

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, JULY 28, 2014, 7:00 P.M.**

Members Present: Chairman Martin, Aldr. Stellato, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Turner, Aldr. Lewis

Members Absent: Aldr. Bancroft, Aldr. Krieger, Aldr. Bessner

Others Present: Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; John Lamb, Environmental Services Manager; Tom Bruhl, Electric Services Manager; Chris Adesso, Public Services Manager; James Keegan, Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present

Silkaitis: Present

Payleitner: Present

Lemke: Present

Turner: Present

Bancroft: Absent

Martin: Present

Krieger: Absent

Bessner: Absent

Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Tree Commission Minutes – Information only.

3.c. Dash in the Dark 5K – Information only.

3.d. Ghosts & Ghouls 5K – Information only.

4.a Recommendation for request for funding – 2014 Bob Leonard River Run/Walk and Kids Turtle Hurdle.

Mark Koenen presented. There is information in your packet with regard to a race in St. Charles, the Bob Leonard River Run/Walk and Kids Turtle Hurdle. This is an event that has taken place for a number of years in the community. Last year, the City of St. Charles funded that in partnership with the St. Charles Park District. We shared the expense of \$2,500 with the St. Charles Park District to be a title sponsor. In speaking with the Park District Director most recently, the Park District is willing to share that expense with the City of St. Charles again this year, if in fact we are willing to move ahead with that and spend \$1,250 to share in that expense. There is information in your packet; Julie Farris is the spokesperson for the event this year, and she is here if you have any questions or comments.

Staff recommends we once again partner with the Park District and share in the Title Sponsorship role. This is an unbudgeted expense, so we would need to amend the budget.

Aldr. Payleitner: Is this a fundraiser event?

Mr. Koenen: Yes, it is.

Aldr. Payleitner: Are we worried about others asking for assistance?

Mr. Koenen: This is something we did last year; I don't know about prior years. But we did fund it last year so this is a practice they are asking us to consider this year as well.

Aldr. Payleitner: I'm talking about other organizations looking for us to be Title Sponsorships for their fundraising events; that's what I worry about.

Mr. Koenen: I can't think of any other offhand; we are a title sponsor for River Fest, but that is not a fundraising activity.

Aldr. Lewis: Do you have a breakdown of what the City's costs are for Police and Public Works?

Mr. Koenen: I don't have that with me, but I can get back to you.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried**

5.a. Motion to Approve Request for Street and Parking Lot Closures and Use of Amplification Equipment for the 2014 St. Charles 12K of Christmas.

Deputy Police Chief Steve Huffman presented. This is a motion to approve a request for street and parking lot closures and use of amplification equipment for the 2014 St. Charles 12K of Christmas. As you are aware, this event was presented to City Council on July 7 for approval. At that time, it was tabled because of concerns of the Tri-City Family Services Snowflake Shuffle being the same date and time as well as concerns over whether residents had enough time to respond to any concerns they might have had subsequent to the letter being sent out by Multi-Sport Madness.

We had determined that the Snowflake Shuffle for Tri-City Family Services is on December 6 at 9:00 a.m. The 12K of Christmas is proposed for December 6 from 8:30 to be completed by 10:30 a.m. The Snowflake Shuffle is in the Mill Creek Subdivision in Geneva. In reference to residents having enough time to voice their concerns about the race here in St. Charles, to my knowledge there have been six residents who responded to the letters, four responses were in support of the race, while two of the responses were simply requesting additional information. Multi-Sport Madness has informed me that not only will a portion of the proceeds from this race be donated to the St. Charles Fire Works Committee, but also they will be donating a portion of the proceeds to Tri-City Family Services. It is not their intent to take anything away from Tri-City Family Services for their fundraising event and through discussions they told me that the Snowflake Shuffle, which is 3.1 miles, attracts a different type of athlete than their 12K which is 7.5 miles. The request is for street closures are listed in your packet on December 6 from 5:00 a.m. to 10:30 a.m.

Hallie Hudson, Tri-City Family Services, Geneva, IL: I am the Development Associate and we wanted to state some concerns on behalf of the agency with regard to the other race. Tri-City Family Services is our 5K run/walk, a holiday inspired family friendly event that has been in operation since 2009. Since its beginning, the shuffle has grown by 100 persons per year and this year we are expecting over 800 runners. The majority of the participants are from the Tri-Cities Community, mostly based in Geneva. The event is the second largest revenue producing event for the agency. In 2013, the event netted over \$16,000. These proceeds directly benefit Tri-City Family Services and our event consistently takes place on the first Saturday of the month. Fundraising events such as the Snowflake Shuffle are integral to the functioning of the agency.

Due to the cutbacks in State and local funding, the agency is increasingly reliant on the revenue produced from fundraising events. Proceeds from the event enable our agency to continue providing affordable and accessible mental health and counseling services to teens, their families and community members across all income levels and ages. The Snowflake Shuffle is also a wonderful way to bring the community together. It's a safe event for families to come out and show their support for mental health and learn about our agency.

Danny Delgado, Multi-Sport Madness, St. Charles: We take these races and charitable contributions very serious and we understand their purpose. All of our marketing efforts with our races are geared toward the half marathon runners. We have a database of over 7,000 half marathon runners throughout Illinois and that is our focus.

The 12K is more than double the distance and we will continue focusing on the longer distance runner. My committee and I have spoken and completely understand Tri-City Family Services and the proceeds from both of our races, a portion will go to the Fireworks Committee to keep it a community benefited event. If we need to draw some of that to spread it to Tri-Cities for both of our races, we are willing to do that. Our intentions are not to take any money from their great cause.

Aldr. Turner: So you are marketing to a different set of runners than Tri-City.

Mr. Delgado: 100%. Our business is based on marathon runners.

Laurie Jordsen, Forest Glen Court, St. Charles: I am a volunteer at Tri-City Family Services in Geneva. Last year I helped with the Snowflake Shuffle, and while we are not a half marathon, we do bring families together on that day and Tri-City is about the family helping mental health and wellness. Although they are marketing to the half marathon runner, they will all be looking to our businesses as we look to our businesses to help us make donations and do advertising. If they also do that, we are then imposing on those businesses doubly. I realize they don't want to take away, but there is that hesitation.

Aldr. Lewis: Tri-City Family Services is a wonderful organization and St. Charles supports it heavily; every year the citizens of St. Charles distribute a couple hundred thousand dollars in funds to your organization.

I don't see a connection between the two, with your type of race in Geneva and the type of race they want to put on here in St. Charles. I'm just not seeing the connection and I'm comfortable with allowing Multi-Sport Madness to hold the 12K in St. Charles because of the amount of money through the years that the citizens of St. Charles have distributed to your organization.

Ms. Jordsen: We service almost 4,000 people; it is very expensive and we appreciate those donations.

Mayor Rogina: I agree whole heartedly with what Aldr. Lewis said. It's important to know that the City of St. Charles is a major benefactor to Tri-City Family Services. Furthermore, I had a conversation with the sponsor of the 12K and they will have everything cleared out by the time Christmas shopping begins. I think we should go on with the 12K race and these races can peacefully co-exist. I give my approval for the 12K race here in St. Charles.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Krieger: Absent

Bessner: Absent

Lewis: Yes

Stellato: Absent – arrived at 7:26 p.m.

Chairman Martin: Kristi, when you bring this to Council, please do not send it as omnibus as there may be objections since we are missing four Council members.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Payleitner. Approved unanimously by roll call vote. **Motion carried**

5.b. Recommendation to approve Use of Amplification Equipment and IDOT Resolutions for the Closure of Main Street (Rt. 64) from 6th Street to 2nd Avenue for Two High School Homecoming Parades.

Police Chief Jim Keegan presented. This is a recommendation to approve the use of amplification equipment and an IDOT Resolution for the closure of Main Street from 6th Street to 2nd Avenue for two high school Homecoming parades. Both dates are going to use the route that I just indicated. North High School is asking to go on October 3 and they are going to go east to west, so the route will be the same, but the direction opposite of East High School who are asking to go September 19, west to east. Both schools want to finish closer to their origin.

Both parades are expected to last 30 minutes and will kick off promptly at 1:00 p.m. The difference from this year compared to last year is we moved the parades of Main Street in previous years to Illinois. Both schools have asked to move the parades back to Main Street.

Aldr. Payleitner: Have we ever proposed to split these costs with the School District?

Deputy Chief Huffman: I don't know the answer to that. I can check into it and it's a discussion for the future.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried**

5.c. Recommendation to approve an Addition to the City of St. Charles City Code 10.40.044 – Residential Parking Only on School Days.

Police Chief Jim Keegan presented. This is a recommendation to approve the addition to the City of St. Charles City Code for a residential parking ban on school days. This particular request comes from the Stuarts Crossing Subdivision which is located at Kirk and Foxfield. It's a similar arrangement and we have enacted this around some of the schools in town to include both East and North High School and Geneva High School. It exasperated itself over the winter months with the amount of snow fall and cold weather we had, some of the students were parking in the adjacent residential subdivisions. We worked with the HOA President, Mr. Gary Sebold, with our traffic unit. We not only consulted with the residents, but they took it to a vote at the Homeowners Association and it was unanimously approved that they ask the City to enact the parking ban which would take place from 9:00 a.m. to 1:00 p.m. on school days only.

Aldr. Lewis: In the future, could we have a map? I am not that familiar with the streets on the east side and a map in the packet that would be very helpful.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Stellato. Approved unanimously by roll call vote. **Motion carried.**

5.d. Recommendation to Approve Changes to the City of St. Charles City Code 10.40.040 – No Parking Places Designated – Prohibited Parking, Exhibit 33.

Police Chief Jim Keegan presented. This is a recommendation to approve changes to the City of St. Charles City Code, Section 10.40.040, No Parking Places Designated, Prohibited Parking. This request comes from the Fox Run Apartment Complex. The street in question is Walnut Drive. As many of you are aware, Walnut is an "L" shaped street that runs from 19th Street, loops to the west and then south all the way to Oak. Currently both sides are marked no parking, the apartment complex itself has a parking lot behind the new McDonalds on the far north end of the property where the rental office is. It is a very long walk for some of the residents.

The complex has done work over the years on parking regulations and other improvements. Our traffic unit did go out to do a traffic study and talked to the residents affected. By lifting this ban on the west side curve, it will enable the residents to use that for parking. It would be 1,000 foot stretch from Prairie northbound and will end before the radius of the turn, so it won't affect Fire Department vehicles or Police responders. It will also help out the single family homes there that they can have visitors without having the parking bans in affect.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Payleitner. Approved unanimously by voice vote. **Motion carried.**

5.e. Recommendation to Approve Changes to the City of St. Charles City Code Exhibit PL-H 10.40.010 – Municipal Parking Lot “H”.

Police Chief Jim Keegan presented. This is a recommendation to approve changes to the City of St. Charles City Code under Parking Lots. This covers the “H” Lot which is on the west side of the river, bounded by Carroll Towers and Salerno’s. This particular City lot was just restriped and the changes before you are indicated in the memorandum. We added two spaces with the restriping.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried.**

5.f. Recommendation to Approve School Resource Office Agreement for School Year 2014-2015.

Police Chief Jim Keegan presented. This is a recommendation to approve the School Resource Officer Agreement between District 303 and the City of St. Charles. This is an annual contract; it will run the school year, approximately August 20, 2014 through June 8, 2015. The contract itself discusses staffing, economics and logistics. There are no substantial changes from the previous year.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

5.g. Recommendation to Approve a Restated Intergovernmental Agreement for Tri-City Police Records.

Police Chief Jim Keegan presented. This is a recommendation to approve a Restated Intergovernmental Agreement for Tri-City Police Records. As you are aware, the City of St. Charles uses a consolidated dispatch agency called Tri-Com. That historically has been used by the Tri-Cities to include, Geneva, Batavia and St. Charles. In 2007, we changed to a different records management system vendor and within the last year, two additional municipalities not only joined Tri-Com, but they have been added to our records management system, those communities being Elgin and Sugar Grove. We initially added both those communities on the current contract language, and per the advice of counsel from the Tri-Cities and Tri-Com, they have asked that we review the

contract in its entirety and amend the previous version. There are no substantial changes to the agreement in place.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried.**

5.h. Recommendation of an Ordinance Amending Title 5 “Business License and Regulations,” Chapter 5.08 “Alcoholic Beverages,” Section 5.08.010 “Definitions” of the St. Charles Municipal City Code (Intoxication).

Deputy Police Chief Steve Huffman presented. This is a recommendation to approve an Ordinance amending Title 5, “Business License and Regulations”, Chapter 5.08, “Alcoholic Beverages,” Section 5.08.010 “Definitions” of the St. Charles Municipal City Code (Intoxication). Over the last several months, we have been engaging meetings with the Class B and Class C License holders in St. Charles in an attempt to do something about the illegal activity that has been taking place, i.e. bar fights, public urination, disturbances, etc. In meeting with the license holders, we discussed the codes that are already in place for harboring an intoxicated person and serving alcohol to an intoxicated person. The question came up from the bar owners as to what the definition of intoxicated is. In talking with them, the only definition they have is what they received through Bassett training, which basically was falling off a bar stool, slurring words. Obviously that definition was inadequate to our needs because by the time they are falling off a bar stool they are way past intoxicated. We worked with Legal Counsel in trying to find a working definition of intoxicated and founded a definition through jury instruction that was provided and affirmed by the Illinois Supreme Court.

That definition basically says that a person is intoxicated, when as a result of drinking alcoholic liquor there is an impairment of his or her mental or physical facilities so as to diminish the ability to think and act with ordinary care. This definition came from a case where there was a drunken bar fight and stabbing. We feel this definition will not only provide us with an education piece for the bar owners, but will also help us in enforcing the codes of harboring intoxicated persons and prohibited sales to an intoxicated person.

Aldr. Turner: Are the bartenders going to be trained in this? It seems as though this could be very subjective.

Deputy Chief Huffman: It can be. Unfortunately intoxication as a legal definition is subjective because it’s not quantitative as to how intoxicated they are. One thing that really backs us up is the education piece we are going to provide to the bar owners. We aren’t training them; it’s going to come in the form of education material that we are putting together. By way of example, if a 150 lb. man consumes “x” number of beers in a specific amount of time, this is what his level of intoxication should be. We are also going to talk to bar owners about watching the number of drinks that their servers are giving people and watching the actions they display.

Chairman Martin: Will the suspect be subject to a blood test?

Deputy Chief Huffman: It would depend on what we were investigating from a Police point of view. Typically, no; if an officer writes a ticket for public intoxication, the officer is basing his belief that the person is intoxicated based on the officer's experience and training. They will go back to a person's actions, words and balance. We want the servers and bar owners to recognize when a person has had enough and not serve them anymore.

Aldr. Lewis: How do we make sure this information gets in the hands of the actual servers?

Deputy Chief Huffman: We are building relationships with the bars, they want to cooperate with us, they want to stop the shenanigans that are going on inside and outside their bar as well because it's bad for business and it can affect their liquor license.

Aldr. Lewis: In your mind, do you think there would be any benefit in Bassett training being done by our Police Department vs. several different agencies?

Deputy Chief Huffman: We have discussed that, and we are aware of police agencies that do provide Bassett training. We would have to determine that through more discussions because it is a tax on the resources that we have at the Police Department, so it's something we would have to look at.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried.**

5.i. Recommendation of an Ordinance Amending Title 5 "Business License and Regulations," Chapter 5.08 "Alcoholic Beverages," Section 5.08.090, 5.08.100, 5.08.110 and 5.08.130 of the St. Charles Municipal City Code (Class E-7 License).

Deputy Police Chief Steve Huffman presented. This is a Recommendation of an Ordinance Amending Title 5 "Business License and Regulations," Chapter 5.08 "Alcoholic Beverages," Section 5.08.090, 5.08.100, 5.08.110 and 5.08.130 of the St. Charles Municipal City Code (Class E-7 License). Blue Goose Market came to us requesting consideration for the creation of an E-7 Liquor License. This would provide the opportunity for Class A and A2B License holders which are Blue Goose, Costco, Meijer, businesses of that nature so they can host catered events where beer and wine would be served for consumption on the premises by patrons.

The intent of the proposed license is to provide the opportunity for distributors, for example beef distributors for Blue Goose Market to allow the customers to sample such products before purchasing inside the store, and it also gives the opportunity for Blue

Goose Market and other stores to participate in community events in that same way. Staff and legal counsel has created the language for the proposed E-7 License. Before I get to the highlights of that, Paul Lencione from Blue Goose Market would like to say a few words about what his intent is in the creation of this license.

Paul Lencione, 300 S. Second Street, St. Charles: Thank you for the opportunity to come before you and talk to you. The idea is that we have a lot of festivals, and we do a good job at putting a lot of people Downtown, with the idea being that the local business people should figure out how to connect with those people. That's what I'm trying to do; put together a family environment where I can offer things that I do for the seasons. If we are approved and I can do it the way we intend, we would call it Harvest Homecoming Fest, with the idea being to come and sample the great seasonal harvest foods that we do, display some of our culinary excellence, show some of the new things we are bringing into our store. We would like to create amazing meals, and provide the opportunity to serve them the way you would at home which would include a class of wine or a beer and show off our pairing skills. We would like to show off the full range of our culinary skills and find a good way to communicate with a earn business from the people we bring Downtown for Scarecrow Festival in this case.

Aldr. Turner: Right now, no more than four E-7 Licenses can be issued to you in one year. Why don't you just get a temporary Class E License?

Deputy Chief Huffman: The parking lot would be considered off premise for the Blue Goose's current A2 License. In order to host a catered event, there has to be a temporary license issued. An E-2 License would allow them to do this in their parking lot, however, and E-2 License would have to be hosted by another B or C License holder, so it gets complicated.

The E-7 Temporary License cannot be issued more than four times in a calendar year issued to one business, so they can only do this four times a year. The way our code is written, an E-7 License is the way for the Blue Goose to accomplish having an outdoor catered event.

Aldr. Turner: What is the main difference between and temporary and a permanent?

Deputy Chief Huffman: Temporary licenses are issued for one day. Permanent license is just that, permanent. For each event, the Blue Goose would have to apply for a new E-7 License which would go to the Liquor Commission, Committee and Council.

Chairman Martin: How are you going to monitor dispensing beer and wine?

Deputy Chief Huffman: At the time of application, we discuss with the applicant what type of food they will be serving, they have to serve more food than beer and wine. In addition to that, it is the Chief of Police's discretion to assign a certain number of officers for the duration of that event to monitor behavior and make sure no minors are being

served, but to make sure all the rules are being followed, including food being predominant over alcohol.

Aldr. Silkaitis: How are you going to control underage drinking? Will whoever is going to be serving it checking?

Deputy Chief Huffman: With the E-7, all the regulations in place for current E Licensing are still in place for E-7, which includes wristbands, roping off the premise, Bassett certified liquor supervisors.

Aldr. Stellato: Paul, I know you have been serving packaged liquor for a long time, so I'm assuming there has never been a violation?

Mr. Lencione: No.

Aldr. Lewis: Paul, how large of a tent do you envision for this? How many people?

Mr. Lencione: We are working through that now. We want to take only the center bay of our parking lot, which is about 16 parking spaces. It won't hurt ingress and egress and won't cause any traffic flow problems. When you look at the layout, we are looking at nine booths, with one dedicated to beer and one dedicated to wine; maybe less than that depending on how we do our pairings. There is going to be a lot of food out there. There is no question that food will predominate the event.

Aldr. Lewis: Did you say there is a possibility of music?

Mr. Lencione: No, none. I don't want to compete with the festival, I want to take a cool spin on showing what we are good at. Music and entertainment aren't part of that. We are about culinary experiences.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Krieger: Absent

Bessner: Absent

Lewis: Yes

Stellato: Yes

Chairman Martin: Kristi, when you bring this to Council, please do not send it as omnibus as there may be objections since we are missing three Council members.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by roll call vote. **Motion carried.**

6.a. Recommendation to approve IDOT Resolution Authorizing the use of Motor Fuel Tax Funds for payments on IL Rt. 64 Contract No. 62195.

Peter Suhr presented. This is a housekeeping item in regard to finalizing the payment for the work performed on IL Rt. 64. The Illinois Department of Transportation requires the City to approve a Resolution appropriating the expenditures of Motor Fuel Tax (MFT) dollars for items related to the project. This item is for the 62195 Contract which includes the improvements from 7th Avenue to Dunham Road. Item 6.b is for the 62410 Contract which includes the improvements from Dunham Road to the East Corporate Boundary.

Both of the final contract amounts were lower than the original contract, specifically \$45,000 or 6% less for the first contract and about \$66,000 or 9% less than the second contract.

If there are no questions, staff recommends approval of the IDOT Resolutions for both Contract No. 62195 and Contract No. 62410 in the amounts specified in your packet.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.b. Recommendation to approve IDOT Resolution Authorizing the use of Motor Fuel Tax Funds for payments on IL Rt. 64 Contract No. 62410.

Peter Suhr presented. Discussion on item 6.b is included above in item 6.a.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.c. Update regarding the move of the Jones Law Office to Langum Park.

Peter Suhr presented. In April 2014, this Committee approved the move of the Jones Law Office from its current location at the Dunham Hunt House to Langum Park, for a total estimated cost of \$73,000. We are here tonight to give you a project update for information only. Over the past few months, staff has been working diligently to solidify

a contract to have this building moved; this includes the cost to move the structure, the relocation of utility wires as we move it down the street, the restoration of the Dunham Hunt Property and also the preparation of the Langum Site including some sidewalks and the concrete pad for the Law Office to sit on.

I am pleased to share with you tonight that at this time, it appears we will be able to do all this for the estimated cost of \$73,000. The Jones Law Office will be relocated to the southern portion of the park. We are planning on putting in a sidewalk, and the building will sit on a concrete pad close to the parking along Deveraux Way. Over the next few weeks, we will begin preparing the Langum Park site for the move. We are scheduled to move the building the week of August 25. We know this will be of some interest, so we will update you on the specific date and time of the move. The Farnsworth Mansion Group, led by Kim Malay is planning on having a Rededication Ceremony on the property on September 20, so everything will be complete by that date.

Kim Malay is in the audience if you have any questions about the Rededication Ceremony, and I would be happy to answer any questions you have about the project.

Kim Malay, 526 S. 16th Street: I'm representing the Camp Kane Heritage Foundation. Being that the Jones Law Offices moved to Camp Kane, we felt it appropriate that the foundation look at the overall objective of the entire site. We will be working with the Daughters of the American Revolution, the Heritage Center and Preservation Partners to help maintain the Jones Law Office.

We felt it appropriate to do a rededication of Camp Kane because the 153rd Anniversary is September 18, and we want to call attention to the history of the Camp as well. The City agreed to rededicate and bring it back to Camp Kane, so this will make that official. Over the next 18 months, we will put up monument walls to the members of the 8th Illinois and 17th Illinois Calvary as well as many of the abolitionists that were in this community.

We will be presenting that plan to you in a few months, but we did want to make you aware of the rededication and hope you can attend.

Aldr. Payleitner: When we first voted on moving the building, it was our understanding that Pat Pretz was going to organize a fundraising group that would take care of the maintenance of it; I understand that fell through. What is going to happen now?

Ms. Malay: We asked if the City would like us to take part in that and we all agree that it would be a perfect opportunity for us as well.

Aldr. Payleitner: So you will be taking the maintenance as your responsibility?

Ms. Malay: The DAR, Preservation Partners and the Camp Kane Heritage Foundation will be working on the maintenance aspect of that. The Heritage Center will be working

on doing the showcasing of the Law Office, and the other organizations will too. We do plan on having tours and raising funds.

Aldr. Payleitner: I sit on the Heritage Center Board and it was our understanding that we weren't giving you any financial support.

Ms. Malay: That's correct; you are not. The Heritage Center is NOT giving any financial support; it would strictly be the other three entities. Actually, right now, just the two because we don't have verification on Preservation Partners.

Mr. Suhr: We do have some stakes in the ground at the site with some ribbons at each corner of the building, so if you want to drive by, you will see exactly where it is placed on the site. If you have any questions, please give me a call.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.d. Recommendation to approve Paving Contract with Geneva Construction Company for Campton Hills Road Asphalt Overlay Project.

Peter Suhr presented. This is a recommendation to waive the formal bid procedure and approve a contract with Geneva Construction to perform asphalt paving work along Campton Hills Road. Two years ago, the Village of Campton Hills, along with Kane County, identified a project of a much larger scale along Campton Hills Road in an area that the City of St. Charles owns. Last month, they completed the bid process on that project through IDOT. Geneva Construction was the low bidder to extend the project into the City limits of St. Charles and address maintenance issues along Campton Hills Road.

The point where the project is going to terminate is a few hundred feet to the east of Happy Hills Road. We believe by participating in this project, we will be able to extend some of that repair work towards the east to the frisbee golf entrance, which will address serious maintenance concerns for the Public Works Department.

If there are no questions, staff recommends waiving the formal bid procedure and approving a contract with Geneva Construction Company in the amount of \$35,000.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried.**

6.e. Recommendation to approve Repairs to the East and West Parking Decks.

Chris Adesso presented. The east parking deck was built in 1980 and the west parking deck on First Street is considerably newer. As part of routine maintenance, the Public Works Department engaged a professional parking engineer to do an examination of both facilities this winter when some maintenance concerns came up due to the extreme cold, specifically the expansion joints on the west parking deck.

As part of that investigation, the engineer identified several maintenance deficiencies on both parking decks. Nothing emergent, just normal items like expansion joint sealants, wear plates, etc. The Public Works Department budgeted for a repairs project and we issued an RFP to four qualified contractors that believe can perform the work. The result of that RFP came back favorable and the low bidding contractor is J. Gill & Company; their bid was approximately \$87,000 to do all the work we have identified for both facilities.

If there are no questions, Staff recommends approval of repairs to the East and West Parking Decks in the amount of \$87,000 and issue a Purchase Order to J. Gill & Co.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried.**

6.f. Recommendation to Approve Termination of Purchase Order with Six Underground Construction Company for Directional Boring Services.

Tom Bruhl presented. This is a recommendation to terminate a Purchase Order that we awarded in May to a new contractor who was the low bidder. Subsequently, they have gone out of business and are no longer performing that work.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried.**

6.g. Recommendation to approve Purchase Order with Archon for Directional Boring Services.

Tom Bruhl presented. As a follow-up to item 6.f, this is to award the Purchase Order to Archon who was the second low bidder for Directional Boring Services. Bids for this project were in the spring, and Archon was the second lowest bidder. We asked Archon if they would hold their pricing from the bid and they said yes. They also have a three year package which saves us the administrative expense of starting a new contractor and going out for bid.

Staff recommends approving a three year contract with Archon starting in FY 14-15 in the amount of \$375,000 which is the exact amount that was on the Six Underground Contract.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.h. Recommendation to approve Change Order Nos. 7 and 8 for the Biosolids Building Construction Project.

John Lamb presented. This first item is a recommendation to approve Change Order Nos. 7 & 8 for the Biosolids Project. The items are listed on the attachment. Change Order amounts will be taken out of the project contingency and be included in the low interest loan that is funding the project.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried.**

6.i. Recommendation to Reject Bids for the 5th Avenue Water Main Replacement Project.

John Lamb presented. This is a recommendation to reject bids for the 5th Avenue Watermain Project. Staff, along with Trotter and Associates went out to bid on June 1 and we only received one bid, in an amount that was 64% over the budgeted amount. Therefore, staff is asking the bid be rejected and we will go out to bid again in late fall/early winter, anticipating a better bidding environment and also allow us to provide a more favorable schedule for the project.

Therefore, staff recommends the bid be rejected. Are there any questions?

Aldr. Lemke: Do you see any risks of watermain breaks during the winter?

Mr. Lamb: The reason this project is being undertaken is because this area has a history of watermain breaks. Unfortunately winter conditions are something that we can't do anything about. Hopefully we can get through one more winter and make it to next year.

Aldr. Lemke: What about the possibility of doing it in two segments?

Mr. Lamb: Since we are directional boring, there are a lot of costs for mobilization, so it all done at once is more favorable. Trotter & Associates has already talked to the other contractors who did not bid on the job to address some of the concerns as to why they

didn't bid and discovered the schedule can be modified, as well as looking at Value Engineering on the project that would help bring the costs down.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.j. Recommendation to Amend Ordinance No. 2014-M-14, Ordinance Authorizing City of St. Charles to Borrow Funds from the Public Water Supply Loan Program.

John Lamb presented. Council recently passed an Ordinance for our Loan Program with the EPA. Unfortunately there was a slight mistake in the language that the EPA caught. Since we are a Home Rule Community, we had to change a sentence in the Ordinance.

Staff is asking for approval to amend the Ordinance as stated.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried.**

7.a. Presentation of Accredited Status for the St. Charles Emergency Management Agency.

Fire Chief Joe Schelstreet presented. This evening we are here to recognize a significant achievement for our Emergency Management Agency. Illinois Emergency Management Agency Director Jonathan Monken is here to present Mayor Rogina with Verification of Award of Accredited Status for the St. Charles Emergency Management Agency. We are one of 23 communities in the entire State of Illinois to achieve this.

In order to do so, we had to comply with the requirements outlined in the Illinois Emergency Management Agency Act and specific criteria in Title 29. These requirements include the establishment of a paid EMA organization, completion of our Emergency Operations Plan and an exercise of the plan, among other requirements, some of which include the NIMS Training that Council is in the process of completing.

The documentation review is a significant part of our application process and it takes hundreds of hours of work and participation of all departments within the City and of course we very much appreciate the support of the Council. I would like to point out that all members of our Emergency Management Agency are part time, so all of the hours they have put in are on a part time basis so this is a very significant with not one full time member participating in that; I am very proud of this group.

Director Jon Monken: Thank you for the opportunity to be here; this is a great occasion and as the Chief mentioned accurately, out of the 1,100 municipalities in the State of Illinois, fewer than 3% are accredited. In the 11 disasters that have been declared at the State level in the last five years, you can tell the difference between Cities, Municipalities and Counties that have prepared, and those who haven't. Ultimately, the people who paid the price one way or the other are the citizens. This dedication deserves the recognition it is receiving today; it is a significant milestone that speaks to the forward thinking direction of the City as well.

This accounts for all phases of Emergency Management, including the preparedness component, making sure you are training everyone from the general citizens to the students to make sure we are prepared for response, recovery of those communities that can take years depending on the severity of the impact and then also the mitigation to make sure that we are staving off the effects of any future disasters. All those things are what St. Charles came together as a City, working with County partners and the State to make sure they are prepared to do it. This is with great pleasure and pride that I'm here to present this today. I would like to present this plaque which is a Certificate of Accreditation from the Illinois Emergency Management Agency which certifies the City of St. Charles has demonstrated compliance with criteria for accreditation pursuant to 20ILCS3305 in the Illinois Emergency Management Agency Act and the Illinois Administrative Code Title 29, Emergency Services, Disaster and Civil Defense, Part 301 and is therefore granted Accreditation for the period of October 1, 2014 through September 30, 2016, subject to the terms of Accreditation Maintenance as set forth by the Illinois Emergency Management Agency. Signed, Jonathan E. Monken, Director, Illinois Emergency Management Agency.

Mayor Rogina: Mr. Monken is correct; disasters can happen anywhere. The fact that we took the time to prepare in case that awful situation happens, the citizens of our City know we are going to do everything possible if a disaster does strike. I'm proud of all you Emergency Management folks who are there at our beck and call to help us out; I really appreciate it and our Council appreciates it.

No further discussion.

7.b. Recommendation to Approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2015 Chevrolet Tahoe to Currie Motors Fleet and Sell Replaced Fire Vehicle #1939.

Fire Chief Joe Schelstreet presented. This is a request to purchase a 2015 Chevrolet Tahoe; this is a replacement vehicle and is a budgeted expense. Bids were taken through as PC Joint Processing and Currie Motors was the successful bidder.

Staff recommends approval of the purchase of the 2015 Tahoe in the amount of \$33,120.88.

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

8. Additional Business.

None.

9. Move to go into Executive Session.

Aldr. Stellato: I motion to go into Executive Session to discuss Land Acquisition.

Motion by Aldr. Stellato, seconded by Aldr. Silkaitis.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Absent

Krieger: Absent

Bessner: Absent

Lewis: Yes

Stellato: Yes

No additional discussion.

Approved unanimously by roll call vote. **Motion carried.**

9. Adjournment from Executive Session.

Motion by Aldr. Stellato, seconded by Aldr. Silkaitis. No additional discussion.

Approved unanimously by voice vote. **Motion carried.**

10. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Silkaitis, seconded by Aldr. Stellato. No additional discussion.

Approved unanimously by voice vote. **Motion carried.**