

**AGENDA
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
JAMES MARTIN, CHAIRMAN**

**MONDAY, FEBRUARY 24, 2014, 7:00 P.M
CITY COUNCIL CHAMBERS
2 E. MAIN STREET, ST. CHARLES, IL 60174**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADMINISTRATIVE**
 - a. Electric Reliability Report – Information only.
- 4. CITY ADMINISTRATOR’S OFFICE**
 - a. Presentation by Loren Nagy regarding Harley Davidson Event in 2015.
- 5. PUBLIC WORKS DEPARTMENT**
 - a. Recommendation to approve Acceptance of “If I Could Fly” Statue for Bob Leonard Walkway.
 - b. Discussion of North Municipal Parking Lot Proposed Memorial Dedication Layout.
 - c. Presentation of Active River Corridor Concept.
 - d. Presentation of Proposed Street Locations for 2014 Roadway Rehabilitation Program.
 - e. Presentation of ComEd Reliability and Maintenance Status.
 - f. Presentation of 2013 Electric Reliability Performance.
 - g. Recommendation to approve Change Order No. 1 with Archon for Additional Directional Boring Services in the amount of \$95,000.
 - h. Recommendation to approve the Purchase of a Trailer Jetter from Sewer Equipment Company of America.
 - i. Recommendation to approve Change Order No. 6 for Biosolids Building Construction Project.

6. POLICE DEPARTMENT


- a.** Recommendation to approve a Resolution for the Closure of Main Street for the Memorial Day Parade.
- b.** Recommendation to approve Parking Lot, Street Closure, and Use of Amplification Equipment for St. Charles Cruise Nights.
- c.** Recommendation to approve Street and Parking Lot Closures for the Fine Arts Show.

7. ADDITIONAL BUSINESS


8. EXECUTIVE SESSION


- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining

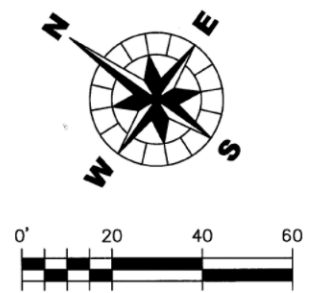
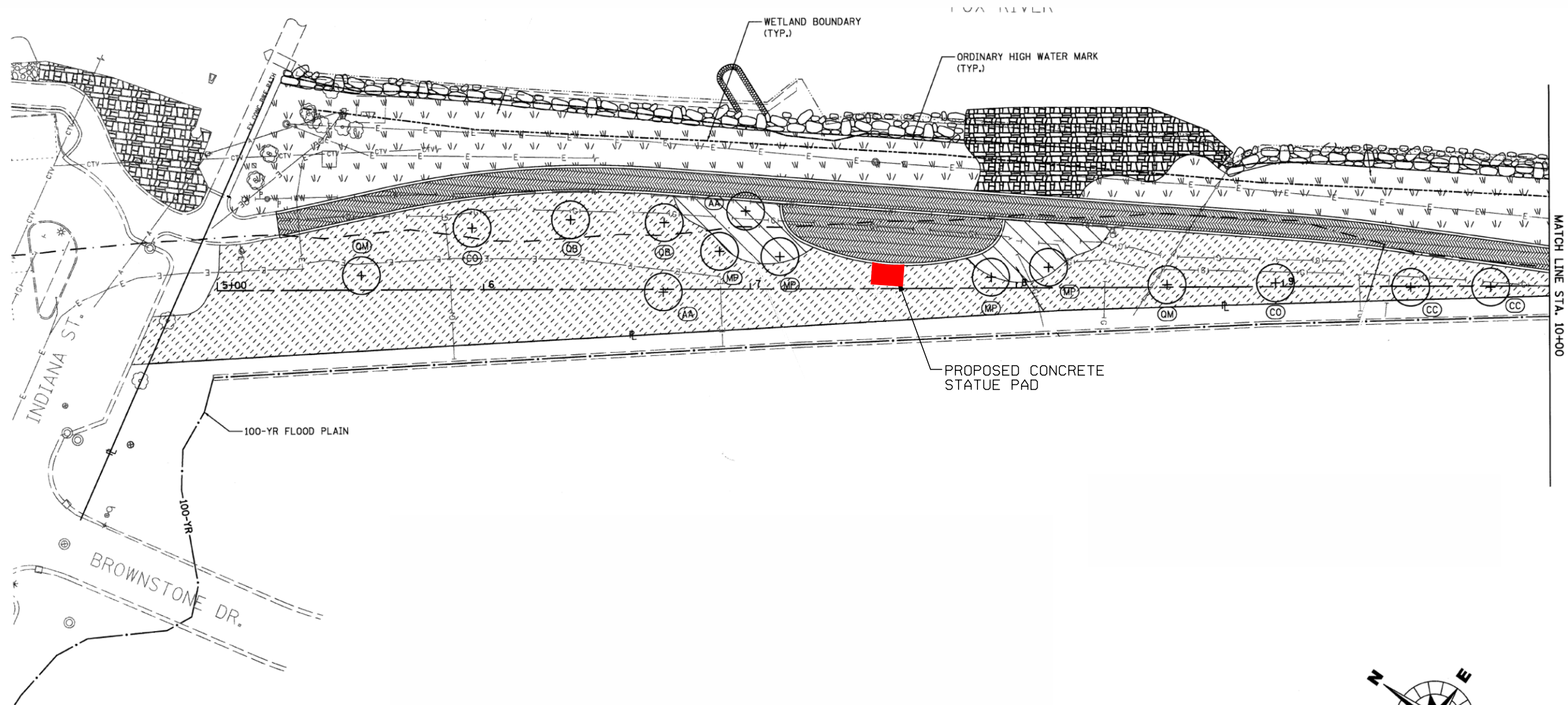
9. ADJOURNMENT

	AGENDA ITEM EXECUTIVE SUMMARY												
	Title:		Electric Reliability Report – Information Only										
	Presenter:		Tom Bruhl										
<i>Please check appropriate box:</i>													
	Government Operations		X	Government Services 02.24.14									
	Planning & Development			City Council									
	Public Hearing												
<table border="1" style="width: 100%;"> <tr> <td>Estimated Cost:</td> <td>\$</td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>							Estimated Cost:	\$	Budgeted:	YES		NO	
Estimated Cost:	\$	Budgeted:	YES		NO								
If NO, please explain how item will be funded:													
Executive Summary:													
For information only.													
Attachments: <i>(please list)</i>													
January 2014 Outage Report.													
Recommendation / Suggested Action <i>(briefly explain):</i>													
For information only.													
For office use only:		Agenda Item Number: 3.a											

General Information					Cause		Time & Duration				Customers	
#	Date	S/U	Circuit	Address/Location	Description	#	Ints	T off	T on	Mins	# Out	Cust Min
1	1/5/2014	U	624	828 S. 3rd St.	Tree limb; caused structure fire	5	1	1/5/14 6:53 AM	1/5/14 8:54 AM	121	125	15125
2	1/14/2014	U	713	2704 Royal St. George's Ct.	Underground Equipment Failure, service failure.	2	1	1/14/14 8:00 AM	1/14/14 9:10 AM	70	1	70
3	1/26/2014	U	L11167	SE Quadrant of City	L11167; ComEd lost during heavy wind, single phas	0	1	1/26/14 8:16 PM	1/26/14 9:21 PM	65	624	40560

 ST. CHARLES SINCE 1834	AGENDA ITEM EXECUTIVE SUMMARY					
	Title:		Presentation by Loren Nagy regarding Harley Davidson Event in 2015			
			Interim Police Chief Huffman			
<i>Please check appropriate box:</i>						
	Government Operations		X	Government Services 02.24.14		
	Planning & Development			City Council		
	Public Hearing					
Estimated Cost:		\$ N/A	Budgeted:	YES		NO
If NO, please explain how item will be funded:						
Executive Summary:						
<p>Loren Nagy is requesting a permit for a weekend rally hosted by the Harley Davidson Dealership. The organization producing the rally is the Illinois State HOG (Harley Owners Group), a Statewide organization of Harley Owners.</p> <p>This group puts on an annual rally with approximately 300 Harley owners and fans in attendance. The event is a weekend event with several activities planned.</p> <p>Local HOG members have an opportunity to host the event in 2015, and are seeking Council feedback on the concept. Mr. Nagy will offer a presentation.</p> <p>After feedback on the concept and if Mr. Nagy chooses to move forward, we will proceed to the Special Events Committee (staff has not yet reviewed the HOG program).</p>						
Attachments: <i>(please list)</i>						
None						
Recommendation / Suggested Action <i>(briefly explain):</i>						
Presentation by Loren Nagy regarding Harley Davidson Event in 2015.						
<i>For office use only:</i>		Agenda Item Number: 4.a				

 ST. CHARLES <small>S I N C E 1 8 3 4</small>	AGENDA ITEM EXECUTIVE SUMMARY												
	Title:		Presentation to Approve Acceptance of the “If I Could Fly” Statue for Bob Leonard Walkway										
	Presenter:		James Bernahl										
<i>Please check appropriate box:</i>													
	Government Operations		X		Government Services – 02.24.14								
	Planning & Development				City Council								
	Public Hearing												
<table border="1" style="width: 100%;"> <tr> <td>Estimated Cost:</td> <td>\$16,302</td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td>X</td> </tr> </table>							Estimated Cost:	\$16,302	Budgeted:	YES		NO	X
Estimated Cost:	\$16,302	Budgeted:	YES		NO	X							
If NO, please explain how item will be funded:													
Executive Summary:													
<p>The River Corridor Foundation including members of the Public Art Committee are proposing to donate to the City a statue entitled “If I Could Fly” by the sculpture Mr. Bob Wilfong. Mr. Wilfong has in the past exhibited at the St. Charles Fine Art Show. The members have proposed a location for the statue which they feel would be most appropriate for the Bob Leonard Walkway. The proposed location would be along the newly completed Bob Leonard Walkway between Indiana Street and Prairie Street; specifically near the bump out area along the walkway (a proposed location map has been included to illustrate the proposed location).</p> <p>The River Corridor Foundation will be seeking acceptance of this statue and proposed location from the Council. Upon accepting similar statues in the past the City has appropriated funds to pay for the costs to design and construct the base of the statue. It is the desire of the River Corridor Group that should the statue be accepted, the City would appropriate funds for the design and construction of the base of the statue. It is the River Corridor Groups desire that the statue to be installed as part of the City’s Memorial Day Celebrations. If the statue is accepted by the Council staff will be presenting a separate agenda for the costs associated with the design and construction of the base of the statue including the installation of the statue to the base. Staff has received costs for the design and construction of the base including the placement of the statue onto the base for \$16,302.</p>													
Attachments: (please list)													
Copy of Proposed Location Map Copy of Exhibit of Statue “If I Could Fly”													
Recommendation / Suggested Action:													
Recommendation to approve acceptance of the “If I Could Fly” statue and proposed location along Bob Leonard Walkway.													
For office use only:		Agenda Item Number: 5.a											



NO.	REVISIONS	BY	DATE

PREPARED UNDER THE SUPERVISION OF:		
JAMES J. BERNAHL		
062060788	11/30/2013	
P.E. NO.	EXP. DATE	
DRAWN	CHECKED	SCALE NONE



CITY OF ST. CHARLES
ENGINEERING DEPARTMENT
 200 DEVEREAUX WAY, ST. CHARLES, ILLINOIS 60174 (630) 377-4486

BOB LEONARD WALKWAY		PROJECT NO.
CONCRETE STATUE PAD		DATE: AUGUST 14, 2013
		SCALE: 1" = 20'
		FILE: PLANSHEET-9TH.DGN
SHEET		
1 of 1		



 ST. CHARLES <small>S I N C E 1 8 3 4</small>	AGENDA ITEM EXECUTIVE SUMMARY												
	Title:		Discussion of North Municipal Parking Lot Proposed Memorial Dedication Layout										
	Presenter:		James Bernahl										
<i>Please check appropriate box:</i>													
	Government Operations		X		Government Services – 02.24.14								
	Planning & Development				City Council								
	Public Hearing												
<table border="1" style="width: 100%;"> <tr> <td>Estimated Cost:</td> <td>\$0</td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>							Estimated Cost:	\$0	Budgeted:	YES		NO	
Estimated Cost:	\$0	Budgeted:	YES		NO								
If NO, please explain how item will be funded:													
Executive Summary:													
<p>As City staff moves forward with the final design of the North Municipal Parking Lot staff will be seeking acceptance from the City Council for the proposed memorial dedications within the complex.</p> <p>Staff will be presenting an overview of the approved parking lot concept from 2010 along with an update on the status of the current design. In addition to the final design of the north municipal parking lot staff has been working closely with the River Corridor Group specifically to this group's recommendation for memorial dedications. Staff will be presenting these recommendations and will be seeking final acceptance and approval of these memorial dedications. Final acceptance of these memorial dedications will assist staff in completing the final design.</p>													
Attachments: <i>(please list)</i>													
Copy of Approved Concept Plan from 2010													
Recommendation / Suggested Action:													
Recommendation for acceptance from the Committee to approve the proposed memorial dedication layout.													
For office use only:		Agenda Item Number: 5.b											



Municipal Parking Lot Redesign Project

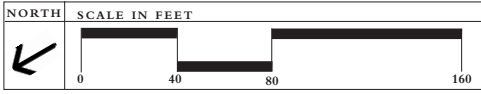
City of St. Charles

Concept Plan



LEGEND

- A. Renovated Limestone River Wall
- B. Plaza/Fountain
- C. Green Space
- D. Crushed Granite Pathway
- E. Rain Garden
- F. Police Plaza
- G. Municipal Lot
- H. Bike Path

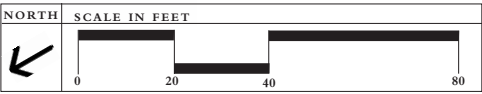
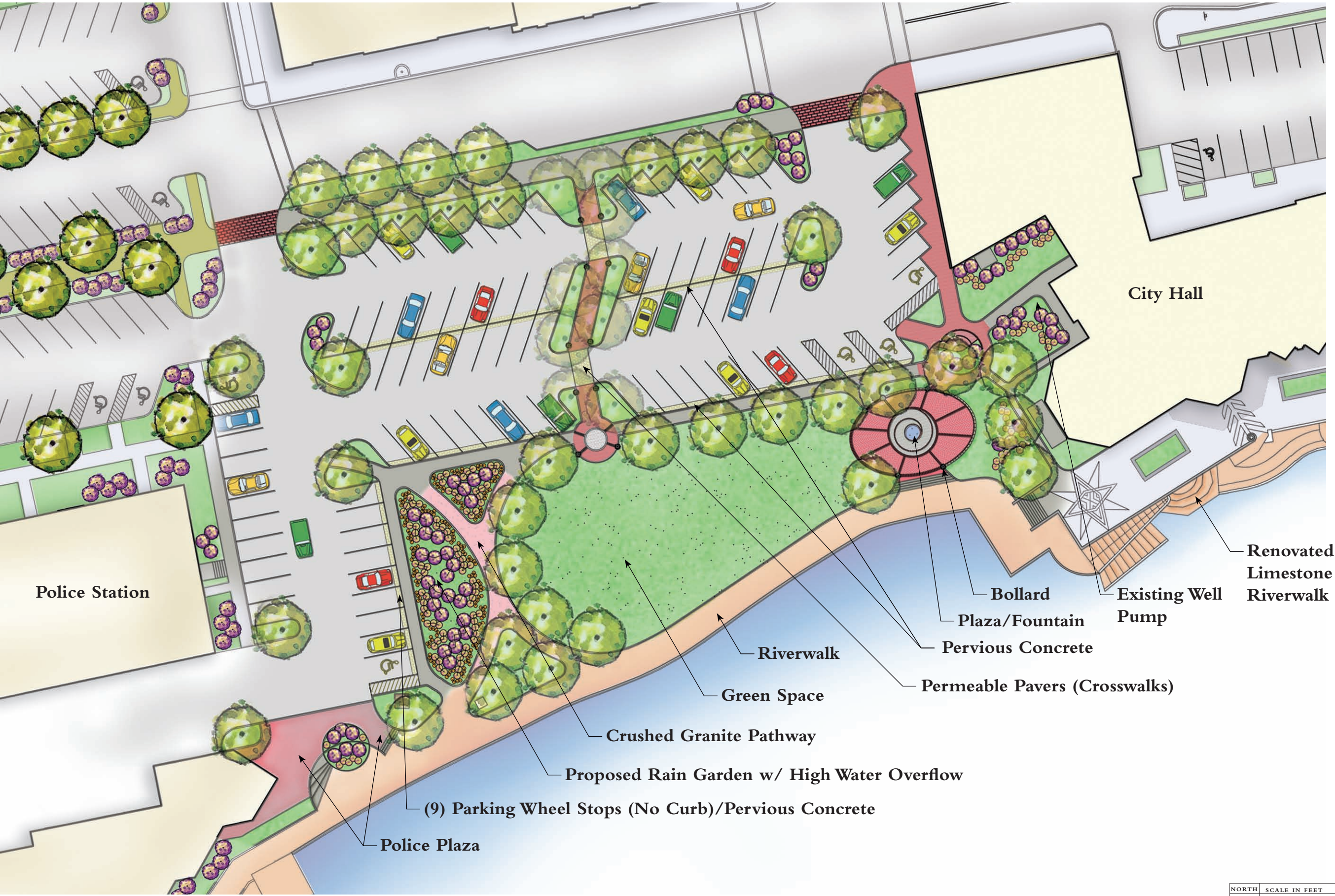




Municipal Parking Lot Redesign Project

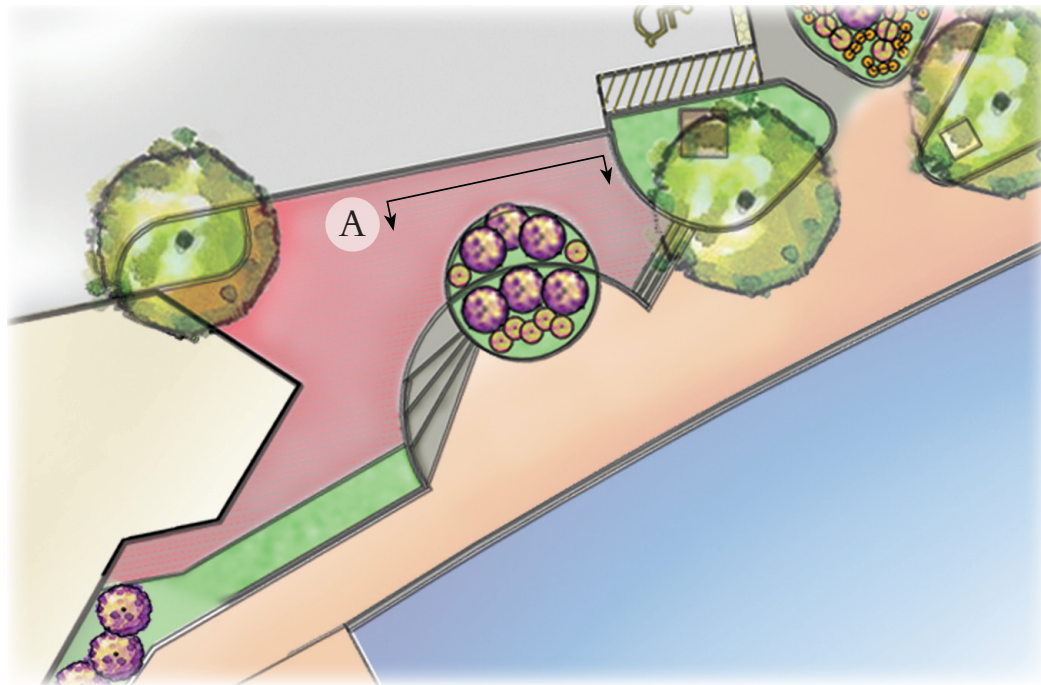
City of St. Charles

Municipal Lot - Concept Plan

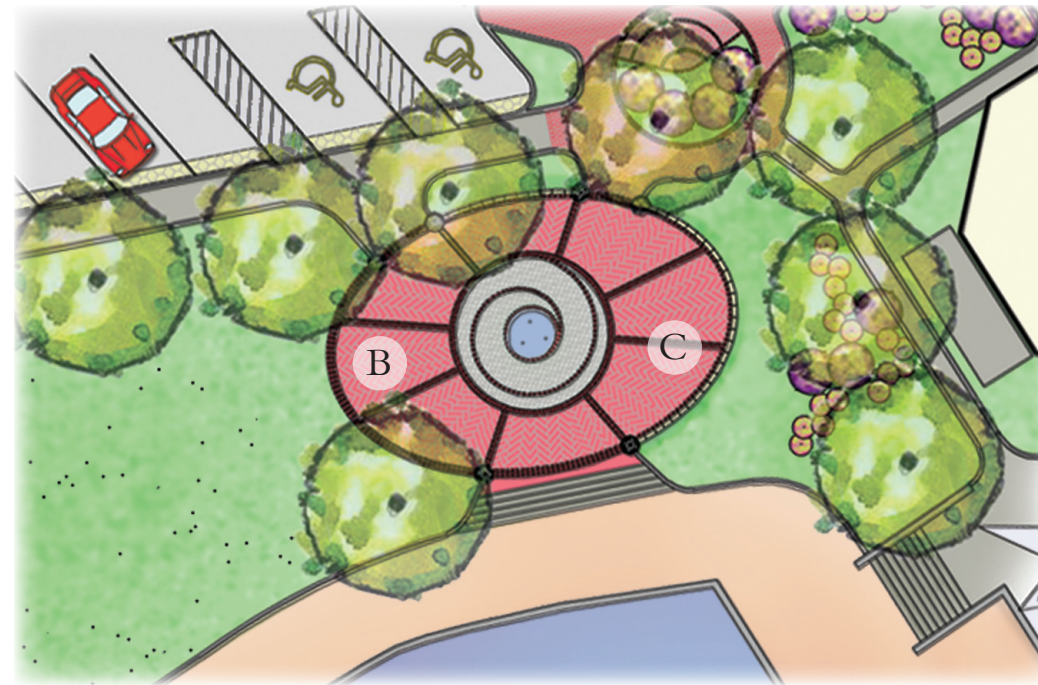


THOMPSON DYKE & ASSOCIATES

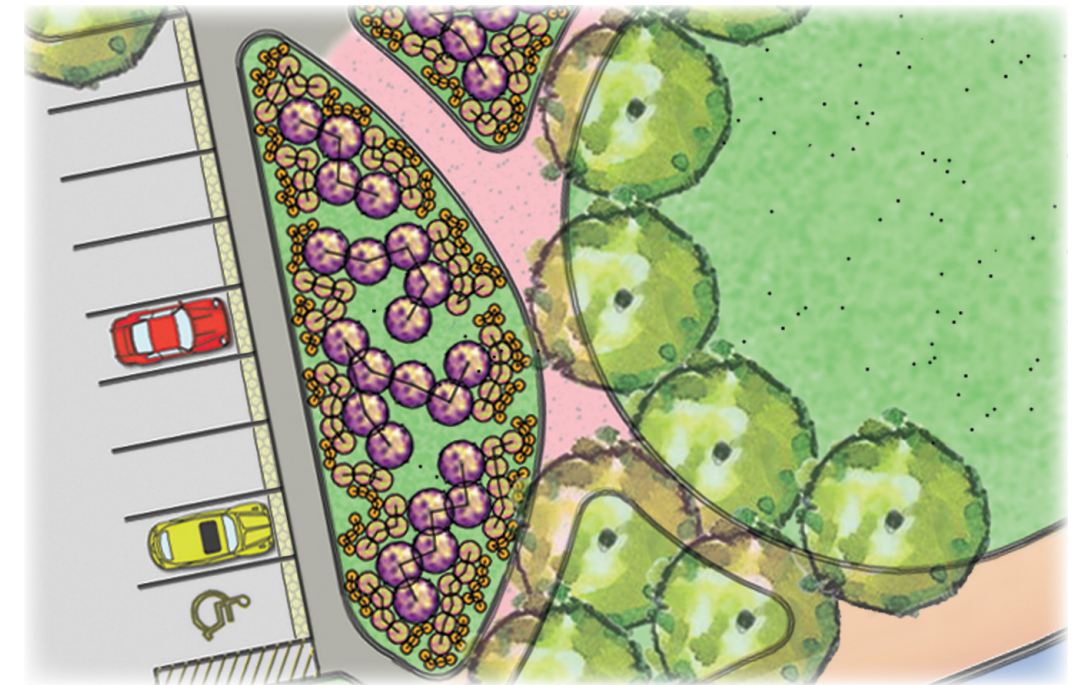
MARCH 2010



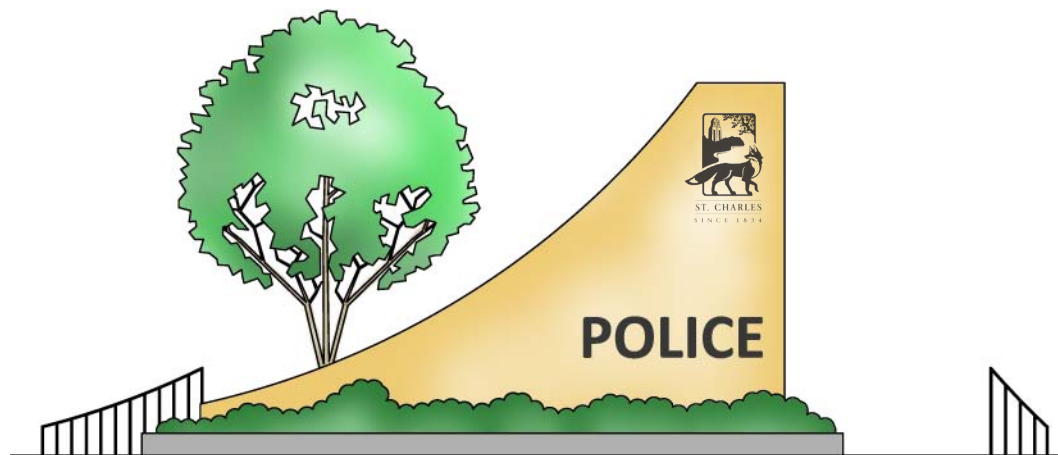
Police Plaza



City Hall Plaza



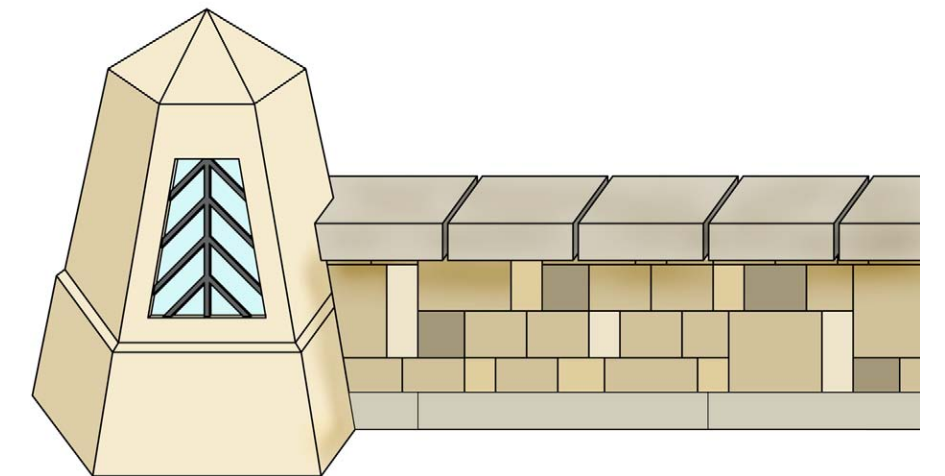
Proposed Rain Garden



A. Police Plaza Elevation



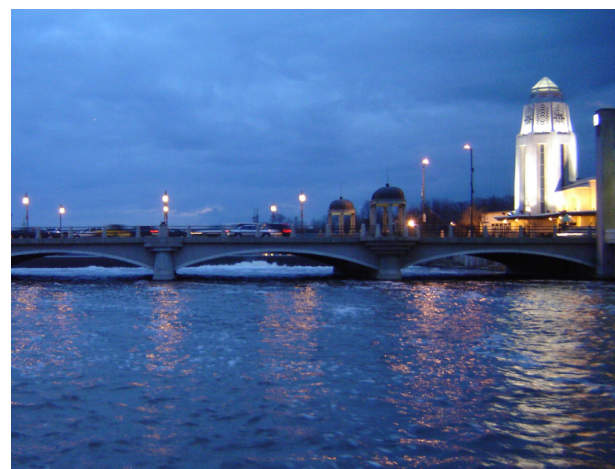
B., C. Paver Pattern Examples



Proposed Bollard with Seat Wall



Riverfront Wall



Fox River at Night



Clock Tower with Chevron Pattern



Existing Riverwalk



Existing CBD Planting Scheme

A Permeable Pavers



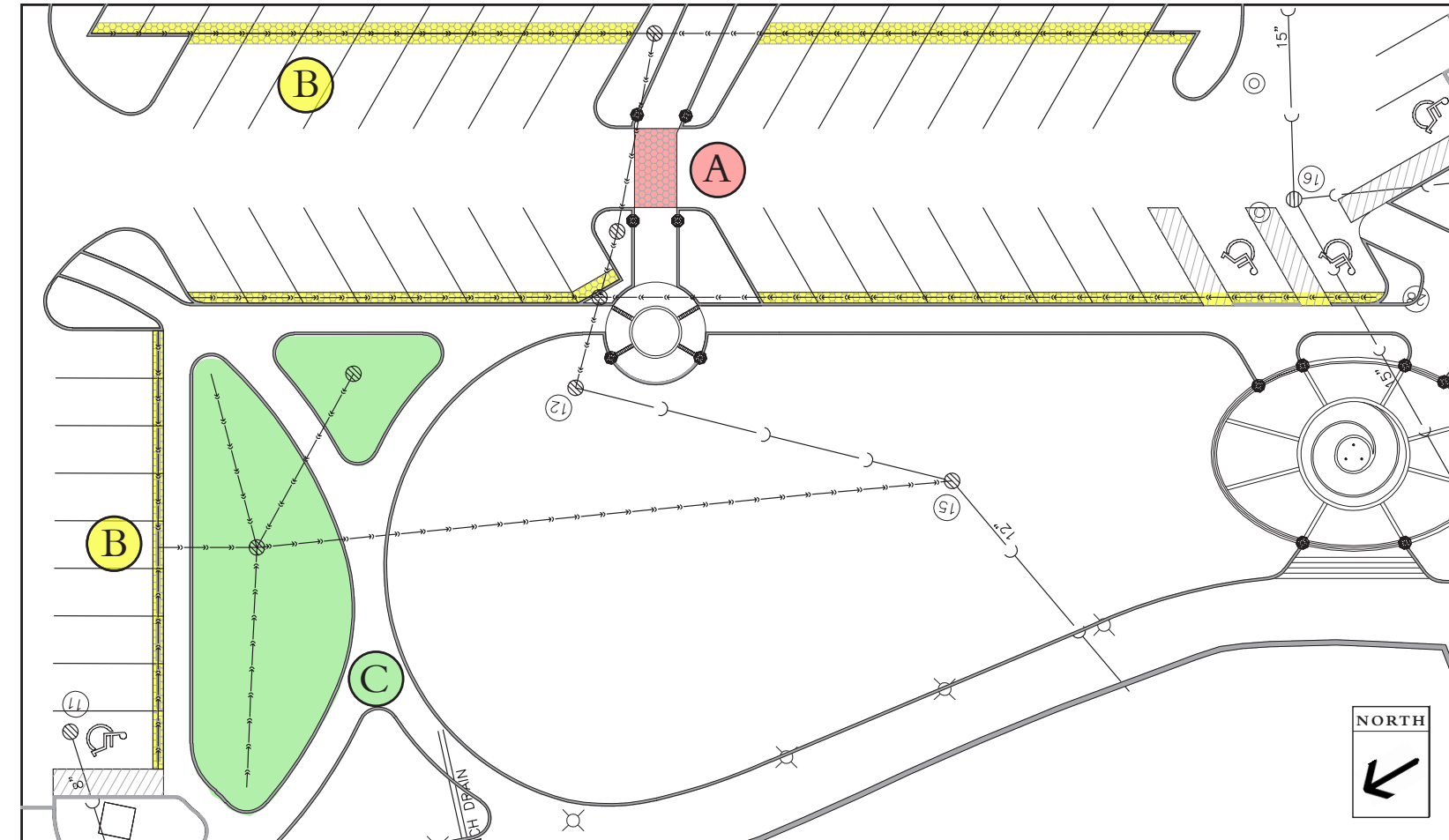
Installed Cost: \$10/s.f. (3x greater than traditional asphalt)
Traditional Asphalt/parking space: \$1,250
Permeable Pavers/ parking space: \$3,863

Maintenance: Sweep debris from paving and joints as needed. Biennially vacuum joints of sediment build up

Aesthetics: Variable colors and sizes available for flexibility of design

Benefits: Pavers offer the aesthetics of traditional pavers while reducing the number of storm sewer inlets required. Infiltration can decrease the volume of water entering storm sewer system and some patterns can be laid mechanically for faster installation.

Disadvantages: Larger spacing between pavers can cause some difficulty for a few pedestrians.



BMP Implementation Areas

B Pervious Concrete



Installed Cost: \$4/s.f. (10-20% more than traditional asphalt)
Traditional Concrete/parking space: \$1,250
Permeable Concrete/parking space: \$1,681

Maintenance: Debris and sediment needs to be removed and may need to be vacuumed semiannually.

Aesthetics: Looks like concrete

Benefits: Easy installation with the same equipment used as in traditional concrete applications. It is also more resistant to freeze-thaw cycles and may reduce the need for salt by 75%

Disadvantages: It can clog over time due to sediment build up in the pavement pore space and reduce permeability. It is not ideal for high traffic/high speed areas because it has a lower load bearing capacity. It also does not filter pollutants before infiltration.

C Rain Garden

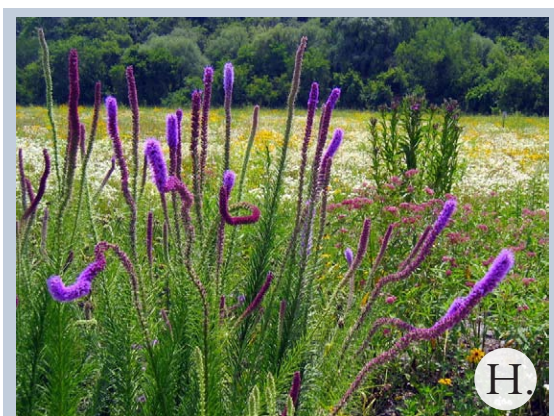
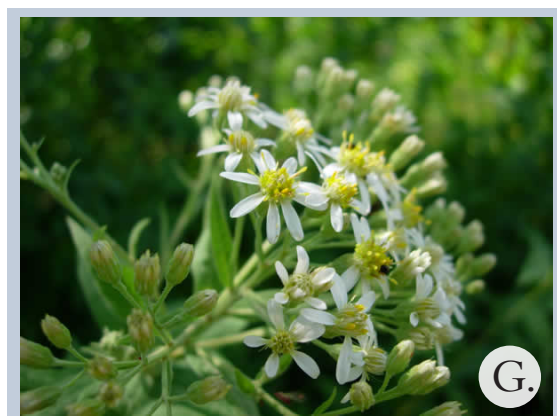
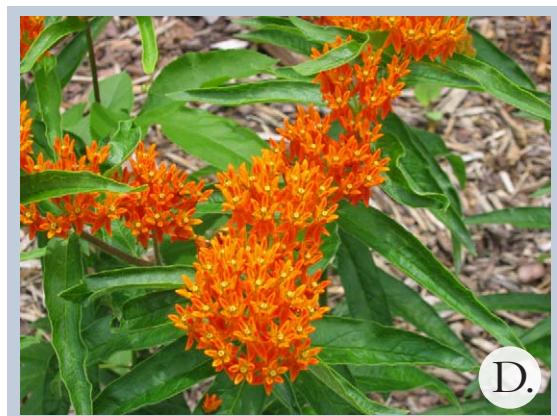
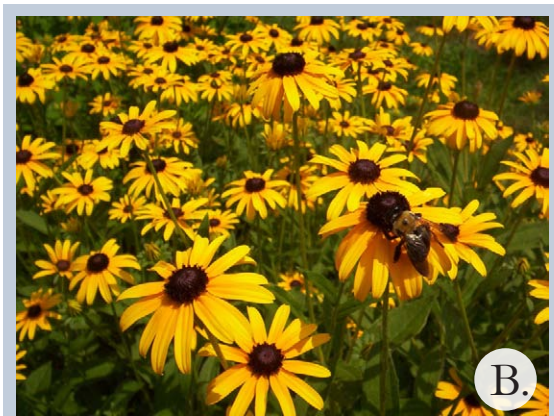


Installed Cost: Varies depending on size and materials used
Maintenance: Basic care is needed such as trimming, weeding, and mulching especially during the early years of plant establishment.

Aesthetics: Native plants can be used to brighten up sites and educate visitors.

Benefits: Rain gardens filter pollution in water runoff, recharge local groundwater, create natural wildlife habitats and remove standing water.

Disadvantages: Requires regular maintenance and can be an issue during extended periods of drought.



Common Name

Scientific Name

A. Astilbe

Astilbe chinensis

B. Black Eyed Susan

Rudbeckia subtomentosum

C. Broad Leaf Sedge

Carex platyphylla

D. Butterfly Weed

Asclepias tuberosa

E. Catmint

Nepeta

F. Little Bluestem

Schizachyrium scoparium

G. Prairie Aster

Symphotrichum turbinellum

H. Prairie Blazing Star

Liatris pycnostachya

I. Red Twig Dogwood

Cornus sericea



Common Name

A. Aristocrat Pear

B. Autumn Blaze Maple

C. Cockspur Hawthorn

D. Ginkgo

E. Homestead Elm

F. Skyline Honeylocust

Scientific Name

Pyrus calleryana


Acer x freemannii 'Autumn Blaze'

Crataegus crus galli var. *inermis*

Ginkgo biloba

Ulmus x

Gleditsia triacanthos 'inermis'

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Presentation of the Active River Corridor Concept					
	Presenter:	Peter Suhr					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 02.24.14			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$ N/A	Budgeted:	YES		NO	X	
If NO, please explain how item will be funded:							
Executive Summary:							
<p>The City of St. Charles has received a request from the St. Charles River Corridor Foundation to be part of a concept study named the Active River Project. Members of the River Corridor Foundation will present concepts and ideas aimed at utilizing the Fox River as a recreational venue.</p>							
Attachments: <i>(please list)</i>							
None.							
Recommendation / Suggested Action <i>(briefly explain):</i>							
The St. Charles River Corridor Foundation is seeking support of the Active River Project.							
<i>For office use only:</i>		Agenda Item Number: 5.c					



AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation of Proposed 2014 MFT Street Rehabilitation Project

Presenter: James Bernahl

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services – 02.24.14
Estimated Cost:	\$1,639,000	Budgeted:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> X <input type="checkbox"/> NO

Executive Summary:

City staff is presenting the recommended roadways to be part of the City's 2014 MFT Street Rehab Program. The following is a list of the proposed public roadway locations for rehabilitation as part of this program.

1	Ohio Ave.	S. 6th Ave.	S. 5th Ave.
2	Ohio Ave.	S. 5th Ave.	S. 4th Ave.
3	Ohio Ave.	S. 4th Ave.	S. 3rd Ave.
4	Frontage Road	38th Ave.	West End
5	McKinley St.	S. 5th St.	S. 6th St.
6	McKinley St.	S. 4th St.	S. 5th St.
7	Kehoe Drive	S. 8th St.	S. 11th St.
8	Alice Court	Kehoe Drive	South CDS
9	Margaret Court	Kehoe Drive	South CDS
10	Cumberland Green Dr.	Cumberland Pkwy	Cambridge Dr.
11	Cambridge Dr.	Cumberland Pkwy	S. Tyler Road
12	Midway Dr.	Cambridge Dr.	Jeanette Ave.
13	Jeanette Ave.	Cambridge Dr.	S. Tyler Road
14	Foxfield Drive	Kirk Road	Fox Chase Drive
15	Ash Street	Roosevelt St.	Horne St
16	Squire Lane	Dunham Road	West End CDS

In addition to the proposed public roadway locations listed above this year's program also includes other various utility repairs and paving operations. Additional paving operations include the resurfacing of a portion of the Public Works Facility parking lot, resurfacing of a portion of Lakeside Drive, Public Parking Lot "H" (located just north of Carol Towers), and the resurfacing of two public alleys (Cutler St. to Horne St. between 4th St. & 5th St. and Horne St. to McKinley St. between 4th St. & 5th St.). These locations are also shown on the attached map.

Attachments: (please list)

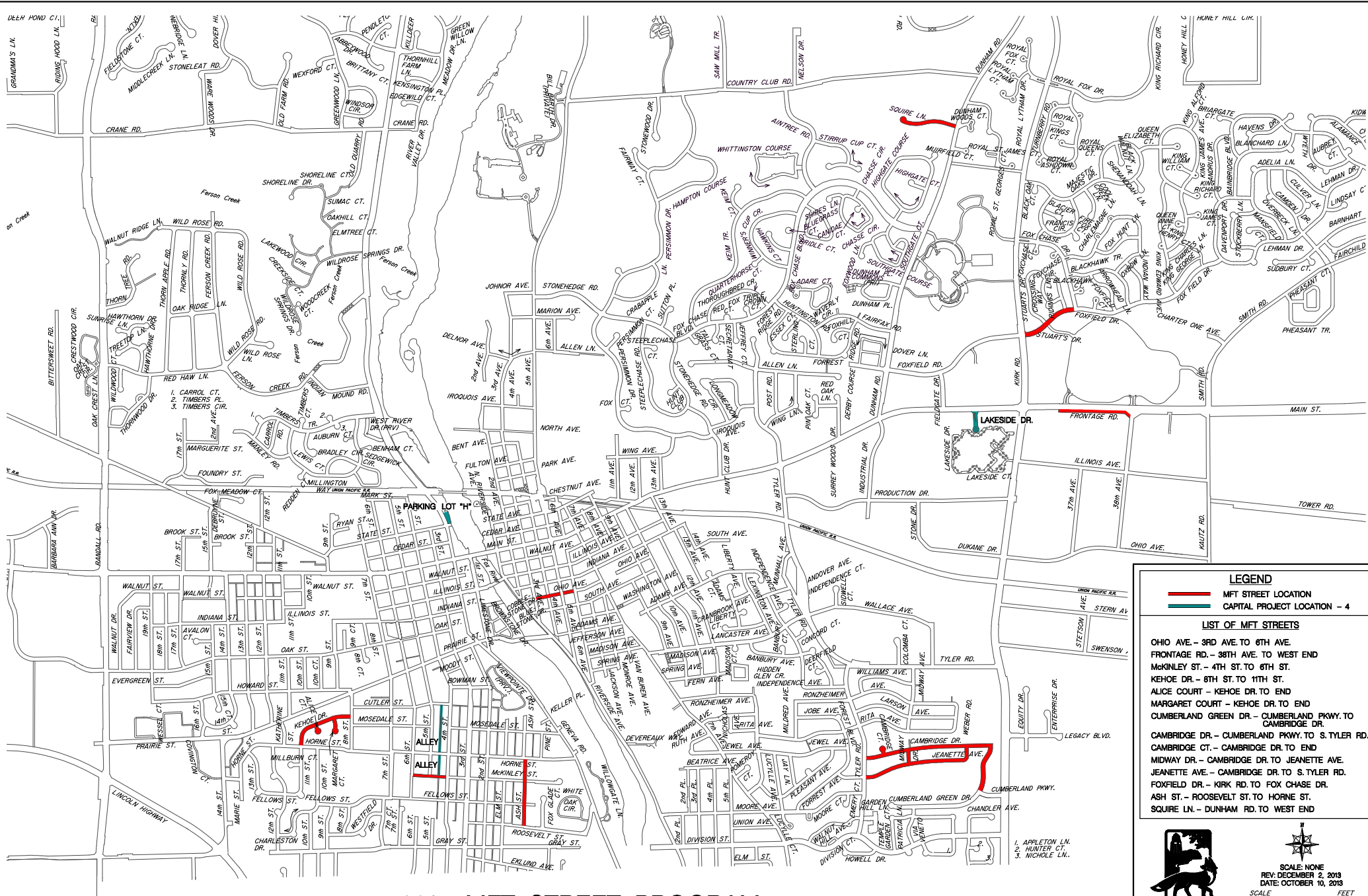
Copy of Roadway Location Map

Recommendation / Suggested Action (briefly explain):

For Information Only

For office use only:

Agenda Item Number: 5.d



2014 MFT STREET PROGRAM

LEGEND

— MFT STREET LOCATION

— CAPITAL PROJECT LOCATION - 4

LIST OF MFT STREETS

OHIO AVE. - 3RD AVE. TO 6TH AVE.

FRONTAGE RD. - 38TH AVE. TO WEST END

McKINLEY ST. - 4TH ST. TO 6TH ST.

KEHOE DR. - 8TH ST. TO 11TH ST.

ALICE COURT - KEHOE DR. TO END

MARGARET COURT - KEHOE DR. TO END

CUMBERLAND GREEN DR. - CUMBERLAND PKWY. TO CAMBRIDGE DR.

CAMBRIDGE DR. - CUMBERLAND PKWY. TO S. TYLER RD.

CAMBRIDGE CT. - CAMBRIDGE DR. TO END

MIDWAY DR. - CAMBRIDGE DR. TO JEANETTE AVE.

JEANETTE AVE. - CAMBRIDGE DR. TO S. TYLER RD.

FOXFIELD DR. - KIRK RD. TO FOX CHASE DR.

ASH ST. - ROOSEVELT ST. TO HORNE ST.

SQUIRE LN. - DUNHAM RD. TO WEST END

ST. CHARLES
SINCE 1820

SCALE: NONE

REV: DECEMBER 2, 2013


DATE: OCTOBER 10, 2013

SCALE: 1" = 1000'

FEET

0 1000 2000

FILE: 2014-MFT-STREETS.DGN

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	ComEd Reliability and Maintenance Issues – Information only					
	Presenter:	Tom Bruhl					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 02.24.14			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$	Budgeted:	YES		NO	X	
If NO, please explain how item will be funded:							
Executive Summary:							
Presentation of the discussion that occurred with ComEd and system reliability since the last update.							
Attachments: <i>(please list)</i>							
ComEd Reliability Memo ComEd Maintenance Chart							
Recommendation / Suggested Action <i>(briefly explain):</i>							
For information only.							
<i>For office use only:</i>		<i>Agenda Item Number: 5.e</i>					

Public Works Department
- Electric Office -



Memo

Date: 2/13/2014
To: Peter Suhr
From: Tom Bruhl
Re: ComEd Update

Staff met with ComEd quarterly in 2013.

Statistically, the ComEd reliability for calendar 2013 was good.

For 2013, ComEd had five sustained outages. There were different causes ranging from equipment failure to storm related, to a vehicle accident. ComEd investigated and repaired their system in a reasonable time after all sustained outages.

ComEd had 13 momentary outages in 2013. Again, there were a wide range of causes, and all were investigated and resolved to our satisfaction.

ComEd ended 2013 with 287,027 customer outage minutes, which was a 75% reduction from the 1,142,633 customer outage minutes in 2012. ComEd related outages were responsible for 52% of our total customer outage minutes in 2013. Statistically, over the last 10 years, only 2011 was better.

Another part of our meeting is status on their standard maintenance and any projects that are being done on the lines that serve St. Charles. ComEd is up to date on their standard maintenance programs, as detailed on the attached spreadsheet. They have also completed a reliability project on the line that serves the Peck Road Substation and half of the Prairie Street Substation.

The next ComEd meeting is scheduled for March 19, 2014.


2013 Summary of ComEd Maintenance & System Improvements Relating To The City of St. Charles

Line Number and (Sub Served)	Date of Last Tree Trimming ***	*Target Date of Next Tree Trimming ***	Date of Last Thermoscan Inspection	*Target Date of Next Thermoscan Inspection	Date of Last Maintenance Inspection	*Target Date of Next Maintenance Inspection	Projects in ComEd Substation Related to Lines	Other Projects
L7962 (1/2 of City Hall Sub)	3/27/2012	3/26/2016	4/22/2013	12/31/2015	9/27/2012	12/31/2014	All P.M.'S currently on schedule	
L13150 (1/2 City Hall Sub) and (1/2 Prairie St Sub)	8/17/2013	8/17/2017	10/23/2013	12/31/2016	2/4/2012	12/31/2014	All P.M.'S currently on schedule	
L13154 (1/2 N 12th St Sub) and (1/2 Dunham Sub)	8/15/2013	8/15/2017	5/29/2013	12/31/2016	2/7/2012	12/31/2014	All P.M.'S currently on schedule	
L13155 (1/4 Dukane Sub)	7/15/20013	7/15/2017	5/29/2013	12/31/2015	2/9/2013	12/31/2015	All P.M.'S currently on schedule	
L13156 (1/4 Dukane Sub)	6/17/2013	6/17/2017	10/24/2013	12/31/2016	11/6/2013	12/31/2016	All P.M.'S currently on schedule	
L13159 (1/2 Dunham Sub)	6/30/2013	6/30/2017	4/4/2013	12/31/2014	10/3/2012	12/31/2014	All P.M.'S currently on schedule	
L57736 (1/2 N 12th St Sub)	4/19/2010	4/18/2014	3/9/2012	12/31/2014	4/3/2012	12/31/2014	All P.M.'S currently on schedule	
L11167 (1/2 Dukane Sub)	7/12/2012	7/11/2016	4/16/2013	12/31/2014	1/11/2013	12/31/2015	All P.M.'S currently on schedule	
L56931 (Peck Rd Sub) and (1/2 Prairie St Sub)	7/13/2010	7/12/2014	6/1/2012	12/31/2014	3/22/2013	12/31/2015	All P.M.'S currently on schedule	2013-Installed Intellirupter recloser near Peck & Keslinger.

Target dates can vary slightly due to work load.

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	2013 Electric Reliability Report – Information only					
	Presenter:	Tom Bruhl					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 02.24.14			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$	Budgeted:	YES		NO	X	
If NO, please explain how item will be funded:							
Executive Summary:							
<p>Presentation of the annual system reliability report.</p>							
Attachments: <i>(please list)</i>							
None							
Recommendation / Suggested Action <i>(briefly explain):</i>							
For information only							
<i>For office use only:</i>		Agenda Item Number: 5.f					

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommendation to Approve Increased Purchase Order amount with Archon in the amount of \$95,000					
	Presenter:	Tom Bruhl					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 02.24.14			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$95,000	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
Executive Summary:							
<p>Staff is requesting this change due to a modification of a project to create a new underground link between Red Gate Road and Wildrose Springs. The original value for this purchase order with Archon was based on the estimated work in our original budget. This multi-year project has been restructured to complete all of the pipe work in this fiscal year, thereby increasing the directional boring work required. This increased the total footage installation in this fiscal year, but due to cost savings in other areas of the project, we will stay within budget on this project.</p>							
Attachments: <i>(please list)</i>							
Recommendation / Suggested Action <i>(briefly explain):</i>							
Recommendation to approve increase in purchase order with Archon in the amount of \$95,000.							
<i>For office use only:</i>		<i>Agenda Item Number: 5.g</i>					

	AGENDA ITEM EXECUTIVE SUMMARY													
	Title:	Recommendation to Approve the Purchase of a Trailer Jetter from Sewer Equipment Company of America												
	Presenter:	John Lamb												
<i>Please check appropriate box:</i>														
	Government Operations		X	Government Services 02.24.14										
	Planning & Development			City Council										
	Public Hearing													
Estimated Cost:	\$78,207.30	Budgeted:	YES	X	NO									
If NO, please explain how item will be funded:														
Executive Summary:														
<p>The Wastewater Collections Division has funds in the current budget to replace its trailer jetter which is twenty years old. This unit has insufficient capacities to effectively operate. Four manufacturers were contacted to submit quotes and were selected based on their ability to construct a trailer that meets our current requirements. The specifications were intended to match the functionality of our Vactor while gaining portability of a smaller unit to access difficult to reach sanitary lines.</p> <p>The lowest quote from Standard Equipment does not include a critical option and was eliminated for safety and ease of operation reasons. The next lowest quote from Sewer Equipment Company of America (SECA) includes all necessary options for safety as well as being constructed and serviced locally. The additional amount is approximately \$3,500.00 and is within the budget amount of \$80,000. The four quotes are listed below.</p> <table> <tr> <td>O'Brian</td> <td>\$80,833.95</td> </tr> <tr> <td>US Jetter</td> <td>\$78,987.00</td> </tr> <tr> <td>SECA</td> <td>\$78,207.30</td> </tr> <tr> <td>Standard Equipment</td> <td>\$74,720.00</td> </tr> </table>							O'Brian	\$80,833.95	US Jetter	\$78,987.00	SECA	\$78,207.30	Standard Equipment	\$74,720.00
O'Brian	\$80,833.95													
US Jetter	\$78,987.00													
SECA	\$78,207.30													
Standard Equipment	\$74,720.00													
Attachments: (please list)														
Bid Waiver Form														
Recommendation / Suggested Action (briefly explain):														
Request waiving of formal bid procedure and recommendation to approve purchase of a Trailer Jetter from Sewer Equipment Company of America in the amount of \$78,207.30.														
For office use only:		Agenda Item Number: 5.h												

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Sewer Equipment Company of America
1590 Dutch Road
Dixon, IL 61021

For the purchase of: Jetter Trailer at a cost of \$78,207.30 from SECA.

Reason for the request to waive the bid procedure: Staff requesting to waive formal Bid Procedure, requested proposals from four vendors and received four quotes on item.

Other Quotations Received: Three

Date: 2/10/14

Requested by: John Lamb

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Recommendation to Approve Change Order No. 6 for Biosolids Building Construction Project					
	Presenter:	John Lamb					
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 02.24.14			
	Planning & Development			City Council			
Estimated Cost:	\$22,611.00	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
Executive Summary:							
<p>Staff is requesting approval of Biosolids Building Project Change Order #6 in the amount of \$22,611.00. This Change Order is for the work is itemized on the attachment titled Summary of Change Order #6. There are five miscellaneous items listed that total the \$22,611.00 and the addition of five days related to the work.</p> <p>Change order amount will be taken out of project contingency funds and be included in low interest loan that is funding the project.</p>							
Attachments: <i>(please list)</i>							
Change Order Forms							
Recommendation / Suggested Action <i>(briefly explain):</i>							
Recommendation to approve Change Order No. 6 in the amount of \$22,611.00 for Biosolids Construction Project and a Resolution Authorizing the Mayor and Clerk to execute the same.							
<i>For office use only</i>		<i>Agenda Item Number: 5.i</i>					

CHANGE ORDER NO. 6

Date: February 11, 2014

Date of Agreement: October 31, 2012

Project: City of St. Charles
2012 Main and Sludge Handling Building Improvements

Job Number: STC-076

Owner: City of St. Charles
2 East Main Street
St. Charles, Illinois 60174

Contractor: Whittaker Construction & Excavating, Inc.
15657 S. 70th Court
Orland Park, Illinois 60462

The following changes are hereby made to the CONTRACT DOCUMENTS: Work associated with Contract Modification Requests (CMR's) #52, #53, and #55 - #57.

Justification: See attached Contract Modification Requests (CMR's).

Original Contract Price	\$8,897,150.00
Amount of Previous Change Order(s)	\$81,191.99
Current Contract Price adjusted by Previous Change Order(s)	\$8,978,341.99
Change in Contract Price Due to this Change Order	\$22,611.00
Contract Price Including this Change Order	\$9,000,952.99

Original Contract Time	550	Calendar Days
Previous Changes to Contract Time	21	Calendar Days
Current Contract Time adjusted by Previous Change Order(s)	571	Calendar Days
Change to Contract Time Due to this Change Order	5	Calendar Days
Contract Time Including this Change Order	576	Calendar Days

Approvals:

Requested by: _____
Mark Sikora, P.E.
Project Manager
Trotter and Associates, Inc.

Recommended by: _____
John Lamb
Environmental Services Mgr.
City of St. Charles

Ordered by: _____
Hon. Raymond Rogina
Mayor
City of St. Charles

Accepted by: _____
Jason Whittaker
President
Whittaker Construction &
Excavating, Inc.

2/11/2014

Change Order No. 6

Trotter and Associates, Inc.
STC-076

City of St. Charles - 2012 Main & Sludge Handling Building Improvements
Summary of Change Order #6

CMR No.	Description	Amount	Days
52	Furnish and Install 2" HDPE Gas Service to the Digester Building	\$ 8,914.00	2
53	Modify the Bridge Crane in the Sludge Dewatering Room	\$ 2,950.00	1
55	Furnish and Install 7 Steel Angles for W. CMU Wall of Sludge Thickening Room	\$ 926.00	0
56	Modifications to Fire Alarm System due to Ceiling Conditions in SHB	\$ 7,515.00	2
57	Furnish and Install 4" Plug Valve V-1162 on TWAS Mixing System Piping	\$ 2,306.00	0
TOTAL FOR CHANGE ORDER #6		\$ 22,611.00	5

Original Contract Price	\$ 8,897,150.00
Previous Change Orders	\$ 81,191.99
Current Contract Price adjusted by Previous Change Orders	\$ 8,978,341.99
Contract Price due to this Change Order will be adjusted by	\$ 22,611.00
Contract Price including this Change Order	\$ 9,000,952.99

	Substantial Completion	Final Completion
Original Completion Dates	February 7, 2014	May 8, 2014
Previous Contract Time Adjustment	21	21
Current Completion Dates adjusted by Previous Change Orders	February 28, 2014	May 29, 2014
Contract Time due to this Change Order to be Adjusted by	5	5
Completion Dates including this Change Order	March 5, 2014	June 3, 2014

City of St. Charles Public Works Environmental Services Office

CHANGE ORDER			
PROJECT:	Biosolids Building Construction Project	NO.	6
		DATE:	2/10/2014
CONTRACTOR:	Whittaker Construction & Excavating	BY:	John Lamb
CONTRACT FOR:	Demolition and construction of biosolids building and equipment.		
You are directed to make the following changes:			
DESCRIPTION:			
	1. Install new 2" gas service due to old line not passing pressure test.	\$	8,914.00
	2. Modify bridge crane in dewatering room due to HVAC equipment.	\$	2,950.00
	3. Install 7 steel angles in thickening room for block wall, roofing joint,	\$	926.00
	4. Revisions to Fire Alarm System due to ceiling height in truck bay.	\$	7,515.00
	5. Install 4" Plug Valve on sludge mixing system.	\$	2,306.00
		\$	22,611.00
PURPOSE OF CHANGE:			
	1. Existing gas line was old and leaking, would not pass NiCor pressure test.		
	2. HVAC equipment, ductwork was in way of crane and it could not be modified.		
	3. Angles needed to ensure block wall and ceiling/roof anchored at common point.		
	4. Fire alarm conduit revised to meet varying ceiling heights throughout room.		
	5. Valve needed to provide point of flushing out, maintaining mixing system		
ATTACHMENTS: Engineer Change Order			
CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIME	
Original Contract price:	\$ 8,897,150.00	Original Contract deadline:	550 Days / May 8, 2014
Previous Change Orders:	\$ 81,191.99	Previous Change Orders:	21
Contract Price prior to this Change Order:	\$ 8,978,341.99	Contract deadline prior to this Change Order:	571 days / May 29, 2014
Net Increase (Decrease) of this Change Order	\$ 22,611.00	Net Increase (Decrease) of this Change Order	5
Contract price with all approved Change Order:	\$ 9,000,952.99	Contract deadline with all approved Change Order:	576 days / June 3, 2014

RECOMMENDED:

2/13/2014

Environmental Service Manager

Date

APPROVED:


Finance Director

Date

Contractor

Date

It is determined that the circumstances necessitating this change order were not foreseeable at the time the original contract was signed, the change order is germane to the original contract as signed, and the change order is in the best interest of the City and authorized by law.

 <p>ST. CHARLES S I N C E 1 8 3 4</p>	AGENDA ITEM EXECUTIVE SUMMARY					
	Title:		Recommendation to Approve a Resolution for the Closure of Main Street for the Memorial Day Parade			
	Presenter:		Interim Chief Huffman			
Please check appropriate box:						
	Government Operations		X	Government Services 02.24.14		
	Planning & Development			City Council		
	Public Hearing					
Estimated Cost:		\$N/A		Budgeted:	YES	NO
If NO, please explain how item will be funded:						
Executive Summary:						
<p>The City of St. Charles is requesting to have a Memorial Day Parade on May 26, 2014 on Main Street between the hours of 9:30 a.m. and 11 a.m. It is necessary to prepare a Resolution and request permission from IDOT to close this State road.</p> <p>The special events application was submitted on February 7th and the special events committee will be meeting to discuss the details of this event on February 25th. No changes to the time or event are requested from past Memorial Day parades. Due to the fact a road closure approval from IDOT can take up to six weeks, this request is being brought to the Committee at this time.</p>						
Attachments: <i>(please list)</i>						
Resolution						
Recommendation / Suggested Action <i>(briefly explain):</i>						
Recommendation to approve a Resolution for the closure of Main Street for the Memorial Day Parade.						
For office use only:		Agenda Item Number: 6.a				

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Requesting the Closure of Routes 64 and 31 for the
Memorial Day Parade**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles is sponsoring a Memorial Day Parade in the City of St. Charles, and;

WHEREAS, this production will require the temporary closure of Main Street (Route 64), a state highway in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that permission to close Main Street (Route 64) on Monday, May 26, 2014 from 9:30 a.m. to 11 a.m. is requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64; south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

Presented to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2014.

Passed by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2014.

Approved by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2014.

Raymond P. Rogina, Mayor

Attest:

Nancy Garrison, City Clerk


Council Vote:

Ayes: _____

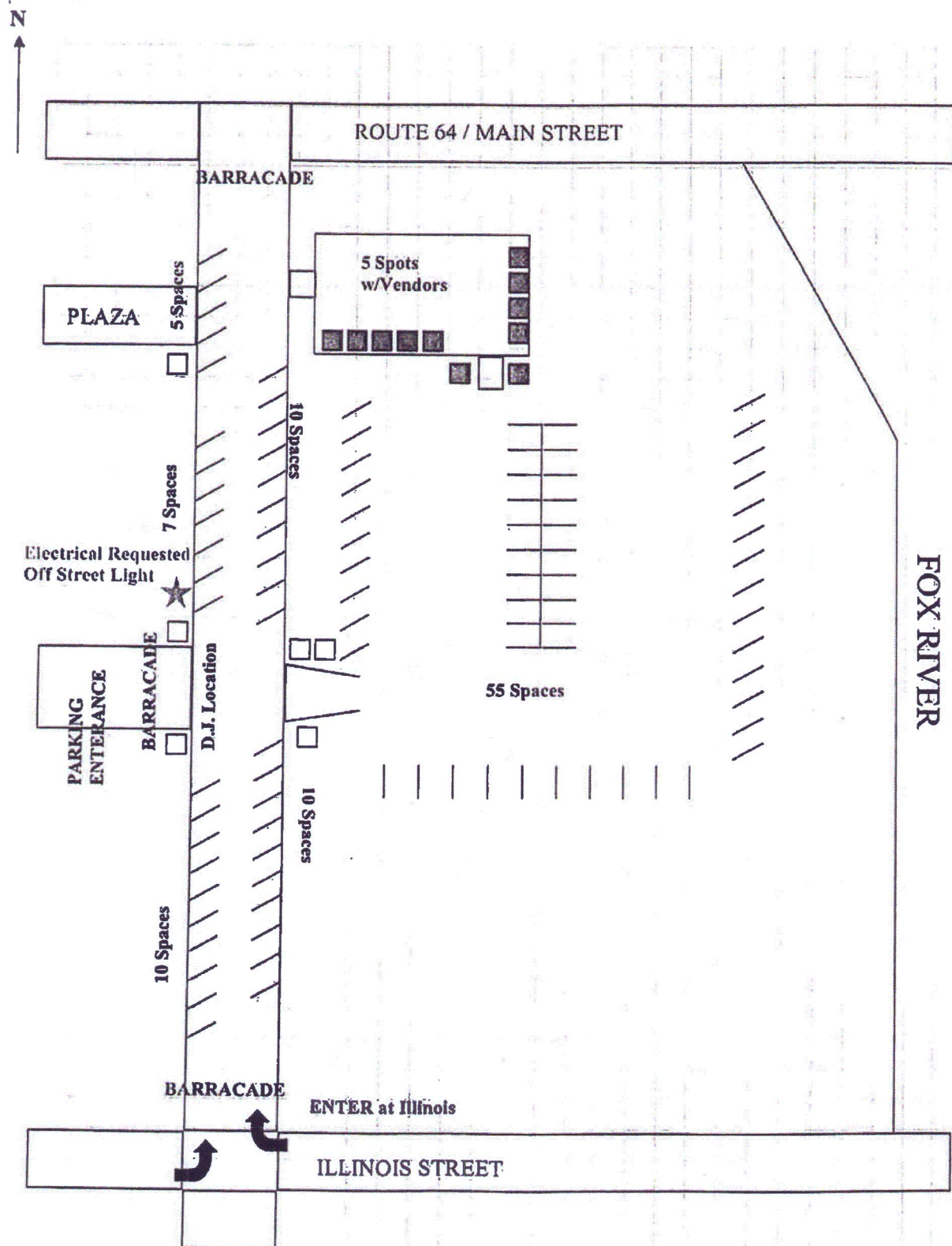
Nays: _____


Abstain: _____

Absent: _____

 <p>ST. CHARLES S I N C E 1 8 3 4</p>	AGENDA ITEM EXECUTIVE SUMMARY												
	Title:		Recommendation to Approve Parking Lot, Street Closure, and Use of Amplification Equipment for St. Charles Cruise Nights										
	Presenter:		Interim Chief Steve Huffman										
Please check appropriate box:													
	Government Operations		X		Government Services 02.24.14								
	Planning & Development				City Council								
	Public Hearing												
<table border="1"> <tr> <td>Estimated Cost:</td> <td>\$N/A</td> <td>Budgeted:</td> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>							Estimated Cost:	\$N/A	Budgeted:	YES		NO	
Estimated Cost:	\$N/A	Budgeted:	YES		NO								
If NO, please explain how item will be funded:													
<p>Executive Summary:</p> <p>The St. Charles Chamber of Commerce is requesting to host Cruise Nights for the fourth year on July 8, 15, 22, 29 and August 5, 12, 19, and 26, 2014; these are all Tuesday evenings. These cruise nights have been held the past four years without incident.</p> <p>Event coordinators have requested this event to remain on 1st Street. 1st Street will be closed from Main St. to Illinois St. from approximately 4:30 to 8:30 p.m. on each of the dates. In addition, weather permitting, the temporary parking lot on 1st Street will also be used.</p> <p>In addition to the street closure and use of barricades, they will need an electric hook-up and a loudspeaker permit during the time of the event on each date. The event sponsor will be responsible to move the barricades on each evening to reopen the street.</p> <p>Any prep work, such as dropping off barricades, will be handled by Public Works personnel as part of their regular work. Similarly, any need for Police assistance will be handled by on-duty personnel. There will be minimal cost to the City, if any, since no overtime will be expended nor any rental fees associated with barricades.</p> <p>The sponsor has been in contact with all the affected businesses in the immediate area; they support the events and may participate in some manner. The Fire Department requires a 12-foot lane for access of any apparatus that may be needed.</p>													
Attachments: (please list)													
Diagram of event layout													
Recommendation / Suggested Action (briefly explain):													
Recommendation to approve parking lot, street closure, and use of amplification equipment for St. Charles Cruise Nights.													
For office use only:		Agenda Item Number: 6.b											

Cruise Nights 2014



	AGENDA ITEM EXECUTIVE SUMMARY					
	Title:		Recommendation Approve Street and Parking Lot Closures for the Fine Arts Show			
	Presenter:		Interim Chief Steve Huffman			
Please check appropriate box:						
	Government Operations		X		Government Services 02.24.14	
	Planning & Development				City Council	
	Public Hearing					
Estimated Cost:		\$ N/A		Budgeted:	YES	NO
If NO, please explain how item will be funded:						
Public Works will deliver and pick up barricades during regular operating hours.						
Executive Summary:						
<p>The Fine Arts Show will be held on South Riverside Avenue between Main Street and Illinois Avenue, as well as Walnut Avenue between Riverside Avenue and 2nd Avenue from Friday, May 23rd through Sunday, May 25th. The Downtown St. Charles Partnership is requesting the closure of the following streets:</p> <ul style="list-style-type: none"> • South Riverside Avenue from Main Street to Illinois Avenue from 5 a.m. on May 23rd through 8 p.m. on Sunday, May 25th. • Walnut Avenue from 2nd Avenue to Riverside Avenue from 5 p.m. on Friday, May 23rd through 8 p.m. on Sunday, May 25th. • The parking lot between Riverside and 2nd Avenue from 5 a.m. on Friday, May 23rd through 8 p.m. on Sunday, May 25th. <p>The event sponsor will remove all barricades from the street once all of the booths are gone.</p>						
Attachments: (please list)						
Diagram of the booth layout						
Recommendation / Suggested Action (briefly explain):						
Recommendation to approve street and parking lot closures for the Fine Arts Show.						
For office use only:		Agenda Item Number: 6.c				

