7:00 pm.

2. Roll call:

Chairman Smunt called roll with four members present. There was a quorum.

3. Approval of the agenda:

The following items were suggested for discussion under additional business:

7a. Jones Law Office

8b. Landmark homes

4. Presentation of minutes of the July 2, 2014 meeting.

A motion was made by Mr. Norris and seconded by Ms. Malay with a unanimous voice vote to approve the minutes as presented.

5. Historic Sign Designation: St. Charles Bowl, 2520 W. Main St.

Mr. Colby stated that Zoning Ordinance requires all signs to be brought into conformance with current sign standards by October 16, 2014. Existing signs that don't comply with the ordinance standards for sign face area, height or setback are being required to be brought into compliance by this deadline. The St. Charles Bowl has requested a historic sign designation for their freestanding sign and has submitted documentation to substantiate that it meets the applicable criteria. The ordinance calls for the Historic Commission to provide a recommendation to the City Council on whether the standards to designate a historic sign have been met.

Dorothy Heck and Toni McGarry from St. Charles Bowl were present.

Ms. Malay asked Mr. Colby to summarize what the designation would mean, for the benefit of the Commissioners and the applicant. Mr. Colby stated the “historic sign” designation simply allows the sign to remain in place past the deadline but does not prevent the sign from being removed in the future.

The Commission expressed support for the designation.

A motion was made by Mr. Norris and seconded by Ms. Malay with a unanimous voice vote to recommend to the City Council approval of a Historic Sign designation for St. Charles Bowl, 2520 W. Main St.

6. COA & Façade Improvement Grant: 113 N. 2nd Ave., Tranquility Spa

Mr. Colby summarized the request to replace two existing front entry columns that are deteriorated.

Chairman Smunt asked about the condition of the columns. Loreta Lescelius of Tranquility Spa stated that the columns had previously deteriorated and they were covered with new trim panels as they exist today. She said the entire columns need to be replaced.

The Commission expressed support for the proposal. Mr. Gibson questioned what materials would be used for the trim, as this was not indicated in the proposal. The Commission discussed use of rot-resistant materials such as back-primed cedar, cement fiberboard, or fypon/PVC. The Commission also discussed that the design of the columns should match the casings around the adjacent entry door as much as possible.

A motion was made by Ms. Malay and seconded by Mr. Gibson with a unanimous voice vote to approve the COA, with conditions that the trim material be back-primed cedar, cement fiberboard, or fypon/pvc, and that the columns match the door casings as closely as possible.

A motion was made by Ms. Malay and seconded by Mr. Gibson with a unanimous voice vote to recommend to City Council approval of a Façade Improvement Grant for the project, contingent upon the COA approval conditions.

7. Additional Business

a. Jones Law Office

Ms. Malay stated that the Jones Law Office is scheduled to be moved to Langum Park on Aug. 19 and that a rededication of Camp Kane is planned for Sept. 20. She mentioned to Mr. Colby that she is trying to locate an ordinance or resolution passed by City Council rededicating the southern portion of Langum as Camp Kane. She said there is plan to have new signage for Camp

Kane. The Commission also discussed how the Jones Law Office could be landmarked based on a legal description of either the building location or a larger area.

b. Landmark Homes

Ms. Malay mentioned that Mr. Bobowiec was encouraging everyone to complete the landmark home information they were compiling. Chairman Smunt suggested revisiting the topic in 30 days.

8. Announcements: Historic Preservation Commission meeting Wednesday, August 6, 2014 at 7:00pm in the Committee Room.

9. Adjournment:

With no further business to discuss, the meeting adjourned at 7:30 pm.