



**AGENDA ITEM EXECUTIVE SUMMARY**

Title: Recommendation to Waive the Formal Bid Procedure and Approve Sidewalk Maintenance Contract with Raise-Rite

Presenter: Chris Adesso

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 02.23.2015
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$35,000	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

**Executive Summary:**

Over the past ten (10) years, the City has been utilizing Raise-Rite to help maintain our city sidewalks. Raise-Rite is a specialty contractor who levels the concrete sidewalk by lifting the concrete slab, therefore mitigating any tripping hazards. As part of our sidewalk program, City Staff analyses our sidewalks on an annual basis and determine whether grinding, lifting or replacing a section of walk is most appropriate. This year we estimate that the lifting services provided by Raise-Rite will be about \$34,000. Raise-Rite has agreed to hold pricing from last season.

**Attachments:** *(please list)*

Proposal from Raise-Rite to provide Sidewalk Maintenance Service Bid Waiver Form

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to waive the Formal Bid Procedure and approve Contract for Sidewalk Maintenance with Raise-Rite in an amount of \$2.65 per Square Foot.

*For office use only:*      *Agenda Item Number: 5.b*



January 28, 2015

Mr. Jason Born  
Assistant Division Manager of  
Construction Services  
Department of Public Works  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

RE: 2015 City Sidewalk Mudjacking Program

Dear Jason:

Raise-Rite Concrete Lifting herewith proposes to provide sidewalk mudjacking for the 2015-16 fiscal year at the rate of \$2.65 per square foot.

Please feel free to call if you have any questions. We hope that we have provided quality service to you since 2003 and can continue to do so in the future.

Sincerely,

  
Darrell E. Clay  
President

DEC:jes

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Raise-Rite Concrete Lifting  
195 Kehoe Blvd., Unit 5  
Carol Stream, IL 60188

For the purchase of: Sidewalk Maintenance Service

At a cost of: \$ 35,000

Reason for the request to waive the bid procedure: Raise-Rite Concrete Lifting provides a specialty type service for our community. After competitively bidding the service five years ago, Raise-Rite has maintained their low costs with only slight increases. To verify if services were still competitive, city staff received two other quotes in 2013 confirming Raise-Rite's bid. Raise-Rite has provided the City with excellent service over the past ten years and leaves us with no doubt they will continue to do so. Raise Rite has agreed to hold pricing from last season.

Other Quotations Received: Two

Date: 02.23.2015

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**