

**AGENDA
CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. BILL TURNER, CHAIR**

**MONDAY, JULY 7, 2014
IMMEDIATELY FOLLOWING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
2 E. MAIN ST.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Omnibus Vote**
Budget Revisions – May 2014.
- 4. Finance Department**
 - a. Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Waive the Bid Procedure and Accept Quote from Driessen Construction for Concrete Pad for Cable Storage.
 - b. Recommendation to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (Miscellaneous Items).
 - c. Presentation of Quarterly Update Regarding City's Financial Results for April 2014 – Information Only.
- 5. Executive Session**
 - Personnel
 - Pending Litigation
 - Probable or Imminent Litigation
 - Property Acquisition
 - Collective Bargaining
 - Review of Minutes of Executive Sessions
- 6. Additional Items**
- 7. Adjournment**

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 1

Journal Entry N 1 Roll Forward Adjustment Code RFB Roll Forward Budget for Proj Active
Status History Operator CI\jghiott

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	1	200521	56205-0000 FB	5,000.00		
				Distribution Imp-Developments	Desc: For reimbursable project			
2	1000	100	1	200900	31197-0000 FB		5,000.00	
				Budget Roll Forward-Projects	Desc: For reimbursable project			
*** Totals For Journal Entry N- 1 , Source Code FB						Debits	Credits	Difference
						Base: 5,000.00	5,000.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 1						Debits	Credits	Difference
						Base: 5,000.00	5,000.00	0.00
						Unit: 0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 2

Journal Entry N 2 Roll Forward for Projects Adjustment Code RFB Roll Forward Budget for Proj Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	1	513511	56101-0000 FB	350,740.00			
				Land Improvements	Desc: R/F EAB Balance-2012A Bonds				
2	1000	100	1	513900	31195-0000 FB		350,740.00		
				Available Resources-Prior Bonds	Desc: R/F EAB Balance-2012A Bonds				
3	1000	100	1	513500	56101-0000 FB	682,937.00			
				Land Improvements	Desc: R/F IL64 Project Bal-2011A Bon				
4	1000	100	1	513900	31195-0000 FB		682,937.00		
				Available Resources-Prior Bonds	Desc: R/F IL64 Project Bal-2011A Bon				
*** Totals For Journal Entry N- 2 , Source Code FB						Debits	Credits	Difference	
						Base:	1,033,677.00	1,033,677.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 2						Debits	Credits	Difference	
						Base:	1,033,677.00	1,033,677.00	0.00
						Unit:	0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 3

Journal Entry N 3 Budget Transfer Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	1	210541	54301-0000 FB	20,000.00		
				Refuse & Hauling Service	Desc: Hauling & excavating			
2	1000	100	1	210541	52805-0000 FB		20,000.00	
				Asphalt and Paving Materials	Desc: Hauling & excavating			
***	Totals For Journal Entry N-			3 ,	Source Code FB	Debits	Credits	Difference
					Base:	20,000.00	20,000.00	0.00
					Unit:	0.00	0.00	0.00
***	Totals For Journal Entry N-			3		Debits	Credits	Difference
					Base:	20,000.00	20,000.00	0.00
					Unit:	0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 4

Journal Entry N 4 Budget Transfer Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	1	100110 Other Professional Services	54189-0000 FB Desc: Temp service for receptionist	2,400.00			
2	1000	100	1	100110 Regular Wages	50100-0000 FB Desc: Temp service for receptionist		2,400.00		
3	1000	100	1	100500 Other Contracted Services	54399-0000 FB Desc: Temp service for PW Admin	2,500.00			
4	1000	100	1	100500 Regular Wages	50100-0000 FB Desc: Temp service for PW Admin		2,500.00		
*** Totals For Journal Entry N- 4 , Source Code FB						Debits	Credits	Difference	
						Base:	4,900.00	4,900.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 4						Debits	Credits	Difference	
						Base:	4,900.00	4,900.00	0.00
						Unit:	0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
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Page 5

Journal Entry N 5 Budget Addition Adjustment Code ADD Budget Addition Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	1	200520 Computer Equipment	56004-0000 FB Desc: From computer repl reserves	239.00	
2	1000	100	1	200900 Avail Resources-Computer Reserve	31194-0000 FB Desc: From computer repl reserves		239.00

*** Totals For Journal Entry N- 5 , Source Code FB
Base: Debits 239.00 Credits 239.00 Difference 0.00
Unit: 0.00 0.00 0.00

*** Totals For Journal Entry N- 5
Base: Debits 239.00 Credits 239.00 Difference 0.00
Unit: 0.00 0.00 0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
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Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 6

Journal Entry N 6 Budget Transfer Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	1	100220	54250-0000 FB	480.00		
				Software Licenses & Subscription Desc: For Adobe Ill software				
2	1000	100	1	100220	51300-0000 FB		480.00	
				Registration and Fees Desc: For Adobe Ill software				
*** Totals For Journal Entry N- 6 , Source Code FB						Debits	Credits	Difference
						480.00	480.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 6						Debits	Credits	Difference
						480.00	480.00	0.00
						Unit: 0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 7

Journal Entry N 7 Budget Addition Adjustment Code ADD Budget Addition Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	1	100124 Cultural Commission	54621-0000 FB Desc: Norris Cult Arts FY1213 Alloca	5,250.00	
2	1000	100	1	100900 Available Resources	31199-0000 FB Desc: Norris Cult Arts FY1213 Alloca		5,250.00

*** Totals For Journal Entry N- 7 , Source Code FB
 Base: Debits 5,250.00 Credits 5,250.00 Difference 0.00
 Unit: 0.00 0.00 0.00

*** Totals For Journal Entry N- 7
 Base: Debits 5,250.00 Credits 5,250.00 Difference 0.00
 Unit: 0.00 0.00 0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 8

Journal Entry N 8 Budget Transfer Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	1	100510	54456-0000 FB	61,800.00		
				Repair & Maint - Streets	Desc: Street rep budget in wrong a/c			
2	1000	100	1	100510	52805-0000 FB		61,800.00	
				Asphalt and Paving Materials	Desc: Street rep budget in wrong a/c			
*** Totals For Journal Entry N- 8 , Source Code FB						Debits	Credits	Difference
						Base: 61,800.00	61,800.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 8						Debits	Credits	Difference
						Base: 61,800.00	61,800.00	0.00
						Unit: 0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 9

Journal Entry N 9 Roll Forwards for Projects Adjustment Code RFB Roll Forward Budget for Proj Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	1	200521	56101-0000 FB	15,000.00			
				Land Improvements	Desc: R/F PW Parking Lot (EL2015)				
2	1000	100	1	200900	31197-0000 FB		15,000.00		
				Budget Roll Forward-Projects	Desc: R/F PW Parking Lot (EL2015)				
3	1000	100	1	220551	56200-0000 FB	377,500.00			
				Structures and Improvements	Desc: R/F Royal Fox 1 WW5001				
4	1000	100	1	220900	31195-0000 FB		377,500.00		
				Available Resources-Prior Bonds	Desc: R/F Royal Fox 1 WW5001 2013B				
*** Totals For Journal Entry N- 9 , Source Code FB						Debits	Credits	Difference	
						Base:	392,500.00	392,500.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 9						Debits	Credits	Difference	
						Base:	392,500.00	392,500.00	0.00
						Unit:	0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 10

Journal Entry N 10 Budget Transfer Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	1	100221	52002-0000 FB	100.00		
				Books and Subscriptions	Desc: For Crain's subscription			
2	1000	100	1	100221	54531-0000 FB		100.00	
				Bid Notices	Desc: For Crain's subscription			
*** Totals For Journal Entry N- 10 , Source Code FB						Debits	Credits	Difference
						100.00	100.00	0.00
						Base:		
						Unit:	0.00	0.00
*** Totals For Journal Entry N- 10						Debits	Credits	Difference
						100.00	100.00	0.00
						Base:		
						Unit:	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 11

Journal Entry N 11 Budget Addition Adjustment Code ADD Budget Addition Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	1	100510	55204-0000 FB	11,801.00		
				Property Taxes	Desc: Kane Cty Prop Tax (VFW)			
2	1000	100	1	100900	31199-0000 FB		11,801.00	
				Available Resources	Desc: Kane Cty Prop Tax (VFW)			
*** Totals For Journal Entry N- 11 , Source Code FB						Debits	Credits	Difference
						11,801.00	11,801.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 11						Debits	Credits	Difference
						11,801.00	11,801.00	0.00
						Unit: 0.00	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles USD
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 12

Journal Entry N 12 Budget Transfer Adjustment Code TRF Budget Transfer Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	1	100300	54142-0000 FB	27.00		
				Background Checks	Desc: Background check/Police Chief			
2	1000	100	1	100300	51500-0000 FB		27.00	
				New Hire Testing	Desc: Background check/Police Chief			
*** Totals For Journal Entry N- 12 , Source Code FB						Debits	Credits	Difference
						27.00	27.00	0.00
						Base:		
						Unit:	0.00	0.00
*** Totals For Journal Entry N- 12						Debits	Credits	Difference
						27.00	27.00	0.00
						Base:		
						Unit:	0.00	0.00

Budget Journal Edit Listing

FB240 Date 06/05/14
Time 12:38

Company 1000 - City of St. Charles
Budget Journal Edit Listing
For Fiscal Year 2015
Budget 100 FY 14/15 Revised Budget USD

Page 13

Journal Entry N 13 Budget Addition Adjustment Code ADD Budget Addition Active
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	1	200521 Distribution Imp-Developments	56205-0000 FB Desc: New Service AT&T 3451 Swenson	6,000.00			
2	1000	100	1	200999 Reimbursement For Projects	45405-0000 FB Desc: New Service AT&T 3451 Swenson		6,000.00		
3	1000	100	1	200521 Distribution Imp-Developments	56205-0000 FB Desc: New Service AT&T 3415 Stern Av	6,000.00			
4	1000	100	1	200999 Reimbursement For Projects	45405-0000 FB Desc: New Service AT&T 3415 Stern Av		6,000.00		
5	1000	100	1	200521 Distribution Imp-Developments	56205-0000 FB Desc: New Service Discount Tire/Rand	22,000.00			
6	1000	100	1	200999 Reimbursement For Projects	45405-0000 FB Desc: New Service Discount Tire/Rand		22,000.00		
7	1000	100	1	200521 Distribution Imp-Developments	56205-0000 FB Desc: New Service AT&T 3709 Ohio	5,000.00			
8	1000	100	1	200999 Reimbursement For Projects	45405-0000 FB Desc: New Service AT&T 3709 Ohio		5,000.00		
*** Totals For Journal Entry N- 13 , Source Code FB						Debits	Credits	Difference	
						Base:	39,000.00	39,000.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 13						Debits	Credits	Difference	
						Base:	39,000.00	39,000.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Company 1000						Debits	Credits	Difference	
						Base:	1,574,774.00	1,574,774.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Report						Debits	Credits	Difference	
						Base:	1,574,774.00	1,574,774.00	0.00
						Unit:	0.00	0.00	0.00

The revisions shown herewith have been approved by the City Council, except as noted below.

Signature

Date

Signature

Date

Signature

Date

Exceptions:



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Waive the Bid Procedure and Accept Quote from Driessen Construction for Concrete Pad for Cable Storage
Presenter:	Mike Shortall

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	40,500	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

Purchasing obtained a competitive quote from two established local vendors and compared it to existing MFT pricing for the pouring of a specialized concrete pad in the Inventory Storage yard at Public Works. For this limited scope, Driessen Construction provided the best pricing to perform this work. This pad is the first part of a budgeted project to secure our expensive copper and aluminum electric cable from the elements and from theft. After the foundation is set, a building will be placed to get the cable out of the elements and under lock and key. Both projects have been approved through the budget process for FY 2014/2015.

Attachments: *(please list)*

Driessen Construction proposal, Bid Waiver, Resolution

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to waive the bid procedure and accept quote from Driessen Construction for concrete pad for cable storage.

For office use only:

Agenda Item Number: 4a



City of St. Charles
Attention: Mike Shortall

We propose to furnish all materials and perform all labor necessary to complete the following:

Electrical cable storage pad.
Pad to be 126' x 35' x 8" with the perimeter concrete to be 1' x 1'.

Scope of work:
Excavation and compacting of area.
Furnish and install wire welded mesh.
Furnish and install # 5 bars @ 12" centers at construction joints.
Concrete per spec.
Sawcut joints and furnish and install joint sealer.

All of the above work to be completed in a substantial and workmanlike manner for the sum of **Forty-Thousand Five-Hundred and 00/100** Dollars (\$40,500.00)

Payments made each _____ as the work progresses to the value of _____ (____%) percent of the work completed. The entire amount of the contract to be paid within **30** days after completion.

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for the same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

The Contractor agrees to carry Workmen's Compensation and Public Liability Insurance, also pay all Sales Taxes, Old Age Benefit and Unemployment Compensation Taxes upon the material and labor furnished under this contract, as required by the United States Government and the State in which this work is performed.

This proposal for acceptance under the terms set forth in this Proposal and Acceptance is good for 30 days.

Respectfully submitted,

Signature

Joseph Driessen

V.P.

Printed Name and Title

Date **April 9, 2014**

Acceptance

You are hereby authorized to furnish all materials and labor required to complete the work mention in the above proposal, for which the undersigned agrees to pay the amount mentioned in said proposal, and according to the terms thereof. Interest will be charged on overdue accounts at the rate of 18% annually. If the account is referred to collection, I agree to pay all costs of collection including but not limited to reasonable attorney's fees.

Signature

Printed Name and Title

Date



A LAMP CONCRETE CONTRACTORS, INC.
 1900 WRIGHT BOULEVARD
 SCHAUMBURG, IL 60193
 OFFICE: 847-891-6000 FAX: 847-891-1873

To: City of St. Charles	Contact:
Address: c/o Finance Department, 2 E. Main Street St. Charles, IL 60174	Phone: (630) 377-4914 Fax: (630) 377-4487
Project Name: Electrical Cable Storage Pad	Bid Number:
Project Location:	Bid Date:

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
42000300	PCC PVT 8	810.00	SY	\$52.35	\$42,403.50

Total Bid Price: \$42,403.50

Notes:

- The above pricing excludes bonds and permit. If required extra charges will apply.
- The above pricing excludes layout.
- The above pricing excludes traffic control.
- The above pricing excludes testing.
- The above pricing excludes specialty Insurance policies.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: A Lamp Concrete</p> <p>Authorized Signature: _____</p> <p>Estimator: Jeff Moyer (847) 891-6000 jmoyer@alampconcrete.com</p>
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GENEVA CONSTRUCTION COMPANY

INDIAN TRAIL and Route 25 * P.O. Box 998 - AURORA, ILLINOIS 60507

Phone: (630) 892-4357 - Fax: (630) 892-7738

* MIKE SHORTALL
* 2 E. MAIN ST
* ST. CHARLES, IL 60174
*

DATE 6/6/2014

CITY OF ST. CHARLES PCC PAD

We propose to furnish the following described construction, including all labor, materials and equipment according to standard construction practices.

PROPOSAL	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
200	CY	REMOVE MATERIAL FOR PCC INSTALLATION - NONCONTAMIN	\$42.00	\$8,400.00
490	SY	8" PCC, WWF, THICKENED EDGE, COLD JOINT SEALANT CONSTR. JOINTS 12" O.C. W/ #5 BARS, 4" AGG BASE	\$92.00	\$45,080.00
1	LS	CCDD CERTIFICATION	\$1,500.00	\$1,500.00
490	SY	JOINT SEALER - LINSEED OIL	\$2.00	\$980.00

GRAND TOTAL: \$55,960.00

NOTES: If accepted, this work will not be scheduled for construction until one signed copy of the proposal has been received at our office.

* For information regarding scheduling of construction, please contact our Paving Department at (630) 892-4357.

Due to the volatile pricing of Liquid Asphalt, Asphalt prices are subject to a surcharge if the Liquid Asphalt prices rise above \$550.00 per ton prior to the completion of the project. A surcharge of \$0.06 per ton will apply for each \$1.00 per ton over the base price of \$550.00 per ton of Liquid Asphalt. Should the price decrease below \$550.00 per ton, a similar credit will be given. Copies of invoices for liquid asphalt will be provided for verification.

TERMS: Final settlement will be based upon actual units of work completed at the bid price per unit.

* This proposal is subject to the terms, specifications and conditions of sale printed on the second page of this proposal hereof, which are made a part of this proposal.

* This proposal is made in DUPLICATE and will constitute a binding agreement providing it is accepted within 60 days from date hereof.

The above proposal is accepted:

GENEVA CONSTRUCTION COMPANY
Brian Chrisman, Estimator

Name, Title, Date

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Driessen Construction
1850 Dean Street
St. Charles, IL 60174

For the purchase of: Custom Concrete Pad for Cable Storage Area

At a cost not to exceed: \$40,500

Reason for the request to waive the bid procedure: Purchasing obtained two competitive quotes which was compared to the MFT bid pricing. For this custom work, Driessen provided better pricing to preform this project.

Other Quotations Received: MFT Bid ALamp and Geneva Construction

Date: 4/28/14

Requested by: M. Shortall_____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing the Mayor and the City Clerk of the City of
St. Charles to Waive the Bid Procedure and Accept Quote from Driessen
Construction for Concrete Pad for Cable Storage**

**Presented & Passed by the
City Council on _____**

BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to Waive the Bid Procedure and Accept the Quote from Driessen Construction for Concrete Pad for Cable Storage.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of July, 2014

PASSED by the City Council of the City of St. Charles, Illinois, this ____ day of July, 2014

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of July, 2014

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (Miscellaneous Items)
Presenter:	Mike Shortall

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (7/7/14)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council

Estimated Cost:	-	Budgeted:	YES	-	NO	-
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If NO, please explain how item will be funded:

Executive Summary:

We are asking for approval to sell items to the highest respective bidders:

- 2-flower pots
- 2-refrig. units
- 1-arc welder
- 1-generator
- 1-boat
- 1-air bag
- 1-lot of concrete pipe
- 1-skid brake drums
- 1-lot of miscellaneous auto parts
- 1-lot of miscellaneous tires
- 1-lot of pole tree trimmers
- 1-lot reclining chairs
- 2-cabinets
- 1-Mars air door
- 1-lot of miscellaneous Christmas lights
- 1-coffee table

Items will be sold via on-line bids, PublicSurplus.com.

Attachments: *(please list)*

Ordinance

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (Miscellaneous Items).

For office use only:

Agenda Item Number: 4b

City of St. Charles, Illinois
Ordinance No. _____

**Ordinance Authorizing the Sale of Items of Personal
Property Owned by the City of St. Charles
(Miscellaneous Items)**

WHEREAS, in the opinion of at least three-fourths of the Corporate authorities of the City of St. Charles, it is no longer necessary or useful to or for the best interest of the City of St. Charles to retain the personal property now owned by the City of St. Charles and hereinafter;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

1. Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the City Council finds that the following personal property now owned by the City of St. Charles is no longer necessary or useful to the City of St. Charles and the best interests of the City of St. Charles will be served by its sale:

- 2-flower pots
- 2-refrigerator units
- 1-arc welder
- 1-generator
- 1-boat
- 1-air bag
- 1-lot of concrete pipe
- 1-skid brake drums
- 1-lot of miscellaneous auto parts
- 1-lot of miscellaneous tires
- 1-lot of pole tree trimmers
- 1-lot reclining chairs
- 2-cabinets
- 1-Mars air door
- 1-lot of miscellaneous Christmas lights
- 1-coffee table.

2. Pursuant to said Section 65ILCS 5/11-76-4, the Purchasing and Inventory Control Division Manager be, and he is hereby authorized and directed to sell the foregoing described personal property now owned by the City of St. Charles to: the highest respective bidders.

Ordinance 2014-_____

Page_____

Presented to the City Council of the City of St. Charles, Illinois, this _____ day of July, 2014.

Passed by the City Council of the City of St. Charles, Illinois, this _____ day of July, 2014.

Approved by the Mayor of the City of St. Charles, Illinois, this _____ day of July, 2014.

Raymond P. Rogina, Mayor

Attest:

Nancy Garrison, City Clerk

Council Vote:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation of Quarterly Update regarding City's Financial Results for April 2014 – Information Only

Presenter: Julie Herr, Assistant Finance Director

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (7/7/14)		Government Services
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:		Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

Executive Summary:

A brief summary of the financial results for April 2014 for the City's main operating funds will be presented. A comparison of actual amounts to budget amounts and major financial trends will be discussed. As previously discussed these updates are now being done on a quarterly basis.

Attachments: *(please list)*

Narrative Explanation
Summary Spreadsheets & Graphs

Recommendation / Suggested Action *(briefly explain):*

Presentation of Quarterly Update regarding City's Financial Results for April 2014 – Information Only.

For office use only: Agenda Item Number: 4c

June 6, 2014

April 2014 Monthly Financial Results

In an effort to improve communications regarding the City's financial results, we have consolidated and simplified the various financial reports provided to City Council as well as City employees. The monthly City Council financial report, the quarterly Financial Snapshot and the quarterly Employee Financial Report have been combined into one user friendly financial report. It is our goal to provide meaningful financial data in a format that is easy to read and understand. This new report will be prepared monthly and will be presented to City Council as well as made available to all City employees.

It is important to note that the results are presented on the cash basis of accounting (revenues are booked when cash is received and expenditures are booked when cash is disbursed). The City will convert results to a modified accrual basis of accounting (revenues are recognized when available and expenses are recognized as the liability is incurred) as required by generally accepted accounting principles. This conversion takes place during the fiscal year end audit process.

The report consists of 3 sections:

1. A brief narrative that summarizes the financial highlights for the quarter. The narrative follows the overview of the report format.
2. Charts and graphs that give a view of the financial performance of the City's General Fund, Electric Fund, Water Fund and Wastewater Fund.
3. Summary financial statements that document the status of the City's General Fund, Electric Fund, Water Fund, and Wastewater Fund.

Any questions regarding this report may be submitted to your department director, Chris Minick, or the City Administrator.

Overview of the Report

Charts

The Charts section consists of information that was previously presented in the quarterly snapshot report. These charts are intended to give a quick, high-level summary of the financial performance of each of the major revenue and expenditure streams and the individual funds.

Chart #1 is a summary of Revenues for each of the 4 major operating funds: General Fund, Electric Fund, Water Fund and Wastewater Fund. Chart #1 compares the current year revised budgeted amount, the current year annual forecast amount, and the previous fiscal year's actual amount of revenue.

Chart #2 is a summary of Expenditures for each of the 4 major operating funds. It also compares the current year annual revised budget, the current year annual forecast amount, and the previous fiscal year's actual expenditures.

Chart #3 highlights the Top 7 Revenue Sources of the General Fund, the City's main operating fund. It includes the current year annual revised budget, the current year forecast amount, and the previous fiscal year's actual.

Charts #4-7 are a comparison of Revenues and Expenditures for each of the 4 major operating funds. It also compares the current year revised budget, the current year forecast, and the previous year's actual.

Reports

The reports reflect the monthly financial results for each of the City's four main operating funds. Each fund is represented on a separate page. These reports present the same information that had been contained in the employee financial report. These reports have been summarized somewhat for ease and convenience of use. Additionally, one-time revenue sources and expenditures are no longer segregated but appear in the proper revenue or expense category for ease of use and to present the information in a more understandable format.

The reports include a revenue section, an expenditure section, and a net surplus or (deficit). The revenue section is made up of the major revenue sources for that fund. Expenditures are broken down by Personal Services, Commodities, Contractual Services, Other Operating Expenses, Departmental Allocations, Capital, Debt Service, and Transfers Out.

The surplus or deficit is the net result of revenues over or under expenditures.

The columns are presented uniformly throughout the reports. Below is a description of each column:

Column 1 (Original Budget) represents the current fiscal year's original budget as passed in April.

Column 2 (Revised Budget) reflects the original budget and the impact of any budgetary transfers, additions, or deletions that have occurred since the beginning of the fiscal year. This is the budget as it stands as of the end of the month.

Column 3 (Year to Date (YTD) Actual) reflects the actual revenues received or expenses incurred for the current fiscal year through the end of the month. This column reflects the actual operating results of the fund for the fiscal year to date.

Column 4 (YTD Actual vs Budget %) calculates what percentage of the revised annual budget has been received or spent for the fiscal year to date. It is a percentage determined by Column 3 divided by Column 2.

Column 5 (Prior YTD Actual) reflects the revenues received or expenses incurred as of the same month from the prior fiscal year.

Column 6 (Inc/Dec from Prior Year %) calculates how our current YTD results compare with prior YTD results for the same period. Percentages greater than 100 indicate that we have received/spent more in the current fiscal year to date than in the prior fiscal year; whereas percentages below 100 indicate that we have received/spent less in the current year than in the previous year. It is a percentage determined by taking the difference between Column 3 and Column 5 and then dividing that amount by Column 5).

Column 7 (Fiscal Year Forecast) represents the forecasted financial results based on the year-to-date actual amounts reflected in Column 3 and the anticipated results of the remainder of the fiscal year. In other words, this column reflects our current projection of the financial results for each line item for the fiscal year. The City will place great importance on the numbers in this column to track and evaluate the anticipated results of operations for the fiscal year. The amounts in this column are tracked and analyzed to try to discern any trends that would require the City to take action during the fiscal year.

Column 8 (Forecast vs Revised Budget) is the difference between the forecasted amount and the revised budget. Positive differences indicate that we are projected to receive/spend more than the revised annual budget. Negative differences indicate that we are projected to receive/spend less than the revised annual budget for the fiscal year.

Column 9 (Forecast vs Budget %) reflects the same information as in Column 8, but in percentage format. Percentages greater than 100 indicate that we are projected to receive/spend more than the revised annual budget whereas percentages less than 100 indicate that we are projected to receive/spend less than the revised annual budget. It is a percentage determined by Column 8 divided by Column 2).

Column 10 (FY 12-13 Actual) represents the total amount of revenue received or expense incurred for the previous fiscal year for the line item indicated. It is possible that this number will change between the months of May through October as the results of the City's annual audit are finalized. The City will utilize audited numbers in this column as soon as they become available.

Discussion of April 2014 Results

It is important to note that these results are preliminary and are pending our annual audit. These results do not include a number of year-end adjustments that are necessary in order to comply with Generally Accepted Accounting Principles (GAAP). Further, the preliminary results contained herein will likely change as we complete the audit process, perhaps materially.

General Fund

The General Fund is where the vast majority of City operations are accounted for. This includes almost all of the services provided by the City, as well as expenses needed to support most departments and employees.

As of the end of April, General Fund revenues came in 3.5% below the revised budget. The City's largest revenue stream, sales and use tax, was lower than budget and projections. The budget projections calculated last April assumed growth in sales and economic activity that we simply have not experienced during this fiscal year. The actual amount of sales and use tax revenue received as of the end of April is \$227,000 more than the sales tax revenue received through the end of April 2013, an increase of 1.55%.

In addition, hotel tax revenues and telecommunications performed below budget for the year. Alcohol tax revenues came in slightly below budget expectations as well. Conversely, income tax disbursements from the State of Illinois came in well above budget expectations by 8.2%. Electric franchise fees were slightly above budget expectations while property tax revenues were in line with last year's revenues. The City has maintained a consistent operating tax levy for the past five years.

Expenditures ended the year 9.3% below the revised budget. All expenditure categories, including personal services, commodities, and contractual services came in under the revised budget.

Preliminary results indicate the General Fund will end the year with a surplus of \$1,024,562. This compares to a break even budget when the budget was approved in April. Therefore, while the trend of revenues not meeting expectations will require monitoring and analysis if it continues into FY 14-15, the fact that expenditures are trending below expectations at a greater rate, is more than offsetting any revenue shortfall. **If revenue stream increases do not accelerate, continued prudent expenditure management will be the key to maintaining positive financial performance in the General Fund over the coming months.**

The significant increase in the FY 13-14 Revised Budget from the FY 13-14 Original Budget is due to \$1,066,647 of projects that were not completed during FY 12-13 and thus were rolled forward into the FY 13-14 budget. The Finance Director is working with staff from other City departments to improve the scheduling and budgeting of expenditures and projects in an attempt to minimize the projects being rolled forward from the prior fiscal year. While there are some circumstances beyond the City's control, there are additional steps that the City can take to improve in this area.

Electric Fund

As of April 30, electric sales were higher than the prior year-to-date sales by approximately 9.0%. They also ended the year above budget expectations by 2.3% for

the fiscal year. The increase can be attributed to an increase in the monthly customer charge that went into effect June 1 as well as an increase in the non-summer rate that took effect in October. In addition, consumption levels were higher in January and February versus the prior year due to the record cold temperatures experienced this winter.

As of April 30, preliminary results show total expenses came in under budgeted amounts by \$1.8 million. Personal Services, Commodities, Contractual Services and Other Operating Expenses all ended the year below budget.

These preliminary results indicate the Electric Fund will end the year with a cash basis surplus of \$1.2 million. This compares to a projected deficit of \$1.1 million at the time the budget was approved. The surplus can be attributed to a combination of increased kwh consumption during the winter months as well as the implementation of the Power Cost Adjustment Factor (PCAF). The PCAF is discussed in more detail below. As stated previously, these are preliminary results and are still subject to a number of audit adjustments required per Generally Accepted Accounting Principles.

The rate structure for all City utilities was analyzed as part of the budget process for fiscal year 2011-2012. Staff recommended changes to the rate structure for that fiscal year which were essentially consistent with the rate study that was completed in April of 2011. As time has gone on, and the City's electric consumption patterns have changed, costs for wholesale power have increased.

The rate structure had not kept pace with both the rates that the City is charged for wholesale power as well as the cost increases that have occurred because of the manner in which customer consumption trends have changed. The City Council has directed staff to take a long term approach to rectify that situation and assure that the City's rate structure is adequate to provide for operating and capital needs of the utility system. This process was continued during fiscal year 2013-2014 when additional rate structure changes were incorporated into each of the utilities including the Electric Fund.

The 2011 rate study suggested changes to the City's rate structure such as increasing fixed monthly service charges for all classes of customer as well as changes to the non-summer rates. These concepts were again incorporated into the rate structure adjustments approved in April of 2013 and were effective beginning with June 2013 billings. Other changes that were incorporated into the FY 13-14 rate structure included a Power Cost Adjustment Factor (PCAF) and non-resident surcharge. Non-resident surcharges were billed beginning in June.

Implementation of the PCAF will help to reduce the city's risk associated with fluctuations in wholesale power costs. The PCAF was first billed in October. For the typical residential customer, the PCAF amounted to an additional \$5.20 on their monthly utility bill. Total PCAF revenue billed for the month of April was \$28,763. Power costs are analyzed each quarter and the PCAF is adjusted accordingly. The PCAF for the second quarter did not change from the first quarter. The PCAF was reduced beginning with the April 2014 billing cycle. It will next be adjusted with the July 2014 billing. We

will continue to monitor and evaluate the impact of these adjustments and consumption patterns on the operating results for the Electric Fund.

If the results of these adjustments meet with expectations, the Electric Fund should be consistently generating an operating income as of the end of FY 15-16.

Water Fund

Water User Charges through the end of the year came in 0.7% below the level of user charge revenue through April 2013 and are below budget by 0.1%. This is primarily due to the amount of rainfall experienced during the summer as compared with the much hotter and drier summer of 2012. Operating expenses ended the year under the revised budget by 48.2%. However, this significant variance is due to capital projects that were budgeted in FY 13-14 but did not take place this fiscal year. These projects will likely be “rolled” into FY 14-15. Current year end preliminary results show the Water Fund with a slight cash-basis surplus of \$274,821, as compared to the original budgeted deficit of \$2,572,373. These are preliminary results and are still subject to a number of audit adjustments required per Generally Accepted Accounting Principles.

The water rate structure has also been adjusted as part of the rate study process that was completed during FY 11-12. The City wants to assure a rate structure adequate to allow for operating and capital cost recapture. Based on current costs, the unadjusted rate structure was not adequate to provide for operations and anticipated future capital projects. The rate adjustments approved in April of 2013 (effective with June billings) are continuing the multi-year process of rate structure adjustments to bring the revenues in line with the costs of operating the system.

If the results of these adjustments meet with expectations, the Water Fund should be structurally sound as of the end of FY 16-17.

Wastewater Fund

User charges in the Wastewater Fund ended Fiscal Year 13-14 higher than the prior year by 5.7% but 1.9% below budget expectations. Operating expenses ended the year under the revised budget by 24.4%. However, this variance is due to capital projects that were budgeted in FY 13-14 but did not take place this fiscal year. These projects will likely be “rolled” into FY 14-15. Preliminary results show the Wastewater Fund with a slight cash-basis surplus of \$49,107 as of April 30. This compares to a budgeted deficit of \$947,062 at the time the budget was approved. Please note these are preliminary results and are still subject to a number of audit adjustments required per Generally Accepted Accounting Principles.

As with the Water Fund, the rate structure is being changed over a multi-year period to assure that operating and anticipated future capital expenses can be recovered through the rates charged for services. Current results indicate that the rate structure is insufficient to meet these costs. Additionally, the City has budgeted for a major renovation and

reconstruction of the existing bio-solids building. The Wastewater Fund's rate structure was again adjusted during April of 2013 (effective with June 2013 billings).

If the results of these adjustments meet with expectations, the Wastewater Fund should be structurally sound as of the end of FY 17-18.

City of St. Charles
Monthly Financial Report
April 30, 2014 **Preliminary**
General Fund

As of 6/6/2014

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 13-14 Original Budget	FY 13-14 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 13-14 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 12-13 Audited Actual
Revenues										
Property Taxes	\$ 12,523,916	\$ 12,523,916	\$ 12,463,916	99.5%	\$ 12,489,303	-0.2%	\$ 12,463,916	\$ (60,000)	-0.5%	\$ 12,489,303
Sales and Use Taxes	16,140,932	16,140,932	14,877,695	92.2%	14,650,913	1.5%	14,877,695	(1,263,237)	-7.8%	14,650,913
State Income Tax	2,969,293	2,969,293	3,213,190	108.2%	2,971,635	8.1%	3,213,190	243,897	8.2%	2,971,635
Electric Franchise Fee	2,708,291	2,708,291	2,754,600	101.7%	2,512,106	9.7%	2,754,600	46,309	1.7%	2,512,106
Hotel Tax	1,994,475	1,994,475	1,692,335	84.9%	1,778,810	-4.9%	1,692,335	(302,140)	-15.1%	1,778,810
Telecommunication Tax	1,340,000	1,340,000	1,154,103	86.1%	1,221,476	-5.5%	1,154,103	(185,897)	-13.9%	1,221,476
Alcohol Tax	1,025,868	1,025,868	1,007,291	98.2%	992,079	1.5%	1,007,291	(18,577)	-1.8%	992,079
Other	2,521,305	2,553,344	2,662,723	104.3%	2,646,841	0.6%	2,662,723	109,379	4.3%	2,646,841
Transfers In	-	90,000	90,000	0.0%	255,390	-64.8%	90,000	-	0.0%	255,390
Total Revenues	\$ 41,224,080	\$ 41,346,119	\$ 39,915,853	96.5%	\$ 39,518,553	1.0%	\$ 39,915,853	\$ (1,430,266)	-3.5%	\$ 39,518,553
Expenditures										
Personal Services	\$ 26,748,716	\$ 27,045,513	\$ 26,004,572	96.2%	\$ 25,635,580	1.4%	\$ 26,004,572	\$ (1,040,941)	-3.8%	\$ 25,635,580
Commodities	1,525,032	1,652,018	1,305,230	79.0%	1,315,170	-0.8%	1,305,230	(346,788)	-21.0%	1,315,170
Contractual	9,804,758	10,831,539	8,522,875	78.7%	8,520,595	0.0%	8,522,875	(2,308,664)	-21.3%	8,520,595
Other Operating Expenses	1,260,307	1,266,801	1,255,009	99.1%	1,484,740	-15.5%	1,255,009	(11,792)	-0.9%	1,484,740
Departmental Allocations	(4,813,836)	(4,813,836)	(4,813,836)	100.0%	(4,925,583)	-2.3%	(4,813,836)	-	0.0%	(4,925,583)
Capital	181,806	319,025	279,207	87.5%	366,893	-23.9%	279,207	(39,818)	-12.5%	366,893
Debt Service	4,585	4,585	4,586	100.0%	4,586	0.0%	4,586	1	0.0%	4,586
Transfers Out	6,512,712	6,575,443	6,333,648	96.3%	5,652,582	12.0%	6,333,648	(241,795)	-3.7%	5,652,582
Total Expenditures	\$ 41,224,080	\$ 42,881,088	\$ 38,891,291	90.7%	\$ 38,054,563	2.2%	\$ 38,891,291	\$ (3,989,797)	-9.3%	\$ 38,054,563
Surplus (Deficit)	\$ -	\$ (1,534,969)	\$ 1,024,562		\$ 1,463,990		\$ 1,024,562	\$ 2,559,531		\$ 1,463,990

City of St. Charles
Monthly Financial Report
April 30, 2014 **Preliminary**
Electric Fund

As of 6/6/2014

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 13-14 Original Budget	FY 13-14 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 13-14 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 12-13 Audited Actual
Revenues										
User Charges	\$ 54,107,924	\$ 55,513,969	\$ 56,814,009	102.3%	\$ 52,142,394	9.0%	\$ 56,814,009	\$ 1,300,040	2.3%	\$ 52,142,394
Connection Charges	59,305	59,305	103,993	175.4%	68,588	51.6%	103,993	44,688	75.4%	68,588
MV/Equip/WC Reserve	362,189	356,606	356,607	100.0%	406,302	-12.2%	356,607	1	0.0%	406,302
Reimbursement for Projects	-	25,000	232,939	931.8%	237,780	-2.0%	232,939	207,939	831.8%	237,780
Other	283,378	290,878	402,069	138.2%	61,128	557.7%	402,069	111,191	38.2%	48,131
Bond Proceeds	627,000	638,270	638,270	100.0%	(12,997)	0.0%	638,270	-	0.0%	-
Transfers In	273,878	336,609	336,607	100.0%	240,051	40.2%	336,607	(2)	0.0%	240,051
Total Revenues	\$ 55,713,674	\$ 57,220,637	\$ 58,884,494	102.9%	\$ 53,143,246	10.8%	\$ 58,884,494	\$ 1,663,857	2.9%	\$ 53,143,246
Expenses										
Personal Services	\$ 3,512,106	\$ 3,404,254	\$ 3,091,657	90.8%	\$ 3,201,739	-3.4%	\$ 3,091,657	\$ (312,597)	-9.2%	\$ 2,376,760
Commodities	339,292	403,128	298,335	74.0%	197,439	51.1%	298,335	(104,793)	-26.0%	189,695
Contractual	41,374,873	42,886,445	42,562,472	99.2%	39,729,770	7.1%	42,562,472	(323,973)	-0.8%	39,196,540
Other Operating Expenses	5,762,025	5,762,025	5,250,281	91.1%	5,272,275	-0.4%	5,250,281	(511,744)	-8.9%	8,414,862
Departmental Allocations	1,879,812	1,879,812	1,879,812	100.0%	1,870,948	0.5%	1,879,812	-	0.0%	1,436,089
Capital	2,359,500	3,513,017	2,982,162	84.9%	2,888,192	3.3%	2,982,162	(530,855)	-15.1%	(1)
Debt Service	1,193,456	1,147,176	1,137,995	99.2%	1,054,614	7.9%	1,137,995	(9,181)	-0.8%	308,471
Transfers Out	426,139	478,244	478,244	100.0%	381,891	25.2%	478,244	-	0.0%	381,891
Total Expenses	\$ 56,847,203	\$ 59,474,101	\$ 57,680,958	97.0%	\$ 54,596,868	5.6%	\$ 57,680,958	\$ (1,793,143)	-3.0%	\$ 52,304,307
Surplus (Deficit)	\$ (1,133,529)	\$ (2,253,464)	\$ 1,203,536		\$ (1,453,622)		\$ 1,203,536	\$ 3,457,000		\$ 838,939

City of St. Charles
Monthly Financial Report
April 30, 2014 **Preliminary**
Water Fund

As of 6/6/2014

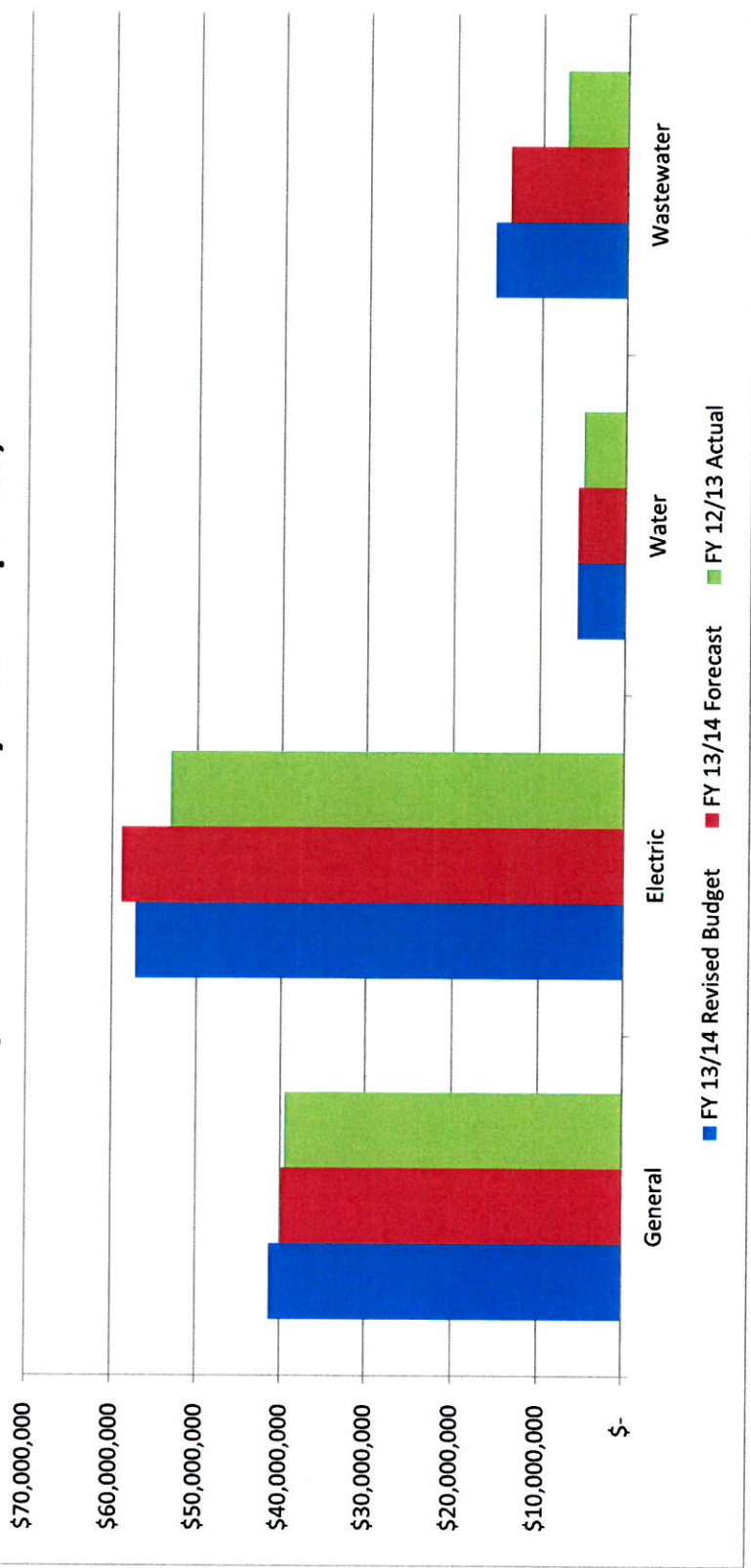
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 13-14 Original Budget	FY 13-14 Revised Budget	YTD Actual	Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 13-14 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 12-13 Audited Actual
Revenues										
User Charges	\$ 4,563,107	\$ 4,563,107	\$ 4,556,305	99.9%	\$ 4,588,513	-0.7%	\$ 4,556,305	\$ (6,802)	-0.1%	\$ 4,588,513
Connection Charges	38,100	38,100	52,620	138.1%	60,492	-13.0%	52,620	14,520	38.1%	60,492
MV/Equip/WC Reserve	162,081	162,081	162,081	100.0%	175,530	-7.7%	162,081	-	0.0%	175,530
Donations/Contributions	650,000	650,000	600,928	92.5%	-	0.0%	600,928	(49,072)	-7.5%	-
Bond Proceeds	-	109,432	109,432	100.0%	-	0.0%	109,432	-	0.0%	-
Other	160,220	160,220	192,970	120.4%	181,929	6.1%	192,970	32,750	20.4%	181,929
Transfers In	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Total Revenues	\$ 5,573,508	\$ 5,682,940	\$ 5,674,336	99.8%	\$ 5,006,464	13.3%	\$ 5,674,336	\$ (8,604)	-0.2%	\$ 5,006,464
Expenses										
Personal Services	\$ 1,604,878	\$ 1,614,794	\$ 1,516,513	93.9%	\$ 1,389,047	9.2%	\$ 1,516,513	\$ (98,281)	-6.1%	\$ 1,389,047
Commodities	417,066	470,026	423,849	90.2%	418,168	1.4%	423,849	(46,177)	-9.8%	435,780
Contractual	957,763	1,038,181	918,730	88.5%	622,860	47.5%	918,730	(119,451)	-11.5%	719,480
Other Operating Expenses	184,045	189,795	169,310	89.2%	202,509	-16.4%	169,310	(20,485)	-10.8%	1,108,369
Departmental Allocations	855,480	855,480	855,480	100.0%	845,035	1.2%	855,480	-	0.0%	845,035
Capital	3,129,619	5,258,419	524,642	10.0%	1,875,979	-72.0%	524,642	(4,733,777)	-90.0%	1
Debt Service	847,281	836,437	829,400	99.2%	710,916	16.7%	829,400	(7,037)	-0.8%	232,655
Transfers Out	149,749	161,591	161,591	100.0%	135,088	19.6%	161,591	-	0.0%	135,088
Total Expenses	\$ 8,145,881	\$ 10,424,723	\$ 5,399,515	51.8%	\$ 6,199,602	-12.9%	\$ 5,399,515	\$ (5,025,208)	-48.2%	\$ 4,865,455
Surplus (Deficit)	\$ (2,572,373)	\$ (4,741,783)	\$ 274,821		\$ (1,193,138)		\$ 274,821	\$ 5,016,604		\$ 141,009

City of St. Charles
Monthly Financial Report
April 30, 2014 **Preliminary**
Wastewater Fund

As of 6/6/2014

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 13-14 Original Budget	FY 13-14 Revised Budget	YTD Actual	Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 13-14 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 12-13 Audited Actual
Revenues										
User Charges	\$ 7,221,835	\$ 7,221,835	\$ 7,087,557	98.1%	\$ 6,707,710	5.7%	\$ 7,087,557	\$ (134,278)	-1.9%	\$ 6,707,710
Connection Charges	63,120	63,120	89,511	141.8%	78,005	14.8%	89,511	26,391	41.8%	78,005
MV/Equip/WC Reserve	287,206	287,206	287,206	100.0%	285,042	0.8%	287,206	-	0.0%	285,042
Bond/IEPA Loan Proceeds	550,000	7,905,300	6,173,900	78.1%	-	0.0%	6,173,900	(1,731,400)	-21.9%	-
Other	44,900	44,900	185,614	413.4%	64,689	186.9%	185,614	140,714	313.4%	64,689
Transfers In	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Total Revenues	\$ 8,167,061	\$ 15,522,361	\$ 13,823,788	89.1%	\$ 7,135,446	93.7%	\$ 13,823,788	\$ (1,698,573)	-10.9%	\$ 7,135,446
Expenses										
Personal Services	\$ 1,960,167	\$ 1,964,148	\$ 1,922,643	97.9%	\$ 1,889,957	1.7%	\$ 1,922,643	\$ (41,505)	-2.1%	\$ 1,889,957
Commodities	306,044	293,623	275,284	93.8%	292,898	-6.0%	275,284	(18,339)	-6.2%	292,898
Contractual	1,888,491	2,231,332	1,697,951	76.1%	1,859,447	-8.7%	1,697,951	(533,381)	-23.9%	2,156,853
Other Operating Expenses	301,135	285,135	270,150	94.7%	360,332	-25.0%	270,150	(14,985)	-5.3%	2,057,037
Departmental Allocations	1,261,860	1,261,860	1,261,860	100.0%	1,251,308	0.8%	1,261,860	-	0.0%	1,251,308
Capital	1,547,350	10,342,104	6,501,194	62.9%	2,607,183	149.4%	6,501,194	(3,840,910)	-37.1%	-
Debt Service	1,574,771	1,552,830	1,545,241	99.5%	1,554,485	-0.6%	1,545,241	(7,589)	-0.5%	411,807
Transfers Out	274,305	300,358	300,358	100.0%	319,169	-5.9%	300,358	-	0.0%	319,169
Total Expenses	\$ 9,114,123	\$ 18,231,390	\$ 13,774,681	75.6%	\$ 10,134,779	35.9%	\$ 13,774,681	\$ (4,456,709)	-24.4%	\$ 8,379,029
Surplus (Deficit)	\$ (947,062)	\$ (2,709,029)	\$ 49,107		\$ (2,999,333)		\$ 49,107	\$ 2,758,136		\$ (1,243,583)

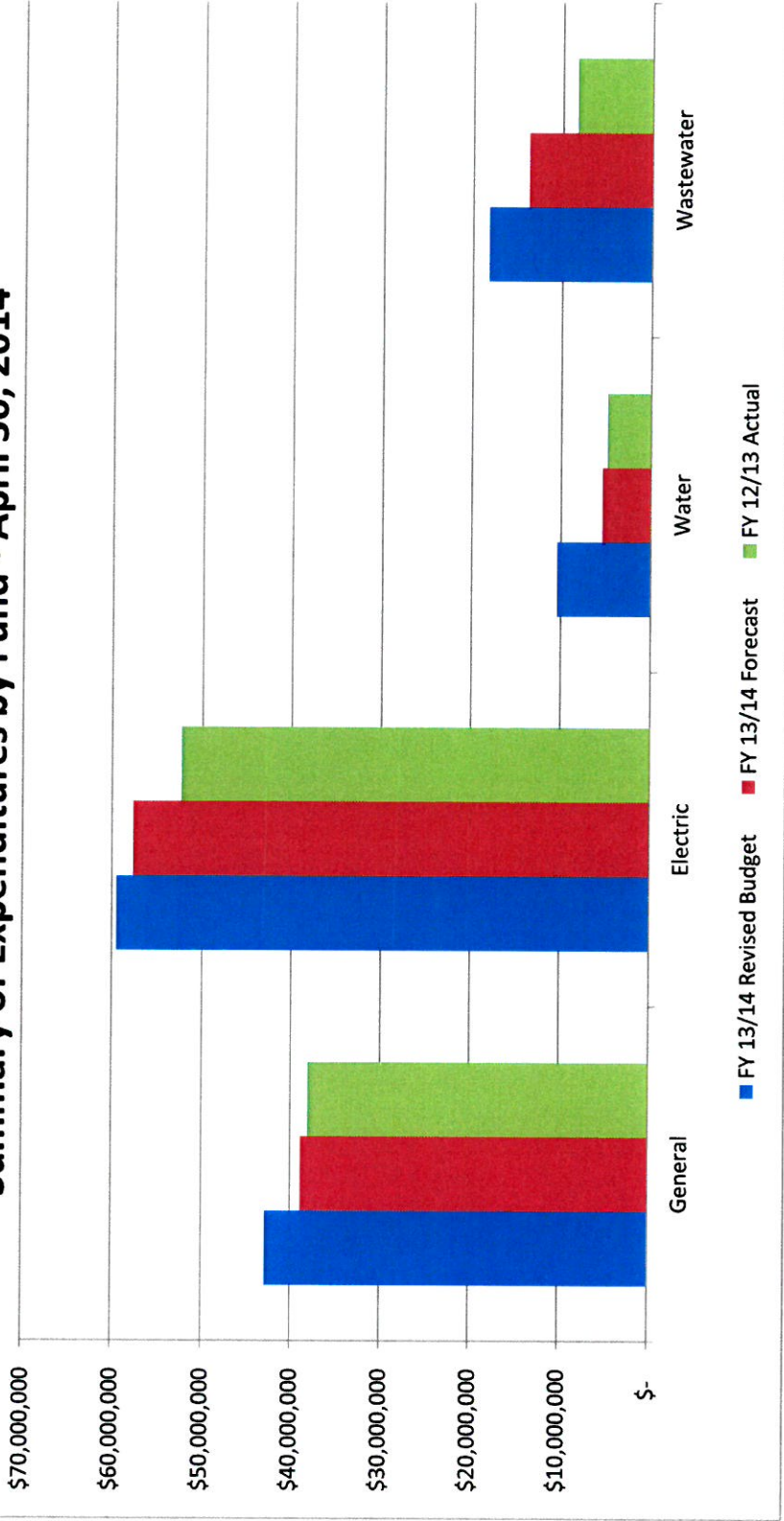
Summary of Revenues by Fund - April 30, 2014



Revenues

	FY 13/14 Revised Budget	FY 13/14 Forecast	FY 12/13 Actual
General	\$ 41,346,119	\$ 39,915,853	\$ 39,518,553
Electric	\$ 57,220,637	\$ 58,884,494	\$ 53,143,246
Water	\$ 5,682,940	\$ 5,674,336	\$ 5,006,464
Wastewater	\$ 15,522,361	\$ 13,823,788	\$ 7,135,446

Summary of Expenditures by Fund - April 30, 2014



Expenditures

	FY 13/14 Revised Budget	FY 13/14 Forecast	FY 12/13 Actual
General	\$ 42,881,088	\$ 38,891,291	\$ 38,054,563
Electric	\$ 10,424,723	\$ 5,399,515	\$ 4,865,455
Water	\$ 18,231,390	\$ 13,774,681	\$ 8,379,029
Wastewater	\$ 38,891,291	\$ 57,680,958	\$ 52,304,307

General Fund Top 7 Revenue Sources - As of April 30, 2014

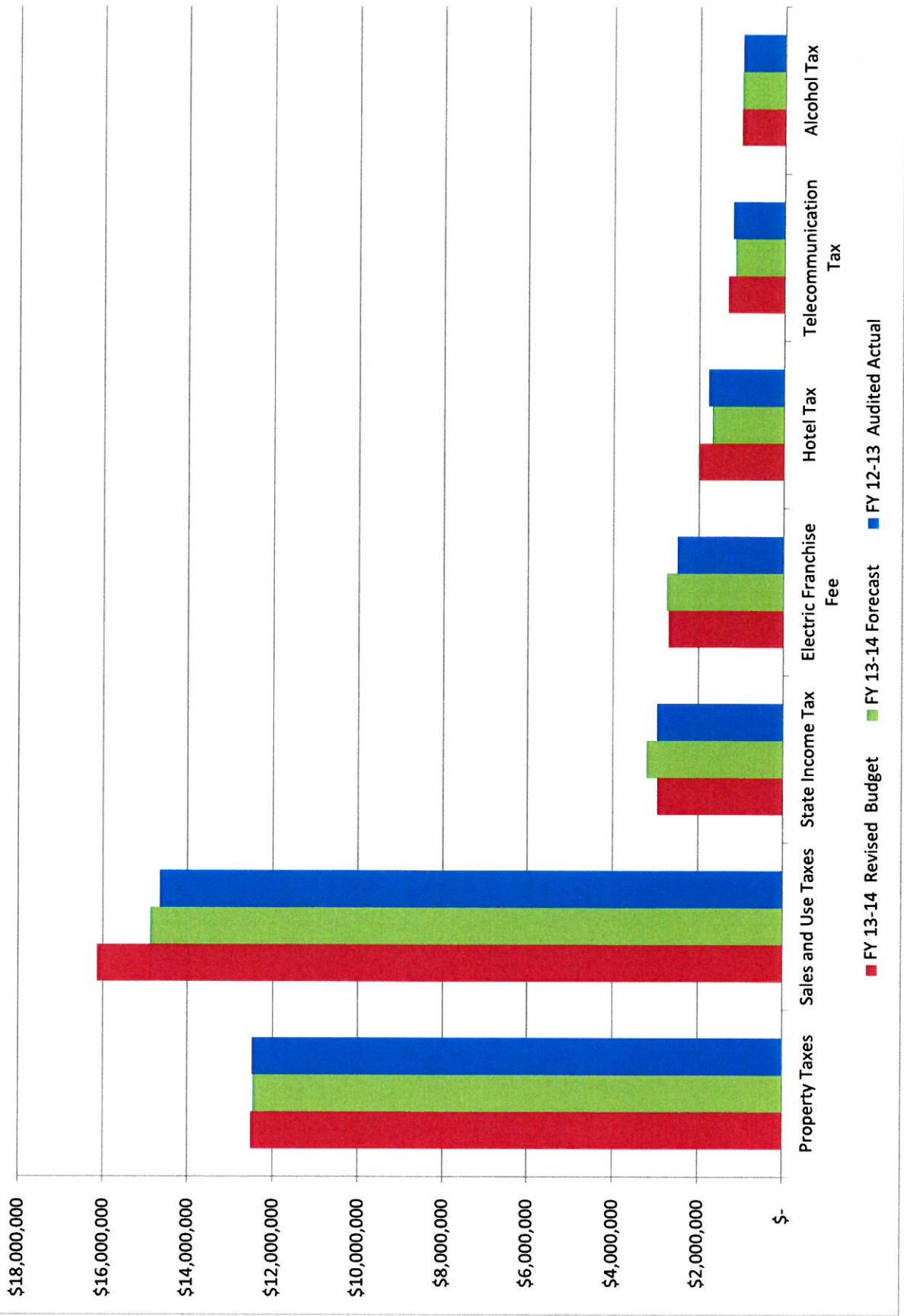
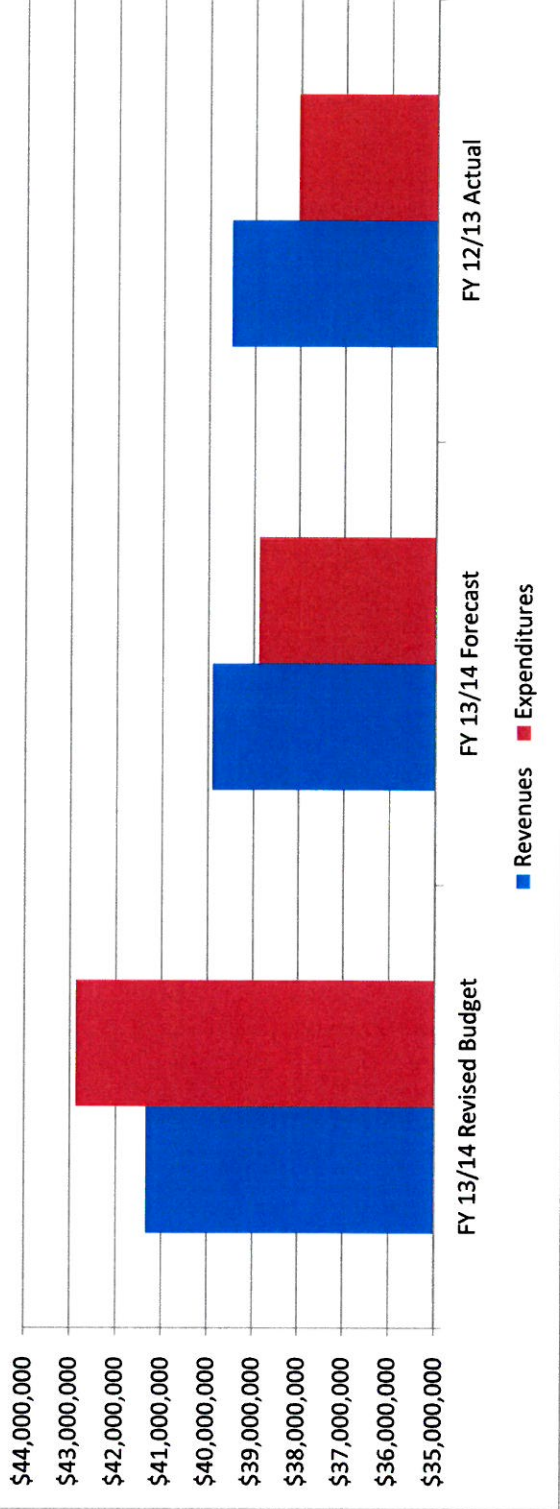


Chart 3

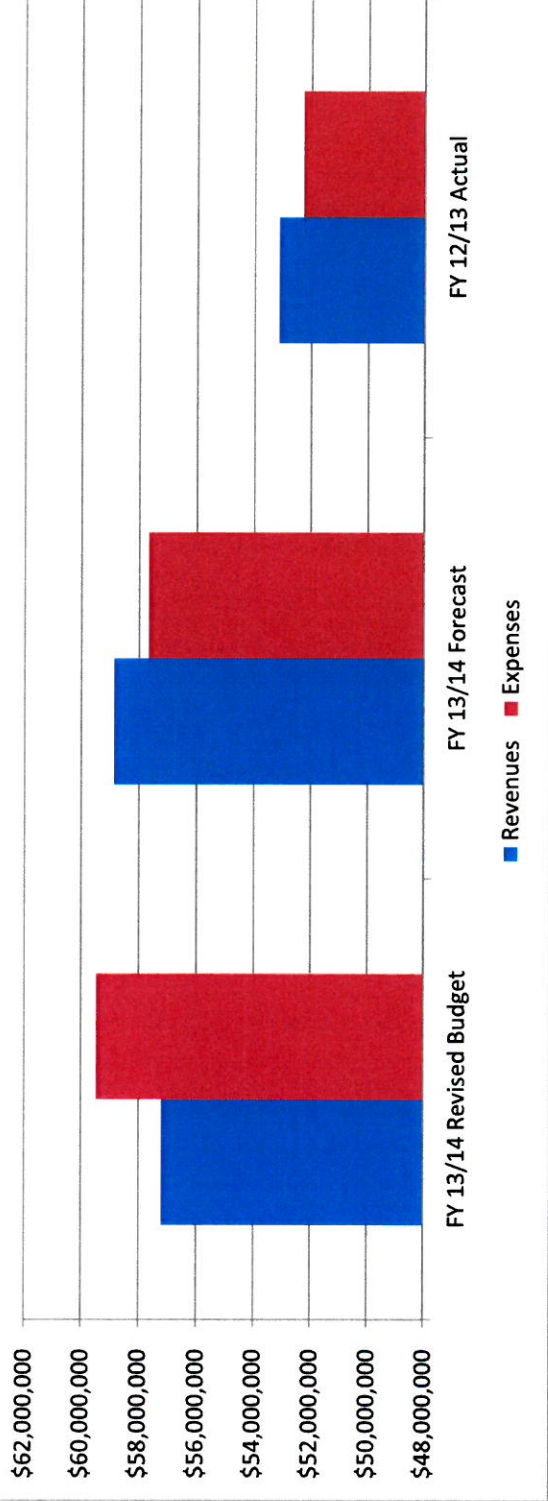
General Fund Revenues vs Expenditures - April 30, 2014



General Fund

	FY 13/14 Revised Budget	FY 13/14 Forecast	FY 12/13 Actual
Revenues	\$ 41,346,119	\$ 39,915,853	\$ 39,518,553
Expenditures	<u>\$ 42,881,088</u>	<u>\$ 38,891,291</u>	<u>\$ 38,054,563</u>
Surplus/Deficit	\$ (1,534,969)	\$ 1,024,562	\$ 1,463,990

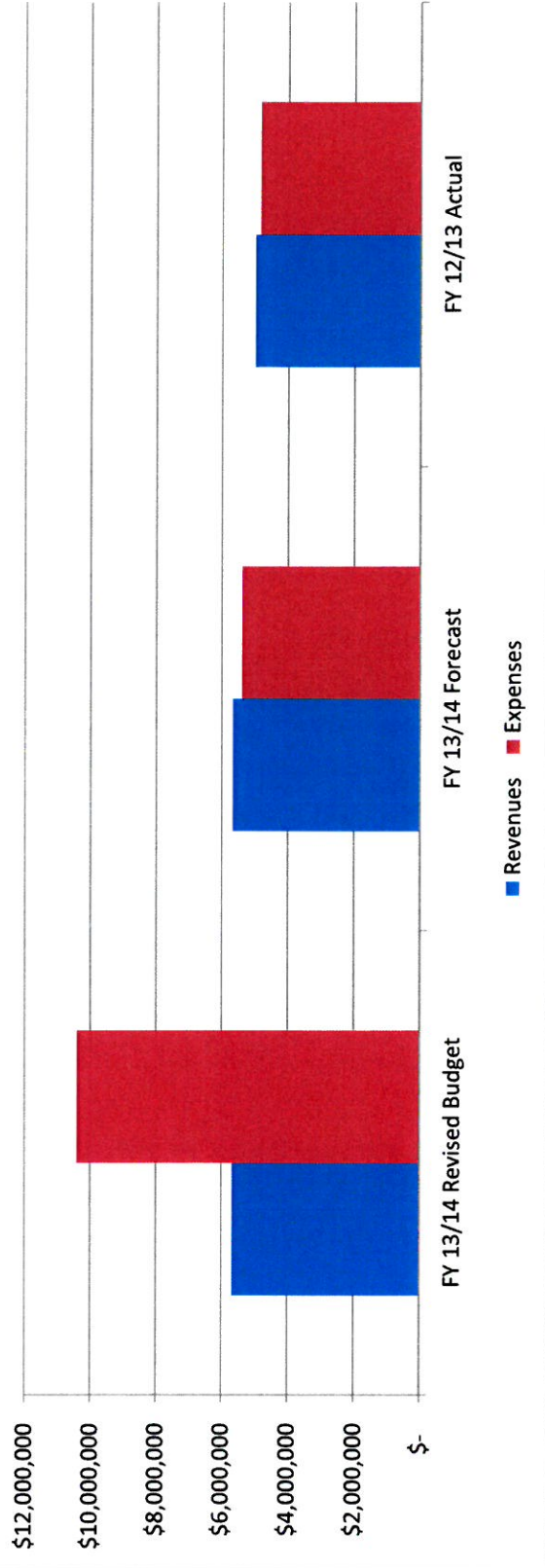
Electric Fund Revenues vs Expenses - April 30, 2014



Electric Fund

	FY 13/14 Revised Budget	FY 13/14 Forecast	FY 12/13 Actual
Revenues	\$ 57,220,637	\$ 58,884,494	\$ 53,143,246
Expenses	<u>\$ 59,474,101</u>	<u>\$ 57,680,958</u>	<u>\$ 52,304,307</u>
Surplus/Deficit	\$ (2,253,464)	\$ 1,203,536	\$ 838,939

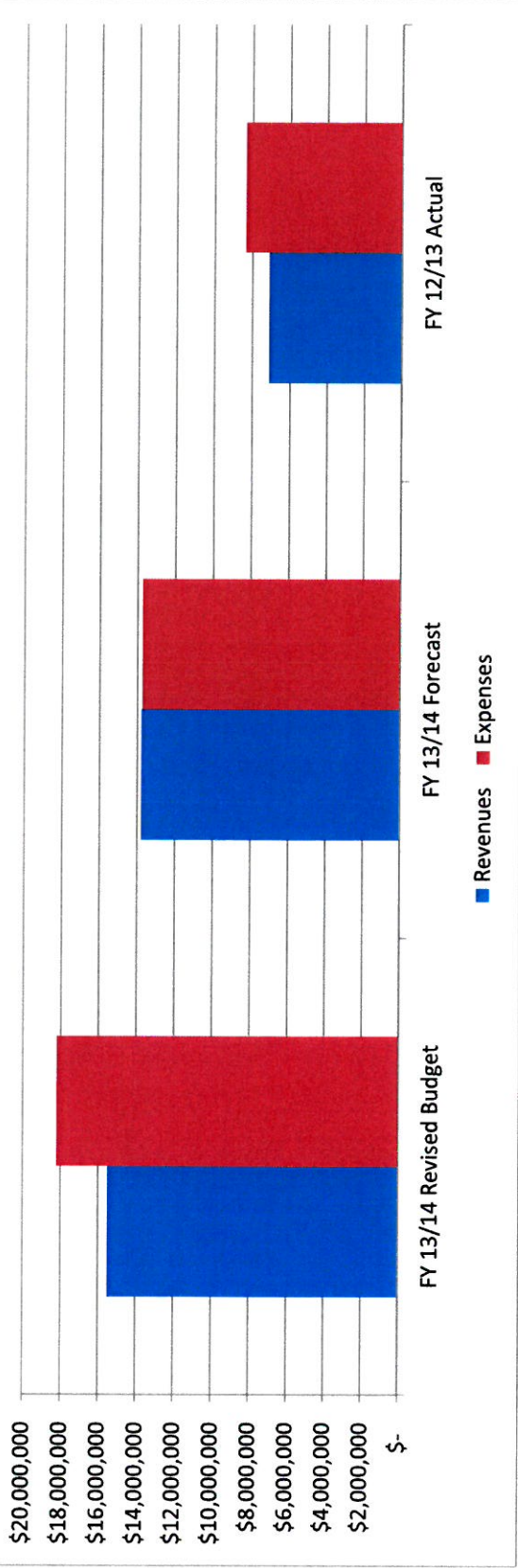
Water Fund Revenues vs Expenses - April 30, 2014



Water Fund

	FY 13/14 Revised Budget	FY 13/14 Forecast	FY 12/13 Actual
Revenues	\$ 5,682,940	\$ 5,674,336	\$ 5,006,464
Expenses	\$ 10,424,723	\$ 5,399,515	\$ 4,865,455
Surplus/Deficit	\$ (4,741,783)	\$ 274,821	\$ 141,009

Wastewater Fund Revenues vs Expenses - April 30, 2014



Wastewater Fund

	FY 13/14 Revised Budget	FY 13/14 Forecast	FY 12/13 Actual
Revenues	\$ 15,522,361	\$ 13,823,788	\$ 7,135,446
Expenses	\$ 18,231,390	\$ 13,774,681	\$ 8,379,029
Surplus/Deficit	\$ (2,709,029)	\$ 49,107	\$ (1,243,583)